



DEL MAR HIGH SCHOOL
 Campbell Union High School District
 1224 Del Mar Avenue
 San Jose, CA 95128

Budget Monitoring
 Due twice a year - Dec. 1 and April 1

Fiscal Year: _____

Name of Club: _____ As of (date): _____

Part I: Actuals

Revenue Description	Actual Revenues Received to Date Based on Current Reports
Total	

Part II: Expected Revenue

Revenue Description	Expected Revenue
Total	

Part III: Expenditures

Account Description	Actual Expenditures Spent to Date Based on Current Reports
Total	

Part IV: Ending Balance and Carryover

1. Total revenue(add parts 1 and 2) subtract expenses: _____

Balances in excess of \$400 of the net budget must be spent by June 5th. If this is not going to be possible, the club is REQUIRED to submit an excess carry over form for approval

Part V: Budget Submission and Approval

	Name	Signature	Date
Student Club Representative			
Club Advisor			
ASB Student Council Representative			
Activities Director	Courtney Schembri		
Principal/School Site Administrator	Larry Lopez		

Reviewed by Banker: _____ Date: _____