

**NAMPA SCHOOL DISTRICT NO. 131
CALL FOR BID FOR NUTRITION SERVICES PRODUCTS**

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Board of Trustees of Nampa School District No. 131, Idaho, for **Bread Products, Milk and Dairy Products, and Paper and Cleaning Products** for the School Nutrition Program for the school year starting July 1, 2015 and ending June 30, 2016. Sealed bids will also be received for **Food Products** for the term starting July 1, 2015, and ending December 31, 2015.

All Bid respondents must be approved vendors with USDA and must not have been debarred or suspended from being paid by federal grants.

Bid documents and detailed specifications are available on the Nampa School District website found at <http://www4.nsd131.org/District/>. Questions regarding the bid can be directed to Scott Jacobsen, Budget/Purchasing Supervisor, 619 S. Canyon Street, Nampa, Idaho 83686, between the hours of 8:00 am and 3:30 pm.

Bids must be submitted on or before **1:00 p.m., Tuesday, May 19, 2015** to the Clerk of the Board, District Office, 619 South Canyon Street, Nampa, Idaho 83686. Bids received after the stated time and date will not be considered. At the stated time and place, the bids will be publicly opened.

The Board of Trustees reserves the right to accept or reject any or all bids and to waive any technicality. No bidder may withdraw his bid after the opening of such bids unless the awarding of the bid is delayed for a period exceeding thirty days.

Clerk, Board of Trustees
School District No. 131
619 South Canyon Street
Nampa, Idaho 83686

Nampa School District Nutrition Services
8076 E. Executive Avenue
Nampa, Idaho 83687

Please return this cover sheet with your bid

Bids must be submitted on forms provided by the NSD Nutrition Services Office, in sealed envelopes. The face of the envelope should be marked:

“BIDS FOR DISTRICT NUTRITION SERVICES—PAPER AND CLEANING PRODUCTS”

Bid due date: May 19, 2015, 1:00pm MDT
Location: Nampa School District Administrative Office
619 S. Canyon Street
Nampa, ID 83686

*****Bids received after the due date and time will not be considered*****

This bid is submitted by:

Firm: _____

Address: _____

Phone: _____

Email: _____

Prepared by: _____

(signature)

Printed Name: _____

Title: _____ Date: _____

Date: April 27, 2015

FROM: Sheila Keim, Director Nutrition Services Department

TO: Distributors and Suppliers of **Paper and Cleaning Products**

SUBJECT: Instruction to Bidders

TERMS AND CONDITIONS:

1. You are hereby invited to submit a bid for **Paper and Cleaning Products** for the Nampa School District No. 131 for the 2015–2016 school year.
2. Sealed bid will be received by Nampa School District on or before **1:00 pm MDT, Tuesday, May 19, 2015** in the office of the Clerk, 619 South Canyon Street, Nampa, Idaho 83686. Any bids received after this time and date will be returned unopened to the sender. The bids will be publicly opened immediately after the due date and time in the Nampa School District No. 131 Office, 619 South Canyon Street, Nampa, Idaho.
3. All bids or proposals must be made on the forms supplied and filled in completely. The bid must be signed in ink.
4. Any bidder may withdraw their bid at any time before the bid opening by either written request or in person. ***No bid may be withdrawn after the time of opening.*** The school district may require a performance bond of the successful bidder if such is deemed to be in the best interest of said school district.
5. Bid prices are to be held for one (1) year from July 1, 2015 through June 30, 2016.
6. **Line Item vs. All or Nothing Bid Award:** Nampa School District Nutrition Services Department bids are “line item” bids. The Nampa School District reserves the right to award “all or nothing” bids that are deemed to be in the best interest of the school district.
7. The Board of Trustees reserves the right to accept or reject any and/or all bids and waive any formality that is deemed to be in the best interest of the school district.
8. Bids are to be based on a delivered price to the building listed on the purchase order. All prices to be quoted F.O.B. to the indicated location. Bidder will assume all responsibility in making necessary adjustments with freight companies or in replacing any materials damaged in transit to the satisfaction of purchaser.
9. Bids will be tabulated and the purchasing agent will make recommendations for award of contract to the Board of Trustees. Bids submitted may be reviewed after the Board of Trustees has approved awards.
10. Prices quoted should not include excise or other exempt taxes.

