

GARVEY SCHOOL DISTRICT
Rosemead, California

APPROVED OCT 18 2018

Minutes of Regular Meeting
September 27, 2018

The Garvey Board of Education met in regular session on September 27, 2018, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Board President Keilley Meng.

ROLL CALL

Present at the meeting were Ms. Keilley Meng, Mr. Henry Lo, Mr. Vinh Ngo, Mr. John Nunez, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Ms. Grace Garner, Mr. Rene Hernandez, Dr. Tiffany Rudek, Ms. Anna Molinar, Ms. Traci Yamasaki and Ms. Mivelia Dang.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Dr. Sandra Gonzalez led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Ronald Trabanino, seconded by John Nunez, and carried by a vote of 5 to 0, the Board adjourned at 6:32 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:10 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Keilley Meng indicated there was no action taken during closed session.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Board and Superintendent**

Ms. Anita Chu congratulated all the Garvey hard-working staff for a very successful start to the new school year. The first five weeks have been very busy and all schools had well-attended Back to School Night events. Ms. Chu attended the Back to School Night at Garvey Intermediate School and was very pleased to see many parents and students. Garvey Intermediate implemented a new classroom visitation schedule which encouraged parents to visit all their children's teachers by period. Ms. Chu expressed that she is looking forward to working together with all staff in the next nine months to achieve the District vision.

Mr. John Nunez stated he attended the Back to School Night at Emerson Elementary School which was very well-attended.

Mr. Henry Lo announced that Cal State LA's Charter College of Education is holding their 29th Annual Distinguished Educators Award Dinner for distinguished alumni on Friday, November 2 at 5:00 p.m. at Cal State Los Angeles. This year, one of their honorees is Superintendent Anita Chu. The deadline to purchase tickets is October 29. He asked that this announcement be circulated throughout the District. He asserted that the majority of people in California go to CSU, not UC. Cal State LA is the university for the people of California and this event recognizes outstanding alumni, like Superintendent Chu.

Mr. Vinh Ngo congratulated Superintendent Chu. He stated he is very happy for her and knows what she is capable of. He also stated that the Back to School Nights had been fabulous. Parents and students were involved and teachers were very happy that parents were showing up. Sign-in sheets and parking lots had been full.

Ms. Keilley Meng congratulated Superintendent Chu and indicated that she, too, was a CSU student.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Mr. Michael Kenny, President of Garvey Education Association, congratulated Superintendent Chu for her Distinguished Educators Award and stated he also took classes at CSU. On membership, he reported that GEA currently has over 97% membership. Mr. Kenny and Mr. Terry Skotnes are visiting the schools and providing staff with information on the Freedom Foundation, a think tank that promotes privatization of public education. Currently, the Freedom Foundation has received records on names and job titles of unit members.

- **California School Employees Association (CSEA): None**

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA: None**

- **SELPA Community Advisory Committee (CAC): None**

REPORT FROM HEAD START REPRESENTATIVE

Dr. Sandra Gonzalez, Director of Child Development Program, and Bernadine Perez, Head Start Policy Committee (PC) representative, addressed the Board regarding the Head Start/State Preschool Program.

Ms. Perez stated that the first parent meeting was held on September 20. There was a great attendance with many parents. At the meeting, they reviewed emergency cards, supervision, arrival, and dismissal procedures. Every

family also received a backpack and a guide to school readiness. The parents have been encouraged to participate in their child's education by attending meetings and workshops, and volunteering. The parents also learned about the federal match and importance of documentation. They reviewed policies on educational training, school readiness, and curriculum, and provided information on how to find resources. Ms. Perez stated that overall, it was a very informative and encouraging session and she looks forward to another successful year.

Dr. Sandra Gonzalez, Director of Child Development Program, stated that administrative staff, working in collaboration with parents and teachers, developed a parent guide to student readiness and they provided parents with a school readiness backpack.

Dr. Gonzalez introduced Ms. Candace Manansala, Assistant Supervisor of Early Learning. In the area of enrollment, Dr. Gonzalez stated that they are making great progress with only eight vacancies and new families have been identified and determined eligible to fill the vacancies.

The National Association for the Education of Young Children (NAEYC) conducted a re-accreditation visit at Hillcrest School recently and the program received very good feedback. The NAEYC report will be finalized by the end of the year and it looks promising.

Dr. Gonzalez also announced that LACOE adjusted its monitoring reports from monthly to quarterly with the purpose of having more succinct and purposeful reporting. There has been monitoring of human resources, service areas, and enrollment last month. Currently, the area of non-compliance is in the implementation of Davis Bacon requirements for Head Start projects over \$2,000. She will be working with District administration team and LACOE staff in planning next steps to be proactive and identify resolutions to address any issues.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – September 27, 2018
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented.
Approved.
3. Memorandum of Understanding (MOU) – Garvey School District Head Start/State Preschool Program and Children's Hospital Los Angeles (CHLA)
It is recommended that the Board of Education approve the MOU between Garvey School District Head Start/State Preschool Program and Children's Hospital Los Angeles (CHLA) for placement

of dietetic student interns and support for parent, staff, and student services.
Approved.

