



## Regular Monthly Meeting Agenda

Tuesday, January 9, 2018 – 4 PM

### I. CALL TO ORDER – Open Public Meetings Act 4:04 PM

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

### II. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vijay Aggarwal	X		Kenneth Somberg	X	
Thomas Rebar	Phone X		Rich Wells	4:10 arrival X	
			Chuck Freyer	Phone X	
<b>Also Present:</b>				<b>Present</b>	<b>Absent</b>
John Amenda – Young Scholars				X	
Sarah Spuhler – School Business Office				X	
Nayo Jones - Young Scholars				X	

### III. DISCUSSION

1. Executive Director Update
  - *Dashboard Review*
  - *Technology at Paul Robeson Update – Ms. Sherry Toner and Student*
  - Parent Survey Results Discussion
  - Teacher Evaluation MOY Analysis
  - Student Teaching Partnership with TCNJ

### IV. UPDATES

#### 1. Enrollment

Grade	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018
4	75	73	73	76	75	75						
5	75	76	76	76	76	76						
6	75	77	76	76	76	76						
7	75	77	76	76	76	76						
8	75	68	76	75	75	75						

<b>Total</b>	<b>375</b>	<b>371</b>	<b>377</b>	<b>379</b>	<b>378</b>	<b>378</b>							
<b>Waitlist</b>	<b>194</b>												
<b>4</b>	10	14	7	4	4	5							
<b>5</b>	30	33	31	31	31	31							
<b>6</b>	97	96	103	126	126	128							
<b>7</b>	31	32	47	47	47	47							
<b>8</b>	26	32	41	42	44	43							

2. Talent and Certification
3. Special Education Files Audit Update
4. Drill Schedule

**V. APPROVAL OF MINUTES**

Resolved that the Board approve the Regular session minutes from the November 15, 2017 meeting.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Kenneth Somberg				X	
Thomas Rebar		X				Rich Wells				X	
						Chuck Freyer	2	X			

**VI. MOTIONS FOR APPROVAL**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for November & December 2017, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November & December 2017, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfers to December 30, 2018
- c. Bills List: To approve bills and check list for the period ending January 9, 2018
- d. Payroll: To approve the following payrolls:
  1. November 15, 2017: 136,265.52
  2. November 30, 2017: 138,067.02
  3. December 15, 2017: 139,349.11
  4. December 31, 2017: 140,694.12
- e. Audit: To accept the FY 2017 Comprehensive Annual Financial Report (CAFR) and its submission to the State of New Jersey on December 5, 2017. There were no findings or recommendations.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg		X			
Thomas Rebar	2	X				Rich Wells				X	
						Chuck Freyer	1	X			

**2. Student Trips**

Trip Location	Type of trip	Costs & funding source	Students Attending	Date	Educational purpose
<b>Old Barracks Museum</b>	Academic - SS	Free	(4th) 75	2/6/2018	Academic - SS
		Busses(2) X \$275 = \$550 - DelVal			

<b>Old Barracks Museum</b>	Academic - SS	Free	(7th) 75	2/9/2018	Academic - SS
		Busses(2) X \$275 = \$550 - DelVal			
NJ State Museum	Academic - SS	"Ask an Expert " \$3 X 75 students = \$225 Make check out to: Treasurer, State of New Jersey	(5th) 75	2/7/2018	Academic - SS
		Busses(2) X \$275 = \$550 - DelVal			
NJ State Museum	Academic - Science	Planetarium \$3 X 83 (students and chaps)=\$249 Make check out to: Treasurer, State of New Jersey	(6th) 75	2/8/2018	Academic - Science
		Busses(2) X \$275 = \$550 - DelVal			

### 3. Buildings & Grounds

None.

