



West Ranch High School

“Home of the Wildcats”

Student Authorization Form to Release Information

Please read the following statements and sign below if you are requesting a counselor evaluation, secondary school report, and/or letter of recommendation from your Counselor.

- I and my parent(s)/guardian(s) authorize the release of my school transcript and other school records to the colleges and universities to which I apply.
- I and my parent(s)/guardian(s) understand that the counselor evaluation, secondary school report, and/or letter of recommendation are confidential and hereby waive access to them.
- I and my parent(s)/guardian(s) understand that West Ranch High School will inform colleges of any disciplinary violation related to academic or behavioral misconduct through and including the senior year.
- I acknowledge my obligation to be honest with my counselor and with the colleges to which I am applying.

Student Name

Student ID #

Student Signature*

Date

Parent/Guardian Signature*

Date

*Print this document first then sign and obtain parent or guardian signature in the lines above before submitting this form to your counselor.