

## Oneida Special School District

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term:  <b>Medicines</b>	Descriptor Code: <b>6.405</b>	Issued Date: <b>05/02/16</b>
		Rescinds: <b>6.405</b>	Issued: <b>09/03/15</b>

1 If under exceptional circumstances a child is required to take non-prescription or prescription  
2 medication during school hours and the parent cannot be at school to administer the medication, only  
3 the principal or the principal's designee will assist in self-administration of the medication if the  
4 student is competent to self-administer medicine with assistance in compliance with the following  
5 regulations:<sup>1</sup>

6 Written instructions signed by the parent will be required and will include:

- 7 1. Child's name;
- 8 2. Name of medication;
- 9 3. Name of physician;
- 10 4. Time to be self-administered;
- 11 5. Dosage and directions for self-administration (non-prescription medicines must have label  
12 direction);
- 13 6. Possible side effects, if known; and
- 14 7. Termination date for self-administration of the medication.

15 The medication must be delivered to the principal's office in person by the parent or guardian of the  
16 student unless the medication must be retained by the student for immediate self-administration. (i.e.  
17 students with asthma). OSSD shall inform the student's parent or guardian that the school and its  
18 employees and agents shall incur no liability as a result of any injury sustained by the student or any  
19 other person from possession or self-administration of the inhaler. The student's parent or guardian  
20 shall sign a statement acknowledging that the school shall incur no liability and the parent or guardian  
21 shall indemnify and hold harmless the school and its employees against any claims relating to the  
22 possession or self-administration of the inhaler. Nothing in this subsection shall be construed to relieve  
23 liability of the school or its employees for negligence.<sup>1</sup>

24 Volunteer personnel, trained by a registered nurse, may administer **diastat and epinephrine** in  
25 emergency situations to a student based on that student's Individual Health Plan (IHP).

26 The administrator/designee will:

- 27 1. Inform appropriate school personnel of the medication to be self-administered;
- 28 2. Keep written instructions from parent in student's record;
- 29 3. Keep an accurate record of the self-administration of the medication;
- 30 4. Keep all medication in a locked cabinet except medication retained by a student per physician's  
31 order;

- 1           5. Return unused prescription to the parent or guardian only; and
- 2           6. Ensure that all guidelines developed by the Department of Health and the Department of
- 3           Education are followed.

4 The parent or guardian is responsible for informing the designated official of any change in the

5 student's health or change in medication.

6 A copy of this policy shall be provided to a parent or guardian upon receipt of a request for long-term

7 administration of medication.

## 8 **BLOOD GLUCOSE SELF-CHECKS**

9 Upon written request of a parent or guardian, and if included in the student's medical management plan

10 and in the IHP, a student with diabetes shall be permitted to perform a blood glucose check or

11 administer insulin using any necessary diabetes monitoring and treatment supplies, including sharps.

12 The student shall be permitted to perform the testing in any area of the school or school grounds at any

13 time necessary.

14 Sharps shall be stored in a secure, but accessible location, including the student's person, until use of

15 such sharps is appropriate.

16 Use and disposal of sharps shall be in compliance with the guidelines set forth by the Tennessee

17 Occupational Safety and Health Administration (TOSHA).<sup>2</sup>

## 18 **STUDENTS WITH PANCREATIC INSUFFICIENCY OR CYSTIC FIBROSIS<sup>3</sup>**

19 Students diagnosed with pancreatic insufficiency or cystic fibrosis shall be permitted to self-manage

20 their prescribed medication in a manner directed by a licensed healthcare provider without additional

21 assistance or direction. The Director of Schools shall develop procedures for the development of both

22 an Individualized Healthcare Plan (IHP) and an Emergency Care Plan (ECP) that conforms to state law

23 for every student with pancreatic insufficiency or cystic fibrosis that wishes to self-medicate.

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### Legal References

1. TCA 49-50-1602
2. TCA 49-5-415(d)(7), Public Acts 2006, Chapter No. 54
3. Public Acts of 2015, Chapter No. 321

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### Cross References

Student Health Services 6.401