

9146

**HACKETTSTOWN BOARD OF EDUCATION  
REGULAR BOARD MEETING  
January 16, 2019  
MINUTES**

The regular action board meeting of January 16, 2019 of the Hackettstown Board of Education was called to order at 7:02 p.m. in the High School Media Center by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location to Success Communications Group on January 3, 2019 and advertised in the "Express Times" on January 5, 2019 and the "Gazette" on January 11, 2019. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 3, 2019. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

**ROLL CALL**

Members present: Ms. Jami Cavanagh  
Mrs. Amy Cochran  
Dr. Giovanni Cusmano (arrived at 7:20 p.m.)  
Mr. Michael Herbst  
Ms. Malainie Hibler  
Ms. Mary Beth Maciag (arrived at 7:09 p.m.)  
Mr. Robert Moore  
Ms. Lori Prymak  
Dr. Bo Soobryan  
Ms. Michele Wehmeyer

Also present: Mr. David C. Mango, Superintendent of Schools  
Ms. Gail Woicekowski, Board Secretary  
Mr. Mark Toscano, Board Attorney  
Mrs. Kathy Gesumaria, Director of Special Services  
Mrs. Debra Grigoletti, Director of Curriculum and Instruction  
Mr. Douglas DeMatteo, Director of Buildings and Grounds  
Mr. John Morsillo, Technology Technician I  
Mr. Kyle Sosnovik, High School Principal  
Mrs. Sheena Delgaizo, Middle School Principal  
Mrs. Marie Griffin, Hatchery Hill Principal

Members absent: Mr. Shawn Burke

**MINUTES**

Motion: Ms. Wehmeyer                      Second: Ms. Cochran

Be it resolved, that the regular board meeting minutes and executive session minutes of December 12, 2018, be approved.

Carried in a voice vote, Ms. Cavanagh -abstain.

**MINUTES**

Motion: Ms. Wehmeyer                      Second: Ms. Cochran

Be it resolved, that the reorganization board meeting minutes and executive session minutes of January 2, 2019, be approved.

Carried in a voice vote, Dr. Soobryan -abstain.

**COMMITTEE REPORTS**

Finance and Facilities – no report

Allamuchy – no report

Great Meadows – reported by Ms. Prymak

- Ms. Prymak stated that Great Meadows had a workshop meeting on S2 and state aid reduction. If one school closes and they change to one campus, Great Meadows will review shared services of Building and Grounds and Security.

Personnel/Negotiations– no report

Policy – no report

Curriculum/Student Activities –no report

HFEF Foundation – reported by Ms. Cavanagh

- Ms. Cavanagh stated that Ms. Maciag is now President of the Foundation and Jami Cavanagh is the Board Liaison. She said the foundation will hold a “Kindness Matters” fundraiser in February for the Elementary and Middle Schools.

**SUPERINTENDENT’S REPORT** – Mr. David Mango

- Student of the Month were introduced by the Building Principals.
  - Hatchery Hill  
January – Maddox Talmadge
  - Willow Grove  
January – Madison DiPaolo
  - Middle School  
January – Emily Bielski
  - High School  
January – Sarah Putz
- 2013-2018 Strategic Plan Presentation – Mr. David Mango (a copy of this presentation is attached to the minutes)
- Building and Grounds Report – Ms. Gail Woicekowski
  - Update on the Auditorium at the High School. Insurance Company will cover abatement of ceiling and floors. District is looking to upgrade stage and air conditioning.
  - Willow Grove HVAC project has started. JCP& L will install a new transformer.
  - Need to get a bid for drainage issues at Willow Grove.

- Central Office staff has been displaced to several locations due to furnace not working and no heat.
- Hatchery Hill has a 50 year old roof with 3 layers on it. High School and Middle School roofs need done as well. There is a terrible leak in four (4) rooms at High School that need done as soon as possible.

