



"KIDS FIRST – Every Student, Every Day"

WALNUT VALLEY UNIFIED SCHOOL DISTRICT
DISTRICT EDUCATION CENTER
880 S. Lemon Avenue,
Walnut, CA 91789
909/595-1261 ~ www.wvusd.k12.ca.us

Regular Board Meeting
District Education Center

January 16, 2019
6:00 PM

AGENDA

I. PRELIMINARY

1. PROCEDURAL MATTERS

A. Call to order by presiding chairperson, _____
at _____ p.m. in the District Education Center Board Room.

B. Pledge of Allegiance led by _____ .

C. Roll Call – Board

Helen M. Hall, President _____

Larry L. Redinger, Vice President _____

Layla Abou-Taleb, Clerk _____

Dr. Yi "Tony" Torng, Member _____

Cynthia "Cindy" M. Ruiz, Member _____

Dr. Robert P. Taylor, Superintendent _____

2. AGENDA

A. Approve Agenda for the Regular Board Meeting of January 16, 2019.

Action: _____ Motion: _____ Second: _____

Vote: Ayes _____ Nays _____ Abstentions _____

Any individual requiring (disability related) accommodation to participate in a Board Meeting may request assistance by contacting the Superintendent's Office at (909) 595-1261 x31315 at least 24 hours in advance of the meeting.
Please turn off ALL electronic devices before the Board Meeting. This meeting may be audio recorded.

PROCEDURAL MATTERS (continued)

D. Oral Communications on Closed Session Items: During this time, persons may make representations to or address the Board on any topic appearing on the Closed Session Agenda.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

1) Audience Request(s) to Address –

II. CLOSED SESSION

Recess for Closed Session at _____ p.m. to discuss the following items:

1. Discuss Student Disciplinary Matters pursuant to Education Code §35146 and/or §48918
2. Discuss Negotiations pursuant to Government Code §3549.1 and/or §54957.6 – Chief Negotiator Dr. Matthew L. Witmer, Deputy Superintendent of Human Resources
3. Discuss Pending Litigation (one case) pursuant to Government Code 54956.9(a), significant exposure to Litigation (one potential case) pursuant to Government Code §54956.9(b), and whether to initiate Litigation (one potential case) pursuant to Government Code §54956.9(c)
4. Discuss Employee Matters pursuant to Government Code §54957 – Public Employee Discipline/Dismissal/Release

While these sessions are usually informational, should the Board take action, the results will be announced in the reconvened Open Session.

Regular Board Meeting reconvened at _____ p.m.

OPEN SESSION – 7:00 PM – DEC Board Room

III. REPORT OUT OF CLOSED SESSION

PROCEDURAL MATTERS (continued)

E. Roll Call Students

Student Representatives

Ryan Lou – Diamond Bar High School _____

Riley Hoff – Walnut High School _____

F. Introduction of Guests/Board Awards:

- 1) Westhoff Elementary School – Holiday Art Contest Winner Avery Ma
- 2) Collegewood Elementary School – Super Star Student Andrew Huerta
- 3) Collegewood Elementary School – Partner in Education Charles Vance
- 4) Westhoff Elementary School – Super Star Student Isabella Sandoval
- 5) Westhoff Elementary School – Partner in Education Kathy Lin

PRELIMINARY (continued)

3. SUPERINTENDENT'S REPORT

4. PRESENTATION

A. Annual Financial and Compliance Audit – Assistant Superintendent Dr. Matthew Torres

5. ORAL COMMUNICATIONS

Oral Communications on Open Session Items: During this time, persons may make representations to or address the Board on any topic appearing on the Open Session Agenda or of District related concern.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

A. Audience Request(s) to Address –

B. ROP Report – Helen Hall

6. STUDENT REPRESENTATIVE REPORTS

A. Riley Hoff – Walnut High School

B. Ryan Lou – Diamond Bar High School

PRELIMINARY (continued)

7. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion.

