

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

May 14, 2013

Committee Members Present	Directors Present
Ms. Sarah Heres	Mr. Gianni Floro
Ms. Danielle Burnette	Mr. Jack Norris <i>via telephone</i>
Mr. Robert Riker	Mr. Mark Rodgers
Dr. Kay Wijekumar	
Dr. Heidi Ondek, administrative liaison	
Others Present	
Dr. Joseph H. Clapper	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong
Dr. Joseph Marrone	

REPORTS/INFORMATION

1.0 EDUCATIONAL FOCUS

- 1.1 Dr. Ondek introduced the students participating in the anti-bullying campaign QV Voice, which is partially supported by the Alliance for Safe and Drug Free Schools.

2.0 STUDENT REPRESENTATIVE

- 2.1 The student representatives provided an update about prom preparations, highlighting some interesting prom "proposals."

3.0 TECHNOLOGY

- 3.1 The monthly technology report was attached to the agenda.

4.0 PUPIL SERVICES

- 4.1 No items.

5.0 EDUCATIONAL LEADERSHIP

- 5.1 The 2013 US News and World Report "Ranking of the Best High Schools" was attached to the agenda. Mr. Surloff and Ms. Riccobelli expressed pride in this distinction.

6.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

- 6.1 There were no items.

7.0 CO-CURRICULAR LEADERSHIP

The monthly activities and athletics report was attached to the agenda.

Quaker Valley High School students from the YMCA Youth and Government club gave the school board a presentation outlining the club's purpose and related activities. Ms. Burnette accompanied a delegation to the state capitol for a weekend of student activities.

Mr. Pauley was named the Youth and Government advisor of the year.

8.0 EDUCATIONAL SUPPORT & CONSORTIUMS

8.1 Copies of a brochure of Parkway West Career and Technology Center's 2013-2014 programs was enclosed with the agenda.

There were no items for the agenda.

Quaker Valley School District

POLICY COMMITTEE MINUTES

May 14, 2013

Committee Members Present	Directors Present
Ms. Danielle Burnette	Ms. Sarah Heres
Mr. Gianni Floro	Mr. Jack Norris <i>via telephone</i>
Dr. Kay Wijekumar	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
Others Present	
Mr. John Sheline	Ms. Christine Kardong
Ms. Tina Vojtko	Dr. Joseph Marrone
Mr. Karlton Chapman	

1.0 FOR DISCUSSION

1.1 No item

2.0 FOR REVIEW/REVISION

2.1 Policy 304.00 *Pre-Service Teachers* (Draft B) - formerly entitled *Student Teachers* in Draft A) is ready for a revision vote.

3.0 FOR FIRST READING

3.1 No item

4.0 FOR ADOPTION

4.1 No item

5.0 FOR ELIMINATION

5.1 No item

ACTION ITEMS

A. It was requested that the board revise policy 304.00 *Pre-Service Teachers* (formerly entitled *Student Teachers*).

Moved by Ms. Burnette, and seconded by Mr. Floro

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

May 14, 2013

Committee Members Present	Directors Present
Mr. Gianni Floro	Mr. Jack Norris <i>via telephone</i>
Ms. Danielle Burnette	Mr. Robert Riker
Ms. Sarah Heres	Mr. Mark Rodgers
Dr. Kay Wijekumar	
Dr. Joseph Clapper, administrative liaison	
Others Present	
Dr. Heidi Ondek	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong
Dr. Joseph Marrone	

1.0 INFORMATION/OTHER

- 1.1 Winners from athletics and the Science Olympiad will be recognized on Tuesday, May 21, beginning at 6:15 PM in the Edgeworth cafeteria. Please plan to attend. The work session will immediately follow, at 7:00 PM.
- 1.2 On May 28 the school board and library board will have their annual joint reception, in the Edgeworth Elementary School lobby, beginning at 6:15 PM. The school board meeting will follow at 7:00 PM.
- 1.3 The QVEA retirement luncheon will be held on Monday, June 17 at the Montour Country Club, beginning at 11:30 AM.

2.0 INTERGOVERNMENTAL AFFAIRS

- 2.1 A response from Senator Smith to a school board resolution about education funding was attached to the agenda.

ACTION ITEMS

- A. It was requested that the board ratify the following reappointments to the board of directors of the Sewickley Public Library of the Quaker Valley School District, for a 3-year term: Sarah Heres, and Lawrence Castner; and also ratify the appointment of Tom Szuba, Jr., for a 3-year term.

MEMORIAL BOOKS

It was requested that the board approve a memorial book donation to the appropriate school library in memory of:

- Gwendolyn Chapman, mother of Karlton Chapman
- Louis Bauer, father of Cathy Villacis

Mr. Floro moved that the memorial books and action item A be placed on the legislative agenda. Dr. Wijekumar seconded the motion.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

May 21, 2013

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette
Mr. Mark Rodgers	Mr. Gianni Floro
Mr. David Pusateri	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris <i>via telephone</i>
Mr. John Sheline, administrative liaison	Dr. Kay Wijekumar
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Joseph Marrone	Mr. Karlton Chapman

REPORTS/INFORMATION

1.0 GENERAL BUSINESS

2.0 TAX COLLECTION

- 2.1 The real estate and earned income tax collection summaries were reviewed. Earned income tax collected is 28% higher than last year at this time.

3.0 FINANCIAL REPORTS

- 3.1 Mr. Sheline briefly reviewed the capital projects fund report.

