

# Access First

Student Device Loaner Program  
Organization: Palisades Charter High School

## RELEASE OF TECHNOLOGY EQUIPMENT AND ACCEPTANCE OF FINANCIAL RESPONSIBILITY

I, \_\_\_\_\_ (parent name) do hereby understand that I will be held responsible for costs that may arise due to intentional or non-intentional damage, theft, loss, or misuse of the technology equipment that I am borrowing from Palisades Charter High School. I understand that my PCHS student \_\_\_\_\_ (student name) is the authorized user of the equipment listed below for the 2018-19 school year. Borrowed equipment must be returned to authorized school staff by the end of the 2018-19 school year and before the final day of school year or upon checkout, whichever occurs first. Loaner devices are instructional materials as defined under Education Code 60010 (h). Education Code 48904 section (a) (1) and (b)(1) states that families are responsible for school equipment damaged by their children. Any owed fines must be paid in full by the final day of the school year or upon checkout, whichever occurs first. Unpaid fines will result in withheld schedules, grades, diploma, and transcripts (EC 48904 (b)(1)). All fines payable online or in person via the PCHS Student Store only.

Equipment borrowed: Chromebook with charger

Fee for accidental damage: \$50

Fee for missing or broken charger: \$40

Fee for replacement cost of lost, stolen, malicious damage, or destroyed device: \$350.00

Fee for late return after last day of school: \$15.00

*Accidental damage is defined as broken, cracked, or scratched screen, liquid spill, missing keys, stickers or other permanent adhesive or graffiti. Malicious damage is defined as the willful or obvious misuse, extreme negligence, and destruction of a device, to include separation of device into multiple pieces, crushing of bezels, screen, and keyboard, penetration of device by foreign objects, opening of devices internals, or permanent modification of device. All damage fees are subject to Technology Department inspection and assessment of device. Minor cosmetic damage that does not hinder functionality or create a safety issue will be accepted on a case-by-case basis.*

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Device Serial Number & Asset Tag: \_\_\_\_\_

(The serial number will be added upon deployment)

The undersigned acknowledges that he/she has read and understands this document and accepts responsibility for the loaned equipment.

Parent Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_