4. Head Start/ State Preschool Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Plan (2018-2019)
It is recommended that the Board of Education approve the Head Start/State Preschool Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Plan for the 2018-2019 program year.
Approved.
5. National Junior Honor Society – Chapter Membership (Temple Intermediate School)
It is recommended that the Board of Education approve Temple Intermediate School to establish a chapter of the National Junior Honor Society at Temple Intermediate School for 2018-2019, at an estimated cost of \$385.00, to be paid from the school's Local Control Funding Formula (LCFF) Program Funds.
Approved.
6. Revised Board Policy 5146 – Married/Pregnant/Parenting Students
It is recommended that the Board of Education adopt the revised Board Policy 5146 Married/Pregnant/Parenting Students.
Approved.
7. Board Policy 4033 – Lactation Accommodation
It is recommended that the Board of Education adopt Board Policy 4033 Lactation Accommodation.
Approved.

B. Human Resources

1. Personnel Assignment Order 18-19-04
It is recommended that the Board of Education approve the Personnel Assignment Report No. 18-19-04 as presented.
Approved.

C. Learning Support Services

1. Licensing Agreement – Document Tracking Services (2018-2019)
It is recommended that the Board of Education approve the Licensing Agreement with Document Tracking Services to create, edit, update, print and track SARC (School Accountability Report Card) documents and data from November 1, 2018 through November 1, 2019, at a cost of \$10,040.00, to be paid from General Funds.
Approved.
2. Contract – California Science Center (Astro Adventures – Monterey Vista School)
It is recommended that the Board of Education approve the contract with the California Science Center to provide three Astro Adventures assemblies to Kindergarten through sixth grade students at Monterey Vista Elementary School on October 18, 2018. The estimated cost of \$795.00; to be paid from the school's Local Control Funding Formula (LCFF) Program Funds.
Approved.
3. Memorandum of Understanding – Community Union, Inc. (Parent Empowerment through Technology Program – Bitely School)
It is recommended that the Board of Education approve the Memorandum of Understanding with

Community Union, Inc. to provide training for a maximum of 160 parents of Bitely Elementary School on the Parent Empowerment through Technology Program. The total cost of \$7,750.00 to be paid from the school's Title I Program Funds.
Approved.

D. Student Support Services

1. Contract Ratification – Leah Ellenberg, Ph.D. and Associates (Independent Educational Evaluation)

It is recommended that the Board of Education ratify the 2018-19 contract with Leah Ellenberg, Ph.D. and Associates to provide one Independent Educational Evaluation, one School Based Observation, and one Individualized Education Program attendance by telephone per settlement agreement as written in the student's Individualized Education Program. The total cost is not to exceed \$5,000.00; to be paid from Special Education Funds.
Approved.

2. Reimbursement Payment – Kivi Harris (Independent Educational Evaluation)

It is recommended that the Board of Education approve payment for reimbursement for parent Kivi Harris for an Independent Speech and Language Evaluation per settlement agreement, at a total cost not to exceed \$2,800.00; to be paid from Special Education Funds.
Approved.

3. Contract Ratification – Amy Johnson dba Cornerstone Speech and Language (Speech and Language services)

It is recommended that the Board of Education ratify the 2018-19 contract with Amy Johnson dba Cornerstone Speech and Language to provide clinic-based speech therapy services to one student who requires this service per his Individualized Education Program (IEP). Total contract cost is not to exceed \$9,900.00; to be paid from Special Education Funds.
Approved.

E. Business Services

1. Purchase Order Report 18-19-04

It is recommended that the Board of Education approve Purchase Order Report No. 18-19-04 as presented.
Approved.

2. Appropriation Transfers

It is recommended that the Board of Education approve the Appropriation Transfers as presented.
Approved.

3. Resolution 18-19-03 – Adopting the GANN Limit

It is recommended that the Board of Education adopt Resolution No. 18-19-03 adopting the GANN Limit and the District's annual report on the GANN Appropriation Limits for 2017-18 and estimated limits for 2018-19.
Approved.

4. Notice of Completion – Gene Bonas Painting (Interior Painting – Rice School)

It is recommended that the Board of Education accept the completion of Field Service Agreement (FSA) No. 261:1819 – Interior Painting at Rice School at a cost of \$159,988.00 payable from Bond Funds.
Approved.

