

# Quaker Valley School District

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## EDUCATIONAL SERVICES COMMITTEE MINUTES

March 12, 2013

<b>Committee Members Present</b>	<b>Directors Present</b>
Ms. Sarah Heres	Mr. Gianni Floro
Mr. Robert Riker	Ms. Debbie Miller
Dr. Heidi Ondek, administrative liaison	Mr. Jack Norris
Dr. Jillian Bichsel, administrative liaison	Mr. David Pusateri
	Mr. Mark Rodgers
<b>Others Present</b>	
Dr. Joseph H. Clapper	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong
Dr. Joseph Marrone	Ms. Kim Eaton
Mr. Dante Piccolo	Ms. Sue McCauley
Ms. Meredith Malcolm	Ms. Hannah Bablak
Mr. Kendall Luton	Ms. Caroline Steliotis

### REPORTS/INFORMATION

#### 1.0 EDUCATIONAL FOCUS

- 1.1 Ms. McCauley led a discussion about the Global Scholars program in our school district. The program has enabled Quaker Valley High School students to interact globally via videoconferencing on many subjects and topics. Students have also attended youth summits in which they role played on subjects such as “Crisis and Famine in the Horn of Africa.”

They have also been trained in the Junior Achievement curriculum and have personally worked with middle school students participating in the program.

Both student representatives to the school board endorse the program. When traveling abroad, Mr. Piccolo keeps daily journals. Using these within the Global Scholars curriculum, he has been able to compare and contrast cultures in meaningful ways.

On the day of this work session, student Hannah Bablak participated in a videoconference about the challenges of education for girls in India. Ms. Bablak briefly commented about the value of having contemporaneous exchanges with people around the world.

2.0 TECHNOLOGY

2.1 The monthly technology report was attached to the agenda.

3.0 PUPIL SERVICES

3.1 No items

4.0 EDUCATIONAL LEADERSHIP

4.1 No items

5.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

5.1 No items

6.0 CO-CURRICULAR LEADERSHIP

6.1 The activities and athletics report was attached to the agenda.

7.0 EDUCATIONAL SUPPORT & CONSORTIUMS

7.1 A listing of new programs at Parkway West Career and Technology Center was attached to the agenda.

There were no items for the legislative agenda.

# Quaker Valley School District

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## COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

March 12, 2013

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Dr. Joseph Clapper, administrative liaison	Mr. Robert Riker
	Mr. Mark Rodgers
	Mr. David Pusateri
<b>Others Present</b>	
Dr. Heidi Ondek	Ms. Tina Vojtko
Dr. Jillian Bichsel	Ms. Christine Kardong
Mr. Karlton Chapman	Dr. Joseph Marrone
Mr. John Sheline	Mr. Sean Aiken
Mr. Andrew Surloff	Ms. Kim Eaton
Mr. Kendall Luton	Ms. Caroline Steliotis

Mr. Floro introduced the new junior school board representatives - Mr. Kendall Luton and Ms. Caroline Steliotis.

### 1.0 INFORMATION/OTHER

- 1.1 The Quaker Valley Board of School Directors has been named a recipient of the 2012-2013 Richard D. Wynn Award from the Tri-State Area School Study Council. The award presentation will be made at the 64th School Board and Distinguished Educator Banquet - Thursday, March 21, 2013 at the Edgewood Country Club, in Churchill.

Dr. Clapper expressed his genuine appreciation for the work done by the board of school directors.

### 2.0 INTERGOVERNMENTAL AFFAIRS

- 2.1 On February 15, Senator Matthew Smith came to the district to meet with Dr. Clapper. During their conversation, Dr. Clapper was encouraged by Mr. Smith's opinions and ideas. He will maintain communication with the senator on subjects relevant to education in general, and the Quaker Valley School District, in particular.

- 2.2 The annual convention of school directors will be held on Wednesday, April 3, 2013.

### **ACTION ITEMS**

- A. No item

#### Memorial Books

It was requested that the board approve a memorial book donation to the appropriate school library in memory of:

- Frank Pucci, father of Pete Pucci

Action item A was moved by Mr. Floro, and seconded by Ms. Heres.

# Quaker Valley School District

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## POLICY COMMITTEE MINUTES

March 12, 2013

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Gianni Floro	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris
Dr. Joseph Clapper, administrative liaison	Mr. David Pusateri
	Mr. Robert Riker
	Mr. Mark Rodgers
<b>Others Present</b>	
Dr. Jillian Bichsel	Mr. Karlton Chapman
Mr. John Sheline	Ms. Christine Kardong
Ms. Tina Vojtko	Dr. Joseph Marrone
Mr. Sean Aiken	Mr. Andrew Surloff
Ms. Kim Eaton	Dr. Heidi Ondek
Ms. Caroline Steliotis	Mr. Kendall Luton

1.0 FOR DISCUSSION

1.1 No item

2.0 FOR REVIEW/REVISION

2.1 No item

3.0 FOR FIRST READING

3.1 Draft policy 311.01 *Contracted Services and Employees* (Draft C) -with the correction of a typographical error - is ready for a first reading.

