

December 3, 2018 Regular Meeting

The Regular Meeting of the Board of Directors of the Norwin School District was called to order by Board President Robert J. Perkins at 6:01 P.M. in the Board Room of the Administration Building.

The Board held an Executive Session following the November 19, 2018 Regular Meeting for personnel matters.

The Board held an Executive Session for personnel and school safety matters on Wednesday, November 28, 2018.

The Board held an Executive Session for personnel matters before the Board's Workshop Session on Monday, December 3, 2018.

BOARD MEMBERS PRESENT:

Brian S. Carlton	Robert J. Perkins, President
Darlene J. Ciocca, Vice President	Donald W. Rhodes, Jr.
Tracey L. Czajkowski	Dennis J. Rittenhouse
Raymond Kocak	Barbara A. Viola (<i>by speakerphone</i>)

BOARD MEMBERS ABSENT: None.

VACANCY: *Note: One Board seat remains vacant due to the resignation of Mr. Shawn Petrisko on August 20, 2018.*

ADMINISTRATION PRESENT:

William H. Kerr	Stacey A. Snyder
Timothy J. Kotch	Ryan P. Kirsch
Natalie A. McCracken	

SOLICITOR: Russ Lucas, Esq.

OTHERS PRESENT: Norwin employees and community members, and a local media representative.

TEMPORARY BOARD SECRETARY: Director Rhodes moved and Director Kocak seconded a motion to approve Mr. Ryan P. Kirsch as Temporary Board Secretary to serve in the absence of the Board Secretary for the Reorganization and Regular Voting Meetings of December 3, 2018.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

STUDENT PRESENTATIONS: None.

APPROVAL OF MINUTES:

Director Czajkowski moved and Director Rittenhouse seconded the motion to approve the Minutes from the November 19, 2018 Regular Meeting.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

PUBLIC COMMENT: None.

COMMITTEE REPORTS: Elementary Advisory.

SUPERINTENDENT’S REPORT: Dr. Kerr provided the monthly report.

BOARD PRESIDENT’S REPORT: Mr. Perkins, Board President, provided the monthly report.

FINANCE:

- No Financial Reports or Bills. These will be presented in January.

Director Kocak moved and Director Rittenhouse seconded the motion to approve the spring athletic supply bids to the lowest responsible bidder. (Attachment #12)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

PERSONNEL:

Director Ciocca moved and Director Rittenhouse seconded the motion to approve the resignation of Ms. Nicole Bowers, Custodian, effective at the close of the work day on Friday, December 7, 2018.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve the resignation of Ms. Angela Divilbiss, Custodian, effective at the close of the work day on Friday, December 14, 2018.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve Ms. Kelly Jones, Secondary Teacher, for an Intermittent Family & Medical Leave of Absence, beginning Wednesday, December 12, 2018, for up to the total time allotted for FMLA, for personal reasons.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried. Director Ciocca moved and Director Rittenhouse seconded the motion to approve Ms. Rebecca Rutkowski, Secondary Teacher, for a Family & Medical Leave of Absence, used in conjunction with paid sick leave, beginning approximately Wednesday, April 10, 2019, for the remainder of the 2018-2019 school year, for medical reasons.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve Ms. Cris Ritenour, Secondary Teacher, for a Family & Medical Leave of Absence, used in conjunction with paid sick leave, beginning approximately Thursday, April 4, 2019, for the remainder of the 2018-2019 school year, for medical reasons.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve additions to the following Certified List(s) for the 2018-2019 school year: Substitute Teacher List, and Paraprofessional List, pending receipt and review of all required credentials and clearances. (Attachment #13)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve the promotion of Mr. Patrick J. Petrarco as Director of Facilities & Property Services, effective Tuesday, December 4, 2018, at a salary of \$76,000 and after six (6) months of employment, an increase of \$4,000, pro-rated for the remainder of the 2018-2019 school year, with benefits as per the Act 93 Agreement, pending receipt and review of all required credentials and clearances.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve Ms. Tiffany Whitaker as a General Cafeteria Worker, effective retroactively on Tuesday, November 20, 2018, with salary and benefits as per the negotiated union contract, pending receipt and review of all required credentials and clearances.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve Ms. Kristen Bramsen as a full-time Non-Certified School/Transportation Nurse, effective Tuesday, December 11, 2018, with salary as per the Board Established Rates, pending receipt and review of all required credentials and clearances.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve Ms. Carla Blon as a full-time Custodian, effective Tuesday, January 2, 2019, with salary and benefits as per the negotiated union contract, pending receipt and review of all required credentials and clearances.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve additions to the following Co-Curricular List(s) for the 2018-2019 school year: Winter Sports Coach List and Winter Sports Volunteer Coach List, pending receipt and review of all required credentials and clearances. (Attachment #13A)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

