

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**June 20, 2018, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Dr. Carliss McGhee, President (Seat #2); Margaret Turner-Evans, Vice President (Seat #4); Dr. Dionne Young Faulk, Member (Seat #1); Melody Ngaue-Tu'uholoaki, Member (Seat #3); Dr. D'Artagnan Scorza, Member (Seat #5)

**3.b. Cabinet Members:** Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

**6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

**7.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):**

7.a.1. OAH Case No. 2018030410

7.a.2. OAH Case No. 2018030475

7.a.3. OAH Case No. 2018040474

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7.a.4. Case Number YCO072588, DHK Plumbing vs M3 Services, Inc., et.al.

7.b. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:

7.b.1. Cal Clean Earth Concerning Claim for Payment

**8. RECONVENE FOR PUBLIC SESSION**

**9. REPORTING OUT CLOSED SESSION ACTIONS**

**10. STUDENT REPORTS**

10.a. None

**11. REPORTS/PRESENTATIONS**

11.a. Proposed 2018-2019 LCAP

11.b. Proposed 2018-2019 Adopted Budget

11.c. Survey Results - Parcel Tax

**12. PUBLIC HEARING(S):** At this time, members of the community who desire to address the State Administrator and Board of Education may speak on any item(s) listed on the Public Hearing Section. (Three [3] minutes will be allotted to each speaker; for a maximum of thirty [30] minutes).

12.a. Increase Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction

12.b. Proposed Local Control and Accountability Plan (LCAP)

12.c. Proposed 2017-2018 Adopted Budget

**13. CONSENT CALENDAR/ACTION ITEMS**

**13.a. HUMAN RESOURCES DIVISION**

13.a.1. Approval to Renew the Master Services Agreement with Frontline Technologies, LLC dba Frontline Education (Formerly AESOP) for F/Y 2018-2019

13.a.2. Approval to Renew the Membership to the Personnel Commissioners Association of Southern California (PCASC) for 2018-2019

13.a.3. Approval to Establish the Position and Job Description of Director of Instructional Support for Professional Development, Interventions and English Learners

13.a.4. Approval of Agreement with Marin County Office of Education (MCOE) and California Collaborative for Educational Excellence (CCEE) to fund position of Coordinator of Administrative Services

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13.a.5. Approve Change in Job Title from Executive Assistant to the Superintendent-Confidential to Coordinator of Administrative Services-Confidential and Declare Position Exempt

13.a.6. Approval of Agreement with Antioch University Los Angeles and Inglewood Unified School District to provide for student fieldwork experiences

13.a.7. Approval to Renew the Contract with CMT Advantage Equipment Maintenance Plan with Cross Match Technologies, Inc., to Service the District's Live Scan System

13.a.8. Approval of Declaration of Indefinite Salaries for Unrepresented Employees for the 2018-2019 School Year

13.a.9. Approval to Renew the Membership to the Employee Assistance Service for Education (EASE) for the Inglewood Unified School District for 2018-2019 School Year

13.a.10. Approval of Agreement with NEOGOV to Provide Human Resources with Applicant Tracking Systems for Recruiting and Hiring

13.a.11. Approval of Declaration Statement of Need for Teachers in Critical Areas

13.a.12. Approve Renewal of Agreement with Informed K-12 for Internal Office Forms and Workflow Processes

13.a.13. Certificated Personnel Roster

13.a.14. Classified Personnel Roster

**13.b. BUSINESS SERVICES DIVISION**

13.b.1. Approval/ratification of Purchase Orders in the amount of \$1,734,637.25 issued April 1, 2018, through April 30, 2018

13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 40/2017-2018, in the Amount of \$8,804,532.38 for the Month of April 2018

13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

13.b.5. Approval of Consultant Agreement No. C18/19-004 with Sierra Engineering for Hazardous Waste Compliance Documentation and Monitoring District-wide for F/Y 2018-2019

13.b.6. Approval of Agreement No. C18/19-005 with Gopher Patrol to Provide Emergency Pest Services District-wide for F/Y 2018-2019

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13.b.7. Approval of Service Agreement No.C18/19-006 with TLC Auctions Formerly The Liquidation Company (Auctioneer) to Auction Inglewood Unified School District Surplus for F/Y 2018-2019

13.b.8. Approval of Agreement No. C18/19-007 with Orravan Mechanical for Emergency Heating, Ventilation and Air Conditioning Repair Services, District-wide for F/Y 2018-2019

13.b.9. Approval of Agreement No. C18/19-001 with Ellis Environmental Management, Inc., to Provide Testing, Monitoring and Hazardous Waste Management District-wide in Support of Maintenance and Operations for F/Y 2018-2019

13.b.10. Approval of E-Waste Service Agreement No. C18/19-008 with Recycle International for Electronic Waste Recycling Services for F/Y 2018-2019

13.b.11. Approval of Resolution No. 42/2017-2018, Approval of Purchasing Four New School Buses Utilizing South Coast Air Quality Management District (SCAQMD) Alternative Fuel School Bus Replacement Program PA2018-02

13.b.12. Approval to Renew Gaggle License Agreement for Cloud Based E-mail Archiving Services

13.b.13. Approval to Renew the Maintenance and Support Agreement with Eagle Software for the Aeries System

13.b.14. Approval to Renew the Agreement with Ideal Computer South, Inc., to Provide Support Services of the Operating System Software and Hardware of the District's Mainframe (HPN4000 Server)

13.b.15. Authorization to Utilize Piggyback Bid Contract No. ADSP016-00006328 with NASPO ValuePoint and to Enter Into a Lease Agreement with MailFinance Inc., and a Maintenance Agreement, and an Online Services and Software Agreement with Neopost USA Inc., for a Document DS-63 Folder/Inserter Machine

13.b.16. Approval of Agreement C18/19-004 with G & G Landscaping to Provide Emergency Landscaping Services, District-wide for F/Y 2018-2019

13.b.17. Approval of Service Agreement with Decision Insite to Provide Student View Connect Services for Aeries SIS

13.b.18. Approval of SchoolMessenger Complete -- 12 month Unlimited Notification Service, District-wide

13.b.19. Approval of Agreement No. C18/19-003 with American Logistics Company to Provide Special Education Transportation Services for F/Y 2018-2019

13.b.20. Approval of Agreement with SchoolDude to Provide an Online Insight, Mobile Device Management and Technology Essentials System for FY 2018 - 2019

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13.b.21. Approval of Resolution No. 43/2017-2018 to Increase Statutory School Fees Imposed on New Residential and Commercial/Industrial Development Projects Pursuant to Education Code Section 17620

13.b.22. Ratification of Agreement for Special Services with School Services of California to provide Assistance Regarding Services Relative to Factfinding

**13.c. MEASURE GG AND FACILITIES**

13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$523,772.72 issued April 1, 2018, through April 30, 2018

13.c.2. Ratification of Agreement C17/18-075 for Consultation Services with Environmental Science Association (ESA) to provide Notice of Exemption (NOE) for the New Modular Classrooms at Monroe Middle School

13.c.3. Ratification of Agreement No. C17/18-076 with Guida Surveying Inc., to Provide Professional Topographic and Underground Utility Survey – ADA Path of Travel Services for the LAWA Sound Insulation Project at Morningside High School

13.c.4. Rejection of All Bids Received by the District For Project No. P17/18-058, Monroe Middle Schools Los Angeles World Airport (LAWA) Sound Insulation Project

**13.d. EDUCATIONAL SERVICES**

13.d.1. Ratification of Amendment No. 1 to the Agreement with Woodcraft Rangers to Provide Additional Personnel, Effective April 30, 2018 through June 8, 2018

13.d.2. Approval of Name Change from Sprouting Artist Inc., to SYEN, LLC. Inc., dba Young Rembrandts

13.d.3. Ratification of Amendment No. 1 to Contract No. C-15184:14:15 with the Los Angeles County Office of Education (LACOE) For Integrated English Language Development (ELD) and Specially Designed Academic Instruction In English (SDAIE) Professional Development Curriculum and Instructional Services, Effective March 10, 2015 – June 30, 2016

13.d.4. Ratification of Amendment No. 02 to Contract CCTR-7093 with the California Department of Education to Increase the Maximum Reimbursable Amount for General Child Care and Development Programs for School Year 2017-2018

13.d.5. Approval of Addendum to Piggyback Bid No. 13-065 with the County of DuPage for Municipal Lease Agreement with Canon Financial for Pod Deck Lite C1 Set (Paper Deck)

13.d.6. Approval to Renew the Consultant Agreement with My Therapy Company for Fiscal Year 2018-2019

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13.d.7. Approval to Renew the Consultant Agreement with Sunbelt Staffing, LLC., Effective July 1, 2018 through June 30, 2019

13.d.8. Approval to Renew the Consultant Agreement with Staff Rehab for Fiscal Year 2018-2019

13.d.9. Approval of the Southwest Educational Local Plan Area (SELPA) Master Contract for Certified Nonpublic Schools and Nonpublic Agencies List for the 2018-2019 School Year

13.d.10. Approval of Inglewood High School My Journey to College (MyJTC) Program, an Instructional and Residential College Career Readiness Program in Collaboration with the California Academic Partnership Program (CAPP) and UCLA, Effective June 30, 2018 through July 22, 2018

13.d.11. Approval of the Agreement for Consultant Services with Achieve3000 to Provide Smarty Ants Student Licenses for Grades TK-2 and Professional Development for Staff at all Elementary Sites, Effective August 1, 2018 through June 30, 2019

13.d.12. Approval of the Agreement with Schoolzilla to Provide Cloud Based Data Warehouse and Reporting Solutions Training and Professional Services, District-wide for FY 2018-2019

13.d.13. Approval to Renew the School Accountability Report Card Services Agreement with School Innovations & Achievement, Inc. (SI&A) for the preparation of school accountability report cards (“SARC”). Effective July 1, 2018 through June 30, 2021

13.d.14. Approval to Renew the Memorandum of Understanding between the Inglewood Unified School District and Didi Hirsch Community Mental Health Center, Effective July 1, 2018 through June 30, 2019

13.d.15. Approval of Contract for Services Between InnovateEd and Inglewood Unified School District to Provide Professional Development and Coaching Services for Principals and Leadership Teams District-wide for school year 2018-2019

13.d.16. Approval of the Memorandum of Understanding Between Vision To Learn and Inglewood Unified School District for the Purpose of Operating A Free of Charge, Mobile Vision Clinic on a District Campus, Effective July 1, 2018 until June 30, 2019

13.d.17. Approval of the Memorandum of Understanding Between the Perkins Career and Technical Education (CTE) Adult Education Paramount Consortium and Inglewood Community Adult School for Fiscal Year 2018-2019

