

Goshen Middle School Handbook 2019-2020





LOGIN INFORMATION

_____ firstnamelastname@warriors.goshenlocalschools.org

Pro-Core # _____

TENMARKS user name: _____

Password: _____

NEWSELA user name: _____

Password: _____

Edcite user name: _____

Password: _____

DiscoveryED user name: _____

Password: _____

Schoology user name: _____

Password: _____

_____ user name: _____

Password: _____

MESSAGE FROM THE ADMINISTRATION

Welcome to Goshen Middle School, home of the Warriors. We are looking forward to you becoming a part of our outstanding tradition and continued improvement to achieve full potential for all students. Our success is a direct result of the interaction and cooperation of all students, parents, and faculty.

Work hard in your classes and take advantage of all the extracurricular activities that interest you. Participation in all aspects of Goshen Middle School life will give you a richer school experience.

In this school agenda, you will find detailed information about the policies, rules, regulations and procedures which govern our day-to-day operations. Please review this information carefully. If you have any questions, please feel free to ask.

GREETINGS FROM THE FACULTY

We, the faculty, would like to welcome each of you to another school year. We will do everything in our power to help make it a successful one, but we expect you to do your part. We are available for you through e-mail, telephone, or conference time. We have planning times during which we meet with parents and students. Because we have high expectations for our students, we set high standards. Please do not be satisfied with less than your best in every subject. Let's make a strong commitment to excellence this year! We believe that teachers, students, parents, staff, administrators, and other members of the Goshen family must present a unified team effort to educate literate, problem solving, productive members of our society.

APPOINTMENTS WITH ADMINISTRATION

Building Administration is always available to meet with parents when necessary. It is important to call 24 hours in advance and arrange an appointment time to ensure availability of building administrator. Appointments can be scheduled with building secretary.

NON-DISCRIMINATION

File: AC

The Board's policy of nondiscrimination extends to students, staff, job applicants, the general public and individuals with whom it does business and applies to race, color, national origin, ancestry, citizenship status, religion, gender, economic status, age, disability or military status.

The Board does not discriminate on the basis of legally acquired genetic information.

The Board does not permit discriminatory practices and views harassment as a form of discrimination. Harassment is defined as intimidation by threats of or actual physical violence; the creation, by whatever means including the use of electronic communications devices, of a climate of hostility or intimidation; or the use of language, conduct or symbols in such a manner as to be commonly understood to convey hatred, contempt or prejudice or to have the effect of insulting or stigmatizing an individual.

Employees or students who engage in discrimination of another employee or student shall be subject to disciplinary action.

Permission, consent or assumption of risk by an individual subjected to discrimination does not lessen the prohibition contained in this policy.

No one shall retaliate against an employee or student because he/she files a grievance; assists or participates in an investigation, proceeding or hearing regarding the charge of discrimination of an individual; or because he/she has opposed language or conduct that violates this policy.

[Adoption date: June 13, 1988]

[Re-adoption date: August 14, 2006]

[Re-adoption date: February 14, 2011]

LEGAL REFS.: Civil Rights Act, Title VI; 42 USC 2000d et seq.

Civil Rights Act, (Amended 1972), Title VII; 42 USC 2000e et seq.
Education Amendments of 1972, Title IX; 20 USC 1681 et seq.
Executive Order 11246, as amended by Executive Order 11375
Equal Pay Act; 29 USC 206
Genetic Information Nondiscrimination Act of 2008; 42 USC 2000ff et seq.
Rehabilitation Act; 29 USC 794
Individuals with Disabilities Education Act; 20 USC 1400 et seq.
Age Discrimination in Employment Act; 29 USC 623
Immigration Reform and Control Act; 8 USC 1324a et seq.
Americans with Disabilities Act Amendments Act of 2008; 42 USC 12101 et seq.
Ohio Const. Art. I, Section 2
ORC Chapter 3323
Chapter 4112
OAC 3301-35-02

CROSS REFS.: ACA, Nondiscrimination on the Basis of Sex
ACAA, Sexual Harassment
ACB, Nondiscrimination on the Basis of Disability
EDE, Computer/Online Services (Acceptable Use and Internet Safety)
GBA, Equal Opportunity Employment
GBO, Verification of Employment Eligibility
IGAB, Human Relations Education
IGBA, Programs for Students with Disabilities
JB, Equal Educational Opportunities
JFC, Student Conduct (Zero Tolerance)
JFCEA, Gangs
JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)
Staff Handbooks
Student Handbooks

CONTRACT REFS.: Teachers' Negotiated Agreement
Support Staff Negotiated Agreement

THIS IS A REQUIRED POLICY

GOSHEN MIDDLE SCHOOL MISSION STATEMENT

The mission for Goshen Middle School is to ensure that all students perform at continuously higher levels.

GOSHEN MIDDLE SCHOOL VISION

The vision of Goshen School District is to be a quality, high performing public school district and to be recognized as such.

GOSHEN MIDDLE SCHOOL A COMMUNITY BASED ON GROWTH MINDSET, MOTIVATION & SOCIAL RESPONSIBILITY (GMS)

G is for **GROWTH MINDSET**

Our community will be empowered by having a growth mindset. We will believe that with work, practice, and perseverance we can achieve our goals in academics, athletics, after school clubs and many other opportunities. In our community we will tackle challenges, take risks, and make mistakes creating a focus on making growth through life long learning.

M is for **MOTIVATION**

By maintaining a positive learning environment of respect and value, we provide the opportunity for community members to achieve their goals. Motivation is the desire to engage in learning and the process of

focusing attention and energy on meeting both short term and long term goals. Therefore motivation is stimulated most directly through modeling, communication of expectations, and direct instruction or socialization by community members.

S is for SOCIAL RESPONSIBILITY

Our community will be motivated through healthy relationships between teachers, staff,peers and parents. We will be active participants in creating a safe environment that will allow everyone to learn and thrive. We will demonstrate social responsibility by respecting others, respecting ourselves and respecting our school.

Character Traits of GMS

Growth Mindset	Motivation	Social Responsibility
<ul style="list-style-type: none"> ● Love of learning ● Creativity ● Curiosity ● Judgement ● Perspective ● Leadership ● Perseverance ● Bravery 	<ul style="list-style-type: none"> ● Teamwork ● Gratitude ● Sense of Meaning ● Forgiveness ● Humility ● Prudence ● Zest ● Humor 	<ul style="list-style-type: none"> ● Kindness ● Fairness ● Love ● Honesty ● Social Intelligence ● App. of Beauty ● Gratitude ● Self Control

STUDENT ATTENDANCE POLICY

School Hours 7:20-2:20

Parents are asked to call Goshen Middle School’s office (722-2226) by 8:30 a.m. and report a child’s absence each day the student is unable to attend school. This enables us to comply with the Ohio Revised Code in reference to missing and absent children. Following the absence, parents will need to send in a parent or doctor note or email the building’s attendance secretary with reason for the absence as required by law.

Goshen Local Schools uses School Messenger as our automated attendance call system. This system automatically calls parents to inform them that their child was reported absent at school by their teacher. These calls are designed to serve as a reminder to those that may have forgotten to call our attendance line to report an absent child. The automated attendance call will go out at approximately 9:00 each day. You may still receive a call through the system even if you have already called the school building.

Please Note: In 2018-2019 school year, Ohio law changed requiring schools to count absences by hours rather than days.

The responsibility of regular attendance at school rests with the parent. Irregular attendance is the major reason for poor schoolwork. Unexcused absences will be subject to the Board Adopted Policy JED. A referral will be filed with Juvenile Court when a student has accumulated unexcused absences of 30 or more consecutive hours, 42 or more hours in one month, or 72 or more hours in a school year.

Absences from school may be excused for the following reasons:

1. Personal illness
2. Serious illness in the family
3. Quarantine of the home

4. Observance of religious holidays
5. Death in the family or a close friend
6. Emergency or circumstances, which are considered by the school to be sufficient cause of absence, tardiness, or leaving school early.

Contact with the parent shall be attempted by phone. If no contact is made with the legal guardian, an attendance card will be mailed. Each student may receive 42 excused hours of absence each semester by presenting a note from a parent/guardian within two days upon his/her return to school after an absence. For reference a school day consist of the following hours at each school building:

GMS 6.50 = 1 day

The note must contain the following information:

- (1) Dates student was absent from school,
- (2) reason for absence.
- (3) Parent or guardian signature and phone number. A form will be sent home at the beginning of the year. Please use these forms for students' notes.

A physician's note must verify any additional absences beyond the 42 hours excused by parent/guardian notes. All absences not meeting these criteria will be considered unexcused and will result in a grade of zero being given for work in each class missed. No make-up work will be permitted.

We request that parents please call us at 722-2226 before 9:00 a.m. *each day* the child will not be in school. If we do not receive a call, we will contact the parent either at home or work by phone or by sending written notification in that day's mail indicating that the child is absent from school.

RELEASE/EARLY RELEASE

Any student not riding the bus home from school must have a note from a parent/guardian on file in the office. If a student must be picked up from school early, a *parent or guardian* must come to the office and sign the student out. In emergencies where the parent(s) cannot pick the student up, the person or persons listed on the emergency form are the only person(s) who may sign the student out of school. We do request that appointments be made after school hours whenever possible. **No student will be permitted to walk home or to any other school building.**

PERFECT ATTENDANCE

Many students strive for perfect attendance each school year. They are to be commended for this goal. Sometimes a student must leave early or arrive late to school because of dental or doctor appointments, etc. This has caused some confusion on whether this is still considered perfect attendance, so the following guidelines have been set. A school day is 6.5 hours long therefore any student who does NOT accumulate 6.5 hours or more during the school year will be considered to have perfect attendance.

EXTENDED PERIODS OF ABSENCE

If a student is going to be absent for three days or more, parents must notify the school at least two school days in advance of the absence unless an emergency exists. The school administration will determine whether the absence is excusable.

LEAVING SCHOOL EARLY

If a parent/ guardian foresees the necessity for a student to leave school early, specific reasons must be given. Students are allowed to leave early (or arrive late) six times each semester. Once all six of his/her excuses are used, all other excuses will be considered unexcused regardless of the reason.

CLASS TARDY POLICY

Students are expected to be in his/her classroom when the bell rings. The consequences for arriving late to class are:

- 1st tardy - Documented warning
- 2nd tardy - Documented warning
- 3rd tardy - Parent contact
- 4th tardy - Lunch detention, parent notification letter mailed
- 5th tardy - School Detention
- 6th tardy - Friday School
- 7th tardy - Office Referral

The Class Tardy Policy and consequences are implemented each semester.

DRESS CODE

Clothing worn to school should be comfortable and appropriate for school activities. Your clothing must not distract from the learning process. You do not have the right to make a fashion statement. Clothing must cover undergarments and the midriff. A jacket which is an integral part of business-type apparel or other clothing normally considered to be street clothing is permissible. Outdoor coats and jackets are not to be worn while in the building. Any clothing determined to be vulgar, offensive, or contrary to the educational mission of the school will not be permitted.

1. Students "must be clean and well groomed at all times. Clothing may not be torn or in disrepair.
2. Clothing and jewelry with writing or designs that depict prejudice, unlawful acts, tobacco, drugs or alcohol are prohibited. Clothing that makes an inappropriate statement for a school setting is not permitted.
3. Clothing that reveals underwear or bare midriff is prohibited. Extremely short skirts or shorts are not permitted. Shorts should be finger tip length with hands at side and shoulders straight. Tank tops that are visible must be 3 fingers in width. Pants must be worn around the waist, with belt if necessary.
4. Chains, pocket chains, spikes, large rings, jewelry or shoes that may be used as weapons or that may present a safety issue, are not allowed on campus.
5. Clothing or other property that displays gang-related symbols, emblems, or other gang identifiers are prohibited.
6. Hats, hoods, or other inappropriate headgear, including sunglasses may not be worn in the building unless required for medical reasons.
7. I-Pods, Pagers, cell phones, electronic games, and personal disc or tape players are not permitted during school hours unless approved paperwork is on file. As mentioned above, cell phones and I-pod/MP3 players are not permitted. The following policy is in effect for these items:
 - a. 1st offense - item will be return to the student at the end of the school day.
 - b. 2nd offense - item must be picked up by the parent/guardian.
 - c. 3rd offense - item will be retained in the school office until the end of the school year.

*Additional violations may result in out of school suspension.

8. Goshen Local Schools is not responsible for personal devices that are broken on school property.

9. Acceptable and safe shoes should be worn by all students. Regular oxford-style shoes, slip on shoes, dress boots, or tennis shoes (including tennis type shoes designated as “walking” or “running”) shoes may be worn. No other type of footwear will be permitted. Sandals should have a back strap.
10. No pajamas of any sort top or bottom are to be worn.

The administration reserves the right to make recommendations for changes in the dress and grooming of students. **Students whose dress or grooming distracts from the educational atmosphere shall be suspended and unexcused from any class time missed due to dress code violations.**

Book bags/Duffel Bags shall be kept in lockers at all times and shall not be transported from class to class. If this is violated, any teacher or other school employee seeing the violation is authorized to take the offending article if seizure can be peacefully and non-forcefully accomplished, or request that the student return to their locker. Resistance by the student will be dealt with as insubordination.

The goal of Goshen Middle School is to develop spirited and self-disciplined students through positive behavior support. School-wide expectations have been established to govern student behavior in the classroom, hallway, cafeteria, during test taking, and other settings. Our school wide expectation is that **students respect themselves, respect others and respect their environment** at all times.

“NO ZERO” HOMEWORK POLICY

Because out-of-class assignments serve as an extension of in-class lessons, it is very important for students to complete them. For that reason, teachers give partial credit for late assignments. Students must note, however, that refusal to turn in homework is not an option; students who miss work may have to attend lunch detention, after school detention, or attend the HAP program after school. Skipping of HAP will result in disciplinary actions.

File: JFCF

HAZING AND BULLYING (Harassment, Intimidation and Dating Violence)

Hazing means doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person.

Throughout this policy the term bullying is used in place of harassment, intimidation and bullying.

Bullying, harassment and intimidation is an intentional written, verbal or physical act that a student has exhibited toward another particular student more than once. The intentional act also includes violence within a dating relationship. The behavior causes both mental or physical harm to the other student and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student. This behavior is prohibited on school property or at a school-sponsored activity.

Permission, consent or assumption of risk by an individual subjected to hazing, bullying and/or dating violence does not lessen the prohibition contained in this policy.

The District includes, within the health curriculum, age-appropriate instruction in dating violence prevention education in grades 7 to 12. This instruction includes recognizing warning signs of dating violence and the characteristics of healthy relationships.

Prohibited activities of any type, including those activities engaged in via computer and/or electronic communications devices, are inconsistent with the educational process and are prohibited at all times. The

District educates minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

No administrator, teacher or other employee of the District shall encourage, permit, condone or tolerate any hazing and/or bullying activities. No students, including leaders of student organizations, are permitted to plan, encourage or engage in any hazing and/or bullying.

Administrators, teachers and all other District employees are particularly alert to possible conditions, circumstances or events that might include hazing, bullying and/or dating violence. If any of the prohibited behaviors are planned or discovered, involved students are informed by the discovering District employee of the prohibition contained in this policy and are required to end all such activities immediately. All hazing, bullying and/or dating violence incidents are reported immediately to the Superintendent/designee and appropriate discipline is administered.

The Superintendent/designee must provide the Board President with a semiannual written report of all verified incidents of hazing and/or bullying and post the report on the District's website.

The administration provides training on the District's hazing and bullying policy to District employees and volunteers who have direct contact with students. Additional training is provided to elementary employees in violence and substance abuse prevention and positive youth development.

District employees, students and volunteers have qualified civil immunity for damages arising from reporting an incident of hazing and/or bullying. Administrators, teachers, other employees and students who fail to abide by this policy may be subject to disciplinary action and may be liable for civil and criminal penalties in compliance with State and Federal law.

No one is permitted to retaliate against an employee or student because he/she files a grievance or assists or participates in an investigation, proceeding or hearing regarding the charge of hazing and/or bullying of an individual.

[Adoption date: June 13, 1988]

[Re-adoption date: August 14, 2006]

[Re-adoption date: December 10, 2007]

[Re-adoption date: November 3, 2008]

[Re-adoption date: March 15, 2010]

[Re-adoption date: March 11, 2013]

LEGAL REFS.: Children's Internet Protection Act; 47 USC 254 (h)(5)(b)(iii);

(P.L. 106-554, HR 4577, 2000, 114 Stat 2763)

ORC 117.53

2307.44

2903.31

3301.22

3313.666; 3313.667

3319.073; 3319.321

CROSS REFS.: AC, Nondiscrimination

EDE, Computer/Online Services (Acceptable Use and Internet Safety)

IGAE, Health Education

IIBH, District Website Publishing

JFC, Student Conduct (Zero Tolerance)

JFCEA, Gangs

JFCK, Use of Electronic Communications Equipment by Students

JG, Student Discipline

THIS IS A REQUIRED POLICY

BULLYING

How to Differentiate Between Bullying and Other Peer Conflicts and Teasing

What is Bullying? Bullying is defined as a deliberate, repeated act with intention to hurt, insult or threaten another person in school, on school grounds, in school vehicles, or at school events. Bullying consists of an imbalance of power.

Friendly Teasing	Hurtful Teasing	Peer Conflicts	Bullying
<ul style="list-style-type: none"> • Equal power/Neutral • Purpose is to be playful • Joins relationships • Funny to both parties 	<ul style="list-style-type: none"> • Unequal power • Sensitive topic • Purpose is to upset • Excludes • Sarcastic 	<ul style="list-style-type: none"> • Equal power • Occurs occasionally • Accidental • Negotiations and options • Withdrawing and options • Relationship is valued • Effort to resolve 	<ul style="list-style-type: none"> • Imbalance of power • Occurs repeatedly • Intentional and serious • Seeks to gain power • Victim is vulnerable • No remorse • No effort to resolve
<p>Friendly Teasing: One student comments to another that he should turn his/her jersey inside out because his favorite team lost last night.</p>	<p>Hurtful Teasing: One girl comments to another girl that she looks chubby in the outfit she is wearing.</p>	<p>Peer Conflicts: Two students have a disagreement in the cafeteria about which student will sit next to another student.</p>	<p>Bullying: One student repeatedly threatens another student that if he walks down a specific hallway he will get “beat up”. Another example is one student repeatedly calling another student a name regarding his sexual orientation.</p>

Three questions guide GMS administration to determine when a behavior constitutes bullying:

1. Was the alleged bullying behaviors repeated and deliberate?
2. Did the alleged bullying behaviors inflict harm or suffering?

3. Is there an imbalance of real or perceived power between the alleged victim and alleged author of the behavior?

File: JFCG

TOBACCO USE BY STUDENTS Smoking/Dip/Chewing Tobacco/Electronic Cigarette

Health professionals have determined that the use of tobacco products can be detrimental to one's health. The Board wishes to encourage good health practices among the students of this District, as well as compliance with Federal and State law. Therefore, the Board prohibits the smoking, use or possession of tobacco in any form including, but not limited to, cigarettes, cigars, clove cigarettes, chewing tobacco, snuff and any other forms of tobacco by any student in any area or vehicle under the control of the District or at any activity supervised by any school within the District.

The Board prohibits the use or possession of electronic cigarettes by any student in any area or vehicle under the control of the District or at any activity supervised by any school within the District.

Students and parents are given copies of the standards of conduct and statement of disciplinary sanctions, and notified that compliance with the standards of conduct is mandatory. Disciplinary measures taken against students for violations of this policy comply with the requirements of State law and related District policies.

[Adoption date: June 13, 1988]

[Re-adoption date: October 10, 1988]

[Re-adoption date: August 14, 2006]

[Re-adoption date: February 13, 2012]

[Re-adoption date: February 10, 2014]

LEGAL REFS.: The Elementary and Secondary Education Act; 20 USC 1221 et seq.

Goals 2000: Educate America Act; 20 USC 6081 through 6084

ORC 3313.66; 3313.661; 3313.751

3794.01; 3794.02; 3794.04; 3794.06

OAC 3301-35-02; 3301-35-04

CROSS REFS.: JFA, Student Due Process Rights

JFC, Student Conduct (Zero Tolerance)

JGD, Student Suspension

JGE, Student Expulsion

Student Handbooks

STUDENT CONDUCT

File: JFC-R

(Zero Tolerance)

State law requires that students are provided with a written notice of intent to suspend prior to being suspended. The statute also requires that students and parents are provided with a written notice of intent to expel. The notices include: (1) a statement of intent to discipline; (2) a description of the acts which were in violation of the Student Code of Conduct; (3) specific rules of the Student Code of Conduct which were violated; (4) and the dates of the suspension or expulsion.

The written notice of intent to suspend is given to the student at an informal hearing. The notice of intent to expel is sent to the student and his/her parents and the students and parents are provided an opportunity for an informal hearing prior to a decision to expel.

Students will receive an unexcused absence for each school day missed as a result of a suspension and/or expulsion.

A student or his/her parents may appeal any decision of the District administration to suspend a student from school to the Superintendent/designee. A student or his/her parents may appeal an expulsion from school to the Board/designee. A student or parent must request an appeal in writing within 10 days after the discipline measure takes effect. The student and his/her parent may be represented in all appeal hearings. A student or parent may further appeal an expulsion/suspension or denial of extracurricular activities to the Clermont County Court of Common Pleas.

Students are not permitted to return to school pending any appeal process with the administration or the court. The District makes every effort to promptly hear all appeals to minimize a student's absence from school. Should the Board, the Superintendent or their designees reverse or modify a discipline decision and permit a student to return to school, the student is permitted ample time to make up all assignments and work missed as a result of his/her absence.

This Code of Regulations is adopted by the Board pursuant to State law.

Any student engaging in the following types of conduct either specifically or generally like the kinds of conduct listed below is subject to expulsion, suspension, emergency suspension, removal or permanent exclusion from curricular activities. This Code of Regulations applies while a student is in the custody or control of the school, on school grounds or closely proximate thereto, while at a school-sponsored function or activity or on school-owned or provided transportation vehicles. In addition, the Student Code of Conduct governs students at all times, on or off school property, when such student conduct is reasonably related to the health and safety of other students and/or school employees, or such conduct would unreasonably interrupt the educational processes of the District.

