

## A NOTE FROM THE PRINCIPAL

Dear Parents and Students,

Welcome back to the 2018-2019 school year. I trust you had a restful summer and hope you are ready to begin the new school year. Our focus / theme is **“It’s not about the pieces but how they work together.”** The journey we will take this year will have some sharp curves, hills, straight and narrow paths. We will not turn around, but will strive to reach our destiny. I know that what you do on a daily basis is what constitutes the success of our children. We will learn from our past to work on the future, by evaluating what we have, determining what we can do to improve, and identifying what we need to make those improvements. Please visit and “like” us on our school’s Facebook page.

I encourage you to be actively engaged in your student’s school experience. One way to do this is by making use of the planner. This is a valuable communication tool between parent and teacher. Each student in K-3 will receive a planner. In it you should find written homework assignments and notes from the teacher regarding special issues and events. There is also a place for parents to sign, leave notes for the teacher, ask questions, or to express concerns. Please use the planners as a means of communication. A BIG Kudos goes out to our PTO for co-sponsoring the purchase of the student planners.

I challenge you to inspire your child to become involved in the school environment. We have many clubs offered this year. I believe your child’s participation in one or more will boost their confidence and morale. The clubs are: Wildcat Runners, Robotics, Student Council, Safety Patrol, Media Team, Chess/Board Game, Mileage Club, Flag Team, and Battle of the Books.

I know each of you wants to make a difference in the lives of our students. As our journey moves us forward with our reform efforts, I would like for you to reflect on a quote by Emerson, “Do not go where the path may lead, go instead where there is not path and leave a trail.” I am confident that we will blaze a trail filled with success and accomplishment as, together, we launch the best year yet for Millingport Elementary.

Educationally yours,

*Shelby A. Lawson*

Mrs. Shelby A. Lawson  
Principal

## **INFORMATION FOR PARENTS AND STUDENTS**

**This booklet is intended to be of assistance to you. It is designed so that you can easily find information that you need and answer questions as they arise. Please do not hesitate to contact school personnel if you have questions that are not answered within these pages.**

### **STATEMENT OF Mission/VISION**

**Mission is: WILDCATS:**

**Where Individuals Learn, Do, Care, And Thrive Successfully.**

**It is our vision to empower students to value learning as a lifelong process and have the skills and ability to be successful contributing members of society. We have high standards for school personnel and embrace values that promote excellence. We strive to achieve superior performance.**

### **THE SCHOOL DAY**

**For safety and compliance of our safety plan, no students should be dropped off in the loading zone before 7:30. Staff will report for student supervision at 7:30. School doors will be opened at 7:30. Students arriving at school at 7:50 or after should go directly to their classroom. The first bell rings at 7:50, and then the tardy bell rings at 8:00 a.m. After arriving in classrooms, students are to prepare for the school day to begin, following opening procedures as required by the teacher. Morning announcements begin promptly at 8:01 a.m. Students should be prepared to participate in the moment of silence and the Pledge of Allegiance. (No student will be required to recite the Pledge of Allegiance; any student who does not recite the Pledge will be required to remain quiet.)**

## **Telephone Messages to Students**

The school office is very busy with the administrative functions of the school. Parents can help with the efficiency of the school office by avoiding unnecessary calls. To help us be sure that your child has the correct information, please do **NOT** call the school office after 2:00 PM for changes in transportation arrangements. It is very difficult for office personnel to deliver messages that are received late in the day.

Please give your child special instructions, write bus change notes, and make after-school arrangements **before** you send your child to school. Classroom staff looks for notes from you in your student's planner; this is an excellent way for you to notify us if your child's transportation arrangements have changed.

## **Telephone Use by Students**

In cases of emergency, students may use the telephone on the office counter with staff permission. Students may have cell phones at school as long as they are not **seen or heard** during the school day. If staff members notice or hear a cell phone, it will be taken and turned in to the office. A parent or guardian will be required to pick up the phone. This is also true of any electronic devices.

## **Delivery of Flowers, Balloons, Fast Food to Students**

Stanly County Board of Education policy prohibits the delivery of flowers, balloons, etc. to students. The goal of this policy is to free the instructional day from disruption.

## **School Closings**

The decision to close school due to bad weather will be made by the superintendent and his staff. A decision will be made as early as possible and will be publicized on radio and TV. If there is no announcement, then school will be in session on the regular schedule. Whenever possible, the

school messenger service will be used to notify you of school closings and delays. Please be sure to notify the office or your child's teacher if your phone number or address changes during the year.

