



Alexander Central School District

The mission of the Alexander Central School District is to challenge students to be confident, contributing learners within a structured, safe and caring environment.

August 2019

Dear Parent/Guardian:

Catherine Huber, Ed.D.
Superintendent

Tim Batzel
Business Administrator
Supervisor, Buildings & Grounds

Shannon Whitcombe
Principal, Secondary School

Gretchen Rosales
Assistant Principal,
Secondary School

Matthew Stroud
Principal, Elementary School

Kathy Busch
Director, Pupil Personnel

Ryan Keating
Director, Curriculum &
Instruction

Robert Adams
Director, Athletics

Matthew Perry
Director, Technology

Shea Schreiber
Supervisor, Transportation

Jim Tyx
Supervisor, Food Service

Beginning in the 2019-2020 school year, Alexander Middle/High School will transition to a paperless report card system for all students, grades 6 through 12. You will be able to review your child(ren)'s Progress Reports/Report Cards using an existing Parent Portal account. If you do not have a Parent Portal account set up, you will need to do so in order to access this important information online. The form to set up your account is included with this letter and should be returned to the MSHS Main Office. Once we receive the form, you will get an email from the school district within 2-3 school days. The email will contain your login/password information and **you will only need one account to access information for all of your children in grades 6-12.** If you do not have internet access or capability, please contact our Counseling Center Secretary, Mrs. Raines at 591-1551 x2051. We will ensure that you receive a paper copy of your child's Progress Reports/Report Cards throughout the year.

All students will receive a printed copy of their Year-End Report Card in the mail, in addition to having access to the electronic copy online. We are hopeful the shift to paperless grade reporting saves district taxpayers money in terms of printing and postage, but more importantly it provides you with real-time, online access of your child(ren)'s grades as they are recorded by teachers. You will no longer need to worry about missing or misplacing your child's report card as all of the information will be available via your Parent Portal account throughout the year. In addition to housing student report cards, the district's Parent Portal provides you with detailed access to your child(ren)'s assignments, grades, and scheduling.

In an effort to assist parents in navigating the Parent Portal site, **I will be hosting a Parent Portal Training Session at the MSHS Open House on Thursday, September 12th at 5:00pm in the MS Computer Lab.** In order for participants to have the most valuable experience at this training, please have your Parent Portal account activated prior to September 12th.

Thank you!

Shannon Whitcombe
Alexander Middle/High School Principal