



Gateway Lab School

Citizen Budget Oversight Committee

Meeting Minutes

DATE: January 10, 2019 at 5:30 pm

LOCATION: 2501 Centerville Road, Wilmington DE (i.e., at the school)

In attendance: Sherlock Hack, Joyce Henderson, Catherine Dolan, Pam Draper, Dorcell Spence, Richard Riggs

Session started at 5.32pm

- I. October 2018 Meeting Minutes were approved**
- II. Discussion of Enrollment Outlook and Staffing for FY2019** was presented by Pam Draper
 - a. Staffing levels reduced by one in December 2018. The position was filled by a contractor.
 - b. Student enrollment remained at 172,
 - c. Student recruitment events have started with 59 applications received. It was determined that the lottery will be used for 7th grade.
- III. Discussion of State/Local/Fed Income Outlook for FY2019** was presented by Docell Spence
 - a. Revenue receipts are at 79.5%
 - b. All Local funds have been received
 - c. Mrs. Spence noted that the average Local revenue was down \$1,425 per student.
- IV. Review of FY2019 Budget and December 2019 Financials** presented by Docell Spence
 - a. YTD School expenditures are at 45.7%, 4.3% lower than the 50% target
 - b. I 990 extension has be filed
- V. There was one Recommendations for the GLS Board**
 - a. Discuss staffing salaries for the 2019/2020 school year
- VI. Session adjourned at 6.39pm**