



# Office of Centralized Enrollment

Flint Community Schools • 923 E. Kearsley Street •  
Flint, MI 48503 • (810) 767-6158 Fax# (810) 760-7605

Student Name \_\_\_\_\_ birthday \_\_\_\_\_,

Has enrolled at \_\_\_\_\_ in grade \_\_\_\_\_.

Please release the following information:

- Complete Transcript / Report Card  
(Withdrawal Grades)
- Explanation of Grading System
- ACT, SAT, and MEAP Test Results
- Immunizations & Health Records
- UIC Code
- Special Education Records (IEP) if applicable
- Behavior Report (Last 2 years if any)

**\*\* Out-of-State schools: if records are more than 10 pages,  
please mail or email them.**

*Last School Attended:*

\_\_\_\_\_  
*Name of School*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*Zip*

\_\_\_\_\_  
*Phone Number*

\_\_\_\_\_  
*Fax Number*

Please send Official Records To:  
Flint Community Schools - Centralized Enrollment  
Attention: Student Records  
923 E. Kearsley Street  
Flint, Michigan 48503  
[records@flintschools.org](mailto:records@flintschools.org)

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_