

TULARE CITY SCHOOL DISTRICT



SPECIAL BOARD MEETING 600 NORTH CHERRY TULARE, CALIFORNIA

**12:00 P.M.
DECEMBER 20, 2018**

A G E N D A

Members of the public may address the Board during the public comments period, or at the time an item on the agenda is being discussed. The member of the public is not required to state their name. A maximum of three (3) minutes will be allotted to each individual wishing to speak with a maximum of fifteen (15) minutes allotted for each agenda item. Board action cannot be taken on any item not appearing on the agenda.

If needed, a written notice should be submitted to the Superintendent requesting disability-related accommodations or modifications, including auxiliary aids and services. The notice shall be submitted two days prior to a scheduled Board meeting.

Notice: Any writings or documents that are public records and are provided to the majority of board members regarding an open session item on the agenda will be made available for public inspection in the Administration Office located at 600 North Cherry, Tulare, California during normal business hours and can also be located on the District website at www.tcsdk8.org

A. Call to order _____ p.m.

B. Roll Call

C. Pledge of Allegiance

D. Approval of Agenda

ACTION M _____ 2 _____

E. CONSENT CALENDAR: ACTION M _____ 2 _____

1. Approve Request for Educational Overnight Trip for Mulcahy Middle School, Girl's Academic Review Group

F. OLD BUSINESS:

1. Resolution No. 2018/2019-18, Classified School Employee Summer Assistance Program ACTION M _____ 2 _____

ADJOURN TO CLOSED SESSION _____ P.M. (Personnel) (Student Matters) _____ P.M.
Education Code 35146 requires any discussion at a Board Meeting that might be in conflict with the right to privacy of any pupil be held in closed session.

1. It is the Intention of the Board to Meet in Closed Session to Discuss Public Employee Appointment/Employment.
Title: Assistant Superintendent (Curriculum/Technology)

G. ADJOURNMENT _____ P.M.

Next Meeting: Regular Meeting, January 22, 2019, 6:00 p.m., District Office Board Room



TULARE CITY

School District

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TO: MEMBERS OF THE BOARD
FROM: DR. CLARE GIST
DATE: DECEMBER 18, 2018
RE: DECEMBER 20, 2018 SPECIAL BOARD MEETING

E-1 CONSENT CALENDAR

1. Approve Request for Educational Overnight Trip for Mulcahy Middle School, Girl's Academic Review Group

As part of the Mulcahy Middle School's Girl's Academic Review Group, ten 7th/8th grade girls (along with 4 chaperones) will be attending this year's educational overnight trip to Los Angeles. While on this trip the girls will be visiting the Los Angeles Museum of the Holocaust, California Science Center with the King Tut Exhibit, Griffith Observatory, and touring University of Southern California. The students and chaperones will be leaving on Thursday, January 17th at 6:00 am and returning to Mulcahy around 7:00 pm on Friday, January 18th.

F-1 RESOLUTION NO. 2018/2019-18, CLASSIFIED SCHOOL EMPLOYEE SUMMER ASSISTANCE PROGRAM

The 2018 education omnibus trailer bill, Assembly Bill (AB) 1808, was approved by Governor Jerry Brown this summer. Among other things, the bill creates the Classified School Employee Summer Assistance Program for the 2019-2020 school year. The Classified School Employee Summer Assistance Program allows a classified employee of a participating LEA who meets specified requirements to withhold an amount up to 10% from his or her monthly paycheck during the 2019-2020 school year to be paid out during the summer recess period. AB 1808 provides state matching funds to participating employees, and requires the California Department of Education (CDE) to apportion funds to participating districts to provide the matching funds-up to \$1 for each \$1 that the participating classified employee has elected to have withheld for his or her monthly paycheck. The program has only been funded for 2019-2020, and it is not clear whether it will continue to be funded in future years.

To be eligible to participate in the program, a classified employee must:

1. be employed with the district for at least one year at the time the employee elects to participate;

**Re: December 20, 2018
Board Meeting**

2. be employed by the district for fewer than 12 months per fiscal year; and
3. not earn more than two times the full-time pay for an entire school year of a person earning minimum wage, paid at the state minimum wage (\$12.00 / hr. as of January 1), at the time of enrollment.

Districts must notify classified employees if they have elected to participate in the Classified School Employee Summer Assistance Program for the 2019-2020 school year. Once a district elects into the program, it is prohibited from reversing its decision to participate for the 2019-2020 school year. There are two types of costs to the district - administrative costs and payroll tax costs. This item was presented as information at the December 11, 2018 board meeting and is being returned as an action item.

Staff Recommendation: Administration will give a recommendation regarding participation in this program.

**BEFORE THE GOVERNING BOARD OF THE
TULARE CITY SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

Resolution No. 2018/2019-18

**RESOLUTION APPROVING PARTICIPATION IN THE
CLASSIFIED SCHOOL EMPLOYEE SUMMER ASSISTANCE PROGRAM**

WHEREAS, Assembly Bill (“AB”) 1808, signed by the Governor on June 27, 2018, provides the Governing Board of the Tulare City School District with the option to participate in the Classified School Employee Summer Assistance Program (“CSE SAP”) for 2019-2020 School Year.

