



Welcome to  
**Harriet Tubman**  
Village Charter School



## **BOARD AGENDA**

**Regular Meeting of the Board of Directors**

**Wednesday, March 13th, 2019 at 4:30 PM in the School Library**  
**6880 Mohawk Street, San Diego, CA 92115 – (619) 668-8635 –**  
**[www.tubmancharter.org](http://www.tubmancharter.org)**

### **I. CALL TO ORDER**

- A. Roll Call of Board Members
- B. Pledge to the American Flag
- C. Approval of the Agenda- any changes for either the full agenda or the consent calendar must be made at this time

### **II. REPORTS**

- A. Leader In Me Presentation- Aubrey McDonald
- B. Facility Report
- C. ASES Report
- D. Financial Report- Presentation

**III. PUBLIC COMMENT**— Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three (3) minutes. Total public input on any one subject will be limited to fifteen (15) minutes and may be extended at the discretion of the Board Chairperson. Comments on an agenda item may be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be heard before the Consent Motion if there are three written requests or less per topic. If there are more than three written requests per topic, then the comments from the audience will be held until the end of the Agenda.

**IV. BOARD MEMBER REPORTS**— Individual Board members will report on participation in school events, committees, or attendance at special meetings or workshops.

V. **APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR**— All matters listed under the consent agenda are considered by the Board to be routine and will be approved, ratified, or enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. Comments by Board Members may be made at the discretion of the Chairperson.

- A. Approve the minutes of the meetings held on February 13th, 2019
- B. Approve/Ratify Purchase Orders and Warrants from February 8th - March 8th
- C. Personnel-
  - 1. New Hires- Jessica Redding, 2nd Grade Teacher; Jeff Wigley, Instructional Aide
  - 2. Resignation/Dismissals- Frank Paiste, 2nd Grade Teacher; Gabriela Banuet, Account Manager

VI. **ACTION ITEMS**

- A. **Approval of 2019-20 School Calendar**- The Board will be asked to approve the proposed draft of the school calendar for 2019-2020.
- B. **Approval of Insurance Liability Provider**- The Board will be asked to approve comprehensive property/casualty insurance services plan.
- C. **Second Interim Report Reflecting Actuals and Budget Revisions Through 3/7/2019**- The Board will be asked to approve the School's Second Interim report and budget revisions after hearing a financial report.
- D. **Low Performing Student Block Grant (LPSBG)**- The Board will be asked to approve the acceptance of the LPSBG; providing funding for low-performing students who are otherwise not identified for supplemental funding.

VII. **ORGANIZATIONAL BUSINESS**

- A. Proposed List of Agenda Items for Future Board Meetings:
  - 1. Ethics and Professionalism Policy
  - 2. iReady Diagnostic 2 Results- Rachel McCoy
  - 3. Physical Fitness Presentation - Jeff Harns
  - 4. New Board Member Appointment
  - 5. School Insurance Renewal
  - 6. Discussion of LCAP survey results
  - 7. LCAP Review & Approval
  - 8. Board Calendar Meeting Dates for 2019-20
  - 9. Approve 2019-20 Consolidated Application
  - 10. 2019-20 School Operations Handbook
  - 11. Education Protection Account
  - 12. Approve English Learner Master Plan
  - 13. Operations Agreement for 2019-20 with SDUSD
  - 14. Budget for 2019-20 School Year
- B. Dates to Remember
  - 1. March 20-22, 2019 - Parent-Teacher Conferences
  - 2. March 25-29, 2019 - Spring Break (No School)
  - 3. June 7th, 2019- End of School Year Awards
  - 4. June 12th, 2019- Kindergarten Graduation
  - 5. June 13th, 2019- Last Day of School & 8th Grade Promotion
- C. Future Board of Director Meetings
  - 1. June 5th, 2019 at 4:30pm
  - 2. June 26th, 2019 at 4:30pm

**VIII. CONVENE TO CLOSED SESSION**

- A. CEO/Principal's Public Employee Performance Evaluation/Goals, Government Code 54957

**IX. ANNUAL DETERMINATION OF CEO/PRINCIPAL'S COMPENSATION PURSUANT TO SECTION 6(b) OF CONTRACT**

**X. RECONVENE TO OPEN SESSION**

- A. Report Any Action Taken in Closed Session

**XI. ADJOURNMENT**

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Harriet Tubman Village Charter School encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office at (619) 668-8635 or [llagrone@tubmancharter.org](mailto:llagrone@tubmancharter.org) by noon of the business day prior to the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you. A copy of all available documents supporting the agenda items are available on the website 72 Hours prior to each Regular Board meeting.

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

Harriet Tubman Charter School (School) welcomes your participation at the School's Board of Directors meetings. The purpose of a public meeting of the Board of Directors (Board) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- 1. Agendas and "Request to Speak" Forms** are available at the door to the meeting. If you wish to speak, please fill out the speaker form and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
- 2. Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes & total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board will only listen to your issue & not respond or take action. The Board may provide direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
- 3. Agenda Items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Request to Speak." You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
- 4. Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.
- 5. Americans with Disabilities Act (ADA):** Upon request three days in advance, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order participate in Board meetings are invited to contact the Board Secretary at (619) 668-8635 or [llagrone@tubmancharter.org](mailto:llagrone@tubmancharter.org) by noon of the third business day preceding the Board meeting.
- 6. Translation Services:** Translation services are available by notifying the above school office by noon of the third business day preceding the Board meeting.
- 7. Board Documents:** A copy of all available documents are available upon request 72 Hours prior to each Regular Board meeting.