

Call to Order and Roll Call

Directors	Directors Not Present
Ms. Danielle Burnette <i>arrived 7:12</i>	Mr. Robert Riker
Mr. Gianni Floro	
Ms. Sarah Heres	
Ms. Debbie Miller	
Mr. Jack Norris	
Mr. David Pusateri	Others Present
Mr. Robert Riker	Dr. Joseph Clapper, superintendent
Mr. Mark Rodgers	Dr. Heidi Ondek, assistant superintendent
Dr. Kausalai Wijekumar	Mr. John Sheline, director of finance & operations/school board secretary
	Mr. Patrick J. Clair, solicitor

There being a quorum present, Mr. Norris called the meeting to order at 7 p.m.

**PUBLIC ANNOUNCEMENT**

An executive session was held on February 19 for legal and personnel matters.

- *The Quaker Valley School Board holds regularly scheduled work sessions for the purpose of examining proposals and recommendations made by the staff, public, legal counsel and the board. These proposals and recommendations are normally accompanied by background material, presentations and/or rationale. This process assures a thorough review of all items prior to being placed on the legislative agenda. The public is encouraged to attend these work sessions. Minutes from the most recent work sessions are available at legislative meetings. Approved minutes only are available on our web site: [www.qvsd.org](http://www.qvsd.org).*

RECOGNITION: Mr. Floro

In order to celebrate the lives of the following member of the Quaker Valley School District family, it was requested that the board place a memorial book in her honor in the appropriate library:

- Tess Raynovich, class of 2010

Moved by -	Mr. Floro
Seconded by -	Ms. Heres (unanimous voice vote)

APPROVAL OF MINUTES

Moved by -	Mr. Floro
Seconded by -	Ms. Heres (unanimous voice vote)

## REPORTS

Educational Focus: Middle school teacher Ms. Bruno and high school teacher, Mr. Robertson introduced the Pennsylvania Junior Academy of Science winners, who briefly described their entries, and their findings.

Ms. Jobs and Ms. Croft have received certification from the National Board for Professional Teaching Standards. Both teachers feel the program to be very worthwhile.

Student Representative to the Board Report: Mr. Piccolo outlined some of the activities marking February as Black History Month.

Superintendent's Report: Dr. Clapper announced that on Thursday, March 21st, the Quaker Valley Board of School Directors will be awarded the D. Richard Wynn Distinguished School Board Award from the Tri-State Area School Study Council.

Solicitor's Report: Mr. Clair had no report.

## OLD BUSINESS

### VISITOR PARTICIPATION

Visitors are invited to address agenda items at the time during which they are under consideration by the board. Personnel items must be submitted in writing to the board president for consideration five days prior to the board meeting.

REPORT ON THE PARKWAY WEST CAREER AND TECHNOLOGY CENTER: Mr. Rodgers is pleased that new programs are being introduced. Among them are electrical systems technology, and veterinarian technician.

REPORT ON THE SEWICKLEY PUBLIC LIBRARY: Ms. Heres noted that the annual appeal letter will be sent out in March.

REPORT FROM THE EDUCATIONAL SERVICES COMMITTEE: Dr. Wijekumar is most pleased with the development of the elementary curriculum parent guide. She noted that the instrument is innovative, and well-articulated. She believes that the school district has set itself apart with the guide, and that it will become a widely recognized model.

The board approved the high school program of studies as presented.

The board approved the middle school program of studies as presented.

Moved by -	Dr. Wijekumar
Seconded by -	Ms. Miller (voice vote 7-0-1 with Ms. Burnette abstaining due to her absence from the work session)

REPORT FROM THE POLICY COMMITTEE: Ms. Miller

Draft policies 803.00 *Safety* (Draft D) and 311.01 *Contracted Services* (Draft B) were presented for a first reading. Ms. Miller reported that both draft policies are based on procedures that have been in place for years.

Mr. Floro is resolute that the contracted services policy contain language that makes it incumbent upon service providers to ensure the district that their contracted employees are mentally fit to serve in the capacity for which they are hired.

REPORT FROM THE COMMUNITY RELATIONS / INTERGOVERNMENTAL AFFAIRS COMMITTEE: Mr. Floro

While there were no agenda items, administrators and board members commented on the recent meeting of the high school traffic safety advisory committee. Dr. Clapper and Mr. Pusateri both stressed that no “quick decisions” will be made. Ameliorating the safety issues will likely involve a range of improvements, rather than one project.

A community budget advisory committee will meet on March 5.

REPORT FROM THE FINANCE COMMITTEE: Mr. Rodgers

The board approved the bond issue funds, capital projects fund, grant fund, general fund and cafeteria fund financial statements for the month ending January 31, 2013.