13.d.18. Approval of Contract CPKS-8029 Prekindergarten and Family Literacy One Time Instructional Funds 2018-19 Fiscal Year

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13.d.19. Approval of Consultant Agreement with California Association for Bilingual Education (CABE) to Provide On-Site Professional Development for Teachers, Administrators and Staff District Wide in Support of Dual Immersion Programs, Effective July 1, 2018 through June 30, 2019

13.d.20. Approval of the Williams Lawsuit Settlement Third Quarterly Report on Uniform Complaints for F/Y 2017-2018

13.d.21. Approval of Consultant Agreement with Beatrice Braun dba Auditory Processing Center of Pasadena to Conduct Auditory Processing Evaluations for Fiscal Year 2018-2019

13.d.22. Approval of Agreement for Consultant Services with Achieve3000 to Provide a Literacy Intervention Program that Consists of Site Licenses and Professional Development for Secondary Students and Staff for F/Y 2018-2019, 2019-2020, and 2020-2021 (3 Years)

13.d.23. Ratification of Memorandum of Understanding Between The Network for Teaching Entrepreneurship and City Honors College Preparatory Academy for Fiscal Year 2017-2019

13.d.24. Approval of Amendment No. 1 to the Agreement with Schoolzilla to Provide Cloud Based Data Warehouse and Reporting Solutions Training and Professional Services, District Wide for the 2017-2019 (2 years) Fiscal Year

13.d.25. Approval of Los Angeles County Plan for Expelled Students 2018

**13.e. STATE ADMINISTRATOR**

13.e.1. Election of Officers: The Board of Education Should Elect a President and Vice President for the 2018-2019 School Year

13.e.2. Approval of the 2018-2019 Schedule for Student Representatives to Provide a Report on the Academic Programs, Enrichment Activities, and Important Events of their School

13.e.3. Approval of the 2018-2019 Schedule for Honoring Student Awards at the Board of Education Meetings

**14. APPROVAL OF MINUTES**

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on May 30, 2018

**15. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - June 28, 2018**

**18. ADJOURNMENT**

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**Disability Information**

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

**Spanish Interpretation / interpretación al español**

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

**Mission Statement**

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.



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**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Dr. Carliss McGhee, President (Seat #2); Margaret Turner-Evans, Vice President (Seat #4); Dr. Dionne Young Faulk, Member (Seat #1); Melody Ngaue-Tu'uholoaki, Member (Seat #3); Dr. D'Artagnan Scorza, Member (Seat #5)

**3.b. Cabinet Members:** Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

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**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

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**6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

**7.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 ([a] and (d)(1):**

7.a.1. OAH Case No. 2018030410

7.a.2. OAH Case No. 2018030475

7.a.3. OAH Case No. 2018040474

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7.a.4. Case Number YCO072588, DHK Plumbing vs M3 Services, Inc., et.al.

7.b. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:

7.b.1. Cal Clean Earth Concerning Claim for Payment

**8. RECONVENE FOR PUBLIC SESSION**

**9. REPORTING OUT CLOSED SESSION ACTIONS**

**10. STUDENT REPORTS**

10.a. None

**11. REPORTS/PRESENTATIONS**

11.a. Proposed 2018-2019 LCAP

11.b. Proposed 2018-2019 Adopted Budget

11.c. Survey Results - Parcel Tax

**12. PUBLIC HEARING(S):** At this time, members of the community who desire to address the State Administrator and Board of Education may speak on any item(s) listed on the Public Hearing Section. (Three [3] minutes will be allotted to each speaker; for a maximum of thirty [30] minutes).

**12.a. Increase Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction**

**12.b. Proposed Local Control and Accountability Plan (LCAP)**

**Rationale:**

The LCAP and the district s budget are first presented and opened for public hearing to the State Administrator and the Board of Education at a scheduled board meeting. At the next scheduled Board of Education meeting, the LCAP and the district s budget, are submitted for approval. Both the LCAP and district budget must be approved by the State Administrator and the Board of Education before June 30, 2018.

**12.c. Proposed 2017-2018 Adopted Budget**

**13. CONSENT CALENDAR/ACTION ITEMS**

**13.a. HUMAN RESOURCES DIVISION**

**13.a.1. Approval to Renew the Master Services Agreement with Frontline Technologies, LLC dba Frontline Education (Formerly AESOP) for F/Y 2018-2019**

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**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the Master Services Agreement with Frontline Technologies, LLC dba Frontline Education (formerly AESOP) for FY 2018-2019.

**Rationale:**

All agreements must be approved by the State Administrator. Frontline Technologies, LLC., (formerly AESOP) offers software that provides automated services for securing substitutes for both teachers and classified employees. They have over fifteen years of experience.

IMPLICATION: By approving this request, Frontline Technologies, LLC., will continue to provide 24-hour telephone support, updating of software currently installed and training for all users on an as required basis.

**Financial Impact:**

The maximum amount of \$9,880.50 will be paid out of General Funds.

**Attachments:**

Frontline Technologies

**13.a.2. Approval to Renew the Membership to the Personnel Commissioners Association of Southern California (PCASC) for 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the membership to the Personnel Commissioners Association of Southern California (PCASC) for FY 2018-2019.

**Rationale:**

All memberships must be approved by the State Administrator. The Human Resources Department utilizes the services of the Personnel Commissioners Association of Southern California (PCASC) to maintain current on legislative issues impacting merit system school districts, participate in related trainings and contribute to decisions made at the state level of the California School Personnel Commissioners Association.

Approval of this item will provide Human Resources staff with training as well as a forum in which to actively participate in the decisions made at the state level association.

Approval of this items supports FCMAT (July 2017 Review) in the following: FCMAT Personnel Management Standard 3.8.

**Financial Impact:**

The annual membership fee of \$100 will be paid out of the Human Resources Budget (General Fund).

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**Attachments:**

PCASC Membership

**13.a.3. Approval to Establish the Position and Job Description of Director of Instructional Support for Professional Development, Interventions and English Learners**

**Recommended Motion:**

Administration recommends that the State Administrator approve to establish the position and job description of Director of Instructional Support for Professional Development, Interventions and English Learners

**Rationale:**

The State Administrator must approve all new positions and job descriptions. By approving this request, the district will ensure full compliance and the Human Resources Department and incumbent in the Director of English Learner Services and District Professional Development will be assigned these new duties and responsibilities.

**Financial Impact:**

Appropriate placement on the Director Salary Schedule, funding through Title I and Title III.

The annual savings resulted from this item is approximately \$84,882 to \$103,145 as the prior position, duties and responsibilities were paid through general funds.

**13.a.4. Approval of Agreement with Marin County Office of Education (MCOE) and California Collaborative for Educational Excellence (CCEE) to fund position of Coordinator of Administrative Services**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Agreement with Marin County Office of Education (MCOE) and California Collaborative for Educational Excellence (CCEE) to fund position of Coordinator of Administrative Services for the period of July 1, 2018 through June 30, 2019.

**Rationale:**

The California State Legislature and Governor created the California Collaborative for Educational Excellence (CCEE) to provide advise and assistance to school districts, county offices of education, and charter schools in achieving their Local Control and Accountability Plan (LCAP) goals. The State Superintendent of Public Instruction has requested that the CCEE assist the District after determining that advice and assistance of the CCEE is necessary to help the District accomplish its LCAP goals.

To support the efforts of the District Superintendent to achieve the District's LCAP Goal regarding pupil achievement, the CCEE and the District will collaborate to

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create and fund a Coordinator of Administrative Services position. The primary role and responsibility of this position is to support the State Administrator in her efforts to achieve the District's Goal 2 regarding pupil achievement.

The term of this agreement is June 1, 2018 through June 30, 2019, therefore this agreement provides funding for the position (salaries and benefits) for one year. Per the agreement, the Coordinator of Administrative Services will be an employee of IUSD.

Earlier in the agenda, a revision to the job classification was recommended, along with declaring the position exempt (per EC 45272(b)). Incumbents in exempt positions do not earn permanency in the classification.

Approval of the job classification and this agreement will authorize the Human Resources Department to fill the position as soon as possible.

**Financial Impact:**

There will be no cost to the District as this agreement provides funding for the costs (salaries and benefits) the position of Coordinator of Administrative Services. The total costs shall not exceed \$73,000 and will be billed quarterly to MCOE.

**Attachments:**

CCEE MCOE Agreement

**13.a.5. Approve Change in Job Title from Executive Assistant to the Superintendent-Confidential to Coordinator of Administrative Services-Confidential and Declare Position Exempt**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Change in Job Title from Executive Assistant to the Superintendent-Confidential to Coordinator of Administrative Services-Confidential and declare the position exempt per Education Section 45272(b).

**Rationale:**

The State Administrator shall approve all job descriptions. The position of Executive Assistant to the Superintendent-Confidential was reinstated at the February 10, 2016 Board Meeting. Filling the position was placed hold due to budget implications. The District was recently notified that IUSD is recommended to receive funding from the California Collaborative for Educational Excellence (CCEE) for this position for the period of one year, July 1, 2018 through June 30, 2019.

In preparation of posting the position, the job classification was reviewed with management and it is recommended that the title of the classification be changed to Coordinator of Administrative Services - Confidential. Additionally, per Education Code Section 45272(b), it is recommended that the position be declared as exempt.

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Per the code section, "any person employed in an exempt executive secretarial position shall continue to be afforded all of the rights, benefits, and burdens of any other classified employee serving in the regular service of the district, except he or she shall not attain permanent status in an executive secretarial position."

**Financial Impact:**

The District has been provided with a funds from CCEE to fund the position of Coordinator of Administrative Services-Confidential. The funding is limited to one year and will cover the cost of benefits and salary for this position.

**Attachments:**

Coordinator of Administrative Services

**13.a.6. Approval of Agreement with Antioch University Los Angeles and Inglewood Unified School District to provide for student fieldwork experiences**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement with Antioch University Los Angeles and Inglewood Unified School District to provide notice teaching or practicum experience to students enrolled in an education credential program approved by the Commission and which leads to a teaching credential.

**Rationale:**

The State Administrator must approve all contracts and agreements. Antioch University Los Angeles wishes to have Inglewood Unified School District in partnership to provide novice teaching on the terms and conditions specified in this Agreement.

By approving this item, the District will be able to provide early fieldwork experiences for students, including current or future ISUD employees enrolled at University programs to prepare educational professionals.

**Financial Impact:**

None.

**Attachments:**

Contract for Antioch University Los Angeles

**13.a.7. Approval to Renew the Contract with CMT Advantage Equipment Maintenance Plan with Cross Match Technologies, Inc., to Service the District's Live Scan System**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the contract with CMT Advantage Equipment Maintenance Plan with Cross Match

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Technologies, Inc., to service the District's Live Scan System, effective May 1, 2018 through April 30, 2019.