WHEREAS, the CSE SAP will allow a classified employee of the District who meets specified requirements to withhold an amount from his or her monthly paycheck during the 2019-2020 school year to be paid out during the summer recess period in 2020 when regular classes are not in session.

WHEREAS, the participating classified employee will receive from the California Department of Education (“CDE”) up to one dollar (\$1) for each dollar (\$1) that the classified employee has elected to have withheld from their monthly paycheck.

WHEREAS, the District is responsible for managing an account within its general fund called the “Classified School Employee Summer Assistance Program Fund” where monthly withholdings and CDE’s matching funds will be deposited and then paid out to eligible participating classified employees.

WHEREAS, in accordance with AB 1808, State matching funds received by eligible employees from CDE as part of the CSE SAP are not considered compensation for purposes of determining CalPERS or CalSTRS retirement benefits.

WHEREAS, Exhibit “A” contains eligibility requirements, responsibilities, and timelines for implementing the CSE SAP, subject to impact bargaining for represented employees.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Tulare City School District that it hereby finds, determines, and orders as follows:

1. The District elects to participate in the CSE SAP pursuant to AB 1808 for the 2019-2020 school year.

2. The Superintendent/designee is authorized and directed to take all actions necessary to implement this Resolution, including the District's obligations provided in Exhibit A.

PASSED AND ADOPTED by the following vote this 20th day of December, 2018.

AYE: _____

NO: _____

ABSTAIN: _____

ABSENT: _____

Melissa Janes
President of the Governing Board
Tulare City School District
Tulare County, State of California

I, _____, clerk of the Governing Board of the Tulare City School District, do hereby certify that the foregoing Resolution is a true and correct copy of the Resolution that was regularly introduced, passed, and adopted by the Governing Board at its December 20, 2018 meeting.

Daniel Enriquez
Clerk, Governing Board
Tulare City School District
Tulare County, State of California

EXHIBIT A

1. Eligibility for the Classified School Employee Summer Assistance Program (“CSE SAP”) shall be determined in accordance with AB 1808. Specifically, a classified employee must:
 - a. Be employed by the District for fewer than 12 months per fiscal year;
 - b. Have worked for the District for at least one year at the time s/he elects to participate in the CSE SAP; and
 - c. His/her salary at the time of enrollment, minus any pay received when regular classes were not in session during the summer months of June, July, and August of the previous fiscal year, is no more than two times the full-time pay of a classified employee paid at the state minimum wage for the entire school year.

2. District Responsibilities
 - a. By January 1, 2019, the District will notify classified employees that the District has elected to participate in the CSE SAP for the 2019-2020 school year.
 - b. By April 1, 2019, the District will notify the California Department of Education (“CDE”) that it has elected to participate in the CSE SAP and will specify the number of classified employees that have elected to participate and the total estimated amount to be withheld from participating classified employee paychecks for the 2019-2020 school year.
 - c. By June 1, 2019, the District shall notify participating classified employees regarding the estimated amount of State matching funding that a participating classified employee can expect to receive, based on the information provided by the CDE to the District. The CDE is solely responsible for determining the State matching funding available to a participating classified employee.
 - d. During the 2019-2020 school year, the District shall deposit the amounts withheld from participating classified employee monthly paychecks in accordance with the choices made by each participating classified employee, pursuant to provision 3(a)(i) below, in an account within its general fund, to be known as the “Classified School Employee Summer Assistance Program Fund” (referred hereafter as “Fund”).
 - e. On or before July 31, 2020, the District will request payment from CDE for a matching amount to that which was withheld by a classified employee and deposited in the Fund
 - f. During June, July, and August 2020, the District will pay participating classified employees an amount equal to their withholdings plus the State match funding received by CDE. This payment will be in either one or two payments, in accordance with the classified employee’s selected option under provision 3(a)(ii) below.

3. Classified Employee Participation
 - a. By March 1, 2019, classified employees must notify the District in writing, on a form developed by CDE, that the employee elects to participate in the CSE SAP. The

classified employee must specify:

- i. The amount to be withheld from the monthly paychecks, which may be up to 10% of his or her monthly pay; and
 - ii. Whether s/he wishes to have the withheld amounts paid out during the summer recess period in one or two payments.
- b. No later than 30 days after the start of the 2019-2020 school year, participating classified employees must notify the District if s/he elects to either:
- i. Withdraw from the program; or,
 - ii. Reduce the amount to be withheld from his or her paycheck.

4. Mid-Year Termination of Participation

- a. If an eligible participating classified employee separates from District employment during the 2019-2020 school year or is employed into a 12-month position, the employee may request from the District any pay previously withheld from his/her paycheck and deposited in the Fund. If this occurs, the employee is not entitled to receive any State matching funds.