In unusual circumstances it may be necessary to close school after the regular school day has begun. Please have an emergency plan for your child in case school is dismissed early. You should review this plan with your child periodically. We ask that you not attempt to communicate with your child by phone if we have an early dismissal at school. Our telephone line will be extremely busy communicating with the superintendent's office and arranging for bus drivers. For information regarding early closings you should tune to radio stations WABZ, WZKY, or Charlotte WSOC, WBT Radio or WBTB on TV. Again, we will use the School Messenger service whenever possible.

### **Emergencies, Illness and Medication**

If your child becomes ill during the school day, you will be notified. It is very important to have current business and home phone numbers on file in the office. It is also important to indicate a person we can notify in case an emergency occurs and you are not available.

Medication cannot be administered at school without the written consent form, which must be completed by a physician. This includes aspirin, cough drops, etc. Medical Authorization Forms are available in the school office.

When arrangements are made through the office for a student to receive medication at school, the parent is responsible for bringing the medication to the office. Students should not be responsible for the transportation of medication to and from school. Please notify the teacher and the school office of any change in address and/or phone number.

Children who have rashes, or red eye of an unknown nature or have head lice must be sent home. We will send a letter with the child explaining procedures. The child must have a note from the doctor or health department to be readmitted to school.

Children who have a fever of 100 or greater or who have vomiting or diarrhea should stay home or will be sent home from school. Students should be fever free and with vomiting or diarrhea for 24 hours before returning to school

### Parent/Teacher Conferences

Our teachers look forward to working closely with you and believe that conferences lead to improved student performance. Classroom instruction may not be interrupted for conferences or observations during the school day (8:00a.m. - 2:45 p.m.). If you wish to conference with your child's teacher or observe in the classroom, these must be scheduled in advance. All classroom observations must have the prior approval of the principal.

### Visitors

For safety reasons, ALL visitors are required to report their presence to the school office to receive a visitor's name tag before being permitted further access to school property. Office personnel will ask you to sign in and wear the nametag while you are on campus. If you are having lunch with your child, we will ask you to meet the class at the covered walkway outside the cafeteria.

We have these procedures in place in order to protect valuable instructional time for each and every student and to ensure that our campus is as safe as possible. In the event of an emergency, it would be extremely important for us to know how many visitors are on our campus at any given time. If you have questions or concerns, please contact the principal.

### School Messenger

We will use our School Messenger phone system again this year to share important announcements with families. Please make sure that we have current telephone numbers for your family so that you will not miss necessary information.

## **TRANSPORTATION PROCEDURES**

We have developed specific transportation procedures for arrival and departure at school. These procedures are designed for the safety of our students and our staff. We ask your cooperation in following these procedures.

### **Morning Arrival at School**

Students should not arrive at school before 7:30 a.m. The Staff is not on duty to supervise until that time. Students (car riders and bus riders) who arrive at school before 7:50 a.m. should go to the cafeteria if they are eating breakfast or to the media center if they are not eating breakfast. Students who are car riders should be dropped off in the front circle beside the sidewalk. (Please do not form two lines through the circle; this is very dangerous for students if they attempt to cross traffic.) Staff members are on duty at the front of the school.

A very dangerous situation occurs when car riders are dropped off in the bus/staff parking lot. This is a concern for several reasons: first, the buses provide a large obstacle to being able to see traffic and students accurately. It is very difficult for these buses to navigate the narrow lane and an additional hazard is created when cars are moving in and out of that area. Secondly, and absolutely most important, is the safety of our students and staff. We do not want a tragedy to occur in order to help everyone to realize the importance of following required procedures. If you need to come into the building with your child, please park in upper lot by the gym. The lower lot is for staff and buses only. Please do not park in the circle, as this will hold up traffic and create congestion on Highway 73. (**NOTE**: We do allow Pre-K parents to park beyond the blue line in the circle; this is due to compliance with federal regulations regarding Pre-K students.)

