

**MINUTES OF ORGANIZATIONAL MEETING
ADMINISTRATIVE BOARD
P.U.S.D. CHARTER SCHOOLS**

- 1 Date** December 11, 2018
- 2 Present** Jeff Brown, Sandra Sainz, and Milt Stowe, Members; Lillian Durbin and Pete Lara, P.U.S.D. Governing Board Representative; Nate Nelson, District Superintendent and Secretary; Brad Rohrbach, Assistant Superintendent for Business Services; Martha Stuemky, Assistant Superintendent for Instructional Services; Andy Bukosky, Assistant Superintendent for Human Resources; Brad Rohrbach, Director of Fiscal Services; Dawn Crater, Butterfield Charter School Director; Doug Ihmels, Porterville Military Academy Principal, and Jason Pommier, Public Information Officer
- 3 Call to Order** The meeting was called to order at 7:30 a.m. in the P.U.S.D. Governing Board Room by Superintendent Nate Nelson, who conducted the initial portion of the meeting for the purpose of electing the President of the Administrative Board for the 2018-2019 school year.
- 4 Pledge of Allegiance** Dr. Stuemky led the Pledge of Allegiance.
- 5 Mr. Lara Elected President** Mr. Brown nominated Mr. Lara for the office of President. Nominations were closed and a unanimous vote was cast for Mr. Lara. Mr. Lara was declared elected to the office of President for the Administrative Board for 2018-2019.
- 6 Mrs. Durbin Elected Vice President** Mr. Stowe nominated Mrs. Durbin for the office of Vice President. Nominations were closed, and a unanimous vote was cast for Mrs. Durbin. Mrs. Durbin was declared elected to the office of Vice President of the Administrative Board for 2018-2019.
- 7 Mr. Stowe Elected Clerk** Mrs. Durbin nominated Mr. Stowe for the office of Clerk. Nominations were closed, and a unanimous vote was cast for Mr. Stowe. Mr. Stowe was declared elected to the office Clerk of the Administrative Board for 2018-2019.
- 8 Administrative Board Meeting Dates Set** Moved by Mr. Stowe, seconded by Chief Master Sgt. Sainz, that Administrative Board meetings be conducted quarterly on the second Tuesday of the months of March, June, September, and December at 7:30 a.m. in the P.U.S.D. Governing Board Room. Motion carried; all members present voting aye.
- 9 Consent Agenda** Moved by Mrs. Durbin, seconded by Mr. Stowe, that the Minutes of the September 18, 2018, regular meeting be approved. Motion carried; all members present voting aye.
- 10 Report – Student Pathways/Linked Learning/Harmony Magnet Academy**
 - Dr. Stuemky provided an update on the District Pathways Program.
 - Mr. Brown provided an update on the curriculum and activities at Harmony Magnet Academy.
- 11 Report – Butterfield Charter School** Mrs. Crater provided an update on the curriculum and activities at Butterfield Charter School, which included programs offered to students.
- 12 Report – Porterville Military Academy** Mr. Ihmels provided an update on the curriculum and activities at Porterville Military Academy. He also reported on the grand opening for the gym, which was held November 9th.
- 13 Oral Communications** No comments were received.
- 14 Comments by Administrative Board and/or Superintendent**
 - Dr. Nelson introduced and welcomed newly appointed Charter Administrative Board member, Command Chief Master Sergeant Sandra Sainz.
- 15 First Interim Financial Report Approved** Following a review by Dr. Rohrbach, it was moved by Mr. Brown, seconded by Mr. Stowe, that the First Interim Financial Report for Fiscal Year 2018-2019 be approved and certified as presented. Motion carried; all members present voting aye.

16 Announcement

- The Power of Pathways and Partnerships Convention – Wednesday, January 16, 2019 - Friday, January 18, 2019 – San Diego

17 Adjournment

There being no further business, President Lara adjourned the meeting at 8:15 a.m.

**Milt Stowe, Clerk
Administrative Board
P.U.S.D. Charter Schools**