

MINUTES  
-APPROVED-

**LoveWorks Academy for Visual and Performing Arts  
Regular Meeting of the Board of Directors**

**Meeting Date:** February 19, 2019  
**Meeting Time:** 6:00pm  
**Meeting Location:** LoveWorks Academy for Visual and Performing Arts  
2225 Zenith Avenue North, Golden Valley, MN 55422

**LoveWorks Mission**

*To inspire life-long learning, empower ALL  
students academically, and nurture the arts.*

**Board Members in Attendance**

Tierney Carroll (Chair)  
Ellie Holte (Vice Chair)  
Katie Carlin (Secretary)  
Ron Richard (Treasurer)  
Jidana Cook  
Tamala Lacy  
Schuyler Troy - *via phone*

**Ex-Officio Members in Attendance**

Arthur Turner (LWA)  
Mary Stafford (True North)  
Nichole Schmidt (CLA)

**Board Members Not in Attendance**

Angie von Ruden-Doll

**Others in Attendance**

Ryan Hamilton - Guest  
Tamera Pulver - Special Education Director, LWA  
Jazlynn Paige - School Psychologist and Special Education Coordinator, LWA  
Samantha Diaz - Pillsbury Communities



### 1. Opening items

- Call to order / Greetings (5 mins) 6:18pm
- Public forum (available for the public to address the board) (15 mins)
  - Jazlynn Paige and Tamera Pulver presented on special education, homelessness, and mental health
    - Current percentage of students with special needs - 13.4%
    - Review of number of students per category of disability
    - Breakdown of Special Education services at the school
    - Students identified as HHM (homeless and highly mobile) - 15% is amount since beginning of year, currently 8% of school
    - Transportation is a concern for students with HHM status
    - Paige communicating HHM assistance and resources in newsletter
    - Understanding with a program to provide onsite, school-based mental health services for students with needs
  - Ryan Hamilton (prospective Board member)
    - Introduction and explained interest in becoming a board member

### 2. Consent Agenda

- Approval of previous meeting minutes
- Approval of meeting agenda
- Committee reports

<b>Motion:</b> Approve February consent agenda (Ron Richard)			<b>Seconded:</b> Tamala Lacy
<b>In Favor:</b> 6	<b>Opposed:</b> 0	<b>Abstained:</b> 0	<b>Outcome:</b> Motion carried [6-0]

### 3. School Leader Report and Dashboard Review

- Dashboard Review
  - Student enrollment at 181
  - Staffing update - only one change
  - Student discipline data positive - fewer referrals than beginning of year, more students in the classroom receiving instruction
  - Planning ahead for Kindergarten enrollment for 2019-2020 school year
  - School-wide focus on standardized test preparation
  - Upcoming events: VocalEssence concert field trip and a performance honoring Black History Month
  - Power Saturdays - new initiative for 2.5 hours on Saturdays for students to work on academic content with teachers on a voluntary basis to help address gaps
  - Received grant of \$50,000 from Graves Foundation
    - Funded Innocent Classroom training for staff and arts programming for students
- Approval of 19-20 and 20-21 school calendars
  - Additions: Lion Boost (Academic Summer Program) and Drum, Drill and Dance Camp

- Wednesdays are no longer half days to better meet the needs of students and provide consistency
- PRIDE Fridays introduced to allow for Staff Professional Development sessions
- Potential ideas to reach out to Guthrie, Children’s theater, U of M, and Capri theater for future showcases

<b>Motion:</b> Approve 2019-2020 and 2020-2021 calendars (Jidana Cook)			<b>Seconded:</b> Tamala Lacy
<b>In Favor:</b> 6	<b>Opposed:</b> 0	<b>Abstained:</b> 0	<b>Outcome:</b> Motion carried [6-0]

- Insight Survey results
  - Funded by Great MN Schools
  - LWA results above average compared to all Great MN Schools
  - From teacher perspective, leadership ratings particularly strong—among highest of comparison schools