### 4. Personnel

a. To approve/ratify the acceptance of the following staff member resignations:

Employee	Position	Resignation Date
Kevin Potter	7 <sup>th</sup> Science	12/7/17
Frank Farrington	8 <sup>th</sup> Social Studies	12/20/17

b. To approve/ratify the termination of the following staff:

Employee	Position	Termination Date
Ritu Dahiya	Nurse	1/22/18

c. To approve/ratify the hiring/promotion of the following staff:

Employee	Position	Pay Rate	Position Duration (10/12)
Sandra Mehmedagic	8 <sup>th</sup> Social Studies	\$60,000	10
Kari Crane	Nurse	\$75,000	10
Juan Rosario	ESL	\$48,000	10
Taylor Block	7 <sup>th</sup> Grade Co-Teacher (Science)	\$35,000	10
Scott Robb (TCNJ)	Student Teacher - History	N/A	1/22-5/22
Jake Cohen (TCNJ)	Student Teacher - English	N/A	1/22-5/22
Jacob Stein (TCNJ)	Student Teacher - Technology	N/A	1/22-5/22

d. To approve/ratify the following employee stipends:

Staff Member Name	Amount	Detail
Dana Skillman	\$1,000	2 \$500 Referral Bonuses
Gail Somers	\$550	PTP Mentor Stipend
Corey Michener	\$550	PTP Mentor Stipend
Sherry Toner	\$550	PTP Mentor Stipend
Lida Geraci	\$550	PTP Mentor Stipend
Frank Farrington	\$225	PTP Mentor Stipend
Daniel Rohe	\$225	PTP Mentor Stipend
Sal LaBruno	\$550	PTP Mentor Stipend
Victoria Perez	\$550	PTP Mentor Stipend

e. To approve/ratify the following PD, Staff Travel and Reimbursement:

Employee	Cost	Description	Date
Jessica Fazzie	Cost: \$2,250 Flight: ~\$300 Hotel: ~\$900  TOTAL: About \$3,000	Standards Institute is a week long PD opportunity for leadership development around the CCSS.	Jan. 29-Feb.2
Amy Muldoon & Jessica Fazzie	\$149/person TOTAL: \$298	NJPSA: Zooming in on Close Reading	March 8th
All Staff PD	\$1,000	Conducting an Environment of Mutual Respect: Professional Conduct and Anti-Harassment by Exude	Jan 22

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Kenneth Somberg	2	X			
Thomas Rebar		X				Rich Wells				X	
						Chuck Freyer		X			

## 5. Curriculum/Special Education

Coach Books (~\$4,000): We use these for Sat School & for PARCC Prep

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	1	X			
Thomas Rebar		X				Rich Wells				X	
						Chuck Freyer	2	X			

## 6. Policy / Governance / Operations / Miscellaneous

Appointment of Daniel Finn as School Safety Specialist

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Kenneth Somberg		X			
Thomas Rebar		X				Rich Wells				X	
						Chuck Freyer	1	X			

Appointment of Lisa Hall, Devon Johnson, John Amenda, Chuck Freyer and Kenneth Somberg to form a Long Term Suspension Committee.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Kenneth Somberg		X			

Thomas Rebar	2	X				Rich Wells				X	
						Chuck Freyer		X			

**VII. NEW BUSINESS –**

To appoint Latifa Austin Bently as a new Board Member for Paul Robeson Board of Trustees

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	2	X			
Thomas Rebar		X				Rich Wells				X	
						Chuck Freyer	1	X			

To approve Dan Finn up to \$5,000 stipend for Administrative coverage

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	1	X			
Thomas Rebar		X				Rich Wells				X	
						Chuck Freyer	2	X			

**VIII. OLD BUSINESS**

**IX. PUBLIC COMMENT - None**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

**X. IMPORTANT DATES**

1. Next Board Meeting is March 6<sup>th</sup>
2. Big Spender Auction is Jan 25<sup>th</sup>, please consider contributing an experience or a material item for auction
3. Refresher training on sexual harassment for all staff scheduled for January 15<sup>th</sup>

**XI. MOTION TO ADJOURN - 5:36 PM**

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	1	X			
Thomas Rebar		X				Rich Wells				X	
						Chuck Freyer	2	X			