

BOARD OF TRUSTEES

Jim Bowles
Sue Dodgin
Amanda Frank
Cy Silver
Jeff Stone



Kelly Miller
Superintendent

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**Regular Board Meeting Minutes
Norris School District
January 9, 2019
6:30 p.m.**

Board Members Present

Cy Silver, President
Amanda Frank, Clerk
Jim Bowles
Sue Dodgin
Jeff Stone

Staff Members Present

Kelly Miller, Superintendent
Darren Grisham, ADM, District Support Services
Chantel Mebane, ADM, Instructional Support Services
Russellyn Sullivan, ADM, Student Services
James Avery, Director of Technology
Brad Giggy, Director of Facilities
Lisa Limpas, Director, School Support Services
Jodi Mudryk, Director, Academic Support Services
Dan Weirather, Director of Finance
Michele Bryant, Principal
Ryan Carr, Principal
Erin Hudson, Principal
Brandy Rosander, Principal

Guests Present

Pam Angell, Aimee Barker, Tricia Beavers, Karen Brewer, Ramiro Canales, Melissa Cemo, Victoria Johnson, Sarah Kirby, Robert Komaromi, Leanne Mahan-Duey, Tiffany March, Christy Maxey, Paula McCullah, Rynelle New, Dan Paquette, Holly Raymond, Joni Sallee, Amy Sawaske

Flag Salute

Norris Elementary sixth grade students, Kenzie Blake, Preston Brunstedt, Emily Driscoll, Bryana Hernandez and Katherine Nafziger, led the flag salute.

Approval of Agenda

A motion was made by, Mrs. Frank, seconded by, Mr. Stone, to approve the agenda as presented.

Ayes: Cy Silver, Amanda Frank, Sue Dodgin, Jim Bowles & Jeff Stone
Nays: None
Abstain: None

COMMUNITY COMMENT

Parent, Aimee Barker, requested to appeal the District's decision to deny her student's enrollment with the Norris School District. This appeal will be heard in Closed Session at the conclusion of the regular Board meeting.

CORRESPONDENCE

There was no correspondence to report.

REPORTS FROM SUPERINTENDENT & STAFF

Enrollment

District enrollment is 4,174, which is the same as reported at the December 12, 2108 regular Board meeting.

Report from Norris Elementary School
Principal, Erin Hudson

Mrs. Hudson shared how grateful Norris Elementary is to have received the iPads from Norris Middle School. This has allowed all sixth grade students the opportunity to have their own iPad in their classrooms versus sharing a device and/or having to use the limited time in the computer lab for research and writing assignments. Sixth grade teaching staff and classroom representatives provided an overview of the benefits of having a 1:1 ratio of iPads. Teacher Victoria Johnson and her student, Kenzie Blake, reported on their classrooms Discussion Board where students are able to answer a daily, teacher prompted, question. This tool teaches students cyber responsibilities where replying to differing options can be addressed in a respectful manner.

Mrs. Melissa Cemo and student Emily Driscoll reported on how students, through Google Slides, are creating reports and presentations using slideshows then presenting them through Airplay. Mrs. Sarah Kirby and student Katherine Nafziger reported that students in their room are able to conduct their own Internet research without leaving the classroom. The iPads have allow students immediate access to the District's secure database to do research, construct essays and prepare presentations. Mrs. Tiffany March and student Bryana Hernandez shared how their classroom utilizes the iPads as a tool in the writing process and success criteria. Students are able to prewrite, draft, revise, edit then publish their work all inside the classroom. Mrs. March has uploaded and shared the success criteria with students through Google Classroom to assist students in the writing process. This tool allows for editing through Google Docs versus the normal paper and pencil editing. Mrs. Christy Maxey and student Preston Brunstedt reported on how the iPads are used in their classroom to assist students with math. They have created Google slides for most math concepts that are shared via Google Classroom. Most slides include a video tutorial(s), notes and an opportunity for students to test their understanding. This tool is accessible from home, which is extremely beneficial for parents and/or students who need extra support or have been absent.

