

Seminole Independent School District



SHARS Guidelines & Procedures 2019-2020

It is the policy of the Seminole Independent School District not to discriminate on the basis of race, color, sex (including pregnancy), national origin, religion, age, equal pay, genetic information, veteran or military status, persons with disabilities, or any other legally protected status in its educational and career and technology programs, activities or employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

For information about your rights or grievance procedures, contact the Title IX Coordinator, Kyle Lynch, 207 SW 6th Street, Seminole, Texas 79360, 432-758-3662 or the 504 Coordinator, Dr. Sylvia Suarez, 207 SW 6th Street, Seminole, TX 79360, 432-758-3662.

Seminole ISD
SHARS (School Health and Related Services) Scholarship Program
2019-2020

Overview of Program

SHARS (School Health and Related Services) is a Medicaid reimbursement for direct services for special education students who are Medicaid eligible. Seminole ISD receives SHARS reimbursement for a variety of services including speech, physical, and occupational therapy as well as nursing and diagnostician services for eligible students. Seminole ISD has chosen to set up a scholarship program with the funds reimbursed to the district for these services by Medicaid. The scholarship program is designed to assist current Seminole ISD employees financially as they pursue teaching degrees or additional certifications that will benefit the students of Seminole ISD. The Seminole ISD Board of Trustees has determined that this program serves a public purpose and provides an educational benefit to Seminole ISD. The SHARS Scholarship Program will reimburse approved applicants for tuition, books and related fees incurred from the following institutions:

- Any Texas Public College or University
- Lubbock Christian University
- Wayland Baptist University
- Texas Woman's University (Speech Pathology Program only)
- University of the Southwest
- New Mexico Junior College

Eligibility Criteria

- Applicant has completed at least one year of employment with Seminole ISD.
- Applicant has met or exceeded expectations on applicant's three most recent district performance evaluations.
- Eligible applicants include non-degreed personnel seeking to become certified teachers. Applicants must be classified as at least a junior and be accepted in a College of Education Teacher Certification Program to be eligible **or** must provide proof of application for financial aid through FAFSA and the Educational Aide Tuition Exemption Program.
- Graduate students must maintain employment with Seminole ISD to be eligible.
- Scholarships will be targeted for beginning teacher certification, graduate degrees in secondary content areas, and TExES testing/Alternative Certification in areas of district need (ie Educational Diagnostician, Speech Language Pathologist, ESL).

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Application Process

- Applications are available on the Seminole ISD Website. Completed applications must be submitted in accordance with the application deadline
 - Go to the site: semioleisd.net
 - Select **STAFF** near the top of the page
 - Click on **Eduphoria!**
 - Use your school email and password to access **Eduphoria!**
 - Select **Formspace**
 - Select **Submit New Form** (at the bottom left hand corner of the page)
 - Select **Human Resources**
 - Select **SHARS Application**
- The SHARS Scholarship Committee will review applications and approve/deny funding.
- Recipients will be responsible for paying for the requested courses, TExES fees etc. and will be reimbursed after providing documentation for successful completion.
- Recipients requesting a reimbursement for personal funds must complete the SHARS Request for Reimbursement form located in the same location in **Formspace** as the application. Receipts and documentation of successful completion must be returned to the Administrative Assistant for Personnel at Central Office.
- Recipients may apply to borrow the needed fees from the Seminole Public Schools Federal Credit Union (SPSFCU) by specifying that they are a SHARS Scholarship recipient. Applicants must complete a loan application and be approved through the loan application process of the Seminole Public Schools Federal Credit Union. The loan will be set up as a balloon payment due at the end of the semester or after the certification process. Upon successful completion of the course or certification requirements and submission of the Request for Reimbursement Form, the SHARS Scholarship Program will pay the loan balance including interest. If the recipient does not successfully complete the course or certification requirements, the loan will remain the obligation of the recipient.
- All applications will be reviewed and approved or denied by the 20th day after application deadline.

Application Deadlines

- Fall Semester Apply by August 1
- Spring Semester Apply by December 1
- Summer Semester Apply by May 1

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Committee

- All applications will be reviewed and approved or denied by the SHARS Scholarship Committee.
- The committee will consist of the Director of Special Education, Assistant Superintendent, and Chief Financial Officer.

Recipient Obligations

- Scholarship recipients will be reimbursed for tuition, fees, and books upon successful completion of the course or certification requirements.
- Recipients taking college courses must maintain a grade-point of 2.0 or above to be eligible for reimbursement.
- Scholarship recipients must agree to work for Seminole ISD for a period of two years after successfully completing certification/education.
- Failure to complete two years of employment with Seminole ISD will result in the recipient being required to repay all money reimbursed by Seminole ISD for the certification/education process.
- If the recipient resigns from the district prior to completing the certification/education process, the recipient will be required to repay all money reimbursed by Seminole ISD for the certification/education process.

Availability of Funding

- All scholarship reimbursements are subject to the availability of funds.
- If sufficient funds are not available to meet all requests, the committee will prioritize the application requests according to district areas of need.
 - Priority 1: Paraprofessional seeking Teaching Certification
 - Priority 2: Masters in Core Subject
 - Priority 3: Diagnostician
 - Priority 4: LSSP
 - Priority 5: Speech Pathologist
 - Priority 6: Dyslexia Therapist
 - Priority 7: School Counselor
 - Priority 8: School Administrator
- Reimbursement will begin with expenses incurred for the fall semester of 2001/2002.
- Requests for reimbursements must be received no later than 45 days after the course or exam is completed.

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