

**MINUTES OF THE REGULAR MEETING OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Sharon Greenwood, President, at 6:00 p.m. November 7, 2019, in the District Board Room, 800 Apache Avenue, in Winslow.

PRESENT: Mrs. Sharon Greenwood
Mr. Joey Hartnett
Mrs. Marilee Ervien (by telephone)
Mrs. Josephine Montoya

ABSENT: Mr. Allen Leonard

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mr. Hartnett made a motion to approve the agenda. The motion was seconded by Mrs. Montoya and carried with a vote of “aye” from members present.

AWARDS, RECOGNITIONS AND PRESENTATIONS: At this time, Mrs. Mattox announced the employees of the month, as well as the volunteer and administrator of the first quarter.

Mrs. Sondra Dixon, Special Education teacher at Washington Elementary School, was named the certified employee for August. Mrs. Dixon was nominated because she is a great special education teacher and cares for the students. She works hard with the teachers for student success. She is nearing retirement but still going full steam ahead.

Mr. Sam Setalla is the classified employee of the month for August. Mr. Setalla Has worked in the PBIS class at Washington Elementary School for almost seven years. He goes above and beyond and works with students both academically and emotionally. He has been a positive influence with students in the PBIS class and also the regular classes.

Ms. Jeanette Holt is the September certified employee of the month. She works at the High School in the alternative education class and A+ online. She has helped many students finish credits necessary to obtain their high school diploma. Students know she cares about them and their progress.

Mrs. Sheri James was selected as the September classified employee of the month. She works as a classroom aide in the CBI class at the High School. She has worked with the CBI students for many years and often accompanies them to regular classes to assist with notes and helps complete assignments.

Ms. Jane Shannon, high needs classroom teacher at the High School, is October certified employee of the month. She was not in attendance.

Ms. Arianna Huerta was named the classified employee of the month for October. She is a tremendous resource for Washington Elementary School and handles the front office very professionally. She truly loves the students and is quick to offer assistance wherever needed.

Mr. Preston Despain was named volunteer of the first quarter. He has volunteered as the Jr. High football coach for a few years. He is passionate and dedicated to providing support to the Jr. High athlete. He devotes time off the field to the team as well. Mr. Despain started fundraisers to raise money for new uniforms for the players and has implemented a health and conditioning program at WJHS for all sports.

Mr. Charlie Hancock was selected as administrator of the first quarter. He was not in attendance.

APPROVAL OF MINUTES:

Mr. Hartnett made a motion to approve the minutes from the regular meeting held October 17, 2019, and the special meeting held October 18, 2019. The motion was seconded by Mrs. Montoya. Members present voted "aye" and the motion carried.

CALL TO PUBLIC:

Mrs. Greenwood invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

OLD BUSINESS:

None

NEW BUSINESS:

A. A request was made for ratification of expense and payroll vouchers per Ratification List No. 840 totaling \$477,085.74. Mrs. Lomeli said this is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mr. Hartnett made a motion to approve all vouchers on Ratification List No. 840. Mrs. Ervien seconded the motion. Members present voted "aye" and the motion carried

B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Gloria Alcott – Secretary – Transportation, effective 12-13-19 (return to work after one year ESI)
- Jodie Garner – Principal – Jefferson, effective 12-13-19 (return to work after one year ESI)
- Sandra Gabaldon – ELA Teacher – Jr. High
- Renee Hardy – High Needs Classroom Aide – Jr. High
- Lorey Thomas – Substitute Office Staff – Washington
- Scott Corum – Boys Basketball Varsity Coach – High School
- Venton Nelson – Boys Basketball Assistant Varsity Coach – High School
- Stephanie Nelson – Boys Basketball JV Coach – High School
- Garrett Goodrich – Boys Basketball Freshman Coach
- Jerron Jordan – Girls Basketball Varsity Coach – High School
- Erick Petranovich – Girls Basketball Assistant Varsity Coach – High School
- Janeen Barton – Girls Basketball JV Coach – High School
- Jennifer Yazzie – Girls Basketball Freshman Coach – High School
- Scott Larsen – Wrestling Varsity Coach – High School
- Eddie Montano – Wrestling Assistant Varsity Coach – High School

Mrs. Mattox recommended that the Governing Board approve the return to work after retirement of the following personnel:

- Desiree Bengson – 1st Grade Teacher Jefferson – effective 12-1-19

Mrs. Mattox recommended that the Governing Board approve stipends for the following personnel:

- Ginger Fischer – Orchestra Teacher – Washington Music Program
- Elizabeth Grimes – PAC Sound/Lights/Stage Manager – High School
- Sarah Shumway – Band Teacher – Washington Music Program

Mrs. Mattox recommended that the Governing Board approve the following volunteers:

- Ferlin Nez – Boys Basketball – High School
- Jim Maclean – Boys Basketball – High School
- Darrin Mitchell – Boys Basketball – High School
- Joseph Larsen – Wrestling – High School
- Bryan Larson – Wrestling – High School
- Michael Shumway – Wrestling – High School
- Kendell Ybarra – Wrestling – High School

Mrs. Mattox recommended that the Governing Board approve the following resignation:

- Shauna Lopez – Classroom Aide – High School – effective 11/01/19

Mrs. Greenwood stated she appreciates that Mrs. Bengson is returning to work after retiring.

Mr. Hartnett asked for clarification about the temporary office assistance. Mrs. Mattox explained that Mrs. Henrie is going to assist her replacement, Mrs. Sanderlin, in completing the Impact Aid application. Mrs. Thomas will help in the Washington Elementary School office due to the secretary, Ms. Arianna Huerta, taking time off for newest addition to her family.

A motion was made by Mr. Hartnett to approve the hirings, retire and return-to-work request, stipends, volunteers, and resignation listed on the memo. Mrs. Ervien seconded the motion. A vote was taken, and members present voted “aye.” The motion carried.

C. Mrs. Mattox recommended that the Governing Board approve the following donations:

- \$1,122.79 to Samantha Monroe, ELA Teacher at the Jr. High, from donorschoose.org to cover expenses for a Chromebook computer cart with built-in charging stations.
- \$7,324.39 to Washington Elementary from the 12th Annual Walk-A-Thon; donations were received from State Farm, Winslow School Employees Credit Union, 3C’s Auto Body, La Posada, Martinez Plumbing, Greer’s Mortuary, Joe’s Glass, Brown Mug, and the Community of Winslow.

Mrs. Ervien stated that the donations to the schools are wonderful.

A motion was made by Mrs. Montoya to approve the donations mentioned. Mr. Hartnett seconded the motion. A vote was taken, and members present voted “aye.” The motion carried.

D. Mrs. Mattox recommended that the Governing Board approve the following out of state travel:

- Two employees and four IEC members to travel to Arlington, Virginia, for the National JOM Conference on February 8, 2020, to return February 12, 2020.

A motion was made by Mrs. Montoya to approve the out of state travel. The motion was seconded by Mr. Hartnett. A vote was taken and members present voted “aye.” The motion carried.

Mrs. Denise Estudillo, Federal Program Director, thanked the Governing Board for approving the out of state travel. She shared that the national conference is important for the continued support of the students.

Mrs. Lula Stago asked to speak regarding this item. She wanted to share with the Governing Board that this money would be better spent directly on the students. Mrs. Greenwood explained to her that the agenda item was only to approve the travel at this time and if she wanted to bring her concern to the attention of the Governing Board that she would need to complete form WPS 511 and turn it in to the District Office. Mrs. Stago thanked the Governing Board.

- E. Mrs. Mattox recommended that the Governing Board formally approve her to be the Impact Aid Grant application signer. This is a routine, annual procedure related to the Impact Aid grant application process.

A motion was made by Mr. Hartnett to approve Mrs. Mattox as the signer for the Impact Aid Grant application. The motion was seconded by Mrs. Ervien. A vote was taken and members present voted "aye." The motion carried.

- F. Mrs. Mattox recommended that the Governing Board approve the Indian Policies and Procedures (IPP). This is a routine, annual procedure related to the Impact Aid grant application process.

A motion was made by Mrs. Montoya to approve the IPP. The motion was seconded by Mr. Hartnett. A vote was taken and members present voted "aye." The motion carried.

- G. Mrs. Greenwood recommended that the Governing Board approve the advertisement document for the superintendent position created by the Arizona School Boards Association (ASBA). She expressed that the changes discussed at the October 18, 2019, meeting were made to the document.

A motion was made by Mr. Hartnett to approve the ASBA Superintendent advertising document. The motion was seconded by Mrs. Ervien. A vote was taken and members present voted "aye." The motion carried.

- H. Mrs. Greenwood recommended that the Governing Board adjust the current district superintendent job description language to match the language being used in the position advertisement. Mr. Hartnett explained to the audience that the Governing Board changed language in the job description to say preferred to allow for a larger pool of interested applicants. Mrs. Montoya wanted to be sure that a knowledge of diverse cultures was included. She also stated she would like the person hired to have leadership training.