All matters listed under the Consent Calendar will be enacted by a single motion unless there is a request to delete an item from the Consent Calendar for separate action.

REFERENCE ONLY: Public requests for comment, on agenda items, will be handled in accordance with Board Policies.

Approve/Ratify/Receive items on the Consent Calendar as follows:

- A. Minutes – Item 1
- B. Instruction – Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11
- C. Human Resources – Item 1
- D. General Business – Items 2, 3, 4, 5, 6, 7, 8, 9, and 10
- E. Administration –

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

IV. MINUTES

C 1. MINUTES (12/12/18)

- A. Approve Minutes for the Organizational/Regular Board Meeting of December 12, 2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

V. INSTRUCTION

C 1. OBSOLETE/DAMAGED TEXTBOOKS/MATERIALS (DISPOSAL) REF I-1

- A. Approve Request to Dispose of Obsolete and/or Damaged Textbooks/Materials from Walnut High School.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

INSTRUCTION (continued)

C 2. SERVICES (CHARACTER DEVELOPMENT) REF I-2

- A. Approve Services for WVUSD by Demontray “Dee” Hankins, for Character Development Education Assembly (Ron Hockwalt Academies), effective on January 18, 2019, in an amount not to exceed \$250.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 3. SERVICES (PROGRAM IMPLEMENTATION) REF I-3

- A. Approve Services for WVUSD by C & A Safety Consultants, for AED (Automated External Defibrillator) Program Implementation Services (Districtwide), effective January 17, 2019, through June 30, 2019, in an amount not to exceed \$6,500.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 4. MOU (CTEIG PROGRAMS) REF I-4

- A. Approve Career Technical Education Incentive Funds (ongoing) and K-12 Career Pathways (ongoing) Memorandum of Understanding (MOU) between WVUSD and East San Gabriel Valley Regional Occupational Program & Technical Center, for Career Technical Education Programs, effective on January 17, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 5. SERVICES (SCHOOL ENRICHMENT PROGRAM) REF I-5

- A. Ratify Services for WVUSD by After-School Enrichment Programs (ASEP) Kids, for School Enrichment Program Services (Maple Hill Elementary School), effective December 1, 2018, through May 30, 2019, in an amount not to exceed \$880.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 6. SERVICES (VISUAL/PERFORMING ARTS) REF I-6

- A. Ratify Services for WVUSD by California Weekly Explorer, for Visual and Performing Arts Services (Walnut Elementary School), effective January 11, 2019, through February 4, 2019, in an amount not to exceed \$1,560.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

INSTRUCTION (continued)

C 7. SERVICES (PROFESSIONAL DEVELOPMENT) REF I-7

- A. Ratify Services for WVUSD by Total Safety Solutions, LLC, for Professional Development Services (South Pointe Middle School), effective on January 14, 2019, in an amount not to exceed \$1,520.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 8. SERVICES (PROFESSIONAL DEVELOPMENT) REF I-8

- A. Approve Services for WVUSD (Walnut Valley Consortium – Teacher Induction Program) by the following, for Professional Development Services (Mini-Professional Development Conference), effective on February 6, 2019, in an amount not to exceed \$1,600:

Matt Harris	Kris Posavec
Sergio Narez	Alexander Rectra
Carolina Perez	Karla Sequeira
Robert Placencia	Julie Tonkovich

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 9. MOU (LACOE PROGRAMS) REF I-9

- A. Ratify Memorandum of Understanding for LACOE Specialized High Schools 9-12 Grade Students and LACOE County Community Schools 7-12 Grade Students for the 2018-2019 School Year between WVUSD and Los Angeles County Office of Education (LACOE), for Enrollment in LACOE Programs, effective July 1, 2018, through June 30, 2019. (MOU Number: 18828)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 10. AGREEMENT (PROFESSIONAL SERVICES) REF I-10

- A. Ratify Professional Services Agreement between WVUSD and Infinity Communications and Consulting, Inc., for Design Services (Districtwide), effective December 19, 2018, through June 30, 2019, in an amount not to exceed \$68,306. (Master Agreement Number: 0375)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