**Rationale:**

All agreements must be approved by the State Administrator. The CMT Advantage Live Scan maintenance system is the device mandated by California Department of Justice for the image of Live Scan fingerprints. Maintaining this system in IUSD allows the district conduct immediate live scans of prospective employees and volunteers, rather than sending the individuals to other locations and delaying their clearance.

FCMAT Personnel Standards 3.8, 3.11, 4.6, and 7.2

**Financial Impact:**

An estimated cost of \$844 will be paid with General Funds.

**Attachments:**

CMT Advantage with Cross Match Technologies

**13.a.8. Approval of Declaration of Indefinite Salaries for Unrepresented Employees for the 2018-2019 School Year**

**Recommended Motion:**

Administration recommends that the State Administrator approve that the salaries of all management, confidential and other unrepresented employees be declared indefinite for 2018-2019 school year.

**Rationale:**

Each year, the Los Angeles County Office of Education notifies the District of the need to address the issue of future salaries for unrepresented employees. All certificated and classified managers and confidential employees are unrepresented employees and subject to California Constitution, Article 11, Section 10. The Constitution prohibits officers or employees from receiving additional compensation for services already rendered. Courts have generally allowed retroactive pay or reduction in pay within the constitution, if salaries were legally "indefinite."

The State Administrator can take action to provide salary increases or decreases to unrepresented employees retroactive to the beginning of the current fiscal year, if before the beginning of the next fiscal year they have passed a resolution declaring such salaries to be indefinite.

This action will allow the State Administrator to grant retroactive salary increases or decreases to unrepresented employees during the 2017-2018 school year.

FCMAT Personnel Management Standard 10.4

**Financial Impact:**

To be determined.

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**13.a.9. Approval to Renew the Membership to the Employee Assistance Service for Education (EASE) for the Inglewood Unified School District for 2018-2019 School Year**

**Recommended Motion:**

Administration recommends that the State Administrator approve renewal of the membership to the Employee Assistance Service for Education (EASE) for the Inglewood Unified School District for 2018-2019 School Year.

**Rationale:**

All memberships must be approved by the State Administrator. The Employee Assistance Service for Education (EASE) has been in existence for several years and it has provided assistance to many ISUD employees. The program has three purposes:

1. Provide employees with a common source of information, pre-referral counseling, evaluation, referrals, and follow-up.
2. Provide training and in-service programs for management and supervisory personnel of the parties to assist in the early recognition of employee challenges that can or do affect job performance.
3. Assist in making appropriate intervention with respect to challenges affecting employees.

**IMPLICATION:** By approving this request, employees will be provided with the services of professional counselors who can assist with assessment and support steps toward resolving personal challenges.

**Financial Impact:**

A yearly cost, not to exceed \$14,402.40, will be paid with General Funds.

**Attachments:**

EASE Invoice for 2018-2019 SY

**13.a.10. Approval of Agreement with NEOGOV to Provide Human Resources with Applicant Tracking Systems for Recruiting and Hiring**

**Recommended Motion:**

Administration recommends that the State Administrator approve the license subscription with NEOGOV to provide recruitment, selection, applicant tracking, reporting and analysis, and HR automation services related to the classified service.

**Rationale:**

All agreements must be approved by the State Administrator. NEOGOV software automates the applicant tracking system makes recruiting and hiring more efficient. NEOGOV applicant tracking system reduces the cost per hire, assists in reducing the recruitment time, and support improvement of the hiring process. Additionally,



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classified job descriptions are posted in NEOGOV and are available online for public view.

**Financial Impact:**

The cost of \$7,399.67 will be paid with General Funds.

**Attachments:**

NEOGOVS Invoice for 2018-2019 School Year

**13.a.11. Approval of Declaration Statement of Need for Teachers in Critical Areas**

**Recommended Motion:**

Administration recommends that the State Administrator declare a shortage for the 2018-2019 School Year in the areas of: Spanish, French, and Special Education (all areas) or other Emergency English Learner (EL) authorization.

**Rationale:**

All Declaration Statement of Need for Teachers must be approved by the State Administrator. The California Commission on Teacher Credentialing (CTC) requires the Governing Board of School Districts to declare openly, a need for teachers due to a shortage of credentialed teachers in identified critical areas. This declaration allows a district to request emergency certification for teachers in the identified critical areas, as needed.

By approving this item, the District will be able to request intern credentials, pre-intern permits and/or credentialed waivers for the following critical areas: Spanish, French, and Special Education (all areas) or other Emergency English Learner (EL) authorization.

**Financial Impact:**

**Attachments:**

Declaration of Need 18-19

**13.a.12. Approve Renewal of Agreement with Informed K-12 for Internal Office Forms and Workflow Processes**

**Recommended Motion:**

Administration recommends that the State Administrator approve the renewal of agreement with Informed K-12 for Digital Internal Office forms and workflow process, effective July 1, 2018.

**Rationale:**

In March 2016, IUSD contracted with Informed K12 (formerly Chalk Schools) to develop a digital personnel requisition form and related workflow processes. Previously, personnel requisitions were paper documents that were not digitally

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tracked or monitored. This new online form reduced the processing time for personnel requisitions, ensures that all steps in the processing and approval process are completed, and provides a searchable record of the transaction.

The District continued the contract in 2017-2018 and expanded the number of digital internal office forms and workflow processes to a total of 10, including field trip requests, conference travel requests, food service processes, payroll timesheet, workers compensation processes and others.

Due to the success of the above forms and related workflow processes, the District is ready to greatly expand digital processes. Some of the areas that we recommend initiating next year are student enrollment forms, annual employee notifications, interdistrict permits, suspension forms, budget transfers, and many other forms through the district. These processes will improve our service to parents, staff, sites, and among departments. In order to meet the above needs, it is recommended that we expand to a District Administrative License will provide for unlimited internal forms across unlimited departments.

**Financial Impact:**

The total cost of the contract for 2017-2018 was \$17,750 which provided 10 forms and related training/support.

The District Administrative License will provide unlimited forms and related training/support at a total cost of \$48,954. We anticipate that we will reach at least 30 digital forms in 2018/2019.

**Attachments:**

Informed K12 Contract 2018-2019

**13.a.13. Certificated Personnel Roster**

**13.a.14. Classified Personnel Roster**

**13.b. BUSINESS SERVICES DIVISION**

**13.b.1. Approval/ratification of Purchase Orders in the amount of \$1,734,637.25 issued April 1, 2018, through April 30, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify purchase orders in the amount of \$1,734,637.25 issued April 1, 2018, through April 30, 2018.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Below is a summary of purchase order issued from April 1, 2018, through April 30, 2018:

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Fund 01.0	General Fund	P300458	through PTR20200AC = \$1,673,882.87
Fund 01.2	Charter School Fund La Tijera K-8	P300762	through POB_30180 = \$ 5,225.14
Fund 01.9	City Honors Sub Fund	P300823	through PMB_30032 = \$ 2,280.00
Fund 11.0	Adult Education Fund	P300715	through POB_30222 = \$ 49,847.24
Fund 12.0	Child Development Fund	P300815	through P300817 = \$ 2,904.00
Fund 13.0	Cafeteria Fund	PFS_30038	= \$ 2,778.00

**Financial Impact:**

\$1,734,637.25

**Attachments:**

Board PO Report April 2018

**13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

**Rationale:**

Approval of this request will provide staff development for conference attendee and foster improvement in teaching and administration.

This item supports FCMAT (July 2017 Review) in the following:

- Personnel Management - 5.8, Operational Procedures
- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

**Financial Impact:**

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The estimated cost of \$35,096 will be paid with General, Categorical (Title I and Title II), Routine Maintenance, Improving America's School Act (IASA) and Donation Funds.

**Attachments:**

Convention & Travel 6.20.2018

**13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 40/2017-2018, in the Amount of \$8,804,532.38 for the Month of April 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve Vendor and Payroll Warrant Resolution No. 40/2017-2018, in the Amount of \$8,804,532.38 for the month of April 2018.

**Rationale:**

All warrant and payroll resolutions must be approved by the State Administrator. The warrants, checks, and payrolls presented this date are for payment of bills with appropriations allowed and which proper orders have been issued by the State Administrator.

**Financial Impact:**

Vendor and payroll warrants expended in the month of April 2018 are \$8,804,532.38.

**Attachments:**

Vendor & Warrant Resolution for the Month of April 2018

**13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

**Recommended Motion:**

Administration recommends that the State Administrator accept the attached donations on behalf of the students and educational programs of the District.

**Rationale:**

The State Administrator may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property. A letter of appreciation will be sent to the donors upon acceptance by the State Administrator on behalf of the Board of Education and Administration. Acceptance of the donations will acquire and maximize internal and external sources.

**Financial Impact:**

None

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**Attachments:**

Donations 6.20.2018

**13.b.5. Approval of Consultant Agreement No. C18/19-004 with Sierra Engineering for Hazardous Waste Compliance Documentation and Monitoring District-wide for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Consultant Agreement No. C17/18-004 with Sierra Engineering to provide hazardous waste compliance documentation, monitoring and testing of emergency generators and hazardous waste District-wide for F/Y 2018-2019.

**Rationale:**

All agreements must be approved by the State Administrator. Sierra Engineering will provide the following services: Hazardous waste monitoring; documentation submission; Testing of emergency equipment; and Certification of documents for waste compliance.

Hazardous waste material documentation is required to be reported to Air Quality Management (AQMD), Environmental Protection Agency (EPA), California Air Resource Board (ARB) and the California Environmental Reporting Agency (CERS) to maintain compliance with all agencies.

IMPLICATION: By approving this agreement the District will maintain compliance with AQMD, EPA, ARB and CERS.

This item supports FCMAT (July 2017 review) in the following:

Facilities Management Standard - 1.3, School Safety

Facilities Management Standard - 1.8, School Safety

**Financial Impact:**

The cost of \$12,000 will be paid with General Maintenance Funds.

**Attachments:**

C18/19-002 Sierra Engineering F/Y 18-19

**13.b.6. Approval of Agreement No. C18/19-005 with Gopher Patrol to Provide Emergency Pest Services District-wide for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-005 with Gopher Patrol to provide emergency pest control services District-wide and termite fumigation's at Bennett-Kew Elementary School, Beulah

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Payne Elementary School, Hudnall Elementary School and Morningside High School.

**Rationale:**

All agreements must be approved by the State Administrator. Gopher Patrol will provide additional emergency pest services District-wide such as termite control, gopher control, animal trapping, insect control, bee removal and emergency pest call outs. Gopher Patrol will also provide termite fumigation at Bennett-Kew Elementary School, Beulah Payne Elementary School, Hudnall Elementary School and Morningside High School.

IMPLICATION: By approving this request, the District will provide a safe pest free environment for students, faculty and guests.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management - 1.8, School Safety

Facilities Management - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The total estimated cost of \$80,000 will be paid with General Maintenance Funds

**Attachments:**

C18/19-005 Gopher Patrol F/Y 18-19

**13.b.7. Approval of Service Agreement No.C18/19-006 with TLC Auctions Formerly The Liquidation Company (Auctioneer) to Auction Inglewood Unified School District Surplus for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the service agreement with TLC Auctions formerly The Liquidation Company (auctioneer) to auction Inglewood Unified School District surplus items for F/Y 2018-2019.

**Rationale:**

All Agreements must be approved by the State Administrator. The auctioneer's fee is 45 percent of the gross sales of the consigned general surplus. The auctioneer will provide a check payable to Inglewood Unified School District for net proceeds from the auction. Checks shall be delivered to the District within thirty working days after the sale and removal of sold items.

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The following amounts have been collected from TLC Auctions formerly the Liquidation Company for the past two years:

FY 2017-18 = \$9,570

FY 2016-17 = \$5,980.12

IMPLICATION: By approving this request, it will allow for an almost immediate turnaround of the following: Surplus items; Reduction in classroom and storage overcrowding; General additional revenue for other instructional materials; and Improve school site aesthetics and safety.

Approval of this items supports FCMAT (July 2017 Review) in the following: Financial Management Standards 16.1 - Maintenance and Operations Fiscal Controls, Capital equipment and furniture is tagged as LEA-owned property and inventoried at least annually.

**Financial Impact:**

There is no fiscal impact. All funds received will be credited back to General Fund.

**Attachments:**

C18/19-006 TLC Auctions F/Y 18-19

**13.b.8. Approval of Agreement No. C18/19-007 with Orravan Mechanical for Emergency Heating, Ventilation and Air Conditioning Repair Services, District-wide for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-007 with Orravan Mechanical for emergency heating, ventilation and air conditioning repair services, District-wide for F/Y 2018-2019.

**Rationale:**

All agreements must be approved by the State Administrator. Orravan Mechanical will provide heating, ventilation, air conditioning repairs and preventive maintenance on HVAC units, District-wide. Extreme heat, and the risk of heat waves may increase as a result of the global climate change. For health and safety reasons, the need for additional support is required in order to address the needs of the sites.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management Standard - 1.8, School Safety

Facilities Management Standard - 3.1, Facilities Improvement and Modernization

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**Financial Impact:**

The cost of \$30,000 as needed will be paid with General Maintenance Funds.

**Attachments:**

C18/9-007 Orravan Mechanical Agreement F/Y 18-19

**13.b.9. Approval of Agreement No. C18/19-001 with Ellis Environmental Management, Inc., to Provide Testing, Monitoring and Hazardous Waste Management District-wide in Support of Maintenance and Operations for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-001 with Ellis Environmental to provide all environmental testing, monitoring, disposal and management of hazardous waste material District-wide, in support of Maintenance and Operations.

**Rationale:**

All agreements must be approved by the State Administrator. Ellis Environmental Management, Inc., will perform the following services under this agreement:

- Bulk sampling of suspect materials, surface paints, ceramic tile and others prior to renovation or demolition.
- Preparation of a CAC-prepared work plan for abatement.
- Assistance in procuring bids for abatement.
- Air monitoring and inspections during and after abatement.

IMPLICATION: By approving this agreement the District will be able to stay current and in compliance with State laws and OSHA.

This item supports FCMAT (July 2017) in the following:

Facilities Management Standard - 1.8 School Safety

Facilities Management Standard - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The cost of \$15,000 will be paid out of General Maintenance Funds.

**Attachments:**



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Ellis Environmental F/Y 18-19 Agreement

**13.b.10. Approval of E-Waste Service Agreement No. C18/19-008 with Recycle International for Electronic Waste Recycling Services for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve E-Waste Service Agreement No. C18/19-008 with Recycle International for Electronic Waste Recycling Services for F/Y 2018-2019.

**Rationale:**

All agreements must be approved by the State Administrator. The District requires professional engineering and other services to collect, identify, package, haul, recycle, treat, incinerate and/or dispose of said wastes. Recycle International will provide such services and is in the business of and has the expertise, experience, resources and capability to perform the collecting, identifying, packaging, labeling, hauling, recycling, treating, incinerating and/or disposing of said wastes.

IMPLICATION: By approving this request, the vendor will be able to handle the District's e-waste recycling in accordance with the guidelines set by the California Environment Protection Agency (EPA), and the Department of Toxic Substances Control (DTSC) pursuant to 66273.83(c).

**Financial Impact:**

There is no fiscal impact. All funds received will be credited back to General Funds.

**Attachments:**

C18-19-008\_Recycle International E-Waste Agreement\_6.20.18

**13.b.11. Approval of Resolution No. 42/2017-2018, Approval of Purchasing Four New School Buses Utilizing South Coast Air Quality Management District (SCAQMD) Alternative Fuel School Bus Replacement Program PA2018-02**

**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 42/2017-2018, Approval of purchasing four new school buses utilizing South Coast Air Quality Management District (SCAQMD) Alternative Fuel School Bus Replacement Program PA2018-02.

**Rationale:**

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All Board Resolutions must be approved by the State Administrator. On January 10, 2018, the State Administrator approved the authorization to apply and secure grant funding from the South Coast Air Quality Management District (SCAQMD) for Alternative Fuel School Bus Replacement Program Application Number #PA2018-02.

On May 4, 2018 The South Coast Air Quality Management District grant program awarded Inglewood Unified School District two 34-passenger school buses with wheelchair capacity and two 76-passenger school buses. The district qualifies for \$522,000 from the SCAQMD Program PA2018-02 Lower Emissions School Bus Replacement Program Fund. The grant provides \$165,000 per bus base price, \$4,500 for optional fire suppression system per bus, and \$5,000 per bus for a CNG fueling station infrastructure. The district is required to provide matching funds in the total amount of \$69,910. As a stipulation of the grant, the district agrees to operate the buses for a period of five years, provide for the fueling infrastructure, and crush one district-owned pre-1994 diesel school bus in exchange for each new CNG bus.

The purchase of the new CNG buses will be purchased using piggyback bid #14005 with South County Support Services Agency and Creative Bus Sales using the awarded SCAQMD bus grant in the amount of \$522,000 and will match the grant for a total of \$69,910.

**IMPLICATION:** By approving this request the District will be able to replace four pre-1994 diesel buses with new clean energy CNG buses and receive funding for a fueling infrastructure.

This item supports FCMAT (July 2017 Review) in the following:  
Financial Management Standard - 21.1, Transportation

**Financial Impact:**

The grant will provide \$522,000 in new bus grants and \$20,000 in infrastructure upgrades. The cost of \$69,910 (District required match) will be paid with Special Education Transportation Funds.

**Attachments:**

SCAQMD Bus Grants F/Y 17-18

**13.b.12. Approval to Renew Gaggle License Agreement for Cloud Based E-mail Archiving Services**

**Recommended Motion:**

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Administration recommends that the State Administrator approve to renew the Gaggle License Agreement for cloud based e-mail archiving services, effective July 1, 2018 through June 30, 2019.

**Rationale:**

All agreements must be approved by the State Administrator. Under this Agreement Gaggle will continue to archive all designated e-mail and content specific related e-mail attachments on its storage solution platform. This service includes full text indexing, tiered administrator access permissions, granular litigation management, audit logs of access and activity, policy based data retention and advanced search, recovery and export options.

Approval of this Item supports FCMAT in the following: Financial Mgmt. 15.2, 15.7, 15.10 -

District-wide technology plan and technology network and security plan.

Technology standards documentation and policies for procurement of personal computer, hardware, software and peripherals. Also, includes process and documentation for procurement of non-standard items.

**Financial Impact:**

The cost of \$14,355 will be paid with General Funds.

**Attachments:**

Gaggle License Renewal

**13.b.13. Approval to Renew the Maintenance and Support Agreement with Eagle Software for the Aeries System**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the Software License Annual Subscription and Support Agreement with Eagle Software for the District Aeries System.

**Rationale:**

All agreements must be approved the State Administrator. Eagle Software has the capacity to host the student information and related data that the District intends to use in connection with its licensed usage of the Aeries Software.

Approval of this Item supports FCMAT in the following:

15.7 - Professional Standard - Management Information Systems - Hardware and software purchases conform to existing technology standards.

**Financial Impact:**

The cost of \$79,840 will be paid with General Funds.

**Attachments:**

Aeries SIS Software Renewal

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**13.b.14. Approval to Renew the Agreement with Ideal Computer South, Inc., to Provide Support Services of the Operating System Software and Hardware of the District's Mainframe (HPN4000 Server)**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement with Ideal Computer South, Inc., to provide support services of the operating system software and hardware of the District's Mainframe (HPN4000 server).

**Rationale:**

All agreements must be approved by the State Administrator. IDEAL Computer South, Inc., provides technical support services and track records that maintain the hardware and operating system components of the District's mainframe computer. IMPLICATION: By approving the request, the district's mainframe computer will be properly serviced and maintained.

**Financial Impact:**

The cost of \$4,815 will be paid with General Funds

**Attachments:**

Ideal Computer Inc. Hardware & Software Support Services

**13.b.15. Authorization to Utilize Piggyback Bid Contract No. ADSP016-00006328 with NASPO ValuePoint and to Enter Into a Lease Agreement with MailFinance Inc., and a Maintenance Agreement, and an Online Services and Software Agreement with Neopost USA Inc., for a Document DS-63 Folder/Inserter Machine**

**Recommended Motion:**

Administration recommends that the State Administrator authorize the utilization of Piggyback Bid Contract No. ADSP016-00006328 with NASPO ValuePoint and to enter into a Lease Agreement with MailFinance Inc., and a Maintenance Agreement, and an Online Services and Software Agreement with Neopost USA Inc., for a Document DS-63 Folder/Inserter Machine.

**Rationale:**

All piggybackable bid agreements must be approved by the State Administrator. Pursuant to Public Contract Code 20118, the District will be entering into a five-year lease purchase agreement with Neopost USA, Inc. to secure a document folding machine equipment. The equipment replaces the existing Model Number DS62/M3000 folding machine. This machine has exceeded life cycle parameters and beyond repair. The fully automated equipment will provide a document folding machine that will be used for bulk mailings of school report data, letters and other school materials.

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**Financial Impact:**

The estimated cost of \$208.04 plus tax, per month (\$2,496.48 per year) for a five year term will be paid with General Funds.

**Attachments:**

Piggybackable Agreement with Neopost West District

Product Lease Agreement

**13.b.16. Approval of Agreement C18/19-004 with G & G Landscaping to Provide Emergency Landscaping Services, District-wide for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement C18/19-004 with G & G Landscaping for emergency landscaping services, District-wide for F/Y 2018-2019.

**Rationale:**

All agreements must be approved by the State Administrator. G & G Landscaping will provide landscaping services such as tree trimming, weed abatement, tree removal and other various emergency landscaping services District-wide.

**IMPLICATION:** By approving this request, the District will provide a landscaped environment for students, faculty and guests.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management Standard - 1.3, School Safety

Facilities Management Standard - 1.8, School Safety

Facilities Management Standard - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The cost of \$90,000 will be paid with General Maintenance Funds.

**Attachments:**

C18/19-004 G&G Landscaping F/Y 18-19

**13.b.17. Approval of Service Agreement with Decision Insite to Provide Student View Connect Services for Aeries SIS**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Service Agreement with Decision Insite for student view connect services to the Aeries Student Information System, effective July 1, 2018, through June 30, 2019.

School Locator is a web based application that allows parents or others to submit an address online and have the system retrieve a map showing the location of the

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address submitted, the locations of all schools in the District that service that address, as well as information about those schools, The District has the ability, within the limits of the application, to control and/or customize the information regarding each school.

**Rationale:**

All agreements must be approved by the State Administrator. Decision Insite will provide the Student View Connect Service which is an add-on to Aeries SIS (currently being provided by Eagle Software).

Student View Connect functionality includes the following:

- My School Locator
- The return of "current and next school" data via API to Aeries SIS
- The real-time correction and validation of addresses which occurs via API

Approval of this Item Supports FCMAT in the following:

15.2 - Management Information Systems support users with information that is relevant, timely and accurate.

15.3 - Automated systems are used to improve accuracy, timeliness and efficiency of financial and reporting systems.

**Financial Impact:**

The cost of \$1,000 will be paid with General Funds.

**Attachments:**

Decision Insite for Student View Connect services

**13.b.18. Approval of SchoolMessenger Complete -- 12 month Unlimited Notification Service, District-wide**

**Recommended Motion:**

Administration recommends that the State Administrator approve the School Messenger Complete, 12-month Unlimited Notification Service with West Interactive Services Corporation.

**Rationale:**

All agreements must be approved by the State Administrator. The Inglewood Unified School District's main source of funding is derived from Average Daily Attendance (ADA) of students. This tool has proved to be helpful in the past two years providing efficient communication throughout the district and between parents.

RATIONALE: This system provides benefits that are essential to parents, administrators, and teachers in the areas of crisis management report cards, school schedules, and personalized messages from principals, teachers and the superintendent that will continue to increase trust and confidence of the parents.

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**Financial Impact:**

The annual cost of \$18,004.11 will be paid with General Funds.

**Attachments:**

SchoolMessenger Complete -- 12 month Unlimited Notification Service.

**13.b.19. Approval of Agreement No. C18/19-003 with American Logistics Company to Provide Special Education Transportation Services for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement with American Logistics Company to provide special education transportation services for F/Y 2018-2019.

**Rationale:**

All agreements must be approved by the State Administrator. American Logistics Company specializes in providing the safest transportation services for School Districts, State and Local Government agencies. American Logistics Company services are specially designed to meet the unique needs of children with disabilities such as autism, behavior/emotional disorders, developmental delays, health impairments, physical impairments and learning disabilities.

It is most cost effective for American Logistics Company to provide transportation services for single transported students attending schools outside of the District.

IMPLICATION: By approving this agreement, the District will be in compliance with education code in regards to transporting special needs students and cost effective measures will be implemented.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard - 21.1, Transportation

**Financial Impact:**

The cost of \$90,000 will be paid with Special Education Transportation Funds.

**Attachments:**

C18/19-003 ALC Transportation Services F/Y 18-19

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**13.b.20. Approval of Agreement with SchoolDude to Provide an Online Insight, Mobile Device Management and Technology Essentials System for FY 2018 - 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement with SchoolDude to provide an Online Insight, Mobile Device Management and Technology Essentials - Incident System for 2018-2019 school year.

**Rationale:**

All agreements must be approved by the State Administrator. The District currently utilizes the SchoolDude "Work Order System" for its Information Technology and Maintenance Departments.

This agreement is for the following additional items which provide the following services:

Insights - an asset management tool that captures the total picture of District Asset investments within a centralized tool. It gathers and reports information about our computer assets on our network, including hardware, installed software and software utilization. It will also improve reporting efficiency and accuracy to help justify budget requests.

MDM - enables IT teams to monitor and manage a diverse array of tablets, smartphones, and other mobile devices. Administrators will have the power to remotely manage device policy, supervise device usage and control application distribution across the network.

Incident - allows IT to streamline our entire help desk process, from support request to resolution, through automated workflows, asset tracking and detailed reporting. This will automatically route and assign incidents to appropriate staff, enables requesters to submit requests online via request submission portal and receive email updates on status of requests, and also helps to report and resolve computer and other IT related problems.

Approval of this Item supports FCMAT (2017) in the following:

7.2 - Personnel Standard - Use of Technology: Development in the appropriate use of technological resources that will assist staff in the performance of their job responsibilities when need exists and when budgets all such training.

15.7 - Financial Management.: Technology work order and help desk logs.

15.10 - Financial Management: Inventory of hardware equipment.

**Financial Impact:**

The cost of \$27,707.95 will be paid with the General Funds.

**Attachments:**



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SchoolDude Agreement

**13.b.21. Approval of Resolution No. 43/2017-2018 to Increase Statutory School Fees Imposed on New Residential and Commercial/Industrial Development Projects Pursuant to Education Code Section 17620**

**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 43/2017-2018 to increase statutory school fees imposed on new residential and commercial/industrial development projects pursuant to education code section 17620.

**Rationale:**

All Board Resolutions must be approved by the State Administrator. The previous School Facility Needs Analysis requires review an update based on Senate Bill 50 requirements.

The State Allocation Board (SAB) approved an increase in "Level 1" developer fees. Government Code Section 65995 (b) (3) provides for a biennial adjustment to the maximum Level 1 developer fees that can be imposed by school district on a new development. The adjustment is an amount equal to the change in the cost index for Class B construction.

A notice of public hearing along with the School Fee Justification Study Reports for both Commercial/Industrial and Residential Development were posted in the Daily Breeze newspaper on May 18th & 25th and June 8th and 20th, 2018 as well as on the District website for review and action at the District public hearing on June 20, 2018.

IMPLICATIONS: Approving this request brings the District in compliance with Senate Bill 50 requirements for establishing and maintaining developer mitigation fees.

**Financial Impact:**

The SAB increased Level 1 developer fees 8.78 percent for a new residential and commercial/industrial construction will take effect immediately. School district are now authorized to levy up to \$3.79 per square foot on new residential construction, a \$.40 cent increase from the present fee, and \$.61 per square foot on new commercial/industrial construction, an increase of \$.06 present fee.

<u>From 2016 (Level II)</u>	<u>To 2018 (Level 1)</u>
Residential Development \$3.60 per square foot	Residential Development \$3.79 per square foot
Commercial Development \$0.54 per square foot	Commercial Development \$0.61 per square foot

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The School Fee Justification Study Reports identify new fees for Inglewood Unified School District in the amounts of \$3.79 per square foot for multifamily attached residential units and \$3.10 per square foot for single family detached units. For commercial/industrial construction, the District is justified in the amounts shown in the table below based on the category of construction:

<b>Category</b>	<b>Fee per Square Foot</b>
Retail and Services	\$0.407
Office	\$0.610
Research and Development	\$0.548
Industrial/Warehouse/Manufacturing	\$0.490
Hospital	\$0.507
Hotel/Motel	\$0.206
Self-Storage	\$0.008

**Attachments:**

Resolution No. 43/2017-2018

**13.b.22. Ratification of Agreement for Special Services with School Services of California to provide Assistance Regarding Services Relative to Factfinding**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the Agreement for special services with School Services of California to provide assistance regarding services relative to Factfinding, effective April 1, 2018.

**Rationale:**

All agreements must be approved by the State Administrator. School Services of California will provide expert assistance regarding services relative to factfinding.

**Financial Impact:**

The cost of \$295 per hour, plus expenses, as needed will be paid with General Funds.

**Attachments:**

SSC Factfinding

**13.c. MEASURE GG AND FACILITIES**

**13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$523,772.72 issued April 1, 2018, through April 30, 2018**

**Recommended Motion:**

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Administration recommends that the State Administrator approve/ratify Fund 21.1 Purchase Orders in the Amount of \$523,772.72 issued April 1, 2018, through April 30, 2018.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Fund 21.1	Building Fund / Measure GG	PMGG_20075 through POB_30217 = \$509,022.72	
Fund 25.0	Capital Facilities Fund	PCT_3666	= \$ 14,750.00

**Financial Impact:**

\$523,772.72

**Attachments:**

Board Measure GG PO Report April 2018

**13.c.2. Ratification of Agreement C17/18-075 for Consultation Services with Environmental Science Association (ESA) to provide Notice of Exemption (NOE) for the New Modular Classrooms at Monroe Middle School**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the agreement with Environmental Science Association (ESA) to prepare a Notice of Exemption (NOE) and Title 5 Criteria Review for eight (8) modular classroom buildings at Monroe Middle School.

**Rationale:**

All agreements must be approved by the State Administrator. Environmental Science Associates (ESA) will prepare a Notice of Exemption (NOE) and Title 5 Criteria Review for the demolition of temporary relocatable classroom buildings and installation of eight (8) modular classrooms buildings at Monroe Middle School. The proposed project includes improvements to existing school facilities at Monroe Middle School, located at 10711 10<sup>th</sup> Ave., in the City of Inglewood. ESA will prepare a NOE for the proposed school improvement project. The proposed improvement would be exempt from CEQA pursuant to Section 15414, as minor additions to existing school facilities. The project is not required as a result of increased enrollment at Monroe Middle School, nor would it cause an increase in school capacity.

This item supports FCMAT (July 2017 Review) in the following:

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Facilities Management Standard: 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The cost of \$7,000 to include \$350 in reimbursable expenses will be paid with Measure GG Funds.

**Attachments:**

C17/18-075 ESA Monroe NOE

**13.c.3. Ratification of Agreement No. C17/18-076 with Guida Surveying Inc., to Provide Professional Topographic and Underground Utility Survey – ADA Path of Travel Services for the LAWA Sound Insulation Project at Morningside High School**

**Recommended Motion:**

Administration

recommends that the State Administrator ratify the consultant agreement with Guida Surveying, Inc., to provide topographic and underground utility survey – ADA path of travel services at Morningside High School located at 10500 South Yukon, Inglewood, CA 90303.

**Rationale:**

All agreements must be approved by the State Administrator. The LAWA Sound Insulation Project pertains to improving upon the campus by removing existing doors, windows, and HVAC units in certain spaces approved by LAWA for funding. Guida Surveying Inc., will provide topographic and underground utility survey ADA path of travel services as a basis to provide civil design for site improvements that will be required as a result of the project at Morningside High School.

This item supports FCMAT (July 2017) in the following:

Facilities Management Standard - 1.8, School Safety

Facilities Management Standard - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The total cost for these services shall not exceed the amount of \$19,360 and will be paid with Measure GG Funds. The provider shall be compensated in accordance with the rate schedule as provided in the proposal.

**Attachments:**

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Guida Surveying C1718-076 Morningside LAWA Sound Project

**13.c.4. Rejection of All Bids Received by the District For Project No. P17/18-058, Monroe Middle Schools Los Angeles World Airport (LAWA) Sound Insulation Project**

**Recommended Motion:**

Administration recommends that the State Administrator reject all bids for Project No. P17/18-058, The Los Angeles World Airport (LAWA) Sound Insulation Project at Monroe Middle School located at 10711 S. 10<sup>th</sup> Avenue, Inglewood, CA 90303.

**Rationale:**

The State Administrator must approve the award of a contract or reject all bids for Project No. P17/18-058 for Monroe Middle Schools LAWA Sound Insulation Project. On April 11, 2018 the State Administrator approved for the solicitation of bids for this Project utilizing the \$10,804,754.00 awarded LAWA Sound Insulation Grant Program Funds. On April 24, 2018, the District received sealed bids for the Monroe Middle Schools LAWA Sound Insulation Project. However, Due to unforeseen project issues it is recommended the District reject all bids.

**Financial Impact:**

There is no fiscal impact.

**13.d. EDUCATIONAL SERVICES**

**13.d.1. Ratification of Amendment No. 1 to the Agreement with Woodcraft Rangers to Provide Additional Personnel, Effective April 30, 2018 through June 8, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator ratify Amendment No. 1 to the Agreement with Woodcraft Rangers to provide additional personnel, effective April 30, 2018 through June 8, 2018.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. On July 19, 2017 the State Administrator approved a Contract between Woodcraft Rangers and Inglewood Unified School District to provide a comprehensive after school program for (7) IUSD elementary schools. Woodcraft Rangers provided additional personnel during the Work to Rule action taken by certificated teachers and staff in

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order to prevent disruption to the After School Education & Safety (ASES) Program, district-wide. In addition, added support is needed at Crozier Middle School due to lack of teacher (program leaders) availability at this site. Approval of this request supports LCAP Goal 3c7: Provide additional structured support and supervision for students at our K-8 schools. The use of outside contractors for staffing needs is allowed and supported.

**Financial Impact:**

The additional cost of \$ 5,869.25 will be paid with the After School Education and Safety (ASES) Grant Funds.

**Attachments:**

Woodcraft Rangers Amendment No. 1 & Exhibit A

**13.d.2. Approval of Name Change from Sprouting Artist Inc., to SYEN, LLC. Inc., dba Young Rembrandts**

**Recommended Motion:**

Administration recommends that the State Administrator approve the name change from Sprouting Artist, Inc., to SYEN, LLC. Inc., dba Young Rembrandts.

**Rationale:**

All name changes to consultant agreements must be approved by the State Administrator. On October 11, 2017 the State Administrator approved the consultant agreement with Sprouting Artist, Inc. dba Young Rembrandts. Sprouting Artist, Inc., dba Young Rembrandts company has changed its name and legal entity to SYEN, LLC., dba Young Rembrandts. Approval of this agreement will allow business services to generate a new purchase order under the new business name as reflected on the updated W-9 documents.

**Financial Impact:**

There is no additional financial impact to the district for this change.

**Attachments:**

Notarized Letter of Company Change.pdf

**13.d.3. Ratification of Amendment No. 1 to Contract No. C-15184:14:15 with the Los Angeles County Office of Education (LACOE) For Integrated English Language Development (ELD) and Specially Designed Academic Instruction In English (SDAIE) Professional Development Curriculum and Instructional Services, Effective March 10, 2015 – June 30, 2016**

**Recommended Motion:**

Administration recommends that the State Administrator ratify Amendment No. 1 to Contract No. C-15184:14:15 with the Los Angeles County Office of Education for integrated English Language Development (ELD) and Specially Designed

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Academic Instruction in English (SDAIE) professional development curriculum and instructional services, effective March 10, 2015 – June 30, 2016.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. On March 10, 2015, the State Administrator approved Agreement No. C-15184:14:15 with the Los Angeles County Office of Education to provide professional staff to provide technical assistance, professional development training, related training materials, and content follow-up in ELD and SDAIE. Amendment No. 1 will amend Section 2 as follows:

1. Section 2 - TERM, of the original contract, shall be amended to extend the effective date through June 30, 2017.
2. This amendment is effective upon execution. Any dates set forth in the original contract and/or prior amendments(s) shall be deemed updated/revised, if necessary, to be compatible with this amendment. All other terms and conditions of the original contract and/or prior amendment(s) shall remain the same.

**Financial Impact:**

The cost will not exceed \$26,440 will be paid out of Title III Grant Funds.

**Attachments:**

Amendment 01 Contract No C 15184 14 15

**13.d.4. Ratification of Amendment No. 02 to Contract CCTR-7093 with the California Department of Education to Increase the Maximum Reimbursable Amount for General Child Care and Development Programs for School Year 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator ratify amendment No. 02 (Budget Act/Rate Increase) to contract CCTR-7093 with the California Department of Education to increase the maximum reimbursable amount for General Child Care and Development Programs for School Year 2017-2018.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. This agreement with the State of California dated July 01, 2017 designated as number CCTR-7093 shall be amended in the following particulars but no others: The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$63,707.00 and inserting \$484,520.00 in place thereof. The Maximum Rate per child day of enrollment payable pursuant to the provisions of this agreement shall be \$45.44 no change.

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The minimum Child Days of Enrolment (CDE) Requirement shall be amended by deleting reference to 1,402 and inserting 10,663 in place thereof. The minimum days of operation (MDO) requirement shall be 246 no change.

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged.

**Financial Impact:**

The General Child Care and Development Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$484,520.

**Attachments:**

CCTR-7093-02

**13.d.5. Approval of Addendum to Piggyback Bid No. 13-065 with the County of DuPage for Municipal Lease Agreement with Canon Financial for Pod Deck Lite C1 Set (Paper Deck)**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Addendum to the Piggyback Bid No. 13-065 with the County of DuPage to Enter into a Municipal Lease Agreement with Canon Financial for a Pod Deck Lite C1 Set (Paper Deck).

**Rationale:**

All piggybackable bid agreements must be approved by the State Administrator. The piggybackable agreement with Canon Financial to Provide 82 Multi-Functional Devised, Supplies Software and Service Solutions was approved on November 08, 2017.

IMPLICATION: By adding this Pod Deck Lite C1 Set (paper deck) to the C750 Canon will increase paper capacity allowing us to triple our print volume; therefore reducing labor and adding efficiencies.

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**Financial Impact:**

The additional cost of \$58.77 plus tax, per month will be paid with General and/or Categorical Funds.

**Attachments:**

Addendum for Canon Paper Deck

**13.d.6. Approval to Renew the Consultant Agreement with My Therapy Company for Fiscal Year 2018-2019**

**Recommended Motion:**



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Administration recommends that the State Administrator approve the consultant agreement with My Therapy Company effective, July 1, 2018 through June 30, 2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. My Therapy Company will provide Occupational Therapists, Occupational Therapists Assistants, Speech & Language Pathologists, Speech & Language Pathologists Assistants, Physical Therapists, and Psychologists to work at Inglewood Unified School sites until the District hires permanent employees.

By approving this request Inglewood Unified School District will be in compliance with the State and Federal mandates as well as adhering to Special Education Students IEP.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard 20.1, Professional Standard-Special Education

**Financial Impact:**

The cost will not to exceed \$500,000 at the rate of \$65 – \$84.60 per hour or \$520 - \$676.80 for a maximum of 8 hours per day, 5 days per week and will be paid with Special Education Funds.

**Attachments:**

Consultant Agreement for MyTherapy Company 18-19

MyTherapy Company Rate 18-19

**13.d.7. Approval to Renew the Consultant Agreement with Sunbelt Staffing, LLC., Effective July 1, 2018 through June 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the consultant agreement with Sunbelt Staffing, LLC., effective July 1, 2018 through June 30, 2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Sunbelt Staffing, LLC. will provide Certified Nurses and/or Licensed Vocational Nurses (LVNs), Physical Therapists, Physical Therapists Assistants, Occupational Therapists, Certified Occupational Therapists Assistants, Speech & Language Pathologists, Speech & Language Pathologists Assistants, Adaptive Physical Education Teachers, ParaEducators and Psychologists to work at Inglewood Unified School sites until the District hires permanent employees.

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By approving this request Inglewood Unified School District will be in compliance with the State and Federal mandates as well as adhering to Special Education Students IEP.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard 20.1, Professional Standard-Special Education

**Financial Impact:**

The cost will not to exceed \$500,000 at the rate of \$25 – \$95 per hour or \$200 - \$760 for a maximum of 8 hours per day, 5 days per week. It will be paid with Special Education Funds.

**Attachments:**

Consultant Agreement Sunbelt Staffing 18-19

Sunbelt 18-19 Rate Sheet

**13.d.8. Approval to Renew the Consultant Agreement with Staff Rehab for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the consultant agreement with Staff Rehab for fiscal year 2018-2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Staff Rehab will provide Speech & Language Pathologists, Speech & Language Pathologists Assistants, Occupational Therapists, Physical Therapists, Psychologists, Behavior Technicians, Nurses, and ParaEducators services.

By approving this request the District will be in compliance with the State and Federal mandates as well as adhering to Special Education Students IEP.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard 20.1, Professional Standard-Special Education

**Financial Impact:**

The cost will not to exceed \$350,000 at the rate of \$25 – \$80 per hour or \$200 - \$640 for a maximum of 8 hours per day, 5 days per week and will be paid with Special Education Funds.

**Attachments:**

Consultant Agreement Staff Rehab 18-19

Staff Rehab Rate Sheet 2018 19

**13.d.9. Approval of the Southwest Educational Local Plan Area (SELPA) Master Contract for Certified Nonpublic Schools and Nonpublic Agencies List for the 2018-2019 School Year**

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**Recommended Motion:**

Administration recommends that the State Administrator approve the Southwest Educational Local Plan Area (SELPA) Master Contract for certified nonpublic schools and nonpublic agencies list for the 2018-2019 School Year.

**Rationale:**

All contracts must be approved by the State Administrator. By approving this request Inglewood Unified School District will be able to place students in a non-public school/agency for the 2018-2019 school year. This will enable Inglewood Unified School District to continue to provide Free and Appropriate Public Education (FAPE) in the least restrictive environment to special education students. This item supports FCMAT (July 2017 Review) in the following:  
Pupil Achievement Standard 3.12 Legal Standard Instructional Strategies

**Financial Impact:**

There is no financial impact to Inglewood Unified School District.

**Attachments:**

Copy of NON-PUBLIC SCHOOLS AGENCIES for 2018-2019

GLAAS NPS-A Master Contract 2018-19 Final

**13.d.10. Approval of Inglewood High School My Journey to College (MyJTC) Program, an Instructional and Residential College Career Readiness Program in Collaboration with the California Academic Partnership Program (CAPP) and UCLA, Effective June 30, 2018 through July 22, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve Inglewood High School Mapping Your Journey to College (MyJTC) Program, an Instructional and Residential College Career Readiness Program in Collaboration with the California Academic Partnership Program (CAPP) and UCLA, effective June 30, 2018 through July 22, 2018

**Rationale:**

All agreements must be approved by the State Administrator. All 9<sup>th</sup> and 10<sup>th</sup> grade students at Inglewood High School will be able to attend a Summer Instructional and Residential Program at selected Community Colleges and Universities. Students will learn the importance of success during their 9<sup>th</sup> and 10<sup>th</sup> grade years that will help insure a successful transition..

**Financial Impact:**

The program is Funded by Mapping Your Journey to College (MyJTC) Program and Inglewood High School's CAPP Grant Funds.

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There is no fiscal impact to the District.

**Attachments:**

MyJTC Proposal Inglewood

**13.d.11. Approval of the Agreement for Consultant Services with Achieve3000 to Provide Smarty Ants Student Licenses for Grades TK-2 and Professional Development for Staff at all Elementary Sites, Effective August 1, 2018 through June 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Consultant Agreement with Achieve3000 to provide Smarty Ants student licenses for grades TK-2 and professional development for staff at all elementary sites, effective August 1, 2018 through June 30, 2019

**Rationale:**

All Agreements must be approved by the State Administrator. Achieve3000 s, Smarty Ants is a differentiated literacy program for TK-2 students that accelerates student achievement in an engaging and interactive environment.

Achieve3000 will provide the following services:

- Achieve3000 Smarty Ants unlimited student licenses at 12 school sites.
- Ongoing Project Management Services at each site and district office.
- Achieve3000 Implementation Resources for teachers and students.
- On-site training (1) day at each school site.

This item supports FCMAT (July 2017 Review) in the following:

Pupil Achievement Standard 3.13, Professional Standard-Instructional Strategies

**Financial Impact:**

The cost of \$60,420 will be paid with Categorical (Title I) Funds.

**Attachments:**

Inglewood USD A3K Signed Agreement for Consultant Svcs 5.2018

**13.d.12. Approval of the Agreement with Schoolzilla to Provide Cloud Based Data Warehouse and Reporting Solutions Training and Professional Services, District-wide for FY 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Agreement with Schoolzilla to provide cloud based data warehouse and reporting solutions training and professional services, District-wide for FY 2018-2019.

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**Rationale:**

All Agreements must be approved by the State Administrator. Schoolzilla will continue to provide cloud based data warehouse and reporting solutions training and professional services, District-wide for FY 2018-2019.

**Financial Impact:**

The estimated annual cost \$36,166.41 will be paid with Categorical (Title II) Funds.

**Attachments:**

Schoolzilla Correction to Contract 2017-2019

**13.d.13. Approval to Renew the School Accountability Report Card Services Agreement with School Innovations & Achievement, Inc. (SI&A) for the preparation of school accountability report cards (“SARC”). Effective July 1, 2018 through June 30, 2021**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the School Accountability Report Card Services Agreement with School Innovations & Advocacy (SI&A) for the preparation of School Accountability Report Cards (SARC), for F/Y's 2018-19, 2019-20 and 2020-21.

**Rationale:**

All renewals to contracts must be approved by the State Administrator. School Innovations & Achievement will compile the 2017-18, 2018-19 and 2019-20 SARC (in English & Spanish) for 18 school sites as indicated in Exhibit C.

**Financial Impact:**

The annual cost not to exceed \$15,975 and will be paid with LCFF funds.

**Attachments:**

Inglewood USD SARC Agreement - 3 YR - (Jul 18-Jun 21)

**13.d.14. Approval to Renew the Memorandum of Understanding between the Inglewood Unified School District and Didi Hirsch Community Mental Health Center, Effective July 1, 2018 through June 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the Memorandum of Understanding with Didi Hirsch Community Mental Health Center, Effective July 1, 2018 through June 30, 2019.

**Rationale:**

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All renewals of programs and partnerships must be approved by the State Administrator. Didi Hirsch will provide services to Inglewood Unified School District students and their families, as referred by school and district staff in selected schools. The delivery of services by the provider will be on the premises of the following locations: Inglewood High School, Morningside High School, Continuation High School, Crozier Middle School, Monroe Middle School, Clyde Woodworth, Bennet-Kew Elementary School, Beulah Payne Elementary School, Oak Street Elementary School, and Warren Lane Elementary School. By approving this request, the students and their families at selected schools who need mental health services will receive the assistance needed. There will be a collaborative effort to meet the needs of the students and their families.

**Financial Impact:**

None

**Attachments:**

Memorandum of Understanding Between Didi Hirsch and IUSD

**13.d.15. Approval of Contract for Services Between InnovateEd and Inglewood Unified School District to Provide Professional Development and Coaching Services for Principals and Leadership Teams District-wide for school year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the contract for services between InnovateEd and Inglewood Unified School District to provide professional development and coaching services for principals and leadership teams district wide for school year 2018-2019.

**Rationale:**

All contracts must be approved by the State Administrator. InnovateEd will provide the following services:

Educational Services and District Leadership Team coaching (7 days);

Principal Collaboration (7 days)

School Innovation Teams (20 days) and

Development of Curriculum Maps - (4 days).

By approving this agreement InnovateEd will help develop site and district coherence and capacity for the continuous improvement of leadership, teaching and student learning. The focus will be on the IUSD strategic plan, its vision, and its outcomes. They will help the teams to communicate and fulfill that vision by developing the coherence through district-wide leadership capacity and creating a culture of high quality instructional planning and implementation. The outcomes

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will be attained by assessing the districts' needs to deliver effective and customized leadership coaching and instructional training through cycles of inquiry and by developing collective expertise.

This item supports FCMAT Financial Management 15., Pupil Achievement 5.1, professional Standard 4.3 and Professional Development 5.3  
LCAP Goal 2a.11 and 2a.19

**Financial Impact:**

The cost will not exceed \$114,000 and will be paid with Title II Funds. A savings of \$66,000 will be accomplished in comparison to last year's cost of \$180,000

**Attachments:**

Consultant Agreement InnovateEd 18-19

InnovateEd consultant agreement 18-19

InnovateED Proposal

**13.d.16. Approval of the Memorandum of Understanding Between Vision To Learn and Inglewood Unified School District for the Purpose of Operating A Free of Charge, Mobile Vision Clinic on a District Campus, Effective July 1, 2018 until June 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the memorandum of understanding between Vision To Learn and Inglewood Unified School District for the purpose of operating a free of charge mobile vision clinic on a district campus, effective July 1, 2018 until June 30, 2019.

**Rationale:**

All memorandums of understanding must be approved by the State Administrator. Vision To Learn mobile clinic conducts vision screenings to find children with visual challenges. A basic eye examination free of charge will be given to students referred by each school as potentially having vision difficulties.

**Financial Impact:**

There is no financial impact to the District.

**Attachments:**

Vision to learn MOU 18-19

**13.d.17. Approval of the Memorandum of Understanding Between the Perkins Career and Technical Education (CTE) Adult Education Paramount Consortium and Inglewood Community Adult School for Fiscal Year 2018-2019**

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**Recommended Motion:**

Administration recommends that the State Administrator approve the memorandum of understanding between the Perkins Career and Technical Education (CTE) Adult Education Paramount Consortium and Inglewood Community Adult School for fiscal year 2018-2019.

**Rationale:**

The State Administrator must approve all Memorandum of Understanding. Administration is requesting approval of the Memorandum of Understanding (MOU) with the Perkins Career and Technical Education (CTE) Adult Education Paramount Consortium to participate in the Carl D. Perkins Career and Technical Education Improvement Act of 2006 Section 132 (Adult) funds. Paramount Unified School District will receive and administer the consortium's allocated funds and submit the necessary plans, applications, and all fiscal claims to the California Department of Education (CDE). Each of the Local Educational Agencies (LEAs) participating in the consortium will cooperate in the development of these documents and will respond to any information and data requests by the consortium fiscal agent. This agreement will become effective upon receipt of signatures of the Superintendent of Authorized Designee from each of the consortium's participating LEAs and will extend through the duration of the 2006 funding Act, or until revised or disbanded by the participating LEAs.

Paramount Adult Education is the fiscal agent for the consortium assigned to distribute the funding awarded by the Carl D. Perkins Career and Technical Education Improvement Act to the consortium member districts as approved by the consortium. By approving this request, the Inglewood Community Adult School will be part of the Career and Technical Education (CTE) Adult Education Paramount Consortium and will allow for the Inglewood Community Adult school to receive Perkins Adult grant funds.

**Financial Impact:**

There is no fiscal impact to Inglewood Unified School District.

**Attachments:**

MOU for Perkins Adult FY 18-19

**13.d.18. Approval of Contract CPKS-8029 Prekindergarten and Family Literacy One Time Instructional Funds 2018-19 Fiscal Year**

**Recommended Motion:**

Administration recommends that the State Administrator approve contract CPKS-8029 Prekindergarten and Family Literacy One Time Instructional Funds for the 2018-2019 fiscal year.



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**Rationale:**

All contracts must be approved by the State Administrator. Inglewood Unified School District (IUSD) is entering into this contract with the State of California dated July 1, 2018 through June 30, 2019 designated as contract number CPKS-8029. By signing this contract and returning it to the State, IUSD is agreeing to use the funds identified in the contract in the amount of \$17,500.00 for support and promotion of interactive literacy activities for children and families enrolled in the Prekindergarten and Family Literacy Program in accordance with the program requirements and the funding terms and conditions.

By approving this request, the Child Development Program will be able to utilize the funds to provide prekindergarten and family literacy activities for enrolled preschool children and their families between the periods of July 1, 2018 through June 30, 2019.