### **Afternoon Dismissal**

#### **Departure from School**

**Please note: Parents are asked not to pick up students between 2:00 and 2:45 p.m. All parents are respectfully asked to cooperate with the student pick-up procedures. Non-compliance makes it more difficult for everyone. Do not leave your car unattended in the front circle during morning drop-off or afternoon pick-up time.**

**BUS RIDERS:** The State of North Carolina provides school buses as a means of transportation to and from school. In accordance with school and state regulations, students have the privilege of school bus transportation as long as his/her conduct does not materially or substantially disrupt the transportation process. Misbehavior on buses may result in short or long-term suspension from the bus. Please be familiar with the expectations listed below:

**REMEMBER:** Students are assigned to a specific bus. Unless the student has a note from home, he or she will not be permitted to ride another bus or get off at a different stop from the assigned stop. **ANY CHANGE IN BUSES** must be brought to the office **BEFORE SCHOOL** starts for the day. The principal or her designee will determine if the change can be made. If so, the note will be signed, returned to the student, and must be presented to the bus driver that afternoon.

**Bus Riders Are Expected To:**

1. Obey the verbal or written instructions of the bus driver and other staff members
2. Behave in such a way that the driver's attention is not distracted while the bus is in operation.
3. Depart the bus **ONLY** at your regular, assigned stop unless you have given the driver a written note from parents initialed by the principal or her designee.
4. **WALK** to and from the bus stop.
5. Be at bus stops on time.

**Bus Riders Should NOT:**

1. Vandalize or damage the bus.
2. Consume food or drink on the bus.
3. Wear hats on the bus.
4. Have iPods, game boys, cell phones, and trading cards on the bus.
5. Engage in any act that may threaten the safety of any student.
6. Fail to comply with the Stanly County Schools Code of Student Conduct.

## **CAR RIDERS**

Car riders in grades K-5 will be dismissed at 2:45. They shall wait until his/her name is called to be picked up by their parents. We will begin calling for car riders at 2:45, *or as soon as possible after buses are loaded.*

Parents will be provided with a card on which to write their student's name. This card should be visible on the dashboard of the car when the parent approaches the staff member who is calling for students. All cars must enter the school grounds using the lower driveway. The staff member on duty will call for the student and direct the parent to the circle driveway. School personnel will be on duty around the circle to assist with the loading of students; please follow their directions. Students will not be allowed to cross traffic to load a car.

We ask that ALL parents of car riders follow our procedure of coming through the circle in two lanes, moving forward when directed to do so by staff members.

## **AFTER SCHOOL:**

Students who are involved in after-school activities must have written permission to stay after school with their respective groups. They should report immediately to the staff member in charge. All students remaining for these activities will be under the direct supervision of a staff member. In order for a student to remain after school, his/her family must agree to be responsible for his/her transportation home. If students are not picked up on time, he/she will not be allowed to participate in after-school activities.

## **ABSENCES:**

When a student is absent from school, a written excuse from a parent or physician is to be presented to the teacher upon return to school. Excused absences include student illness, family deaths, religious observances and pre-approved educational trips. Examples of unexcused absences include skipping school, trips NOT approved by the principal ahead of time, baby-sitting, oversleeping, and missing the bus. The absence will be coded unlawful without an acceptable excuse. (If you plan to request an excused absence for an

educational trip for your student, please contact the school office and we will send a form home with your student.)

### **REMINDER:**

According to Stanly County Schools Policy: promotion to the next grade requires absences NOT to exceed 16 days during the school year. The school is required by law to notify the parent/guardian when a student has accumulated 3, 6, and 10 unlawful absences. This notification is made by letters that are mailed to the parent/guardian. The law further states that court action will be initiated after 10 unlawful absences in a school year.

Stanly County School policy states that a K– 8 student may not miss more than 16 days of school per year.

It is extremely important that your child be in school regularly. A child's progress will be adversely affected by irregular attendance patterns. Please plan vacations around the school calendar. The instructional day at Millingport School concludes at 2:45 p.m. If your child leaves school early he/she will miss something that is an important part of the North Carolina Common Core of Study. In addition, it is disruptive to the class when a student is called out while instruction is taking place. Please take this into consideration when scheduling appointments and other activities. We ask that you schedule routine medical or dental appointments during after-school hours whenever possible. **Students who leave before 11:30 or arrive after 11:30 will be counted absent for the day.**

## **ATTENDANCE**

If your child must leave school early, please send a note to the teacher at the start of the school day indicating that the student will be leaving early. Parents picking students up early should report to the school office. The student will be called from the classroom to the office. Before leaving the school, the parent must sign the sign-out sheet in the office.

**TARDIES:** It is very important that all students arrive at school on time. The tardy bell rings at 8:00. Students are expected to be in their classroom when the tardy bell rings. Staff and other students are inconvenienced when a student arrives late to school or to a class. Time must be spent to update the student on class assignments/activities and to correct attendance reports; therefore the

teaching and learning process is disrupted. Please help your child by establishing procedures to ensure a prompt arrival to school. If your child arrives at school after 8:00, he or she is considered tardy. Please come to the office to sign them in.