11. If quantity or quality of bid differs from quantity or quality specified, bidder must identify in bid and indicate equivalent quantity needed per bidder's package size. Where specific information is given, that is the only product that will be considered. Where non-specific information is given, the bidder must provide a Sample, a Label, Nutritional Facts and a Full Description of the product, including a List of Ingredients, to the Nutrition Services Office **before** bid opening. This may be provided in a pre-bid conference. Failure to satisfy this request shall be sufficient cause for rejecting the bid of the item.

12. The quantities shown in this bid request represent best estimates of the various food products required to support the District's Child Nutrition Program. The quantities to be purchased may vary depending upon internal changes, including but not limited to USDA commodity availability, student participation, and opportunity purchases.

13. Nampa School District No. 131 does not assume or accept responsibility to purchase the total quantities listed. The District reserves the right to purchase "**more or less**" for the specified deliveries.

DELIVERIES:

14. For delivery to be accepted, a purchase order number must be on all ship tickets, or invoices, a dock appointment, and a verification call must be made **one week in advance** with the warehouse manager. Dock appointments and verification calls may be made by contacting the warehouse manager Todd Stover at (208) 468-4607 ext. 1287, or by cell number (208) 941-1650. **Failure to do so may result in refusal of delivery.**

15. Failure to deliver a specified quantity of product by the specified date requested may result in a late penalty of \$150.00 charge per day. Any insufficient quantities or items requiring additional lead time require notification and approval of the warehouse manager no less than 24 hours prior to the delivery date. **Failure to give notification may result in a late penalty. Late penalties will be deducted from subsequent invoices.**

16. The awarded vendor must give sufficient notification upon receipt of the requisition, and special arrangements must be made with the warehouse manager for items requiring extended lead time or a delayed delivery date. **Failure to make these arrangements may result in an additional charge.** Any price difference between the awarded bid price and the market purchase price on such items will be charged back to the awarded vendor.

INSTRUCTIONS FOR PROPER USE OF BID FORMS:

1. Please type the firm name in the upper right hand corner of **every bid page** that is submitted. All bidders shall quote unit cost, brand name and pack size of each item. Please return two (2) copies to the school district. Please include any pertinent information on each item. Every bidder will cooperate with this request in order to qualify their bid for consideration.

2. A duly authorized person of the firm submitting the bid must sign the bid. The bidder must initial any corrections or erasures.

3. If there are any questions relative to bidding, please contact Sheila Keim, Director, Nutrition Services, at (208) 468-4607, extension 1280.

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Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
Paper 7622243	Bag, Freezer, Zip Lock Brand, 1gal	Bag, Freezer, Zip Lock Brand, Double Seal, 1 gal. size bag 10.5" X 11". 250 count box. 250/1gal/cs.	Case 250ct	50			
Paper 00000230	Bag, Lunch	Lunch Bag, 8#, Natural paper. Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case 500ct	20			
Paper 00000231	Bag, Saddle Pack	Bag, Plain saddle pack sandwich bags, 6.5"x7", at least 1.5" foldback. 2000ct. Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case 2000ct	50			
Paper 00000311	Bowl, Clear Hinged, 12oz, AD12F Gen Pak #AD12F	Bowl, Clear Hinged Deli High Dome. 12oz Hinged Bowl with High Dome Lid. GenPak Item #AD12F. One piece construction, stackable and leak-resistant seal, 200 ct, 2/100ct/cs. 8.8# Case. GenPak Item #AD12F.	Case 2/100 ct	50			
Paper 00000459	Bowl, Foam, 12oz, Rimless	Bowl, Soup - 12 oz. white rimless foam, hot or cold. 20/50ct/cs. 1000ct/cs. Distributor's Choice. SAMPLE MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case 20/50ct	50			
Paper 00000234	Bowl, Foam, 8 oz, Rimless	Bowl, Soup - 8 oz. white rimless foam, hot or cold. 20/50ct/case. Distributor's Choice. SAMPLE MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case 20/50ct	100			