INSTRUCTION (continued)

C 11. FIELD TRIP (SMS) REF I-11

- A. Approve Out-of-State Field Trip for Suzanne Middle School Robotics Team “Hexa Challengers,” for travel to Houston, Texas, from April 16-21, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VI. HUMAN RESOURCES

C 1. HR REPORT (NUMBER 11 – 2018/2019) REF HR-1

- A. Approve/Ratify Human Resources Report Number 11 for 2018/2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VII. GENERAL BUSINESS

1. GIFTS/DONATIONS (2018/2019) REF B-1

- A. Accept/Acknowledge the following gift(s) on behalf of the District:

1) from YourCause, LLC, to C.J. Morris ES
– a monetary donation in the amount of: \$ 250.00

2018/2019 Total: \$ 73,658.60 Total Current Donation: \$ 250.00

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. PURCHASE ORDERS (P19/CP19) REF B-2

- A. Approve/Ratify Purchase Orders P19-02050 through P19-02238 and CP19-00117 through CP19-00136, for a total amount of \$1,097,486.43.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 3. SALARY WARRANTS (NOVEMBER) REF B-3

- A. Ratify Salary Warrant Schedules, for the month of November 2018, in the total amount of \$9,033,045.89.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 4. COMMERCIAL WARRANTS (NOVEMBER) REF B-4

A. Ratify Commercial Warrant Schedules, for the month of November 2018, in the total amount of \$3,358,360.32.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 5. FINANCIAL STATEMENTS/REPORTS (STUDENT BODY FUNDS) REF B-5

A. Receive Financial Statements/Reports for Student Body Funds for the following schools:

Chaparral Middle School	Diamond Bar High School
South Pointe Middle School	Walnut High School
Suzanne Middle School	

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 6. BALANCE SHEETS (ALL DISTRICT FUNDS – NOVEMBER) REF B-6

A. Receive Balance Sheets, for All District Funds, as of November 30, 2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 7. FINANCIAL STATEMENTS (NUTRITION SERVICES – OCTOBER) REF B-7

A. Receive Financial Statements, for District Nutrition Services, for the month of October 2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 8. APPROPRIATION/FUND TRANSFERS (GENERAL FUND) REF B-8

A. Approve Appropriation/Fund Transfers, for a net change of (\$270,000), to the General Fund.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 9. PROPOSAL/AGREEMENT (SERVICES) REF B-9

- A. Approve Research Proposal and Agreement between WVUSD and True North Research, Inc., for Revenue Measure Feasibility Survey Research and Consulting Services, effective January 17, 2019, in an amount not to exceed \$32,500.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 10. AGREEMENT (SERVICES) REF B-10

- A. Approve Agreement between WVUSD and C Financial Investment, Inc., a California Corporation, dba KEYANALYTICS, for Eligibility Planning Services (Districtwide), effective January 17, 2019, through June 30, 2022, in an amount not to exceed \$96,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

11. AGREEMENT (SERVICES) REF B-11

- A. Approve Agreement between WVUSD and C Financial Investment, Inc., a California Corporation, dba KEYANALYTICS, for Revenue Generation Services (Districtwide), effective January 17, 2019, through June 30, 2022, in an amount not to exceed \$120,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

12. FINANCIAL AND COMPLIANCE AUDIT (2017/2018) REF B-12

- A. Accept Annual Financial and Compliance Audit for the 2017/2018 Fiscal Year.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VIII. ADMINISTRATION

1. POLICY (FIRST READING) REF A-1

- A. Receive for First Reading (revised) Board Policy 1312.3 – Uniform Complaint Procedures.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

ADMINISTRATION (continued)

2. BOARD DISCUSSION ITEMS/GENERAL COMMENTS

- A.
- B.
- C.
- D.
- E.

3. DATES TO REMEMBER

- A. Thursday, January 17, 2019
Personnel Commission Meeting ~ DEC Board Room
4:00 PM
- B. