



Collegewood Elementary School

A California Gold Ribbon School



Mary Wendland
Principal

Laura O'Donnell
Elementary Learning Specialist

Tamie Liptak
Administrative Assistant

Gaby Manganiello
Office Assistant

August 24, 2018

Dear Kindergarten Parents and Caregivers,

We are off to a great start as we welcome your children to the Collegewood family. Our amazing teachers have planned and provided lessons and activities to help foster learning environments that are engaging and caring. I would like to ask for your support as we continue on in the school year in a few specific areas.

Student Drop Off: It is important for us to create a learning environment for all students that makes them feel safe and cared for. It can be very difficult for some children to make the transition to kindergarten. Our staff has noticed a large number of parents watching kindergarteners through the gate, holding hands through the gate, placing small children not attending Collegewood on top of the gate, to engage with our kindergarten students. The longer the good-bye, the more difficult the separation can be for children. We would appreciate your help by having you say good-bye to your child at the front gate and not watching through the kindergarten gate.

Parking Lot: We do not permit student drop off or pick-up inside the parking lot. We ask that you park in permissible spots (not in the loading zone) and walk up to the school for pick-up and drop off. While walking inside the parking lot, please use the designated crosswalks. If the sheriff sees parking along the loading zone, tickets will be issued.

Remind App: We rely on texts to convey school information regarding minimum days, holidays, traffic issues etc.. Please sign up by texting to **81010** and in the message box type **@mrsmwen**

Thank you so much for working in partnership with us. We look forward to a great school year.

Fondly,
Dr. Mary Wendland