CONFERENCES/WORKSHOPS:

The District will cover the cost for substitute teachers for Conferences/Workshops funded through Federal Funds and ACCESS.)

Director Ciocca moved and Director Carlton seconded the motion to approve Ms. Amy Gongaware, Reading Specialist, to attend and present at the 2019 PA Title I Improving School Performance Conference Sunday, January 13, 2019 through Wednesday, January 16, 2019 at Sheraton Station Square, Pittsburgh, PA. (Dr. Heather Newell will also be attending and presenting. All expenses will be paid by the PA Department of Education.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Carlton seconded the motion to approve Mr. Timothy Daniels, Secondary Teacher, Ms. Heather Shrump and Mr. James Gabonay, Club Sponsors, and approximately thirty (30) students, to attend the Winter Guard International (WGI) Indianapolis Regionals Friday, February 15, 2019 through Sunday, February 17, 2019 in Indianapolis, IN. (There will be no expense to the District.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Nay
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 7 yeas, 1 nay, and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Carlton seconded the motion to approve Mr. Timothy Daniels, Secondary Teacher, Ms. Heather Shrump and Mr. James Gabonay, Club Sponsors, and approximately thirty (30) students, to attend the Winter Guard International (WGI) Cincinnati Regionals Friday, March 22, 2019 through Sunday, March 24, 2019 in Cincinnati, OH. (There will be no expense to the District.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Nay
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 7 yeas, 1 nay, and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Carlton seconded the motion to approve Mr. Timothy Daniels, Secondary Teacher, Ms. Heather Shrump and Mr. James Gabonay, Club Sponsors, and approximately thirty (30) students, to attend the Winter Guard International (WGI) World Championship Wednesday, April 3, 2019 through Sunday, April 7, 2019 in Dayton, OH. (There will be no expense to the District.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Carlton seconded the motion to approve Mr. Andy Phipps, Athletic Assistant, to attend the Pennsylvania State Athletic Directors Association (PSADA) Conference Tuesday, March 19, 2019 through Friday, March 22, 2019 at Hershey Lodge & Convention Center, Hershey, PA. (Mr. Brandon Rapp will also be attending. Expenses for Mr. Phipps and Mr. Rapp will be paid from the Athletic Budget and be approximately \$2,200: \$750 registration; \$700 hotel accommodations; \$300 mileage; \$400 meals; \$50 tolls; plus a substitute for Mr. Phipps.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Carlton seconded the motion to approve Mr. Ian Morrison, Elementary Teacher, plus approximately six (6) students, to attend the Elementary Strings Fest Friday, March 1, 2019 at Moon Middle School, Moon, PA. (Expenses will be approximately \$210 for registration.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Carlton seconded the motion to approve Mr. Jack Momeyer, Club Sponsor, plus approximately 30-40 High School students and adequate adult chaperones, to travel to Wisp Ski Resort, McHenry, MD Sunday, February 10, 2019 for a skiing trip. (There will be no expense to the District and no student days missed.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Carlton seconded the motion to approve Ms. Tamala Edmonds, Elementary Guidance Counselor, and Ms. Mary Beth Marazza and Mr. Wesley Kean, Secondary Guidance Counselors, to attend a Westmoreland School Counselors Association (WSCA) meeting Thursday, December 20, 2018 at Ferrante's Lakeview, Greensburg, PA. (There will be no expense to the District.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Ciocca moved and Director Carlton seconded the motion to approve Ms. Mary Beth Marazza, Secondary Guidance Counselor, to attend The Impact of Social Media in Schools presentation Monday, January 14, 2019 at Slippery Rock University, Slippery Rock, PA. (Ms. Rachel Butler Pardi will also be attending. Expenses will be approximately \$133.68: \$119.97 mileage; \$13.70 tolls.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