5. Notice of Completion – JR Universal Construction, Inc. (“Maker Space” Construction – Rice School)
It is recommended that the Board of Education accept the completion of FSA No. 247:1718 – Construction of a “Maker Space” at Rice School at a cost of \$158,097.40 payable from Bond Funds.
Approved.
6. Notice of Completion – Pardess Air, Inc. (HVAC Replacement – Bitely School)
It is recommended that the Board of Education accept the completion of Bid No. 02:1819 – Replacement of Heating, Ventilation, Air Conditioning (HVAC) systems at Bitely School at a cost of \$375,000.00 payable from Bond Funds.
Approved.
7. Notice of Completion – All 4 Electric (Lighting Upgrades – Garvey Intermediate School)
It is recommended that the Board of Education accept the completion of FSA No. 240:1718 – Lighting Upgrades in building A at Garvey Intermediate School at a cost of \$159,000.00 payable from Bond Funds.
Approved.
8. Notice of Completion – JR Universal Construction, Inc. (Locker Demolition - Garvey Intermediate School)
It is recommended that the Board of Education accept the completion of FSA No. 246:1718 – Demolition of lockers at Garvey Intermediate School at a cost of \$173,247.50 payable from Bond Funds.
Approved.
9. Notice of Completion – GDL Best Contractors, Inc. (Water Piping Replacement –Emerson School)
It is recommended that the Board of Education accept the completion of Bid No. 09:1718 – Phase II – Water Piping Replacement at Emerson School at a cost of \$212,600.00 payable from Bond Funds.
Approved.
10. Award of Contract – All 4 Electric (Electrical – Duff School)
It is recommended that the Board of Education approve the contract with All 4 Electric for adding new electrical for new HVAC System at Duff School. Total cost of \$117,000.00 payable from Bond Funds.
Approved.

REPORTS AND INFORMATION ITEMS:

- A. Report on bond-funded 2018 summer projects and future priorities.
Ms. Anita Chu gave an introduction by highlighting the major milestones in the District’s bond program. In November 2016, the District passed a \$40 million bond that has provided additional funding to improve the District’s facilities and technologies. Since the passage of the Bond, the Board has been provided with updates on bond projects and opportunities to provide input and direction every half year. In January

2017, District staff presented a needs assessment report and received Board approval for a “Quick-Start” high priority list. In August 2017, District staff updated the Board on the District’s summer projects. In March 2018, District staff presented the annual bond expenditure report affirmed by the Citizens’ Bond Oversight Committee and discussed the recommended priority list for upcoming projects.

Ms. Chu stated that the District has expended the proceeds from the first Bond Sale (in May 2017) and the Board had approved the second sale at the last Board meeting, which will bring in about \$9.835 million in October 2018.

Ms. Chu shared the major bond-funded technology projects in summer 2018. With the purchase of additional laptops, the District has recently achieved one-to-one laptops for every student in Grades TK to 6 (in addition to having class-set laptops for all core subject classrooms in Grades 7 and 8.) Furthermore, storage carts are provided for every teacher with laptops and interactive boards are installed at Maker Space rooms.

Mr. Kevin Hobby discussed the bond-funded facility projects in summer 2018. He stated that over thirty (30) projects were completed during the summer, including:

- Bitley: Maker Space, Modular Classrooms, Roofing, HVAC, and Classroom Ceiling
- Dewey: modular classrooms, maker spaces, furniture for new classrooms, and flooring
- Duff: alarm systems, K playground, classroom renovations, painting, roofing, plumbing, electrical, lighting, HVAC, landscaping, and technology upgrades
- Emerson: water piping, portable classroom upgrades, and HVAC
- Hillcrest: Maker Space, HVAC, and asbestos abatement
- Monterey Vista: modular classrooms, security systems, asbestos abatement, and concrete replacement projects
- Rice: HVAC, Maker Space, paintings, roofing, modular restrooms, and door repairs
- Sanchez: a parking lot and a new administration building, modular classroom relocations, and gas pipe repairs
- Garvey: lockers removal, LED lighting, HVAC, security fences, asbestos abatement, and solar energy projects
- Temple: roofing, HVAC, a new staff parking lot, and concrete replacement
- Williams: a security system (lockdown button), a parking lot, HVAC, painting, plumbing, roofing, and electrical upgrades

Mr. Nunez asked if there were any cost overruns. Mr. Hobby stated that there were no excessive cost overruns or change orders, but in some cases, there may be some project changes that have to be made in the best interest of the school. Ms. Chu indicated that change orders were included on the Board agenda and had to be approved by the Board. Mr. Ngo stated that he would like to have a budget/cost comparison report each year to assess if there is any need to get more bond funds. Mr. Hobby indicated that due to material cost escalations (and unexpected costs) each year, it is difficult to have accurate estimates from the contractors. Mr. Trabanino thanked Mr. Hobby and his team for all the hard work on the projects.