The types of conduct prohibited by this code of regulations are as follows:

Rule 1. Damage or destruction, or misuse of school property, property of school employees or property of other students, on or off of school premises.

Rule 2. Damage or destruction, or misuse of private property on school premises or in areas controlled by the school.

Rule 3. Assault on a school employee, student or other person.

Rule 4. Harassment of school personnel or other students during school and/or nonschool hours.

Rule 5. Fighting.

Rule 6. Hazing (to persecute or harass or humiliate another student and/or employee).

Rule 7. Chronic misbehavior which disrupts or interferes with any school activity.

Rule 8. Disregard of reasonable directions or commands by school authorities including but not limited to school administrators and teachers.

Rule 9. Abuse of another. No student shall use or direct to or about a school employee, or student, words, phrases or actions which are considered to be slanderous or degrading in nature, words or phrases which could be considered threatening, menacing or indicate an intent to cause harm to person or property, and/or words or phrases which are obscene or profane as defined by the majority of our society. Name calling and

negative,uncomplimentary and offensive remarks related to physical handicaps or defects, mental handicaps, race,religion, nationality, appearance or other reason is prohibited.

Rule 10. Disrespect to a teacher or other school authority.

Rule 11. Refusing to take detention or other properly administered discipline.

Rule 12. Skipping detention.

Rule 13. Falsifying of information given to school authorities in the legitimate pursuit of their jobs.

Rule 14. Forgery of school or school-related documents.

Rule 15. Cheating or plagiarizing.

Rule 16. Gambling.

Rule 17. Extortion of a student or school personnel.

Rule 18. Theft or possession of stolen goods.

Rule 19. Arson or other improper use of fire.

Rule 20. Possession of matches or lighters or other similar devices.

Rule 21. Possession or use of dangerous weapons or ordnance or objects which look like weapons or ordnance, including, but not limited to, guns, firearms, ammunition, knives, grenades, sling shots, bows, arrows, machetes, brass knuckles, chains, studs, etc.; or possession or use of objects which may render physical harm to another if improperly used, including, but not limited to, axes, hatchets, hammers, saws, ice picks, screwdrivers, knives, etc.

Rule 22. Buying, selling, transferring, using or possessing any substance containing tobacco, including, but not limited to, cigarettes, cigars, a pipe, a clove cigarette, chewing tobacco, snuff and dip, or using tobacco in any other form.

Rule 23. Buying, selling, transferring, using, possessing or being under the influence of any controlled substance (drugs, narcotics, marijuana, etc.) OR INHALANTS (i.e. e-cigarettes), or buying, selling, using, possessing or being under the influence of any counterfeit controlled substance. Any substance that is made to look like a controlled substance, or is represented to be a controlled substance, or that is believed to be a controlled substance.

Rule 24. Buying, selling, transferring, using, possessing or being under the influence of any drug, medication, inhalant or other controlled substance which can be taken internally where the students involved cannot show a legitimate health or other reason for the use of such substances.

Rule 25. Buying, selling, transferring, using, or possessing any drug or alcoholic paraphernalia to include instruments, objects, papers, pipes, containers, etc.

Rule 26. Possession of electronic devices, electronic communication devices and/or an electronic laser pointing device or electronic light emitting device without the expressed written permission of administration.

Students are not permitted to possess beepers, pagers, cellular telephones, smartphones, CD players, mp3 players or any other related electronic devices.

Rule 27. Buying, selling, transferring, using, possessing or being under the influence of any alcoholic beverage or intoxicant of any kind.

Rule 28. Cursing.

Rule 29. Use of indecent or obscene language in oral, written or other form.

Rule 30. Publication of obscene, pornographic or libelous material.

Rule 31. Placing of signs and slogans on school property without the permission of the proper school authority.

Rule 32. Distribution on school premises of pamphlets, leaflets, buttons, insignia, etc., without the permission of the proper school authority.

Rule 33: Demonstrations by individuals or groups causing disruption to the school program.

Rule 34. Truancy.

Rule 35. Tardiness.

Rule 36. Leaving school premises during school hours without permission of the proper school authority.

Rule 37. Upon initial arrival, leaving school property without permission.

Rule 38. Presence in areas during school hours or outside school hours where a student has no legitimate business without permission of the proper school authority.

Rule 39. Failure to abide by reasonable dress and appearance codes set forth in student handbooks or established by administration or the Board. This includes the prohibition of all clothing, jewelry, signs, etc., which at the discretion of the administration is reasonably related to or represents gang or gang like activity.

Rule 40. Improper or suggestive dress.

Rule 41. Indecent exposure.

Rule 42. Engaging in sexual acts, displaying excessive affection or other inappropriate behavior with a person of the same or opposite gender.

Rule 43. Turning in false fire, tornado, bomb, disaster or other alarms.

Rule 44. Making a bomb threat to a school building or any premises at which a school activity is occurring at the time of the threat.

Rule 45. Presence on school property with a communicable disease.

Rule 46. Failure to abide by rules and regulations set forth by administration for student parking.

Rule 47. Disobedience of driving regulations while on school premises.

Rule 48. Convey, attempt to convey or knowingly possess a deadly weapon or dangerous ordnance onto any property owned or controlled by or to any activity held under the auspices of the Board.

Rule 49. Sell, offer to sell, or possess a controlled substance on school premises or at a school related function (trafficking in drugs).

Rule 50. Carrying concealed weapons.

Rule 51. Aggravated murder.

Rule 52. Murder.

Rule 53. Voluntary manslaughter.

Rule 54. Involuntary manslaughter.

Rule 55. Felonious assault.

Rule 56. Aggravated assault.

Rule 57. Rape.

Rule 58. Gross sexual imposition.

Rule 59. Felonious sexual penetration.

Rule 60. Any disruption or interference with school activities.

Rule 61. Willfully aiding another person to violate school regulations.

Rule 62. Commission by a student of any crime in violation of the Ohio Criminal Code, Ohio Traffic Code or the Ohio Juvenile Code.

Rule 63. Any other activity by a student which the student knows or should know will disrupt the academic process or a curricular or extracurricular activity.

Rule 64. Failing to report the actions or plans of another person to a teacher or administrator where these actions or plans of another person, if carried out, could result in harm to another person or persons or damage property, when the student has information about such actions or plans.

Rule 65. Violation of any Board rule, regulation or policy.

Rule 66. Repeated violations of the Student Code of Conduct and/or any other Board rule, regulation or policy.

Rule 67. Violation of the Board's Internet/Network Acceptable Use Policy.

Rule 68. Violation of the Board's Harassment, Intimidation and Bullying policy. Harassment, intimidation or bullying behavior by any student and/or school personnel is strictly prohibited. Harassment, intimidation or bullying means any intentional written, verbal, graphic or physical act including electronically transmitted acts by a student to a group of students towards other students and/or school personnel with the intent to harass, intimidate, injure, threaten, ridicule or humiliate.

(Approval date: June 13, 1988)

(Re-approval date: February 12, 1990)

(Re-approval date: February 9, 1998)

(Re-approval date: March 13, 2000)

(Re-approval date: August 14, 2006)

(Re-approval date: May 12, 2008)

(Re-approval date: March 14, 2011)

(Re-approval date: April 14, 2014)

CONSEQUENCES FOR BEHAVIOR 2019-2020

If a student chooses not to meet an expectation, the following consequences may occur:

I. GOSHEN MIDDLE SCHOOL DISCIPLINARY PLAN

The Goshen Middle School Disciplinary Plan has been constructed for all stakeholders to work together, review and understand Goshen Middle School's vision where students achieve their fullest potential socially, emotionally, and academically.

II. GRADING PERIOD CONSEQUENCES

The Goshen Middle School Disciplinary Plan breaks down behaviors into different levels and uses Positive Behavior Intervention Strategies (PBIS) within its framework along with consequences when necessary.

III. POSSIBLE CONSEQUENCES

A. DETENTION

1. Detentions may be held at the discretion of the teacher or the students' team of teachers. Detentions may be held during lunchtime, during encore classes, or begin at 2:20 and conclude with the arrival of the elementary bus. A bus pass may be issued with the afternoon detention. Tardiness to detentions will not be tolerated. If tardiness occurs, another detention will be issued. If a student does not attend detention, and in the event of a bonafide emergency, other arrangements may be made, or consequences may occur, at the discretion of the building administration.

B. FRIDAY SCHOOL

1. Students behaving in an inappropriate manner as referenced in the Code of Conduct may be assigned to Friday School. Repeated violations or failure to attend Friday School may result in additional Friday Schools, Alternative Placement, suspension from school or expulsion from school.
2. Friday School is held in the Goshen Middle School Library from 6:00 until 9:00 on Friday evenings. Students are expected to arrive promptly, enter the door in the back of the building, and bring enough work to remain engaged the entire time. If any disciplinary issue arises while a student is serving Friday School, parents are contacted to pick up their child immediately.

C. SUSPENSION OFFENSES

1. **Drugs/Alcohol** - Students in possession of and or using drugs or alcohol on school property may receive a 10 day suspension with the recommendation for expulsion after a due process hearing. The Goshen Police will also be notified.

2. **Weapons** - Students in possession of a dangerous weapon or facsimile on school property may receive a 10 day suspension with the recommendation for expulsion after a due process hearing. The Goshen Police will also be notified.
3. **Verbal/Written Threats to School Personnel or Students** - Students threatening a teacher, school personnel or their property, or another student may receive a 10- day suspension from school with a recommendation for expulsion from school after a due process hearing. The Goshen Police will also be notified.
4. **Physical Assault on School Personnel** -Any student who physically assaults a teacher or any school personnel or their property may receive a 10 day suspension from school with a recommendation for expulsion from school after a due process hearing. The Goshen Police will also be notified.
5. **Repeated/Chronic Violations** - Repeated and chronic violations of the Student Code of Conduct may result in suspension from school after a due process hearing.
6. **Other Suspendable Offenses** -The Student Code of Conduct lists the types of conduct prohibited as adopted by the Board of Education pursuant to section 3313.661 of the Ohio Revised Code. A violation of the code may result in a suspension from school. Suspensions will be as follows:
 - a) First Offense - 3 day suspension
 - b) Second Offense - 5 day suspension
 - c) Third Offense - 10 day suspension
 - d) Fourth Offense - 10 day suspension with the recommendation for expulsion
 - e) **Serious violations of the Code of Conduct will move directly to the ten day with recommendation level. Any student suspended or expelled from school will not be permitted on school grounds for any activity.**

IV. REWARDS

- A. Students who exhibit exemplary positive behavior within any grading period may be eligible for Good Behavior Rewards. Many rewards are offered to students at the discretion of their teachers. Activities based on good behavior may include picnics, parties, movies, team activities, school trips, assemblies, dances, etc

PROHIBITED ITEMS

Guns, knives, chains on wallets, beepers, laser pointers, toys, cigarette lighters, matches, water pistols, firecrackers, smoke devices, metal chains, and similar items are not allowed on the premises. *Administration reserves the right to ban any other item deemed a safety issue.*

LOCKERS

Each student is assigned a locker for books and clothing. It is the student's responsibility to see that his/her locker is kept clean and in order at all times. Student lockers should be locked at all times, however, to ensure safety of belongings, students are encouraged to leave valuable articles at home.

The school cannot be responsible for lost items. Students are required to leave coats and book bags in the lockers. **Lockers are the property of the Goshen Board of Education and are subject to search at any time.**

Adjoining Property -The people who live in the houses surrounding the school should not have to tolerate trespassers who loiter on or vandalize their property, bother their pets, or are rude to them in any way. The school will cooperate fully with these people in every way possible to help identify any students participating in these practices.

PHYSICAL EDUCATION

Goshen Middle School students may be required to take Physical Education each day for one semester. **Students are required to have gym shoes, socks, shorts or warm-up pants, and t-shirt.** It is suggested that gym clothes be taken home each week. Students are required to dress out for gym class each day even if they do not take gym that day. Students can be excused from Phys. Ed. class for a day for injury or illness with a note from a parent or guardian. If a student cannot take Phys. Ed. For an extended period of time, a doctor's excuse will be required.

MEDICATION

According to Board of Education policy which follows state guidelines for administering prescription and non-prescription medication to students at school, the following procedure will be followed. The Medication Authorization form must be filled out and signed by both the physician and the parent before prescription and non-prescription medicine can be taken at school by students. This signed form must be brought to school with the medicine. Medication should be brought to school in the original container from the drug store. The form must be filled out and signed and brought to our office with the medication, or it will NOT be given to the student. Parents may bring any medicine to school and administer it to their child themselves during the school day.

Any medication brought to school must be brought to the office and will be kept in a lockable cabinet. It is the student's responsibility to come to the office at the proper time to take the medicine.

BICYCLES

Students are not permitted to ride bicycles to school. This policy was readopted by the Board of Education on August 14, 2006

MEDIA CENTER

The overall objective of the Goshen Middle School Media Center is to provide our students with choices of media for information and enjoyment. To help achieve this goal, our Media Center is open from the time students arrive at school until the time school is dismissed for the day.

All Language Arts classes are scheduled into the Media Center for one class period every other week. During this scheduled time each student is given the chance to check out two books and/or one magazine. Any checked out material may be kept for a time period of up to two weeks. If the child finishes with the material, he/she may return it and exchange it for other material. Overdue fines will be charged for those materials kept out longer than the allotted time.

SUPPLY FEES

The supply fee for all 6th, 7th and 8th grade student is \$45.00. The fee covers cost of various learning tools, workbooks, supplies, and the student agenda/handbook. Fees should be paid to homeroom teachers by September 20. The supply fee may be paid on the installment plan if necessary. Grade cards will be released if \$15.00 is paid during the first nine week grading period, \$25.00 at the semester, \$35.00 at the end of the third nine week period, and the full \$45.00 by the end of the year.

CAFETERIA INFORMATION

Breakfast and lunch will be served each day that school is in session. Students are expected to bring their lunch money and pay for their lunches as they go through line or use money from their account (see details below). **NO CHARGES ALLOWED.**

1. **Breakfast Prices:** FREE
2. **Lunch Prices:** \$3.00 full price/.40 reduced price

3. **Menus** can be found online at: www.goshenlocalschools.org

Free and reduced price meals are available for eligible students. An application is required to be filled out for each family. All family members should be reflected on one application.

These forms are essential to the district for funding. Whether you are considering free/reduced options or not, please return all applications to the school office.

Goshen Local Schools utilize a computerized cafeteria system called MEALPAY. Each child in the district has a meal account that is accessed with a personal identification number (PIN).

Information regarding this system is given to each child at the beginning of the school year. The four-digit PIN will remain the same for each child throughout their education in Goshen Schools so be sure to keep it handy in case your child forgets their number.

PARENT INFORMATION REGARDING MEALPAY:

1. Make payments or check balance online at www.mealpayplus.com or by phone at 1-866-220-3971 (VISA, MasterCard, Discover, or check)
2. When registering at mealpayplus.com, it is important to use your child's social security number as their I.D. number. (Do not use their 4-digit PIN)
3. There is a \$2.00 convenience fee each time you deposit money online.