**Financial Impact:**

The cost will not exceed the maximum reimbursable amount of \$17,500.00 and will be paid with California Department of Education Funds.

There is no cost to the General Fund.

**Attachments:**

Child Development Center CPKS-8029 18-19

**13.d.19. Approval of Consultant Agreement with California Association for Bilingual Education (CABE) to Provide On-Site Professional Development for Teachers, Administrators and Staff District Wide in Support of Dual Immersion Programs, Effective July 1, 2018 through June 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Consultant Agreement with the California Association for Bilingual Education (CABE) to provide on-site professional development for teachers, administrators and staff district wide in support of dual immersion programs, effective July 1, 2018 through June 30, 2019.

**Rationale:**

All Agreements must be approved by the State Administrator.

Summary of the services provided by CABE include:

- Professional Development on Dual Language Immersion research and practice and Academic Spanish for dual language immersion teachers
- Vertical articulation of the dual language immersion program

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- External review of the dual language immersion program to guide program improvement
- Facilitation of the development of a dual language immersion master plan

This item supports:

Inglewood Unified School District's Strategic Plan's commitment for students to have access to dual language program; and  
FCMAT (July 2017 Review) Pupil Achievement Standard 3.13, Professional Standard-Instructional Strategies

**Financial Impact:**

The cost of \$19,000 will be paid with Categorical (Title III) Funds

**Attachments:**

Agreement for Consultant Services with CABE & Exhibit A

**13.d.20. Approval of the Williams Lawsuit Settlement Third Quarterly Report on Uniform Complaints for F/Y 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Williams Lawsuit Settlement Third Quarterly Report on Uniform Complaints for F/Y 2017-2018.

**Rationale:**

The State Administrator shall approve quarterly reports on Williams Complaints. No Williams Complaints were filed during the Third quarter reporting period. By approving this request, the District will be in compliance with all reporting requirements with the Los Angeles County Office of Education and the State of California. This item supports FCMAT (July 2016 Review) in the following:  
Facilities Management Standard 1.8 School Safety

**Financial Impact:**

There is no impact to the General Fund.

**Attachments:**

IUSD Williams Third Quarterly Report

**13.d.21. Approval of Consultant Agreement with Beatrice Braun dba Auditory Processing Center of Pasadena to Conduct Auditory Processing Evaluations for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the consultant agreement with Beatrice Braun dba Auditory Processing Center of Pasadena to conduct auditory processing evaluations for fiscal year 2018-2019.

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**Rationale:**

All consultant agreements must be approved by the State Administrator. The administration is requesting the consultant services of Beatrice Braun dba Auditory Processing Center of Pasadena to conduct Auditory Processing Evaluations to Inglewood Unified School students per IEP or settlement. The purpose of the central auditory processing evaluation is to help define the specific auditory processing difficulties that a child may be experiencing and to recommend appropriate remediation.

This item supports FCMAT (July 2017 Review) in the following:

Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

The cost of \$1,300.00 per evaluation and IEP attendance of \$150.00 per hour will be paid with Special Education Funds.

**Attachments:**

Auditory Processing Center of Pasadena 18-19 Consultant Agreement.pdf

**13.d.22. Approval of Agreement for Consultant Services with Achieve3000 to Provide a Literacy Intervention Program that Consists of Site Licenses and Professional Development for Secondary Students and Staff for F/Y 2018-2019, 2019-2020, and 2020-2021 (3 Years)**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement for consultant services with Achieve3000 to provide a literacy monitoring and intervention program for secondary schools that consists of site licenses and professional development for secondary students and staff.

**Rationale:**

All consultant agreements must be approved by the State Administrator.

Achieve3000 will provide the following services to all secondary schools:

- Achieve3000 s Boost, Access and Español Solutions (BAE) for all students
- Achieve3000 s Pro Differentiated Literacy Solution.
- On-site training and ongoing Project Management services.
- A customized nonfiction course aligned to Houghton Mifflin Harcourt Collections 2015.
- Full-Time Project Management Services. Includes Dedicated Project Manager providing: Leadership Liaison, Capacity Building; Targeted, Frequent Reporting; Implementation Oversight & Accountability; Assessment & Research

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- Achieve3000 Implementation Resources for teachers and students.
- Full technical and data support.
- 54 total PD days over 3 years across the 8 school sites.

This item supports:

FCMAT (July 2017 Review) in the following: Pupil Achievement Standard 3.13, Professional Standard-Instructional Strategies

LCAP Goal 2a: Increase student success in mastering the California State Standards (CCSS) and ensure that all students are college and /or career ready.

Strategic Plan: Pillar 2: Literacy across the curriculum.

**Financial Impact:**

The cost not to exceed \$769,845 (\$307,938 (40%) due August 15, 2018. \$230,954 (30%) due August 15, 2019 and \$230,953 (30%) due August 15, 2020) will be paid with Categorical Title I Funds.

District can “Opt Out” in years 2 or 3 if necessary.

**Attachments:**

Agreement for Consultant Services with Achieve3000 for (3Year) Exhibit A

**13.d.23. Ratification of Memorandum of Understanding Between The Network for Teaching Entrepreneurship and City Honors College Preparatory Academy for Fiscal Year 2017-2019**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the memorandum of understanding between The Network for Teaching Entrepreneurship and City Honors College Preparatory Academy, effective August 15, 2017 to June 6, 2019.

**Rationale:**

All Memorandum of Understanding must be approved by the State Administrator. Network for Teaching Entrepreneurship (NFTE) operates the program by offering teacher training, professional development, student and teacher recognition opportunities. Startup Tech is a blended learning tech-entrepreneurship course that ask students to identify ways to improve their world and to build marketable digital solutions. Through learning to create digital products and businesses of their own design, students gain essential 21st Century skills that will open doors for themselves and serve others.

Key Content: This course is structured around seven basic units of learning.

- Introduction to Startup Tech
- Introduction to MIT App Inventor
- Technology & Entrepreneurship in Healthcare
- Technology & Entrepreneurship in Business & Finance

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- Technology & Entrepreneurship in Environmental Science & Conservation
- Advanced MIT App inventor
- Startup Showcase

**Financial Impact:**

The cost not to exceed \$6,250 first year and \$2,100 second year, will be paid with Title I Site Funds.

**Attachments:**

Network for Teaching Entrepreneurship 17-19

**13.d.24. Approval of Amendment No. 1 to the Agreement with Schoolzilla to Provide Cloud Based Data Warehouse and Reporting Solutions Training and Professional Services, District Wide for the 2017-2019 (2 years) Fiscal Year**

**Recommended Motion:**

Administration recommends that the State Administrator approve amendment no. 1 to the agreement with Schoolzilla to provide cloud based data warehouse and reporting solutions training and professional services, district wide for the 2018-2019 (2 years) fiscal year.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. On July 22, 2017 the State Administrator approved the agreement for Schoolzilla to provide cloud based data warehouse and reporting solutions training and professional services district wide for 2017-2019 fiscal year.

The reason for increasing the agreement is to pay for the low frequency data integration and implementation to connect and load state ELPAC and CELDT files to Schoolzilla's MyData page into Schoolzilla's data blocks.

**Financial Impact:**

The \$72,332.82 - maximum amount consultant agreement with Schoolzilla has been increased in order to pay for additional hours of services for the 2017-2019 fiscal year. The agreement needs to be increased by \$3,216.48 and these Funds will be paid from Title III.

**Attachments:**

amendment 01 Consultant Agreement Schoolzilla

**13.d.25. Approval of Los Angeles County Plan for Expelled Students 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve Los Angeles County Plan for providing education services to expelled students.

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**Rationale:**

All plans must be approved by the State Administrator. The attached is a basic plan which addresses the needs of all expelled pupils in Los Angeles County as required by EC Section 48926. Education Code section 48926 requires school districts and county offices of education to develop a county-wide plan for providing education services to all expelled pupils in the county. The updated plan, last published in 2015, was adopted by the Los Angeles County Board of Education at its April 10, 2018 regular meeting, and reflects district responses to the December 14, 2017, survey that was provided to districts countywide.

The county-wide plan shall:

- Enumerate existing educational alternatives for expelled pupils
- Identify gaps in educational services to expelled students
- Identify strategies for filling those gaps in services and
- Identify alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their required rehabilitation plan or who pose a danger to other district pupils, as determined by the governing board.

**Financial Impact:**

None

**Attachments:**

Los Angeles county plan for expelled students 2018

**13.e. STATE ADMINISTRATOR**

**13.e.1. Election of Officers: The Board of Education Should Elect a President and Vice President for the 2018-2019 School Year**

**Recommended Motion:**

The State Administrator recommends that the Board of Education elect Board Officers for F/Y 2018-2019 for the following seats:

- a) Board President of the Board of Education
- b) Vice President of the Board of Education

**Rationale:**

The Board shall elect a president and vice president from its members to serve for one year per Board Policy 9100(a).

**Financial Impact:**

None

**13.e.2. Approval of the 2018-2019 Schedule for Student Representatives to Provide a Report on the Academic Programs, Enrichment Activities, and Important Events of their School**

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**Recommended Motion:**

Administration recommends that the State Administrator approve the 2018-2019 Schedule for student representatives to provide a report on: Academic programs; Enrichment activities; and Important events of their School as listed on the attached schedule.

**Rationale:**

All schedules to present student reports at a public Board meeting must be approved by the State Administrator.

**Student Representatives are to:**

- Represent their school in an appropriate manner.
- Report on the academic programs, enrichment activities, and important events at their school.
- Gather such information from fellow students, the Principal, and other designated staff.
- Write the report for review by the Principal and/or designee before presentation at the Board Meeting.
- Arrange for their transportation to and from the Board Meeting.
- Arrive at the Board Meeting by 5:30p.m. sit in a Student Representative seat.
- Give seven copies of their report to the School Police Officer for distribution to the State Administrator, Advisory Board Members and the Recording Secretary.

Await dismissal by the State Administrator following completion of the Student Reports.

**Financial Impact:**

None

**Attachments:**

Student Representative Reports

**13.e.3. Approval of the 2018-2019 Schedule for Honoring Student Awards at the Board of Education Meetings**

**Recommended Motion:**

Administration recommends that the State Administrator approve the 2018-2019 schedule for honoring student awards at the Board of Education Meetings.

**Rationale:**

All schedules to present student awards at a public Board meeting must be approved by the State Administrator.

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Each school will be honored at a Board of Education Meeting according to the schedule provided. Principals are to select 2 students, 2 staff members, and 2 volunteers to be recognized at this meeting.

**Financial Impact:**

None

**Attachments:**

Honoring School Awards 2018-2019

**14. APPROVAL OF MINUTES**

**14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on May 30, 2018**

**15. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.**

**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - June 28, 2018**

**18. ADJOURNMENT**