**CONSEQUENCES FOR TARDINESS/EARLY DEPARTURE:**

- 3<sup>rd</sup> unexcused – warning letter
- 6<sup>th</sup> unexcused – 1 day isolated lunch
- 9<sup>th</sup> unexcused – 1 day isolated lunch and referral to social worker
- 12<sup>th</sup> unexcused – Tardy Hall (2:45 pm – 3:15 pm)
- Every 3<sup>rd</sup> tardy/early departure after twelve will result in tardy hall assignment

Any student who receives the 4<sup>th</sup> tardy/early departure will not be eligible for Perfect Attendance recognition. Consequences start over each semester.

**Cafeteria**

Prepaid lunch money will be collected in the morning. Information needed with cash or a check is as follows:

1. Child's name
2. Child's PowerSchool number
3. If you are paying for more than one child, the amount to be put in each account:

EXAMPLE - Susie Jones # 327 - \$ 6.75

Sammy Jones # 731 - \$ 7.25

**MEAL PRICES for 2018-19**

**Students**

Breakfast	\$1.25	Reduced Breakfast free
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<b>Lunch</b>	<b>\$2.85</b>	<b>Reduced Lunch</b>	<b>\$0.40</b>
<b>Adult breakfast</b>	<b>\$1.65</b>	<b>Adult Lunch</b>	<b>\$3.75</b>

Students may pay daily as they go through the serving line, or they may pay for their lunches in advance by the week or month, as described in the paragraphs above. Parents are encouraged to visit the school and eat lunch with students any time. Please check with your child’s teacher or contact the school office to check lunch times.

Monthly menus are sent home with students. Menus are also available at: <http://www.stanlycountyschools.org/>

**Extra Sales**

Students may purchase extra items in the cafeteria with a paid lunch OR a lunch brought from home. For your information, our cafeteria staff can print a detailed list of purchases that your student makes each day.

**FOOD REGULATIONS**

Many parents enjoy sending snacks to school to celebrate their child’s birthday. If you would like to do so, please schedule the day and time for the snack with your child’s teacher. Stanly County Schools’ wellness policy (BOE policy # 6030) states the following:

“If classroom parties and rewards are food oriented, and consumed at school, they must meet the Stanly County Schools (SCS) Healthy Food and Beverage Standards. The school principal may authorize two parties per year that do not have to meet the Healthy Food and Beverage Standards. Treat bags with candies and other seasonal treats are permitted throughout the year if they are sent home with the students and not consumed at school.” To ensure safety and sanitation all foods brought into school for the purpose stated above, must be purchased from a commercial food service

entity (grocery store), which is subject to local rules, regulations, and inspections. No food items may be homemade.

Our cafeteria can also prepare special snacks for birthdays and other occasions. Parents would need to place the order with the cafeteria manager, Mrs. Burris. More details are available on our school system's website: [www.scs.k12.nc.us](http://www.scs.k12.nc.us)

## **ACADEMICS**

**Report Cards/Progress Reports:** Report cards will be issued four times a year. They will be sent home with students within 5 school days after the end of each grading period. The report card should be carefully reviewed by students and their family members, signed and returned to school. Please call the school if there are ANY questions about report cards.

**Progress Reports:** Mid-term progress reports will be sent home at the midpoint of each grading period. Listed below are the dates for report cards and mid-term reports this school year.

<b>Report Cards Go Home</b>	<b>Term</b>
11/06/18	Q1
1/30/2019	Q2
4/5/2019	Q3
6/6/2019	Q4
<b>Progress Reports Go Home</b>	
9/26/2018	Q1
12/5/2018	Q2
2/22/2019	Q3
5/7/2019	Q4

## **Grading Scales**

### **Grades 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>**

**A = 90-100**

**B = 80-89**

**C = 70-79**

**D = 60-69**

**F = 0-59**

### **Grades Kindergarten – 2<sup>nd</sup>**

**3 = consistently applies the skills**

**2 = inconsistently applies the skills**

**1 = Not meeting grade level expectations**

**School Notices and Child's Papers: Please take time to read school notices that are sent home with students, including notes in the school planner. Go over your child's papers with him/her so that you will be aware of his/her progress. This will show your children that you care AND that the school and your family are working together for SUCCESS.**