While using MEALPAY is fast and convenient, you may also send cash or check with your child to school for their meals. Keep in mind, however, that any amount you send will be credited to your child's account. At Goshen Middle School, there is a "No Change" policy. Any amount left over will be credited to the student's account. Students who do not wish to eat the school lunch for any reason should bring a packed lunch from home.

Refunds from Meal Pay Plus are available only when a student graduates or moves. Please contact the Food Service Program directly at (513) 728-7991.

FIRE DRILLS

Fire drills at regular intervals are required by law and are an important safety precaution. A fire evacuation map is posted in each room. Students and teachers are to study the map and become familiar with it.

1. Students will stand and immediately file out the proper exit per teacher instructions.
2. Walk rapidly but no running.
3. No talking is permitted during a fire drill.
4. The first student to reach the outside door is to hold it open for others.
5. The last student to leave the classroom will turn off the lights and close the classroom door.
6. Once outside, students are to line up quietly and orderly for an attendance check.
7. Teachers will place the names of any missing students from their class on the absence list.
8. The teacher will choose a student to run the list to the appropriate designee.
9. Should a fire alarm occur at lunch, cafeteria students should exit to the grass on the far side of the bus loop. The 4th/5th period teachers will meet their students there for an attendance check.
10. Students should remain outside until the signal is given to return to the building.

TORNADO DRILLS

Tornado drills are required by law three times per year during the tornado season. An auditory signal is used in this building to indicate an alert.

When the tornado alert is sounded, teachers and students are to observe the following:

1. Line up in single file.

2. Go to the assigned shelter area as indicated on the tornado drill map.
3. Close all doors and windows.
4. When in shelter area, draw knees up under you, and cover the back of your neck with your hands.
5. Do not move or speak until all clear signal is given.

SCHOOL BUS RULES AND REGULATIONS

1. Pupils shall arrive at the bus stop 5 minutes before the bus is scheduled to arrive.
2. Pupils must board or depart the bus at locations to which they have been assigned. Any change in the regular bus stop must be in writing from the parent and a bus pass must be obtained from the school office.
3. Pupils must not approach the bus until it has reached a complete stop. If a pupil must cross to board the bus, the pupil must cross in front of the bus only after the driver has given the proper hand signal. Upon departing from the bus, pupils must exit immediately away from the bus out of the "danger zone". If a pupil must cross to reach their residence side of the street, the pupil must cross 10 feet in front of the bus only after the driver has given the proper hand signal. The pupil must then stop at the center of the street and look both ways before proceeding.
4. Pupils must go directly to their assigned seat and remain properly seated at all times having their back against the back of the seat with feet flat on the floor. Pupils must keep the aisle and exits clear at all times.
5. Pupils must observe classroom conduct and obey the driver promptly and respectfully. Pupils must not yell, scream, stomp feet, clap hands, or cause any sudden noises that could distract the bus driver.
6. Pupils must not use profane language.
7. No eating or drinking on the bus.
8. Use of alcohol, drugs, any type of tobacco, or dangerous weapons or objects are not permitted on the bus.
9. No glass containers or live animals are permitted on the bus.
10. Pupils must not throw or pass objects on, from, or into the bus.
11. Pupils may carry on the bus only objects that can be held in their laps.
12. Pupils must not fight, shove, or have unnecessary body contact with other pupils.
13. Pupils must not put head, arms, or legs out of the windows.

These rules and regulations are set forth by the State of Ohio.

Title VI-B Funding

Title VI-B is a federally funded program which makes funds available to school districts based upon the number of students with identified handicaps as reported on December 1 of each year. Funds are used to provide additional equipment, materials, and staff as well as to underwrite excess cost of handicapped services. Direct service to handicapped children is a top priority for these expenditures.

GOSHEN MIDDLE SCHOOL GRADE SCALE

- A 90-100
- B 80 - 89
- C 70 - 79

D 60 - 69

F 0 - 59

HONOR ROLL

Goshen Middle School has an "A" Honor Roll and an "A-B" Honor Roll. ALL subject area grades are considered when determining a student's eligibility for the Honor Roll.

PROMOTION/RETENTION POLICY

The promotion of each student in the Goshen Local School District will be determined individually. The decision to promote or retain a student in a grade will be made on the basis of the following factors which the teacher takes into consideration: reading skill, mental ability, age, physical maturity, emotional and social development, social issues, home conditions and grade average.

Promotion procedures demand continuous analysis and study of the cumulative student case history records. Administrative guidelines must be developed, reviewed and may include the following elements.

1. A student receiving passing grades in the core courses is promoted.
2. A student having failing grades in the core courses at the end of the year is evaluated by the teachers, guidance counselor, and building principal for placement.
3. No conditional promotions are permitted.
4. A student having failing grades may be assigned to the next higher grade with the discretion only with the approval of the principal
5. A student having passing grades, "D" or above, throughout the year is failed.
6. No student should be retained more than once in elementary grades, kindergarten through eighth grade.
7. Documentary and anecdotal evidence shall be available to justify retention.

Any student who is truant for more than 10% of the required attendance days of the current school year and has failed two or more of the required curriculum subject areas in the current grade is retained, unless the student's principal and the teachers of the failed subject areas agree that the student is academically prepared to

be promoted to the next grade level.

"Academically prepared," as used in this policy, means that the principal, in consultation with the student's teacher(s), has reviewed the student's work and records and has concluded that, in his/her judgment as

a professional educator, the student is capable of progressing through and successfully completing work at the

next grade level.

Beginning with students who enter third grade in the 2013/2014 school year, any student who does not receive the minimum level of achievement on the Third Grade English Language Arts Assessment will not be promoted to fourth grade unless one of the following applies:

1. The student is a limited English proficient student who has been enrolled in United States schools for less than two full school years and has had less than two years of instruction in an English as a second language program.
2. The student is a child with a disability entitled to special education and related services under Ohio Revised Code Chapter (RC) 3323 and the student's Individualized Education Program (IEP) exempts the student from retention under this division.
3. The student demonstrates an acceptable level of performance on an alternative standardized reading assessment as determined by the Ohio Department of Education.
4. All of the following apply:
 - A. The student is a child with a disability entitled to special education and related services under RC 3323.
 - B. The student has taken the third grade English language arts achievement assessment

prescribed under RC 3301.0710.

C. The student's IEP or 504 plan shows that the student has received intensive remediation in reading for two school years but demonstrates a deficiency in reading.

D. The student previously was retained in any of grades kindergarten to three.

5. The student received intensive remediation for reading for two school years but still demonstrates a deficiency in reading and was previously retained in any of grades kindergarten to three. Students promoted under this section continue to receive intensive reading instruction in grade four. The instruction includes an altered instructional day that includes specialized diagnostic information and specific research-based reading strategies for the students that have been successful in improving reading among low-performing readers.

Intervention services are offered to students who are not making satisfactory progress toward the attainment of the statewide academic standards for their grade level.

Any student who has been retained because of results on the third grade English language assessment and who demonstrates during the academic year that he/she now is reading at or above grade level is promoted

to the fourth grade pursuant to the District-level midyear promotion policy.