4.0 BUDGET PREPARATION

- 4.1 Mr. Sheline distributed the calendarized budget for the month ended April, 2013.
- 4.2 The board reviewed the 2012-13 general fund budget.

5.0 INFORMATION

- 5.1 An Act 1 Homestead/Farmstead report was provided by Allegheny County.
- 5.2 Correspondence from the Pennsylvania Department of Education was attached to the agenda. It notified the district that our allocation for property tax reduction is \$693,564.47.

6.0 DONATIONS

Date	From	Amount	Reason
04-05-13	The Pittsburgh Foundation	\$1,000.00	Robert Hartley Scholarship Fund
04-12-13	Westinghouse Electric Company LLC	300.00	Sponsorship of High School Physics
04-12-13	Janet Kramer	25.00	To Benefit Osborne Library
04-26-13	Child Health Association of Sewickley	500.00	Donation for Ninth Grade Orientation Day
	Total Donations Received: April 2013	\$1,825.00	

ACTION ITEMS

- A. It was requested that the board approve the bond issue funds, capital projects fund, grant fund, general fund and cafeteria fund financial statements ending April 30, 2013.
- B. It was requested that the board approve Mr. Mark Rodgers as treasurer for the 2013-14 school year.
- C. It was requested that the board approve the quotes for kindergarten, art and general supplies in the amount of \$15,070.06 for the 2013-14 school year.
- D. It was requested that the board approve the athletic and activity reports for the quarter ending March 31, 2013.
- E. It was requested that the board approve the general fund invoices for April and May, 2013, in the amount of \$4,531,035.73.
- F. It was requested that the board approve the cafeteria fund invoices for April, 2013, in the amount of \$35,264.91.
- G. It was requested that the board approve the 2011A bond issue fund invoices in the amount of \$214,668.72.

The board briefly discussed costs associated with the continuing transition to outsourcing transportation to the Monark Student Transportation company. Mr. Sheline will provide a report on transportation costs at the June committee meeting.

Mr. Riker moved that items A - G be placed on the legislative agenda for action.

Mr. Pusateri seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

May 21, 2013

Committee Members Present	Directors Present
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris <i>via telephone</i>
Mr. Mark Rodgers	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Dr. Kay Wijekumar
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong
Mr. Karlton Chapman	

REPORTS/INFORMATION

1. Quaker Valley Middle School

- 1.1 The renovation project report was attached to the agenda.
- 1.2 Dr. Marrone mentioned adjustments to the exterior lighting. These were made in response to concerns expressed by local homeowners.

Board member suggestions for further mitigation included turning off the fixtures on either side of the main entrance unless there is an evening event in the building; or beginning from what is necessary in terms meeting the minimum adequate lighting intensity, and progressing from there to what is esthetically pleasing, while not being overpowering.

As the streetlights and flag pole light contribute to the issue, perhaps also adjusting them would help ameliorate the problem. Dr. Marrone will convene a meeting with the architect, construction manager, and residents to address these concerns.

- 1.3 Adjustments continue to be made to certain aspects of the building.

2. Osborne Elementary School

- 2.1 Road and pipeline construction continues throughout the Glen Osborne borough.

3. Quaker Valley High School

A hole has developed in the front lawn of the building. The situation is due to a partial collapse of a storm drain. In addressing this issue, a video determined that another repair needs to be made to terracotta tiles at the other end of the same drain.

- 3.1 Some wall and floor shifting issues are the subject of a report prepared by Atlantic Engineering Services. It has already been determined that there is no danger to students or staff, though the issues will need to be addressed.

It was asked if it would be in the district's long-term interest to have the entire building's plan done at this point, as there are no "as built" drawings.

There was discussion about soliciting other estimates for the project. It was noted that the liability figure in the AES proposal is low, but could be negotiated to a higher amount before a contract is executed.

Before the legislative agenda is finalized, Dr. Marrone will attempt to have other firms supply proposals for the same work in order to ensure the best price, as well as confirm the finding that the building is safe for habitation.

4. Edgeworth Elementary School

- 4.1 Dr. Marrone mentioned corrections being made to the multi-purpose room lighting.

5. Dr. Marrone provided information about work to be done at the Legacy Fields in Bell Acres.

6. The income from the recent auction of unused or obsolete district property will be reported next month.

7. The school district and police departments serving the schools in the school district again signed a memorandum of understanding regarding communication and cooperation.

8. Dr. Marrone described the lengthy search for a new telephone system.

9. Facilities/Operations

- 9.1 A facilities report was attached to the agenda.

10. There was no transportation report

ACTION ITEMS

- A. It was requested that the board approve the East West Mfg & Supply Change Order HC-021 to provide additional labor, materials and equipment associated with a modification to the restroom heating approved under previous change order #18. Upon submitting the radiant heat panels for approval to the engineer, a revised sketch was issued detailing additional sizing of radiant panels to satisfy the restroom spaces at a cost of \$3,446 to be taken from the bond issue fund.
- B. It was requested that the board authorize the administration to purchase via state bid contract a new phone system not to exceed \$110,000 from the general fund.
- C. It was requested that the board approve the memorandum of understanding with the municipal police departments in the Quaker Valley School District.

- D. It was requested that the board approve a motion for erosion and sediment control as presented by Palombo Landscaping, at a cost of \$77,300 to be taken from the capital projects fund.
- E. It was requested that the board authorize the administration to enter into a contract with _____ to perform a structural review of the Quaker Valley High School building at a cost not to exceed _____ to be taken from the capital projects fund.

Mr. Pusateri moved that items A - E be placed on the legislative agenda for action.

Mr. Floro seconded the motion.