The board approved the bills for January and February, 2013, in the amount of \$ 3,146,952.73.

The board authorized the administration to pay the January, 2013, food service fund bills in the amount of \$46,746.43.

The board approved invoices for the capital projects fund in the amount of \$ 88,331.34.

The board approved the grant fund invoices for February, 2013, in the amount of \$2,500.00.

The board approved the 2011A bond issue fund invoices for February, 2013, in the amount of \$884,366.91.

The board approved a revised budget calendar, as presented. Final budget adoption is slated for June 18.

Moved by -	Mr. Rodgers
Seconded by -	Mr. Floro (unanimous voice vote)

REPORT FROM THE FACILITIES & OPERATIONS COMMITTEE: Mr. Pusateri

The board ratified the A-1 Electric EC-017 change order to provide labor, materials and equipment required to add override switching to the exterior lighting on the east side of the building. This switching will be installed at the ticket booth at the auditorium at a cost of \$2,418 to be taken from the bond issue fund.

The board approved the R. A. Glancy GC-95 change order to provide labor, materials and equipment required to furnish and install concrete around the base of the flag pole and lights at the main entrance at a cost of \$2,956 to be taken from the bond issue fund.

The board approved the R. A. Glancy GC-96 change order to provide labor, materials and equipment required to furnish and install drywall and associated finishes to cover both voids in the walls and beams that were not designated to receive new drywall partitions in the wellness storage A108a, PE storage A110, and storage room A112E at a cost of \$4,546 to be taken from the bond issue fund.

The board approved the R. A. Glancy GC-97 change order to provide labor, materials and equipment required to furnish and install an acoustic ceiling grid and tile throughout storage room A112e at a cost of \$1,864 to be taken from the bond issue fund.

The board ratified the R. A. Glancy GC-98 change order to provide labor, materials and equipment required to replace (2) broken windows in the corridor leading between the office area and the principal's office at a cost of \$1,394 to be taken from the bond issue fund.

The board approved the R. A. Glancy GC-99 change order to provide labor, materials and equipment required to modify the existing window frame and replace the slider window between the reception receiving window and the main lobby at a cost of \$4,123 to be taken from the bond issue fund.

Moved by -	Mr. Pusateri
Seconded by -	Ms. Miller (unanimous voice vote)

REPORT FROM THE PERSONNEL COMMITTEE: Ms. Miller

RESIGNATIONS AND LEAVES

The board accepted the retirement resignation of Laurene Lavoie as assistant nurse, effective on or about June 17, 2013.

The board accepted the resignation of Kevin Aftanas as technology technician, effective on February 15, 2013.

The board accepted the resignation of Carly Breletic as educational paraprofessional effective on or about January 18, 2013.

The board accepted the resignation of Zachary Mathews as Access teacher effective on or about January 25, 2013.

APPOINTMENTS, TENURE, ETC.

The board appointed Kelly Fernandez as long-term substitute special education teacher for the second semester of the 2012-2013 school year.

The board appointed Shawn Ryan as long-term substitute physical education teacher for the second semester of the 2012-2013 school year.

The board appointed Heather Notbohm as educational paraprofessional effective on or about February 11, 2013.

The board appointed Susan Bauduin as educational paraprofessional effective on or about February 4, 2013

The board appointed Edward Brutout as on call cleaner effective on or about November 8, 2013.

The board appointed Lori Kurtzhal as cafeteria worker effective January 14, 2013.

The board appointed Barbara Baran-Span as cafeteria worker effective January 28, 2013.

Moved by -	Ms. Miller
Seconded by -	Ms. Burnette (unanimous voice vote)

All committee minutes are to be made a part of the minutes of this meeting.

Moved by -	Ms. Burnette
Seconded by -	Ms. Heres (unanimous voice vote)

OTHER BUSINESS

VISITOR PARTICIPATION

Visitors may address the board regarding appropriate matters. Personnel comments will be restricted to concerns which have been submitted in writing for consideration by the board president. The request must be received five days in advance of the meeting. Speakers are asked to raise a hand to be recognized and to state their name prior to speaking.

THE NEXT SCHOOL BOARD MEETING WILL TAKE PLACE ON TUESDAY, MARCH 19, AT 7:00 PM IN THE EDGEWORTH ELEMENTARY SCHOOL LARGE GROUP INSTRUCTION ROOM. THE PUBLIC IS INVITED TO ATTEND.

ADJOURNMENT: 7:46

Moved by -	Mr. Pusateri
Seconded by -	Ms. Miller (unanimous voice vote)

Respectfully submitted,

John M. Sheline  
Board Secretary