[Adoption date: June 13, 1988]

[Re-adoption date: November 17, 1997]

[Re-adoption date: December 13, 1999]

[Re-adoption date: May 15, 2002]

[Re-adoption date: March 14, 2005]

[Re-adoption date: August 14, 2006]

[Re-adoption date: September 10, 2012]

[Re-adoption date: June 10, 2013]

[Re-adoption date: October 14, 2013]

LEGAL REFS: ORC 3301.07; 3301.0710; 3301.0711; 3301.0712; 3301.0715

3313.608; 3313.609; 3313.6010; 3313.6012

3314.03

OAC 3301-35-04; 3301-35-06

CROSS REFS.: AFI, Evaluation of Educational Resources

IGBE, Remedial Instruction (Intervention Services)

IGBEA, Reading Skills Assessments and Interventions (Third Grade Reading Guarantee)

IGCD, Educational Options (Also LEB)

THIS IS A REQUIRED POLICY

PROGRESS REPORT AND REPORT CARD DATES

September 13 Interim Reports

October 3 Parent Teacher Conferences

October 8 Parent Teacher Conferences

October 10 End of 1st Quarter

October 18 Report Cards Sent Home

November 15 Interim Reports

December 20 End of 2nd Quarter

January 6	Report Cards Sent Home
February 6	Parent Teacher Conferences
February 7	Interim Reports
February 11	Parent Teacher Conferences
March 13	End of 3rd Quarter
March 27	Report Cards
April 24	Interim Reports
May 27	Students Last Day
June 5	Report Cards Mailed Home

The Goshen Local School District



2019-2020 Academic Calendar

August 2019

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2020

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2020

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September 2019

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

February 2020

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Legend

Beginning and end of the school year
Teacher work day, no school for students
No school
End of quarter
Parent/teacher conferences
Conference exchange day, no school

October 2019

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March 2020

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Parent/teacher conferences

October 3, 2019 February 6, 2020
 October 8, 2019 February 11, 2020

Interim reports

September 13, 2019
 November 15, 2019
 February 7, 2020
 April 24, 2020

Report cards

October 18, 2019
 January 6, 2020
 March 27, 2020
 June 5, 2020

November 2019

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2020

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Open house dates

High School grade 9 August 12, 6:30-7:30
 High School grades 10,11,12 August 12, 7:00-8:00
 Marr/Cook Elementary August 13, 6:00-7:00
 Spaulding Elementary August 14, 6:30-7:30
 Middle School grade 6 August 14, 5:30-6:30
 Middle School grades 7,8 August 14, 7:00-8:00

Quarter dates and days

1st quarter 8/15 - 10/10 Days: 40 student, 44 teacher
 2nd quarter 10/15 - 12/20 Days: 44 student, 45 teacher
 3rd quarter 1/6 - 3/13 Days: 46 student, 48 teacher
 4th quarter 3/23 - 5/27 Days: 46 student, 47 teacher

Calamity day plan

The 2019-2020 calamity day plan is as follows:
 Calamity days 1 through 7 will be waived.
 Calamity days 8 through 11 will be made up on Feb 17, May 28, 29, and June 1.

December 2019

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 2020

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

File: EDE

COMPUTER/ON-LINE SERVICES

(Acceptable Use and Internet Safety)

Technology can greatly enhance the instructional program, as well as the efficiency of the District. The Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

Computers and use of the District network or online services support learning and enhance instruction, as well as assist in administration. Computer networks allow people to interact with many computers; the Internet allows people to interact with hundreds of thousands of networks.

All computers are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this policy and the guidelines below will result in the revocation of the user's access privilege. Unacceptable uses of the computer/network include but are not limited to:

1. violating the conditions of State and Federal law dealing with students' and employees' rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
2. using profanity, obscenity or other language that may be offensive to another user or intended to harass, intimidate or bully other users;
3. accessing personal social networking websites for non-educational purposes;
4. reposting (forwarding) personal communication without the author's prior consent;
5. copying commercial software and/or other material in violation of copyright law;
6. using the network for financial gain, for commercial activity or for any illegal activity;
7. "hacking" or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
8. accessing and/or viewing inappropriate material and
9. downloading of freeware or shareware programs.

The Superintendent/designee shall develop a plan to address the short- and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

Because access to online services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor

the District can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user's agreement is signed to indicate the user's acknowledgment of the risks and regulations for computer/online services use. The District has implemented technology-blocking measures to prevent students from accessing inappropriate material or materials considered to be harmful to minors on school computers. The District has also purchased monitoring devices which maintain a running log of Internet activity, recording which sites a particular user has visited.

"Harmful to minors" is defined as any picture, image, graphic image file or other visual depiction that:

1. taken as a whole and with respect to minors appeals to a prurient interest in nudity, sex or excretion;
2. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or lewd exhibition of genitals or
3. taken as a whole, lacks serious literary, artistic, political or scientific value as to minors.

Annually, a student who wishes to have computer network and Internet access during the school year must read the acceptable use and Internet safety policy and submit a properly signed agreement form. Students and staff are asked to sign a new agreement each year after reviewing the policies and regulations of the District.

[Adoption date: March 25, 2002]

[Re-adoption date: August 14, 2006]

[Re-adoption date: November 15, 2010]

LEGAL REFS.: U.S. Const. Art. I, Section 8

Family Educational Rights and Privacy Act; 20 USC 1232g et seq.

Children's Internet Protection Act; 47 USC 254 (h)(5)(b)(iii); (P.L. 106-554,

HR 4577, 2000, 114 Stat 2763)

ORC 3313.20

3319.321

CROSS REFS.: AC, Nondiscrimination

ACA, Nondiscrimination on the Basis of Sex

ACAA, Sexual Harassment

GBCB, Staff Conduct

GBH, Staff-Student Relations (Also JM)

IB, Academic Freedom

IIA, Instructional Materials

IIBH, District Websites

JFC, Student Conduct (Zero Tolerance)

JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)

Staff Handbooks

Student Handbooks

THIS IS A REQUIRED POLICY

PUBLIC SCHOOL STUDENT CONSENT AND WAIVER
FORM FOR INTERNET USAGE

STUDENT INFORMATION:

Student Name:

(Last) (First) (M.I.)

Grade: K 1 2 3 4 5 6 7 8 9 10 11 12

School System: GOSHEN LOCAL

School: Goshen Middle School

School Address: 6692 Goshen Road

Goshen, Ohio 45122

School Phone: 513-722-2226

Purpose for which student wishes to use the HCCA Network: INTERNET ACCESS

I have read the NETWORK ACCEPTABLE USE POLICY FOR GOSHEN LOCAL SCHOOLS. I understand that although administrators of the HCCA network have taken reasonable precautions to ensure that controversial material is eliminated on the HCCA network, I will not hold Goshen Schools or HCCA liable for any controversial material with which my child comes in contact. I hereby give my permission to allow my child to access the internet at school and certify that the information contained on this form is correct.

Parent/Guardian Signature

Date

Home Address (street, city, zip)

Home Phone

Student

Date

Approval by Teacher:

Date

TAMPERING WITH FILES, SETTINGS, ETC. AND HARDWARE IS STRICTLY PROHIBITED AND MAY RESULT IN LOSS OF COMPUTER PRIVILEGES, SCHOOL DISCIPLINARY MEASURES, AND/OR LEGAL ACTION.

STUDENTS MUST HAVE THEIR AGENDA/PLANNER WITH THE SIGNED INTERNET

ACCEPTABLE USE POLICY WITH THEM IN ORDER TO USE THE INTERNET AT ANY OF THE GOSHEN SCHOOLS.

STUDENT RECORDS

In order to provide students with appropriate instruction and educational services, it is necessary for the Goshen Local School District to maintain extensive educational and personal information. It is essential that pertinent information in these records be readily available to appropriate school personnel, be accessible to the student's parent(s) or legal guardian(s) or the student in accordance with law, yet be guarded as confidential information.