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Paper 00000618	Bowl, Foam, Casserole, 8oz, Black Dart #8CDBQ	Bowl, Black Foam Casserole Dish. 8oz. Dart, Laminated, Quiet Classic. Lightweight yet strong. May serve hot or cold items in them. Laminated for extra strength and gloss. 8/125ct/cs. 1000ct case. 12.3# case. Dart Item #8CDBQ.	Case 8/125ct	25			
Paper 00000645	Box, Chinese Take-Out NO Handle, 16oz Fold Pak #16MWPAGODM	Fold-Pak Chinese Take-Out Boxes. (Food Pail) NO Handle. 16oz, 3 5/8x2 3/4x3 1/4. Chinese Pagoda design. 9/50ct/cs, 450ct case. Fold-Pak Item #16MWPAGODM.	Case 9/50ct	25			
Paper 00000735	Box, Chinese Take-Out NO Handle, 8oz Fold Pak #8MWPAGODM	Fold-Pak Chinese Take-Out Boxes. (Food Pail) NO Handle. 8oz, Chinese Pagoda design. 9/50ct/cs, 450ct case. Fold-Pak Item #8MWPAGODM.	Case 9/50ct	25			
Paper 00000237	Can Liners/Food Bags, 33 Gallon - Clear, Food Safe	Can Liners, 33 gallon - poly clear, flat bottom. FOOD SAFE. Foodservice quality. 100-150ct/case. Distributor's Choice. 1.2 mil. SAMPLE MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case 100ct	150			
Paper 00001014	Can Liners/Trash, Black 56gal, Heritage Gemco	Can Liners, 56 Gallon - Black. Gemco Z8648WK-R01. 150/22mic/cs. 6/25ct rolls/cs. 43"x48". Gemco Item #Z8648WK R01.	Case 150ct	250			
Clean 76221793	Clean - Cleaner, Glass Hillyard #1002	Cleaner, Glass, Hillyard "Quick Clean" glass & plastic cleaner. Anti-static, non-amoniated formula. 32oz plastic spray bottle. Hillyard Item #1002.	Each - 32oz	60			
Clean 76221815	Clean - ECOLAB Solid Lime-A-Way Ecolab #00015905	ECOLAB Solid Lime-a-way, 6/1.33L/case. Use for deliming auto dishwashing machines. Ecolab Item #00015905.	Case 6/1.33 L	25			

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Clean 76221797	Clean - Floor Cleaner, All Purpose	Floor Cleaner, All Purpose. Gallon. All purpose floor cleaner-degreaser for general cleaning. Distributor's Choice. SAMPLE MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Gallon	150			
Clean 00000785	Clean - Gloves, Flocked, 13", LARGE	Gloves, 13" Flocked - LARGE. For general cleaning. Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG # _____ HOW PACKED _____	Pair	25			
Clean 76221800	Clean - Gloves, Flocked, 13", MEDIUM	Gloves, 13" Flocked - MEDIUM. For general cleaning. Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG # _____ HOW PACKED _____	Pair	75			
Clean 76222244	Clean - Non-Abrasive Cleanser Hillyard #Hil0010604	Cleanser, non-abrasive. 1QT size. Hillyard Creme Clean. Hillyard Item #Hil0010604.	Each Qt	100			
Clean 76221801	Clean - Oven Cleaner, EZ Off #REC04250	Oven Cleaner, EZ Off. Heavy Duty Professional, 24 oz spray. 12/24 oz/case. EZ Off Item #REC04250.	Case 12ct	2			
Clean 00001004	Clean - RATIONAL - Care-Tab Rational #56.00.562	Rational Care-Tab - Preservative Agent. Used for Self-Cooking Center Units. 100ct/cs. Rational Item #56.00.562.	Case - 100ct	1			
Clean 00001003	Clean - RATIONAL - Detergent-Tab Rational #56.00.210	Rational Self-Cooking Center Units, Detergent Tab Cleaning Agent. For Self Cooking Center Units. Goes up to 70% further than liquid cleaner. 100ct/cs. Rational Item #56.00.210.	Case - 100ct	1			
Clean 76222245	Clean - Scouring Pads - BLUE, Scotch Brite Scotch Brite #2000 3M 2000	Scotch Brite Power Pad No. 2000. All purpose abrasion resistant BLUE nylon. 20ct Box. Scotch Brite Item #2000 3M 2000.	Box 20ct	20			