**Homework: Homework is an extension of classroom instruction and a valuable part of the learning process. Homework has been proven to be an important factor in students' academic success. As the school's partner in your student's education, parents and family members are asked to work with teachers to see that assignments are completed. Please plan to read with your child each night for at least 20 minutes. Teachers may assign projects, but each student will know well in advance when these are due so that good planning can take place.**

**Student Work: Students are expected to do their best every day. They should complete all assignments, including class work, homework, and long-term projects. Work should be completed individually unless group work is assigned. Assignments are due on the assigned date. For each day an assignment is late, a**

point reduction will occur, as determined by the grade level teachers. This point reduction does not apply to excused absences. However, make-up work must be submitted within a reasonable time frame.

**Rewards:** Students will be rewarded through teacher and school wide efforts for good behavior, perfect attendance, and academic achievement.

**Honor Roll:** Students in grades 3, 4, and 5 are recognized for honor roll according to the following standards:

No grade below the letter B; no U on the report card.

This is in accordance with Stanly County School Board Policy Number 3150.

## **STUDENTS AND SAFETY**

**Insurance:** Student insurance will be available for parents who want to purchase this coverage. Information will be sent home with each student when the school year opens concerning enrollment and coverage.

**Emergency Drills:** Fire, tornado, and evacuation, and lockdown drill procedures will be reviewed with students at the beginning of the school year and at various times during the year. The teachers will explain procedures and routes to all students. In addition, maps are posted in each room showing the correct exit route. Drills will be conducted so that staff and students can practice evacuation routes. Students should listen and follow the directions of staff members, which will include walking quickly and quietly in a single file line. Students will line up according to the teacher's directions so that everyone can be accounted for.

**Medication at School:** Students should not plan to take medicine at school without a permission form signed by a doctor. This includes **OVER THE**

**COUNTER MEDICINES** (for example: Tylenol, cough syrup, cough drops). The parent or a guardian will be asked to have a new form completed for each medication at the beginning of the school year. The doctor and the parent/guardian must complete and sign the form before medication can be given at school. Medication must be delivered by the parent or guardian in its original container. Students are not allowed to bring medication to school. If you have questions regarding medical issues, please call the school and ask for our school nurse, LeighAnn Johnson.

**Student Information:** The school is required to have the accurate name, address, phone number, parents' names, parents' employers and an emergency number for each child enrolled in our school. Parents should notify the school immediately of ANY change in any of the information. It is VERY IMPORTANT that we have an emergency telephone number where we can reach HELP for our students at any time. Information update sheets will be sent home by mid-September, please review this and correct any inaccurate information.

**Safety on School Grounds:** All students are required to walk on school campus. We ask students not to run at school unless he/she is in the gym or in a physical education class. All outside doors are locked during the school day. No one enters the building without proper identification using the intercom system and door lock. Students may not be checked out from classrooms; this must be done through the front office. Thank you for helping us to keep our students and staff safe!

## **STUDENTS AND SCHOOL RULES**

**Student Behavior:** Students at Millingport are expected to act as responsible citizens and productive members of the school. Appropriate school behavior benefits every child because it makes learning possible for all students. All school and classroom rules are based on the Stanly County Schools Code of Student Conduct. All students receive a copy of this code and are asked to return the signature sheet found in the back of the book.

### **Rules and Regulations at Millingport**

1. Students must show respect to all teachers, administrators, peers, cafeteria workers, custodians etc. Students should be advised that any teacher or staff

member has the duty to correct inappropriate behavior at any place and at any time.

2. Order will be observed in the building at all times. Students are expected to be polite and respectful at all school functions.

3. No food may be carried outside the cafeteria after breakfast or lunch.

4. Every student must help to keep the school building and grounds clean. Trash cans are available in the halls and classes.

5. Students may not leave the school grounds during the school day without permission from the office.

6. Students who become a distraction in the classroom so that teaching and learning cannot take place will be disciplined according to the Code of Student Conduct.

7. Any damage caused to the school or school property must be paid for by the student who causes the damage, and the student will be disciplined according to the Code of Student Conduct.

8. Students are not to bring personal items such as iPods, handheld games, headsets, etc. to school. If taken, a parent or guardian must pick them up. *STUDENTS ARE PERMITTED TO HAVE CELL PHONES AT SCHOOL AS LONG AS THEY ARE NOT SEEN OR HEARD. IF CELL PHONES ARE OBSERVED OR HEARD, THEY WILL BE TAKEN AND TURNED IN TO THE OFFICE. A PARENT OR GUARDIAN MUST PICK THEM UP. THEY WILL NOT BE RETURNED TO STUDENTS.*

9. Skateboards are not allowed on the school campus at any time.

10. This list is not intended to be all-inclusive. All students are subject to the Stanly County Code of Student Conduct. Parents and students should go over this carefully to understand the rules that apply to all Stanly County Schools and students.