The Superintendent is responsible for the proper administration of student records in keeping with Ohio Law and federal requirements, and the procedures for the collection of necessary information about individual students throughout the district.

Upon request, all records and files that are included in the student's cumulative folder will be available to parent(s)/guardian(s) or the student if he/she is over eighteen (18) years of age. This request must be in writing and will be granted within seven (7) calendar days. No records are to be removed from the school, and a Principal, teacher or other qualified school personnel must be present to explain any of the tests or other material.

All rights and protections given to parent(s)/ guardian(s) under law and this policy transfer to the student when he/she reaches age eighteen (18) or enrolls in a post-secondary school. The student then becomes an "eligible student."

The school district will provide notice to parent(s)/guardian(s) and eligible students annually, in accordance with the procedures set forth under administrative regulations, of the following rights held by parent(s)/ guardian(s) and eligible students under law and this policy:

1. The right to inspect and review the student's education records;
2. The intent of the school district to limit the disclosure of information contained in the student's education records except;
 - A. By prior written consent;
 - B. As directory information; and
 - C. Under other limited circumstances, as enumerated under administrative regulations.
3. The right, in accordance with administrative regulations, to seek to correct parts of the student's education record, including the right to a hearing if the district decides not to alter the record according to the parent/guardian or eligible student's request;
4. The right of any person to file a complaint with the U.S. Department of Education if the school district violates relevant Federal Law, specifically the Federal Educational Rights and Privacy Act (FERPA); and
5. The procedure which the parent/guardian or eligible student should follow to obtain copies of this policy, the locations from which these copies may be obtained, as well as any fees to be charged for copies. *(See administrative regulations).

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information," and it will disclose that information without prior written consent, except where the request is for a profit-making plan or activity.

1. Student's name;
2. Student's address;
3. Student's date of birth;
4. Student's extra-curricular participation;
5. Student's achievement awards or honors and
6. Student's weight and height if a member of an athletic team.

Administrative regulations will set forth a procedure for annual notification to parent(s)/guardian(s) and eligible students of the school district's definition of directory information. Parent(s)/guardian(s) or eligible students will then have two (2) weeks to advise the school district, in accordance with such regulations, of any or all items which they refuse to permit the district to designate as directory information about that student.

To carry out their responsibilities, school officials will have access to student education records for legitimate education purposes. The school district will use the criteria set forth under administrative regulations to determine who are “school officials” and what constitute “legitimate educational interests.”

Other than requests as described above, the school district will only release information from or permit access to a students’ education record with a parent/guardian or eligible student’s prior written consent, except that the school Superintendent or a person designated in writing by the Superintendent may permit disclosure in certain limited circumstances outlined under administrative regulations (e.g., transfers to another school district, to comply with judicial order or subpoena, where warranted in a health or safety emergency, etc.).

The school district will maintain, in accordance with administrative regulations, an accurate record of all requests to disclose information from or to permit access to a student’s education record and of information disclosed and access permitted.

[Adoption date: June 13, 1988]

[Re-adoption date: August 14, 2006]

LEGAL REFS.:20 use § 1232g

ORC 149.41; 149.43

1347.01 et seq.

3313.50

3317.031

3319.32; 3319.321; 3319.33

3321.12; 3321.13

3331.13

OAC 3301-35-02(B)(4)(b); 3301-3503 (E)

CONSENT FORM

ACKNOWLEDGEMENT OF HANDBOOK RECEIPT

I acknowledge that the Goshen Middle School Handbook for 2019-2020 is available to me on the Goshen Middle School website. I understand that the handbook contains information that my child and I may need during the school year. I also understand that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in this handbook.

Name of the Student: _____ Date: _____

Signature of Student: _____ Homeroom Teacher: _____

Signature of Parent/Guardian: _____

SCHOOL-SPONSORED TRIP PERMISSION NOTICE

I give permission for my child to take all school-sponsored academic, athletic and extra-curricular trips during the 2018-2019 school year.

Name of Student: _____ Date: _____

Signature of Parent/Guardian: _____

Complete and return to school within 10 days.

Notice of Right to Know Teacher Qualifications

Date: August 19, 2011

RE: No Child Left Behind (NCLB) Act, Section 1111 (h)(6)(A)

Dear Parent/Guardian:

You have the right to know about the teaching qualifications of your child's classroom teacher in a school receiving Title I funds. The federal No Child Left Behind (NCLB) act requires that any local school district receiving Title I funds must notify parents that they may ask about the professional qualifications of their child's classroom teacher.

These qualifications include:

1. Whether the teacher has met the Ohio teacher licensing criteria for the grade level and subject areas in which the teacher provides your child instruction.
2. Whether the teacher is teaching under emergency or temporary status that waives state licensing requirements.
3. The undergraduate degree major of the teacher and any other graduate degree or certification (such as National Board Certification) held by the teacher and the field of discipline of certification or degree.
4. Whether your child is provided services by instructional paraprofessionals and, if so, their qualifications.

You may ask for the information by returning this letter to the 6692 Goshen Road, Goshen Ohio 45122.. You may also fax your request to the above listed fax number or email schmidj@goshenlocalschools.org. Be sure to give the following information with your request.

Child's full name _____

Parent/guardian full name _____

Address _____

City, State, ZIP _____

Teacher's name _____

Sincerely,

Darrell Edwards, Superintendent

Goshen Local School District

GOSHEN LOCAL SCHOOL DISTRICT "BRING YOUR OWN DEVICE" AND STUDENT CONSENT FOR ACCEPTABLE USE OF TECHNOLOGY AND INTERNET ACCESS

Student Name: _____
(Last) (First) (M.I.)

Grade: _____

School System: GOSHEN LOCAL

School: Goshen Middle School

School Address: 6692 Goshen Road Goshen, Ohio 45122

School Phone: _____

The District recognizes the importance of technology and the educational benefits available through the use of technology. The use of portable electronic devices in the classroom can add educational value when such devices deliver content and extend, enhance or reinforce the student learning process. Classroom teachers determine the appropriateness of in-class use of electronic devices, consistent with district instructional objectives, and with approval of the building principal.

All personal electronic devices must be used in a responsible, and legal manner. Students using their own devices are subject to the District Acceptable Use Policy and guidelines, Board of Education approved BYOT guidelines, all other Board policies and procedures, including but not limited to the student code of conduct. Failure to adhere to these guidelines may result in the revocation of the privilege to use personal electronic devices in the classroom and/or disciplinary action as appropriate. Please refer to your student's handbook for further information.

I have read the NETWORK ACCEPTABLE USE POLICY FOR GOSHEN LOCAL SCHOOLS. I understand that although administrators of the HCCA network have taken reasonable precautions to ensure that controversial material is eliminated on the HCCA network, I will not hold Goshen Schools or HCCA liable for any controversial material with which my child comes in contact. I hereby give my permission to allow my child to access the internet at school and certify that the information contained on this form is correct.

Parent/Guardian Signature _____

Date _____

Home Address (street, city, zip) _____

Home Phone _____

Student Signature _____ **Date** _____

TAMPERING WITH FILES, SETTINGS, ETC. AND HARDWARE IS STRICTLY PROHIBITED AND MAY RESULT IN LOSS OF COMPUTER PRIVILEGES, SCHOOL DISCIPLINARY MEASURES, AND/OR LEGAL ACTION. STUDENTS MUST HAVE THEIR AGENDA/PLANNER WITH THE SIGNED INTERNET ACCEPTABLE USE POLICY WITH THEM IN ORDER TO USE THE INTERNET AT ANY OF THE GOSHEN SCHOOLS.