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Clean 76221988	Clean - Scouring Pads - PURPLE, Scotch Brite Scotch Brite #2020 3M	Scotch Brite PURPLE Scouring Pad, No. 2020. 4.5"x2.8" heavy duty with low scratching, open web construction. Use wet or dry. 24ct Box. Scotch Brite Item #2020 3M.	Box 24ct	15			
Clean 76221804	Clean - Scouring Pads, Stainless Steel	Scouring Pads, stainless steel pads, without soap. Scrubber high grade SS, will not tear, rust or corrode. 12ct Box. Distributor's Choice. SAMPLE MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Box 12 ct	25			
Clean 76221794	Clean - Stainless Steel Cleaner	Cleaner, All Purpose Cleaner. De-greaser for wood, stainless steel and plastics. 32oz plastic spray bottle. Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Each 15oz	50			
Paper 00000009	Cover, Bun Rack, Disp. 52"x80", Tuff Gard Tuff Gard #46732	Bun Rack Cover, Disposable, 52"x80", on a roll. Clear bags, 50ct, Star Seal Top. Tuff Gard Item #46732.	Case - 50ct	50			
Paper 00000736	CUP, Foam, 4oz, White, Dart Dart #4J6	CUP, Foam, 4oz, white. DART. Insulated foam container. Maintains food temperature, quality and taste. For Hot or Cold use. One piece construction - no seams to leak. 20/50ct/cs. 1000ct/cs. Dart Item #4J6.	Case - 20/50ct	80			
Paper 00000238	Cup, Parfait - 9 oz - SQUAT, CLEAR Solo TP9	Cup, CLEAR Plastic, 9 oz SQUAT Cup. 20/50ct/case. 1000ct/cs. Solo Item #TP9.	Case 20/50ct	100			
Paper 00000239	Cup, Parfait - LID - 9 oz - SQUAT - CLEAR Solo 662TP	Cup, LID - Flat - CLEAR Plastic. To fit clear plastic 9 oz "SQUAT" cup. 10/100ct/case. 1000ct/cs. Solo Item #662TP.	Case 10/100ct	10			