**Adult Supervision:** All of the adult employees (including our substitutes and volunteers) have the authority to correct students if the need arises. If any adult corrects any student, the student is expected to abide by the correction. All staff members RESPECT students and students are expected to treat all supervising adults with RESPECT.

**In-School Suspension:** Students who continually choose inappropriate behavior will be isolated from other students for varying amounts of time. Parents will be notified when a student is assigned to ISS. During any student's assignment to ISS, he/she will continue his/her classroom and/or homework activities. The purpose of ISS is to provide an alternative learning place for students who

continue to disrupt school programs. Placing a student in ISS is the decision of the principal.

**Out Of School Suspension:** Every effort is made by our staff to keep students in school. Students must do their part as well and cannot disrupt their own learning or that of others. Be familiar with school rules, classroom rules, and the Stanly County Schools Code of Student Conduct.

An investigation of any incident which could result in ISS or OSS will be completed as soon as possible. The student will have an opportunity to tell his/her side. Students and parents/guardians involved will be notified by conference or phone call. A written notification of any OSS will be sent to the parents/guardians explaining the reason and length of suspension. In the event of incidents which involve more than one student, the principal will only discuss each student with his/her own parents.

OSS may result from any of the following: fighting, threatening to hurt someone, vandalism, inappropriate language, insulting gestures, disrespect toward any staff member, and possession of weapons. **NOTE:** These behaviors do not represent the typical Millingport student. Our students are generally respectful and well-behaved. We appreciate students and their parents for their commitment to good behavior and school pride. We want to continue this example of excellence. If at any time there are questions or concerns, please do not hesitate to contact the principal.

**Corporal Punishment:** Corporal punishment is not supported or used by the administration of Millingport School.

## **GENERAL INFORMATION YOU NEED TO KNOW**

**Student Appearance:** Students have the right to dress and groom themselves as parents deem appropriate. At Millingport, we do not want to interfere with this right. However, there are some types of clothing that distract and interfere with our learning environment. If a student's dress is considered inappropriate for an educational setting a conference will be held with the student and the

parent/guardian will be notified. We may ask the parent to bring a change of clothing. Students are always required to follow the Stanly County Schools Dress Code, which is found in session 3 and on page 13 of the Stanly County Schools Code of Student Conduct. A common question has arisen regarding footwear. Parents should take into consideration the safety and comfort of their students. Students participate in some type of physical activity every day and tennis shoes are a must for this. If a student chooses to wear sandals or flip-flops to school, they will need to change into tennis shoes for p.e. This can consume valuable amounts of instructional time. Students are not to wear the rubber flip-flops, sometimes called “shower shoes” at any time. Parents, we must have your cooperation in this area.

**Solicitations (Selling):** Millingport students are prohibited from selling items to students or staff members during the school day.

**Special Sales Involving Students:** Students and families are encouraged to participate in special sales throughout the school year. All funds from these sales directly benefit Millingport students. Student pictures will be made in the fall and in the spring of the school year. Each year we publish a yearbook, which helps us remember our year in pictures. These yearbooks will be for sale.

**Lost and Found:** Items found should be turned in to the office. It is a good idea to label students’ clothing and other property.

**Textbooks:** Textbooks and other essential materials issued to students are the property of Stanly County Schools. They should be used with care and returned in good condition. Students/parents are responsible for costs associated with damage to textbooks or lost textbooks. Damage fees will be charged if needed. If a book is lost during the school year, the student must pay for the lost book through the school office before a replacement can be issued.

This also applies to calculators, library books and other school-owned materials or equipment.

## **Lockers**

Lockers are assigned to students at the discretion of the grade level instructional staff. Lockers are the property of the school and will be periodically inspected for cleanliness, damage, or any other reason determined necessary by school

officials. Students will be given specific guidelines for use of lockers; any violation of these guidelines may result in loss of locker privileges.

## **School Pictures**

Dates for school pictures are as follows:

**October 12**

**November 16**

**April 3**

**April 3**

**Fall Individuals**

**Individual Make-ups**

**Class Pictures**

**Spring Individuals**