INFORMATION ITEMS:

Dr. Heather Newell, Elementary Principal, will be attending and presenting at the 2019 PA Title I Improving School Performance Conference Sunday, January 13, 2019 through Wednesday, January 16, 2019 at Sheraton Station Square, Pittsburgh, PA. (Ms. Amy Gongaware will also be attending and presenting. All expenses will be paid by the PA Department of Education.)

Mr. Brandon Rapp, Director of Athletics and Student Activities, will be attending the Pennsylvania State Athletic Directors Association (PSADA) Conference Tuesday, March 19, 2019 through Friday, March 22, 2019 at Hershey Lodge & Convention Center, Hershey, PA. (Mr. Andy Phipps will also be attending. Please refer to XII. B. 4. for expenses.)

Ms. Rachel Butler Pardi, School Social Worker, will be attending The Impact of Social Media in Schools presentation Monday, January 14, 2019 at Slippery Rock University, Slippery Rock, PA. (Ms. Mary Beth Marazza will also be attending. Expenses will be approximately \$133.68: \$119.97 mileage; \$13.70 tolls.)

ADMINISTRATION:

Director Rittenhouse moved and Director Rhodes seconded the motion to approve building use requests. (Attachment #14)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Rhodes seconded the motion to approve Addendum to the IFA-EDU China Cooperative Agreement, which outlines an immunization records process that is consistent with Pennsylvania's statutory requirements for entry into schools. Additionally, the Addendum clarifies a timeframe of 60 calendar days prior to arrival for IFA-EDU to provide the visiting students immunization records translated into English. The original Cooperative Agreement to provide a Youth Ambassador Program was approved by the Norwin Board of Education August 20, 2018 and runs through June 30, 2023. (Attachment #15)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Rhodes seconded the motion to approve addition(s) to the Student Teacher/Intern List for 2018-2019. (Attachment #16)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Rhodes seconded the motion to approve payment to the Norwin Band Aides in the amount of \$2,750, per the Board established event rate, for parking assistance at five (5) home football games during the 2017-2018 season and six (6) home football games during the 2018-2019 season.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Rhodes seconded the motion to approve Agreement with Innersight, LLC, Greensburg, PA, to provide school-based counseling through private insurance at no cost to the School District. (Attachment #17)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Rhodes seconded the motion to authorize the Superintendent to finalize the 2018-2019 IDEA-B and IDEA 619 sub-grant Agreement with Westmoreland Intermediate Unit, with an estimated IDEA allocation to Norwin School District of \$867,989.00 for special education and related services for eligible school-age children. (Attachment #18)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

COMMENTS FROM THE PUBLIC:

Mrs. Amy Johnson, Delaware Avenue, North Huntingdon, asked about the status of the Norwin Board of Education vacancy and next steps needed to be taken to fill the vacancy. The matter is being handled by the Westmoreland County Courts, with information advertised on the District Web site and in the Greensburg Tribune-Review Legal advertisements.

ADJOURNMENT:

Director Kocak moved and Director Rhodes seconded the motion to adjourn the meeting at 6:07 p.m.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Vacant	Viola, Yea

On a roll call vote, there being 8 yeas and 1 seat vacant, President Perkins declared the motion carried.

Respectfully submitted,

Ryan P. Kirsch, Temporary Board Secretary