A motion was made by Mr. Hartnett to make adjustments to the superintendent job description as discussed by the Governing Board members. The motion was seconded by Mrs. Montoya. A vote was taken and members present voted "aye." The motion carried.

- I. Mrs. Mattox recommended that the Governing Board approve the questions to be added to the application for the position of district superintendent. Mrs. Desiree Bengson was present in the audience and she asked if the Governing Board can require that the new superintendent reside in Winslow. The Governing Board stated that this is also on their minds and at this time, they do not want to limit applicants interested in the position.

A motion was made by Mrs. Ervien to approve the questions to be added to the application for superintendent. The motion was seconded by Mr. Hartnett. A vote was taken and members present voted "aye." The motion carried.

- J. Mrs. Lomeli recommended that the Governing Board approve the Memorandum of Understanding (MOU) with Navajo County regarding the unorganized territory. The current rate of reimbursement is \$2.49 per mile, and the increase would bring it to \$2.69 per mile.

A motion was made by Mrs. Ervien to approve the MOU with Navajo County. The motion was seconded by Mr. Hartnett. A vote was taken and members present voted "aye." The motion carried.

- K. Mrs. Mattox recommended that the Governing Board cancel the meeting on December 19, 2019, as it coincides with the Annual ASBA Conference. She also recommended that the two January meetings be pushed later by a week; the new dates would be January 9 and January 23. After discussing the dates, the Governing Board agreed to hold one only one meeting on January 16, 2020. The Governing Board is holding an executive session on January 24, 2020, to screen Superintendent applications

A motion was made by Mrs. Montoya to approve the cancellation of the December 19, 2019, meeting, and to combine the two January meetings to one meeting on January 16, 2020. The motion was seconded by Mr. Hartnett. A vote was taken and members present voted "aye." The motion carried.

- L. Mrs. Greenwood discussed future agenda items for discussion. This will be a recurring agenda item so members can have a discussion about items that board members may want to see on the agenda.

Mr. Hartnett is interested in discussing the transfunder program for the bus routes, adjusting the schedule at semester, the status of the point-of-sale (POS) system at the High School, and an update on the old high school building.

Mrs. Montoya is interested in a discussion to make the cultural diversity training a required training yearly. She also wants to hear a presentation from the High School Band as they made it to the state competition last year. She would also like a report from Chartwells.

Mrs. Ervien is interested in hearing the progress on the POS system.

Mrs. Greenwood is interested in celebrating the schools that have improved their letter grades. She indicated that the discussion of the committee for the hiring of the Superintendent will be moved to January. She had spoken to the district attorney who suggested that the Governing Board review all 301 monies and it should be done annually. Mrs. Mattox stated that the District Office is presently in the process of completing a report about 301 money. Mrs. Lomeli stated that the Governing Board approves the payouts yearly. The performance pay is included.

REPORTS: A. Superintendent's Reports

Mrs. Mattox stated that each Board member has an envelope with their name that includes the self-evaluation form and policy. The Board discussed it and decided that the Governing Board secretary will compile the information provided by the Board members. The Governing Board agreed to have a round table discussion about the results.

Mrs. Mattox announced that the High School earned a letter grade of a "B." Even if the appeal does not go through, they earned it. The Jr. High has achieved a score of "B," and Bonnie Brennan is now a grade letter "A." Washington fell from a "C" to a "D," however, they already have plans in action to improve this score. Jefferson is not awarded a grade as they do not conduct standardized testing.

Mrs. Mattox also expressed that she is pleased that the override passed at the recent election.

B. Board President's Reports

Mrs. Greenwood is pleased that the override passed. She stated that if you see a sign around town, they pick them up and return to the District Office for future use.

**BOARD
COMMENTS:**

Mr. Hartnett stated that the preference of a superintendent be a resident of Winslow is important. It is important that they are a part of the community. He is also pleased that the override passed. He would like a thank you to go out to the community

Mrs. Montoya spoke about her appreciation that the Governing Board approved the JOM conference as it is very important.

Mrs. Ervien is pleased that the override passed. She stated she is proud to be a part of the school district.

ADJOURNMENT:

At 7:08 p.m., Mr. Hartnett made a motion to adjourn and Mrs. Montoya seconded it. All members present voted "aye" and the meeting was adjourned.

President

Vice-President

Clerk

Member

Member

Cyndie Mattox, Superintendent