### **PUBLIC COMMENT**

- CeAnn Chmura, a parent, spoke about staggering times for K-8.
- Mr. Dan Komorowski, a parent, questioned the class sizes for grade based schools.
- Mrs. Griffin replied Hatchery Hill School will remain at 6 sections so class size will be 18-20.
- Jennifer Bujno, a parent, asked if music and art will remain shared.
- Mr. Mango replied that new electives will give common teacher planning time.
- Mrs. Griffin replied that this provides contractual teachers prep and common planning time.
- Jennifer Bujno asked if this is less teaching time.
- Mrs. Griffin stated that electives are the expansion/enhancement of core areas.
- Christine Kovac, a parent, spoke about counselors being shared between Hatchery and Willow and wanting to know if students can meet counselors ahead of time.
- Mrs. Griffin replied that there will be dates for students to meet new personnel.
- Kate Lecher, a parent, questioned if there will be meetings to address situations.
- Mr. Mango replied that each building will have meetings during the day.
- Chris, a parent, stated that 15 minutes is not enough time to get between schools and suggested to allow 25 to 30 minutes.
- There was an open discussion about doing a traffic study between the board and public.

### **PUBLIC COMMENT/QUESTIONS ON AGENDA ITEMS**

- none

### **BOARD COMMENT ON A SECTION AGENDA ITEMS**

Motions are accepted by Ms. Cochran and Dr. Soobryan as amended.

- Ms. Cavanagh questioned if the Auditorium fees that were paid out will get reimbursed to the District.
- Ms. Woicekowski replied that Insurance already sent money and that money will get pulled into paying these invoices.

### **APPROVAL OF THE CHECK REGISTER(S)**

Motion: Ms. Cochran                      Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the January 16, 2019 bill list in the amount of \$ 3,254,438.06 and further, that copies be attached to the minutes.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

9149

**APPROVAL OF FINANCIAL REPORTS**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the Secretary and Treasurer Reports for the month ending November 30, 2018 for the 2018-2019 school year as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**ACCEPTANCE OF FINANCIAL REPORTS CERTIFICATION**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, accept the certification of the Board Secretary,

  
Board Secretary

1/16/19  
Date

and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of November 30, 2018 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2018-2019 school years.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF TRANSFERS**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the transfers for November 2018 in the amount of \$ 3,700.00, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF STUDENT(S) ON HOME INSTRUCTION**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of approve student(s) on home instruction for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF FY19 (ESEA) GRANT AMENDMENT**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the FY19 Elementary and Secondary Education Act (ESEA) Title I-A, Title II-A, and Title III. Title III Immigrant and Title IV Part A Grant Amendments.

<u>Title I-A</u>	<u>Title II-A</u>	<u>Title III</u>	<u>Title III Immigrant</u>	<u>Title IV Part A</u>
100-100-\$183,427		100-100-\$24,570	100-600 -\$6,797	200-300 - \$9,294
100-600-\$ 1,250		100-600- \$ 9,068		
<u>200-500-\$ 5,612</u>	<u>200-500-\$40,643</u>	<u>200-500- \$1,120</u>		<u>200-600 -\$7,577</u>
Total - \$190,289	Total - \$40,643	Total - \$34,758	Total - \$6,797	Total - \$16,871

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**ACCEPTANCE OF GIFTS**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, accept gift(s) as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL FOR YMCA SUMMER BUS STOP AT MIDDLE SCHOOL**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve YMCA in Randolph's day camp bus to pick up and drop off campers at the front corner of the Hackettstown Middle School from June 24, 2019 to August 23, 2019.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF USE OF FACILITIES FOR EXTRA & CO-CURRICULAR ACTIVITIES**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve use of Facilities for Extra & Co-Curricular Activities for 2017-2018 school year, as attached by reference.

Carried in a roll call vote – unanimous.

**BOARD COMMENT ON B SECTION AGENDA ITEMS**

Motions are accepted by Ms. Cochran and Dr. Soobryan as amended.

- Mr. Moore questioned B11 (Approval of Administrative Payment for Supervision of Saturday Detention) and if there is a limit on the per diem rate.
- Mr. Mango replied that the HCA will look into setting limits in the future.