#### 4. Financial Review

- Review of January financial report
  - Expenses and Revenues are now showing right on track – both at 58% while we are now 58% through the fiscal year
  - Discussion of potential line of credit to LWA through Propel Nonprofits; True North has had a positive experience
  - 4.12% fund balance - causes include lower enrollment and lower levels of philanthropy from years past
  - Importance of fundraising
  - Acknowledgment of positive relationship with Great MN School

<b>Motion:</b> Approve November, December, January financial statements (Ron Richard)			<b>Seconded:</b> Ellie Holte
<b>In Favor:</b> 6	<b>Opposed:</b> 0	<b>Abstained:</b> 0	<b>Outcome:</b> Motion carried [6-0]

- Approval of revised FY19 Budget
  - Averaging 186-188 ADM
  - Adjusting based on the budgeted 200 ADM
  - State lowered the 30<sup>th</sup> payment for January due to the lower enrollment submitted for the last MARSS submission
  - Board approved revised budget of \$3,477,379 revenues and \$3,476,915 expenses for a \$464 profit

<b>Motion:</b> Approve budget (Ron Richard)			<b>Seconded:</b> Jidana Cook
<b>In Favor:</b> 6	<b>Opposed:</b> 0	<b>Abstained:</b> 0	<b>Outcome:</b> Motion carried [6-0]

- Approval of the filing of Form 990
  - Board to approve filing of Form 990 (not verify contents within)

<b>Motion:</b> Approve filing of 990 (Ron Richard)			<b>Seconded:</b> Tamala Lacy
<b>In Favor:</b> 6	<b>Opposed:</b> 0	<b>Abstained:</b> 0	<b>Outcome:</b> Motion carried [6-0]

### 5. Board Governance

- Review of board self-evaluation results
  - Board members shared insights on 5 lowest-ranked items
- Appointment of Katie Carlin to Board Secretary

<b>Motion:</b> Appoint Katie Carlin as Secretary (as officer) for remainder of term (Tamala Lacy)			<b>Seconded:</b> Tierney Carroll
<b>In Favor:</b> 5	<b>Opposed:</b> 0	<b>Abstained:</b> 0	<b>Outcome:</b> Motion carried [5-0]

- Donations
  - On behalf of development committee, discussion of the language “Actively participate in fundraising events, and also make a meaningful contribution” and its meaning to board members
  - Distributed envelope with check-in of the three options each board member is committing to fundraising
- Community Engagement
  - Discussion of expectations for community engagement proposals
  - Two persons have been interviewed with one submitting a formal proposal
  - Board’s intent to make sure process is fully open
  - End of March due date for RFPs (requests for proposals), we will need at least 3 proposals
- Discussion of current and future open board seats
  - Four seats up for election this spring, with three of those having incumbent candidates
  - Two candidates interested in joining the board - Ryan Hamilton and Katherine Schoeneck

- Katherine Schoeneck is interested in joining the Finance Committee

## 6. Development Committee

- Spring lunch event
  - Event to be held at the school with 15 - 20 people interested in networking, community exposure, and fundraising and donations in attendance
  - Ideas include school tour, presentation from school leadership
  - Goal is to build recognition of the school
- Preview donor tracking system
  - Approval for the Bloomerang Donor Management software by the Donations Tracker Dashboard
  - Leadership will seek advice from the board about anonymity or not of donors

## 7. Other Business

- Ryan Hamilton has been voted on to the board for Seat E
- Ryan Hamilton will be up for appointment during general cycle in April/May

<b>Motion:</b> Appoint Ryan Hamilton to Seat E (Ron Richard)			<b>Seconded:</b> Tierney Carroll
<b>In Favor:</b> 6	<b>Opposed:</b> 0	<b>Abstained:</b> 0	<b>Outcome:</b> Motion carried [6-0]

## 8. Close of Meeting

- Next meeting date: March 19, 2019, 6:00pm, LoveWorks Academy
- Adjourn 8:23 pm