NEW BUSINESS

Approve Resolution #18-09: Fund 77 Release of Impounded Monies in Settlement of Pending Claims and/or Litigation

Daniel Weirather, Director of Finance, stated this resolution is to authorize the release of previously impoundment monies in anticipation of contingent tax liabilities in litigation or tax appeal cases. A motion was made by, Mr. Stone, seconded by, Mr. Bowles, to approve Resolution #18-09 to release impounded monies.

Ayes: Cy Silver, Amanda Frank, Sue Dodgin, Jim Bowles & Jeff Stone
Nayes: None
Abstain: None

Approve Revisions to Board Policy 5145.3, Nondiscrimination/Harassment and the Adoption of the Corresponding Administrative Regulations

All proposed revisions have been denoted in bold italic and/or strikethroughs. Revisions are necessary to being policy current and align with state regulations. A first reading was presented at the December 12, 2018 Regular Board Meeting and staff is now requesting Board approval. It was moved by, Mr. Bowles, seconded by, Mrs. Frank, to approve revisions to Board Policy 5145.3, Nondiscrimination/Harassment and the adoption of the corresponding Administrative Regulations.

Ayes: Cy Silver, Amanda Frank, Sue Dodgin, Jim Bowles & Jeff Stone
Nayes: None
Abstain: None

Naming Norris Elementary #5 "Harvest Ranch Elementary"

Staff presented, for Board consideration and approval, the name Harvest Ranch for elementary #5. Superintendent, Kelly Miller, stated that 70% of the surveys returned voted for Harvest Ranch Elementary which is a perfect tribute to the farming and agricultural history of Norris. It was moved by, Mr. Stone, seconded by, Mrs. Frank, to approve the naming of elementary #5 Harvest Ranch Elementary.

Ayes: Cy Silver, Amanda Frank, Sue Dodgin, Jim Bowles & Jeff Stone
Nayes: None
Abstain: None

JTS Modular Incorporated Change Order for New District Office Building

Staff presented for Board approval Change Order #1 from JTS Modular Incorporated for an additional 1,752 square feet to the original District office building to plans. With the District growing there will be a need to add additional support staff to the District office in the future. This additional square footage will allow for additional 14 staff members, if necessary, over the next five to six years. With construction costs increasing by 10% every year, now is the time to add the additional square footage. It was moved by, Mrs. Frank, seconded by, Mr. Bowles, to approve Change Order #1 from JTS Modular Incorporated.

Ayes: Cy Silver, Amanda Frank, Sue Dodgin, Jim Bowles & Jeff Stone
Nayes: None
Abstain: None

UPDATES

Update on the District Construction Projects

Darren Grisham, Administrator of District Support Services, updated the Board on the status of current District construction projects.

Olive Drive Elementary Modernization ~ Crews have been busy updating the landscape, re-tiling the restrooms, framing and wiring the administration building and preparing for the footings to be pour for the new kitchen walkway. There were a few issues during the Christmas break that required the assistance of an engineer. This issue requires the approval of the Division of State Architects (DSA) and once DSA has approved the changes this section of the project will resume. Luckily, the project was ahead of schedule prior to this issue arising and this small delay will not postpone the anticipated completion date of the modernization. Mr. Grisham extended a huge thank you to project manager, Alex Wilson, for the amazing job of overseeing this project.

Harvest Ranch Elementary ~ Stamped DSA plans are expected next week. Once received staff will get a bid schedule together. Staff is in hopes of bringing this before the Board for approval in March and an anticipated ground breaking ceremony the end of March 2019.

New District Office Building ~ Staff to finish up a few designing issues the JTS will be going out to bid for site work. Staff will arrange a visit to the factory during the construction phase of the District office building. Trustees will be advised of this date and invited along on the visit.

CONSENT AGENDA

Minutes

Review the Minutes of the December 12, 2018 Special Board Meeting and the December 12, 2018 Regular Board Meeting.