4.0 FOR ADOPTION

4.1 Draft policy 803.00 *Safety* (Draft D) is ready for adoption.

5.0 FOR ELIMINATION

5.1 No item

## **ACTION ITEMS**

A. It was requested that the board adopt policy 803.00 Safety (Draft D).

Ms. Miller moved that item A be placed on the legislative agenda for action.  
Mr. Floro seconded the motion.

# Quaker Valley School District

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## FACILITIES & OPERATIONS COMMITTEE MINUTES

March 12, 2013

<b>Committee Members Present</b>	<b>Directors Present</b>
David Pusateri	Ms. Debbie Miller
Mr. Gianni Floro	Mr. Jack Norris
Ms. Sarah Heres	Mr. Rob Riker
Mr. Mark Rodgers	
Dr. Joseph Marrone, administrative liaison	
Mr. John Sheline, administrative liaison	
<b>Others Present</b>	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Jillian Bichsel	Ms. Kim Eaton
Mr. Andrew Surloff	Mr. Sean Aiken
Mr. Karlton Chapman	Ms. Caroline Steliotis
Mr. Kendall Luton	Mr. Dante Piccolo
Ms. Meredith Malcolm	

### REPORTS/INFORMATION

1. Middle School
  - 1.1 A project update, and the monthly report were attached to the agenda.
  - 1.2 The school district is ready to “return” the Anthony Wayne school to the Ambridge Area School District.
  - 1.3 Old school district equipment and/or furnishings will be discarded, sold, or donated, as appropriate.
2. Facilities/Operations
  - 2.1 The facilities report was attached to the agenda.
3. Transportation
  - 3.1 Mr. Sheline provided a very brief transportation report.

## **ACTION ITEMS**

- A. It was requested that the board approve the R. A. Glancy GC-106 Change Order to provide labor, materials and equipment associated with performing roof patch and repair for the dryer vents installed by the HVAC Prime at a cost of \$2,700 to be taken from the bond issue fund.
- B. It was requested that the board approve the HVAC-018 Change Order to provide labor, materials and equipment required to furnish and install heating devices in restrooms A106, A105 and A200a, as outlined in sketches issued by Eckles Architecture. Since the school is now occupied please ensure that all work will be performed between the hours of 3:30pm and 7:00 am Monday thru Friday or anytime on Saturdays at a cost of \$12,007 to be taken from the bond issue fund.
- C. It was requested that the board approve the HVAC-019 Change Order to provide labor, materials and equipment required to furnish and install dryer vents as detailed on the attached sketches provided by Eckles Architecture at a cost of \$5,775 to be taken from the bond issue fund.
- D. It was requested that the board authorize the administration to properly dispose of in school district materials and equipment that is in useable condition or no longer needed.
- E. It was requested that the board authorize the administration to enter in a contract with Hostetter Auctions to dispose of old school materials and equipment at a cost of 20% of the proceeds and costs.
- F. It was requested that the board authorize the administration to enter in a contract with SPTS Field Service to provide magnet/ rotary broom/ vacuum cleaning process, including decompaction process, and an infill and fiber leveling and grooming to the turf on the high school's performance field. This service will include a GMax test with a report with a GMax rating at a cost of \$3750 to be taken from the general fund.
- G. It was requested that the board approve the sublease with Monark Student Transportation with expiry on June 30, 2014.

Mr. Floro asked if the school district has reports from any of geo-technical evaluation done for the high school renovation. Mr. Norris acknowledged that this has been discussed in previous meetings, but Dr. Marrone indicated that the whereabouts of such reports are unknown.

Mr. Pusateri asked how the improved drainage near the high school fields performed during the winter. Dr. Marrone remarked that drainage has been adequate, with no back-flowing onto the field.



Mr. Pusateri moved that action items A - G be placed on the legislative agenda.  
Mr. Floro seconded the motion.