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Paper 00000461	Cup, Portion - 2 oz, TRANSLUCENT Dixie P20XXTRANS	Portion Cup, 2oz, Plastic, TRANSLUCENT (souffle) Cup. 12/200ct/cs. 2400/cs. Dixie Item #P20XXTRANS.	Case 12/200ct	50			
Paper 00000328	Cup, Portion - 4 oz, TRANSLUCENT Solo #P400	Cup, Portion Plastic - 4 oz. TRANSLUCENT portion (souffle) cup. 10/250ct/cs. 2500ct/cs. Solo Item #P400.	Case 10/250ct	250			
Paper 00000243	Cup, Portion - LID - 2 oz. CLEAR, Dixie #DIXPL2C	Lid plastic, Flat, to fit 2 oz. CLEAR portion (souffle) Cup. 24/100/cs. Dixie Item #DIXPL2C.	Case 24/100ct	10			
Paper 00000245	Cup, Portion - LID - 4 oz - CLEAR Solo #PL4	Cup, Portion - LID Plastic, Flat, to fit 4 oz. CLEAR portion (souffle) cup. 25/100ct/cs. 2500ct/cs. Solo Item #PL4.	Case 25/100ct	10			
Paper 00000737	Cup, Portion - LID - 4oz Foam, Dart Dart #4CLR	LID, to fit 4oz White Foam Cup Item #4J6. DART. CLEAR, Non-Vented Lid. 20/50ct/cs. 1000ct/cs. Dart LID Item #4CLR.	CASE - 20/50ct	10			
Paper 00000248	Film, 18" - Clear	Film, 18" - Clear, 2000' or longer WITH CUTTER EDGE (Preferably SLIDE type cutter instead of metal RIP type cutter.) Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Roll 18"	60			
Paper 00000250	Foil, 24" - Standard to Heavy Duty	Foil, 24" - Standard to Heavy Duty Weight. Distributor's Choice. Minimum of 1000ft/roll. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG # _____ HOW PACKED? _____	Roll 24"x1000ft	25			
Paper 00001056	Gloves, - Poly - LG - Disposable, Handy Guard Handy Guard (Adenna) #HGPE76	Gloves, - LARGE - Disposable Polyethylene. Meets USDA standards for food handling. 10/100ct/cs. 1000ct/cs. Handy Guard Item #HGPE76.	Case 10/100ct	5			

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Paper 00001057	Gloves, - Poly - SM - Disposable, Handy Guard Handy Guard (Adenna) #HGPE72	Gloves, - SMALL - Disposable Polyethylene. Meets USDA standards for food handling. 10/100ct/cs. 1000ct/cs. Handy Guard Item #HGPE72.	Case 10/100ct	5			
Paper 00001059	Gloves, Vinyl - EX-LARGE, Handy Guard Handy Guard (Adenna) #HGVF38	Gloves, - EX-LARGE - Vitex Vinyl. Translucent, Smooth, 3.5mil finger thickness. Powder Free. Meets USDA standards for food handling. 100% rubber latex free. 10/90ct/cs. 900ct/cs. Handy Guard Item #HGVF38.	Case 10/90ct	50			
Paper 00001058	Gloves, Vinyl - EX-LARGE, Powdered, Handy Guard Handy Guard (Adenna) #HGVF18	Gloves, - EXTRA LARGE - Vitex Vinyl. POWDERED, Meets USDA standards for food handling. 10/90ct/cs. 900ct/cs. Handy Guard Item #HGVF18.	Case 10/90ct	50			
Paper 00001060	Gloves, Vinyl - LARGE, Handy Guard Handy Guard (Adenna) #HGVF36	Gloves, - LARGE - Vitex Vinyl. Translucent, Smooth, 3.5mil finger thickness. Powder Free. Meets USDA standards for food handling. 100% rubber latex free. 10/100ct/cs. 1000ct/cs. Handy Guard Item #HGVF36.	Case 10/100ct	200			
Paper 00001061	Gloves, Vinyl - MEDIUM, Handy Guard Handy Guard (Adenna) #HGVF35	Gloves, - MEDIUM - Vitex Vinyl. Translucent, Smooth, 3.5mil finger thickness. Powder Free. Meets USDA standards for food handling. 100% rubber latex free. 10/100ct/cs. 1000ct/cs. Handy Guard Item #HGVF35.	Case 10/100ct	135			
Paper 00001062	Gloves, Vinyl - SMALL, Handy Guard Handy Guard (Adenna) #HGVF32	Gloves, - SMALL - Vitex Vinyl. Translucent, Smooth, 3.5mil finger thickness. Powder Free. Meets USDA standards for food handling. 100% rubber latex free. 10/100ct/cs. 1000ct/cs. Handy Guard Item #HGVF32.	Case 10/100ct	20			
Paper 00000260	Napkins, Xpressnap Xpressnap #SCA DX900	Napkins, Xpressnap, Dispenser Size, White, 1/4 fold. 12/500ct/cs. 6,000/cs. Xpressnap Item #SCA DX900.	Case 12/500ct	200			

