



Shepherd Independent School District Board of Trustees Regular Board Meeting
Shepherd ISD Board Room
Monday May 21, 2018
6:30 p.m.

CALL TO ORDER AND ESTABLISH A QUORUM

President Bailes called the meeting of the Shepherd Independent School District Board of Trustees to order at 6:30 p.m.

Board Members Present: President Susan Bailes, Vice President David Smith, Secretary Darryl Richardson, Daniel Brown, Jerry Cutaia, Dwayne Wright, Mike Courvelle

Board Members Absent:

OPEN FORUM

Mrs. Bailes, Board President read the Open Quorum Guidelines.

Mrs. Tracey Moye spoke of concerns about the Senior Trip to Disney and the disciplinary actions that were given to students that attended.

Johnathan Skinner spoke of concerns about the school bus that drives the route that includes Hill Avenue. His concerns include the bus speeding on the road and not having control of the students that ride the bus.

Royce See addressed the Board and would like to see justice for all students who attend Shepherd ISD.

Ms. Carr spoke of concerns about the senior trip and the disciplinary actions that were given to students that attended.

INFORMATION ITEMS AND REPORTS

Reports

Amanda Stayton, Curriculum Director, gave the Lone Star Governance report on student data. During the report the Board asked questions and Mrs. Stayton answered them accordingly. Sandy Meekins, Shepherd Primary School Principal also answered some of the questions asked by the Board.

Sandy Meekins, Shepherd Primary School principal, gave the report for Shepherd Primary School. Each Board member was given a copy of the May Newsletter for SPS. Mrs. Meekins gave the report on current events for the campus. There will be awards ceremonies for each

grade level and Kindergarten will have Kindergarten Graduation. She spoke of RTI on the campus. The campus has started using the RLI kits that came in. They are seeing a lot of success with those. The students go daily and work with the Instructional Coaches. Guided Reading groups are also being held. Kindergarten has 38 students reading above level, 64 on level, a total of 102 reading at or above level. 1st grade had 38 students reading above level, 52 on level, a total of 90 students at or above level for 1st grade. Students that are below level on reading for 1st grade were asked to come to summer school. The library at Shepherd Primary School will be open throughout the summer once a week along with a Summer Reading Program.

Chip Seagroves, Shepherd Intermediate School principal for the 18-19 school year, gave the report for Shepherd Intermediate School. He spoke of the awards ceremonies for the month of May. After school tutorials were completed successfully. SIS is looking forward to the positive results from the STAAR tests that were taken.

Denise Weatherford, Shepherd Middle School principal, gave the report on Shepherd Middle School. She spoke about what the campus did to prepare students for the second round of STAAR testing. She feels very confident about the second round of testing. Summer school is coming up. Invitations to students have went out. 8th Grade celebrated the end of the year by going to the park and having a day of fun and food. 7th Grade celebrated the end of the year with a day of service. They went and visited the nursing home, visited the library, helped out teachers in classrooms at the Intermediate, went to the adult day care center, mother's day out, impact center, visited the Primary School, they picked up bags and bags of trash. 7th Grade also painted rocks that are displayed outside of the library. 6th Grade will end the year with a Field Day. That will be held next Wednesday. Grade level awards will happen on Thursday morning.

Jimmy Meekins, High School principal, gave the report on Shepherd High School. Mr. Meekins spoke on preliminary EOC results. The reading intervention class had a reading project where they completed a children's book. Last week they went over to the Intermediate School and read it to the students. Ag students hosted Ag in the Classroom. 4th Graders from Shepherd Intermediate and Coldspring ISD attended the event. It was very successful. Scholarship night will be held this week and Friday night will be graduation. Project Graduation will be held after graduation at IT's.

Rick Hartley, Superintendent, gave the report on Maintenance and Transportation. He explained that Mr. Murphy, Maintenance and Transportation Coordinator, has spent a great deal of his time making sure that there were bus driver's to cover all routes and all other events going on in the district.

DeAnna Clavell, CFO, gave the Conflict of Interest presentation. Mrs. Clavell explained that Conflicts discloser identifies a local government officer as a member of the governing body who exercises discretion in the planning, recommending, selecting or contracting of a vendor. There is a form that is required to be completed of all government officers who have a potential conflict or know of a conflict that took place. Local Government officers are the School Board Members, Superintendent, Direct District Administrators, and any one of the district who could make a request to purchase something from someone to be able to conduct business. The Conflict Disclosure Form must be filed by the end of the 7th business day that you became aware of a conflict. A conflict occurs when the vendor has an employment or other business relationship with a local government officer or a family member of that officer that results in the officer or a member of the officers family receiving taxable income of \$2500 or greater from that local

government entity. Mrs. Clavell gave examples of conflicts. She also answered questions asked by the Board.