# Quaker Valley School District

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## FINANCE COMMITTEE MINUTES

March 12, 2013

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette <i>arrived at 7:58</i>
Mr. Mark Rodgers	Mr. Gianni Floro
Mr. David Pusateri	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Joseph Marrone	Mr. Sean Aiken
Mr. Karlton Chapman	Dr. Jillian Bichsel
Ms. Kim Eaton	Mr. Andrew Surloff
Mr. Dante Piccolo	Ms. Meredith Malcolm
Mr. Kendall Luton	Ms. Caroline Steliotis
Dr. Barbara Mellett	

### REPORTS/INFORMATION

#### 1.0 GENERAL BUSINESS

1.1 Mr. Chapman provided a presentation relating to the upcoming 2013-2014 school year technology requisitions.

*Ms. Burnette arrived at 7:58 PM.*

Mr. Floro asked if “cloud” technology allows for students to have academic privacy. Mr. Chapman affirmed that it does.

Mr. Pusateri asked for an explanation of why the suggested change in platform (from Apple to Windows) for the high school students.

Reasons include: an approximate savings of \$170,000 over a 4-year lease; a 4-year warranty that includes the over-night shipment of parts or the on-site use of support personnel; and an accidental damage warranty that includes everything but theft, act of God, and intentional damage.

Though provided with the opportunity, Apple representatives could not compete with the package offered by Dell.

Mr. Chapman noted that a change of platform would not be an extreme shift, as there are currently 3-Windows-system labs in the school district, along with several Window servers.

All of the principals, the many staff members, and the students involved in the comparison process are satisfied with the current recommendation. The process has been arduous, spanning approximately 1-1/2 years.

Mr. Floro asked if there is any information about how the extended use of a small computer screen may affect youngsters. Mr. Chapman knows of no study on the subject.

Mr. Pusateri noted that since the “Digital School District” grant of more than a decade ago, the Quaker Valley School District has prided itself on providing the appropriate, latest, and yet most cost-effective technology for our students. He wants to ensure that this philosophy continues.

## 2.0 TAX COLLECTION

2.1 The real estate and earned income tax collection summaries were distributed.

## 3.0 FINANCIAL REPORTS

3.1 The capital projects and middle school renovation fund reports were provided.

## 4.0 BUDGET

4.1 Budget materials were provided to the board.

## 5.0 INFORMATION

5.1 The district received a check for \$12,480.44 for Cornell School District’s portion of the cost of the shared football program.

## 6.0 DONATIONS

<b>Date</b>	<b>From</b>	<b>Amount</b>	<b>Reason</b>
02-01-13	Youth Connect	\$356.66	Donation for the community youth worker
02-01-13	Box Tops for Education	\$691.60	Osborne's participation in the program
02-01-13	Osborne HSA	\$770.00	Towards cost of a new projector
02-22-13	Palombo Landscaping	\$350.00	Towards cost of commemorative engraved key tag for the renovated QVMS
02-22-13	A- 1 Electric Inc	\$350.00	Towards cost of commemorative engraved key tag for the renovated QVMS
02-22-13	R. A. Glancy & Sons Inc	\$350.00	Towards cost of commemorative engraved key tag for the renovated QVMS
02-22-13	P.E.M. Co	\$350.00	Towards cost of commemorative engraved key tag for the renovated QVMS
02-22-13	East West Manufacturing	\$350.00	Towards cost of commemorative engraved key tag for the renovated QVMS
02-22-13	Guy's Mechanical Systems	\$350.00	Towards cost of commemorative engraved key tag for the renovated QVMS
02-22-13	Horizon Information Systems	\$350.00	Towards cost of commemorative engraved key tag for the renovated QVMS
02-22-13	Eckles Architecture & Eng.	\$350.00	Towards cost of commemorative engraved key tag for the renovated QVMS
	<b>Total Donations Received: February 2013</b>	<b>\$4,618.26</b>	

### ACTION ITEMS

- A It was requested that the board approve the bond issue funds, capital projects fund, grant fund, general fund and cafeteria fund financial statements for the month ending February 28, 2013.
- B. It was requested that the board approve payment of the February and March, 2013, general fund invoices in the amount of \$3,147,025.64.
- C. It was requested that the board approve payment of the capital projects fund invoices in the amount of \$12,065.53.
- D. It was requested that the board approve payment of the February, 2013, food service fund invoices in the amount of \$181,422.48.
- E. It was requested that the board approve payment of the 2010B bond issue fund invoices in the amount of \$11,936.18.
- F. It was requested that the board approve payment of the 2011A bond issue fund invoices in the amount of \$254,123.97.

- G. It was requested That the board approve the computer/technology lease as presented at a cost not to exceed \$296,000 from the general fund and \$193,500 from the capital projects fund.
- H. It was requested that the board approve resolution numbers 164 and 165 for the Parkway West Career and Technology Center 2013-14 General Operating Budget and Building Rental Budget.

Mr. Sheline gave a brief report about the first meeting of the community budget advisory committee. At the next meeting, expenditures will be discussed.

Mr. Riker moved that items A - H be placed on the legislative agenda for action.  
Mr. Rodgers seconded the motion.