**ACCEPTANCE OF RESIGNATION(S)**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, accept the resignations for the 2018-2019 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF NEW STAFF**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, appoint new staff, for the 2018-2019 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF LEAVE OF ABSENCES**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve leave of absences for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF NEW CO-CURRICULAR CLUB/APPOINTMENTS**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve new co-curricular club/appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF REVISED/ADDITIONAL CO-CURRICULAR APPOINTMENTS**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve revised/additional co-curricular appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

9151

**APPROVAL OF TWILIGHT PROGRAM STAFF REVISED HOURS**

Motion: Ms. Cochran                      Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the revised Twilight Program staff hours for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL TO REVIEW AND REVISE CURRICULUM**

Motion: Ms. Cochran                      Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve staff to review and revise curriculum for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF EXTENSION OF HIGH SCHOOL 7TH TEACHING BLOCK ASSIGNMENT(S)**

Motion: Ms. Cochran                      Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the extension of High School 7<sup>th</sup> teaching block assignments effective November 15, 2018 through ~~December 12, 2018~~ ~~December 31, 2018~~ June 30, 2019, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF TITLE I PROGRAM ADVISOR REPLACEMENT**

Motion: Ms. Cochran                      Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve Title I program replacement advisor for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF OBSERVATION HOURS**

Motion: Ms. Cochran                      Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve observation hours for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF ADMINISTRATIVE PAYMENT FOR SUPERVISION OF SATURDAY DETENTION**

Motion: Ms. Cochran                      Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve payment to Sheena Delgaizo to supervise Saturday Detention based on her per diem rate of \$514.82, on an as needed basis for the 2018-2019 school year.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**BOARD COMMENT ON C SECTION AGENDA ITEMS**

Motions are accepted by Ms. Cochran and Dr. Soobryan as amended.

- none

9152

**APPROVAL OF WORKSHOP ATTENDANCE**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve workshop attendance for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**APPROVAL OF FIELD TRIPS**

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve field trips for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – Yes (as it pertains to the High School)

**OTHER BUSINESS**

- Mr. Herbst stated that Community Relations start in April and suggested to get volunteers to assist teaches with moving personal items.
- Mr. Mango stated there will be a Committee of the Whole meeting on 2/5/19 to discuss Debt Services. He said there may be a second Committee of the Whole meeting on 2/13/19.

**PUBLIC COMMENT**

- Ms. Wehmeyer stated a member of the public asked the status of the brick program. She wondered if this was a Board program.
- Mrs. Fadia Hindi, a parent, asked about the bond status for security that was voted for in the November election.
- Mr. Mango replied he will speak with Mr. Speirs.
- Ms. Woicekowski replied there has been no communication from the state yet and it could take years.
- Alisa Holvino, a parent, questioned the Pre-K Program and will the increase from 5 to 15 children impact the current student's education.
- Mr. Mango replied that they will continue to look at these class sizes and no final decision has been made.
- Mrs. Gesumaria replied they will set up a tour of the Great Meadows program for Hackettstown parents since they have already been through this.

The Board took a break between 8:34 p.m. and 8:42 p.m.

**EXECUTIVE SESSION**

Motion: Mr. Moore Second: Dr. Soobryan

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 8:42 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- HIB Case Review

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- Docket No: 310 – 12/18
  - Mr. Grauso left after NJSIAA Student Issue.
- Docket No: Eds-02156-18
  - Ms. Gesumaria left after Special Education litigation.
- Docket No: 3-18 CV-02365
  - Ms. Prymak left at 9:32 p.m.
- Contractual Dispute with Pritchard
- Potential Tuition Dispute
- HIB Appeal to Commissioner
- Lease Issue
- MOU Issues

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board will return to open session to conduct business at the conclusion of the executive session.  
Carried in a voice vote – unanimous.

### **RECONVENE**

Motion: Dr. Soobryan

Second: Mr. Moore

Be it resolved, that the Board of Education reconvene into regular session at 9:45 p.m.  
Carried in a voice vote – unanimous.

### **NEW BUSINESS**

#### **APPROVAL OF HIB**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved, that the Board of Education adopt and approve the verbal HIB reports and finding as presented in Executive Session.  
Carried in a voice vote – Dr. Cusmano – abstain.



Mtg. Date: 1/16/19

9154

**APPROVAL OF SETTLEMENT AGREEMENT**

Motion: Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education approved the Settlement Agreement and General Release of Docket No. Eds 02156-18 and 02155-18.

Carried in a voice vote – Dr. Cusmano – abstain.

**ADJOURNMENT**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved that the Board adjourn at 9:46 p.m. Carried in a voice vote – unanimous.

Respectfully submitted,



Gail Woicekowski  
Business Administrator



Michael Herbst  
Board President