DeAnna Clavell, CFO, gave the 2018-2019 Revenue and Budget projections. Last month the budget process was explained and discussed. This will be an update to that. Mrs. Clavell spoke about the priorities of the district. The most important being the academic achievement of students, maintaining comparable salary benefits packages, and to maintain facilities so students have a safe environment to learn in. The preliminary budget is determined by potential enrollment of 2015 students, with 1830 average daily attendance on a budget basis very conservative at this point in time. Mrs. Clavell answered questions asked by the Board. Mrs. Bailes thanked Mrs. Clavell for giving such a detailed presentation and in a form that is easily understood. The Board agreed that it is the best preparation that they have ever seen moving toward adopting the budget for the next fiscal year.

Tommy Hues, Technology Coordinator, gave the security update. A few months ago when Chief Sparks gave the Emergency Operations Plan report, the conversation started about security on the campuses of Shepherd ISD. Mr. Hartley and Mr. Hues walked the campuses and checked doors, entrances, exits, flow of traffic, etc. to see what changes could be made to secure them better. Preferred Technology was then brought in the help analyze the best options. They went to each campus and surveyed each door and seeing what hardware would be needed, etc. to better secure the campuses. Grady Jett from Preferred Technologies then addressed the Board to explain better what they have to offer and answer questions by the Board.

DISCUSSION AND POSSIBLE ACTION

Consider approval of the School Nutrition adult/visitor meal prices. DeAnna Clavell, CFO, explained that the state provides school nutrition formulas and then SISD calculates how much to charge for a meal for students who want a second meal, faculty and visitors. We are a CEP (Community Eligibility Plan) district, which means are students eat free as long as SISD maintains the requirements for the program. The adult and visitor meal prices will need to be increase. Staff breakfast will increase from \$1.50 to \$2.10 which is the minimum requirement. Staff lunch will increase from \$3.25 to \$3.65. Visitor breakfast will increase to \$2.35 and lunch will increase to \$4.00. These prices are in line with other districts in our surrounding area. David Smith made the motion to approve. Dwayne Wright seconded the motion. The motion carried.

Consider approval to hire administrative positions. The Board addressed the details in closed session. The positions were voted on separately.

Christine Peters, Intermediate School Assistant Principal – Daniel Brown made the motion to approve. Jerry Cutaia seconded the motion. The motion carried.

Shannon Wallace, Director of Special Education, salary may go beyond above midpoint. David Smith made the motion to approve. Darryl Richardson seconded the motion. The motion carried.

Brandon Barrow, Coordinator of Maintenance and Transportation, salary may go above midpoint. Daniel Brown made the motion to approve. Mike Courvelle seconded the motion.

David Smith voted against. The motion carried.

Daniel Barton, High School Assistant Principal, salary may go above midpoint. Jerry Cutaia made the motion to approve. Mike Courvelle seconded the motion. The motion carried.

Consider approval of new positions. Rick Hartley, Superintendent, explained that some of the information on the positions were discussed in closed session. One of the positions is a remediation teacher at the High School. Another one is a one semester position at the High School – a teacher/coach position. Two of the positions are adding a 2nd grade and a 5th grade teacher. The other position is moving a 3rd grade teacher to 5th grade. These positions are based on enrollment projections for the 2018-0219 school year. Darryl Richardson made the motion to approve. Mike Courvelle seconded the motion. The motion carried.

Consider approval on the Lone Star Governance Quarterly Self Evaluation. Rick Hartley, Superintendent, explained the Quarterly Self Evaluation. The Board did not go into discussion. Jerry Cutaia made the motion to approve. Mike Courvelle seconded the motion. The motion carried.

CLOSED SESSION

The Board entered into closed session at 8:28 p.m.

Employee Recommendations & Employee Resignations

Motion was made by Daniel Brown and seconded by Mike Courvelle to approve closed session items. The motion carried.

The Board exited closed session at 10:20 p.m.

CONSENT ITEMS

Motion was made by Dwayne Wright and seconded by David Smith to approve special meeting minutes dated March 12, 2018 and March 21, 2018, regular meeting minutes dated April 16, 2018, financial reports, Lone Star Governance Reports, purchases over \$20,000, partnership with Conroe ISD Detection Services for the 2018-2019 school year and Conroe Regional Day School for the Deaf and Shared Services Agreement for the 2018-2019 school year, Policy Update 110, The motion carried.

ANNOUNCEMENTS

There is a Budget Workshop/Special Meeting scheduled for June 11, 2018 at 6:30 p.m.
Next Regular Board meeting is scheduled for June 18, 2018 at 6:30 p.m.

ADJOURN

David Smith made the motion to adjourn. Darryl Richardson seconded the motion. The motion carried.

The meeting ended at 10:34 p.m.



Susan Bailes, President



Darryl Richardson, Secretary