

Dawson Independent School District

199 N. School Ave. | Dawson, Texas 76639 | 254.578.1031 | 254.578.1721 (FAX) | www.dawsonisd.net



Request for Personal and/or Business Leave

I, _____, hereby request approval to be absent at no loss of pay on the dates of _____.

This request is in accordance with the Dawson ISD School Board Policy Manual DEC Local concerning leaves of absence.

Remarks of request:

Campus Principal: _____ Date: _____

Superintendent: _____ Date: _____

Requests are to submitted five (5) business days PRIOR to departure. Exceptions to this policy are to be explained in the "remarks" section.

Home of the Bulldogs