

**DENNIS TOWNSHIP SCHOOL DISTRICT
PUBLIC NOTICE**

The Dennis Township School District is seeking proposals for the Professional Services listed below from July 1, 2019 through June 30, 2020. Specifications are available on the district website www.dtschools.org or through Paige Sharp-Rumaker, School Business Administrator/ Board Secretary, (609) 861-2821 x 112. Proposals are due in the business office by 11:00 am, February 14, 2019

Depository

Banking Services

School District Information:

2018-2019 Approved Budget \$17,925,567

List of Accounts:

General, Payroll, Payroll Agency, Food Service, Student Activity, Eight Grade Class, Community Education, Capital Projects, Flexible Spending Account and Eight Grade Scholarship Fund

Minimum Requirements:

1. Must provide Governmental Unit Deposit Protection Act notices.
2. Statement must be issued on the last day of the month.
3. A branch, at which the district can transact business, must be in a convenient location.
4. The institution shall have the ability to provide wiring services and for the district to perform bank transfers on-line.
5. The institution must provide the front and back of paid checks.
6. All checking accounts must be interest bearing.
7. Monthly account analysis to include bank earnings credit, itemized fees and interest earned to be credited to the district.
8. The ability to process direct deposits for payroll.

If awarded a contract, your bank shall be required to comply with the requirements of NJSA 10:5-31 et seq. and NJAC 17:27.

The proposal shall include the following items:

Fee Structure – list any possible fees, reserve requirements or compensating balances

Formula for interest calculation

Proposed contract including required Affirmative Action Language

Evidence of appropriate Affirmative Action Compliance

Political contributions disclosure form

Please send three copies of the proposal. The contract will be awarded as a professional service in accordance with NJSA 18A:18A-51(1).

Evaluation of Proposals

The School District intends to award a professional services contract for the defined scope of work under the Fair and Open Process in accordance with NJSA 19:44A-20.4 et seq.

The proposals will be evaluated by the Board of Education based upon information supplied by each Professional in response to this RFP and the following criteria:

1. Ability to meet all minimum qualifications.
2. Overall knowledge and familiarity with the operations of the school district.
3. Experience of the firm in providing similar services to other public bodies, with special emphasis on experience in NJ.
4. Qualifications and experience of the professional.
5. Qualifications and experience of other members of the professional's firm.

Please send three copies of the proposal.