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Paper 00000261	Pan Liners, Parchment Paper	Pan Liners, bakery, medium quality, parchment paper, 16 3/8" x 24 3/8". Distributor's Choice. Full size pan liners. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case - 1000ct	50			
Paper 00001063	Plastic, FORK, MED-Heavywt, Polystyrene, 1000 ct D&W Fine Pack #C1001	Fork, Plastic - Omega Mid-Heavyweight, Polystyrene - white. BULK pack. 6.16" in length, unwrapped. D&W Fine Pack. Omega MW PSWhite Fork. 1000ct/case. D&W Fine Pack Item #C1001.	Case 1000ct	800			
Paper 00000342	Plastic, SPOON, 1000 ct DIXIE	Spoon, Plastic Teaspoon - HEAVY-MEDIUM weight - white. DIXIE #PTM21 1000ct/cs.	Case 1000 ct	800			
Paper 76222039	Plate, Foam - 10 1/4" - 3 Compartment	Plate, Foam - 10 1/4" - 3 Compartment. 4/125ct/case. Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case 4/125ct	2000			
Paper 00000510	Platter, Two Cell, Oval, Black Par-Pak #21954	Platter, Two Cell, Oval, Black 9 1/2"-7"-1 1/2", 500ct/case. Par-Pak Item #21954.	Case 500ct	200			
Paper 00000839	Scoop, Fr. Fry, Paper, 8-9oz, Dixie Dixie #977PATH	French Fry Scoop, Paper Take-Out Carton. Dixie Pathways brand, 1500/cs. 20/75ct/cs. Size (WxLxH) 3.625"x4.125"x1.250". Dixie Item #977PATH.	Case - 20/75ct	10			
Paper 00000267	Tray, Foam - 5 Compartment, GenPak GenPak #10500	Tray, Foam - 5 Compartment Foam Serving Tray, GenPak Brand. 10.38"x8.38"x1.19", WHITE. Durable and secure enough for hot and cold foods. 4/125ct/cs, 500ct case, 12.5# case. GenPak Item #10500.	Case - 4/125ct	2000			

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Paper 00000617	Tray, Foam, Supermarket, FLAT, White Genpak #1004S	Tray, Foam, Supermarket, FLAT, White, 9 1/4"x7 1/4"x1/2". Foamed Polystyrene. 4/125ct/cs. 7.5# case. Genpak Item #1004S.	Case 4/125ct	10			
Paper 00000271	Tray, Paper - 1 #	Tray, Paper - Food - Polycoated - 1 #. Approximately 6 1/4" x 4 11/16" x 1 19/32". 4/250ct/case. Must be HEAT RESISTANT, warmer and re-heatable approved. Prefer Red PLAID design. Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case 4/250ct	200			
Paper 00000270	Tray, Paper - 1/2 #	Tray, Food - Polycoated Paper - 1/2 #. Approximately 5 9/32" X 3 3/4" X 1 3/8". 4/250ct/case. Must be HEAT RESISTANT, warmer and re-heatable approved. Prefer red PLAID design. Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case 4/250ct	500			
Paper 00000340	Tray, Paper - 2 #	Tray, Paper - Food - Polycoated - 2 #. 4/250ct/case. Must be HEAT RESISTANT, warmer and re-heatable approved. Prefer red PLAID design Distributor's Choice. Sample MUST be provided BEFORE Bid Opening. BRAND _____ MFG# _____ HOW PACKED _____	Case 4/250 ct	50			
Paper 00000272	Tray, Plastic - Hinged Lid - 3 Compartment Dart #DARC90PST3	Clear Medium Hinged Lid w/3-Compartment Tray. 2/125ct/case. 250ct/case.DART, Item #DARC90PST3.	Case 2/125ct	25			