Financial/Warrants

Batch #48	
General Fund	\$ 22,646.44
Cafeteria	13,095.25
Special Reserve~Cap Outlay	6,080.27
Capital Project Fund~Blended	3,658.88
Other Enterprises Funds	\$ 38.70
Total:	\$ 45,519.54

Batch #49	
Special Reserve~Cap Outlay	\$ 135,755.22
Total:	\$ 135,755.22

Batch #50	
Special Reserve~Cap Outlay	\$ 42,156.40
Total:	\$ 42,156.40

Batch #51	
Special Reserve~Cap Outlay	\$ 36,491.87
Total:	\$ 36,491.87

Batch #52	
General Fund	\$ 138,445.50
Cafeteria	560.24
Other Enterprises Funds	\$ 459.35
Total:	\$ 139,465.09

Batch #53	
General Fund	\$ 27,822.77
Cafeteria	28,054.67
Other Enterprises Funds	\$ 3,742.22
Total:	\$ 59,619.66

Batch #54	
General Fund	\$ 19,752.40
Other Enterprises Funds	\$ 136.71
Total:	\$ 19,889.11

Total: \$ 478,896.89

Personnel

Resignation

Ashley Knott, Instructional Assistant II, Bimat Elementary
Effective December 21, 2018 (Resigned to Accept 5.5 Hour School Administrative Clerk Position)

Deborah Reyna, School Administrative Secretary, Bimat Elementary
Effective December 31, 2018

Tara Smith, First Grade Teacher, Olive Drive Elementary
Effective January 1, 2019

Monique Taylor, Transportation Assistant, M.O.T
Effective December 21, 2018

Interdistrict Transfer Requests

2018-2019 School Year Inter-district Requests:

- * 02 "In" Request
- * 04 "Out" Request
- * 00 "Denied" Request

Coursework

Review of approved coursework requested by certificated employees.

Quarterly Report on Williams Uniform Complaints

This is a State bureaucratic report required of all school districts in California as a result of the Williams Settlement and legislature. This report is comprised of data collected during the second quarter. There were no complaints filed.

Out of County Field Trip Requests

The Getty Center, Los Angeles, February 19, 2019
Norris Middle School 7th Grade (Group 1)

The Getty Center, Los Angeles, February 20, 2019
Norris Middle School 7th Grade (Group 2)

The Getty Center, Los Angeles, February 26, 2019
Norris Middle School 7th Grade (Group 3)

The Getty Center, Los Angeles, February 28, 2019
Norris Middle School 7th Grade (Group 4)

Mileage Rate for 2019

The Board of Trustees for each school district sets mileage rates. Per the Internal Revenue Service the standard mileage rate for 2019 increased from 54.5 cents to 58.0 cents effective January 1, 2019.

A motion was made by, Mr. Stone, seconded by, Mr. Bowles, to approve the Consent Agenda as presented.

Ayes: Cy Silver, Amanda Frank, Sue Dodgin, Jim Bowles & Jeff Stone
Nayes: None
Abstain: None

BOARD MEMBER ITEMS

No Board Member Items to Report.

CLOSED SESSION

Appeal(s) to Denied Enrollment(s)

At 7:08 p.m. a motion was made by, Ms. Dodgin, seconded by, Mrs. Frank, to adjourn into Closed Session to hear an appeal to a denied enrollment.

Ayes: Cy Silver, Amanda Frank, Sue Dodgin, Jim Bowles & Jeff Stone
Nayes: None
Abstain: None

At 8:10 p.m. a motion was made by, Mr. Stone, seconded by, Mr. Bowles, to return to Open Session.

Ayes: Cy Silver, Amanda Frank, Sue Dodgin, Jim Bowles & Jeff Stone
Nayes: None
Abstain: None

OPEN SESSION

Board Decision on Appeal(s) of Denied Enrollment(s)

At the conclusion of the Closed Session Board President, Cy Silver, reported the Board heard from parent Aimee Barker who appealed the District's decision to deny her student enrollment. At the conclusion of Ms. Barker's appeal, she was unable to provide proof of actually residing within the Norris School District boundaries. However, during the appeal Ms. Barker stated the family would be moving out of state in April and requested to allow her student to remain until then. The Board will entertain the option of an Inter-district Attendance Agreement until the end of April 2019. If an Inter-district is not provided, the student's last day of attendance with the Norris School District will be Friday, January 18, 2019. A motion was made by, Mr. Stone, seconded by, Ms. Dodgin, to agree to the terms listed above.

Ayes: Cy Silver, Sue Dodgin, Jim Bowles & Jeff Stone
Nayes: Amanda Frank
Abstain: None

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Respectfully submitted:

Approved:

Kelly Miller
Superintendent

President

Clerk