Ms. Chu stated that during the past two years, the District has continued to assess its needs and use the findings to prioritize and re-prioritize bond projects, with the goal to maximize the benefits of the bond resources. Mr. Hobby then presented the recommended Bond Priority Projects for the next few years. He stated that the priorities include districtwide projects, such as solar, Maker Space, and security system upgrades. For the solar project, Mr. Hobby stated that three sites (Garvey, Temple, and Sanchez) are recommended for the first phase in summer 2019 and the Power Purchase Agreement (PPA/lease) option is recommended based on the presentation by PacificWest consultants in August 2018.

Mr. Nunez stated that he thought that the District was still looking at the two options (purchase or lease) and that the Board was going to make a decision.

Ms. Chu stated that PacificWest has recommended the PPA (lease) option based on a few considerations, including the significant amount of the upfront cost required of the purchase option. Mr. Hobby clarified that with PPA, the solar company would pay the upfront costs for installation. The District would then purchase electricity from the solar company at a lower rate than Southern California Edison (SCE). The contract would run 25-30 years, with the option to buy the equipment at the end. He stated that because bond funds are limited, PPA allows the District to move forward with the solar project while still having leftover funds to work on other energy projects, such as HVAC and roofing. Mr. Hobby pointed out that districts tend not to purchase solar because of the maintenance and replacement costs. He also stated that the District has secured an interconnection agreement with Southern California Edison, providing the District with optimal energy pricing for 10 years. Ms. Chu indicated that the PPA (lease) option was presented as a recommendation and no bond funds have been spent on the PPA project.

Mr. Lo and Mr. Nunez indicated that the Board had only looked at the total costs between PPA and purchasing solar, but the item was supposed to come back to the Board for the final decision. Mr. Ngo stated that PacificWest was supposed to put the final numbers together with the benefits and costs for leasing versus purchasing, and present the information to the Board. Mr. Lo added that there should have been a third option, just to improve overall energy infrastructure.

Ms. Meng commented that what is presented is just a recommendation and a decision has not been made. Mr. Nunez remarked that the Board needs to have more input on decisions.

Ms. Chu reiterated that the purpose of the bond-funded project report is to share progress made and get input from the Board on future priorities. Ms. Chu suggested that the Board decide on the solar option by the end of December 2018 if the Board desires the project to launch in summer 2018, as the project would require a lengthy DSA approval process. Mr. Hobby stated that the timeframe of the project will be at least 8 months from design to completion. Mr. Lo requested that the Board get a report with full information from PacificWest so that the Board may make a decision by December 2018. Mr. Ngo stated that the Board can make a decision on solar once it has a report with the estimated costs of the lease and the purchase options. A 15% contingency cost should be added to account for the rate increases, and the solar project should be done within a year before rates increase.

Ms. Chu stated that the District will work with PacificWest to provide an update on the comparison of the two solar options, including a detailed analysis of the costs and benefits related to fiscal and personnel resources. She reminded the board that PacificWest can only provide estimates and the Board may decide to postpone the decision for another year if they feel that there is not enough information.

Mr. Hobby then provided an overview of the site-specific facility projects over the next two years, including parking lots, fencing, HVAC, sprinklers, and roofing.

Ms. Chu specified that there is no legal requirement that the Board take a formal action to approve the bond list. The Board has exercised their judiciary duties by providing direction at the regularly-held bond report sessions and by the approval (or disapproval) of specific bond projects at each Board meeting.

Mr. Lo indicated that in the area of water, he wanted to make sure that the focus is also on water usage efficiency, not just replacement of the water pipes. Mr. Hobby stated that State of California enacted the Green Code, requiring the District to reduce water use and have more energy efficient systems (e.g. drip systems, drought tolerant vegetation, light dimmers).

ACTION ITEMS

A. 2018 Regular Board Meeting Schedule Revision

It is recommended that the Board of Education approve the revised 2018 Board Meeting Schedule as

presented.

On the motion of Vinh Ngo, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

OTHER ITEMS OF INTEREST TO THE BOARD

Mr. Nunez asked that the financial reports be separated between bond funds and other facility funds. Ms. Chu clarified that the Purchase Order Report, included on the Board meeting agenda, presents expenditures by funding source and therefore shows Bond expenditures as a separate section to comply with audit requirements.

PUBLIC AGENDA ITEMS: None

NEXT MEETING

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
October 18, 2018	
November 7, 2018 (moved from November 8, 2018)	
December 6, 2018	Board Reorganization Meeting

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:13 p.m.



Keilley Meng, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Kevin Hobby
Michael Kenny
Mario Montano
Candace Manansala
Sandra Gonzalez
Bernie Perez