

Oneida Special School District

Job Description

Position Title:	OSSD District Math Coordinator
Reports To:	Director of Schools
Job Goal:	Provides information, support, and goals for all staff within the district
Term of Employment:	10.5 Months

Responsibilities: (Include but are not limited to)

- Be informed of best practices and procedures for Tier 1, 2, 3 as stated in the TN RTI2 Framework & attend regional trainings.
- Believe and promote the mindset that all students are capable of learning and applying high levels of Mathematics.
- Coordinate/monitor RTI Mathematics (Tiers 1, 2, 3) instruction & interventions at all levels K-12.
- Conduct formal TEAM Teacher Evaluations for all Mathematics instructors in grades 3-12. (*one per year/per instructor*)
- Conduct informal walkthrough evaluations and fidelity checks for all Mathematics instructors and interventionists in grades K-12.
- Provide support & guidance to Mathematics instructors based on their years of experience.
- Spend time each week at all three schools monitoring RTI programs, conducting classroom observations, analyzing student data, and adjusting student interventions/placements to ensure student success.
- Collaborate with each school's support team (S-Team) to ensure students' placements in interventions are appropriate and effective.
- Collaborate with the Assistant Director of Schools to ensure the overall Mathematics program is being implemented in an effective, efficient, and appropriate manner.
- Scope and Sequence of Math curriculum.
- Any other duty/responsibility as assigned by the Director of Schools or his/her designee.

Qualifications:

- Valid Tennessee Professional Teacher's License or Administrator's License
- Teaching experience in a Mathematics classroom with evidence of highly effective teaching
- Certification as a TEAM Teacher Evaluator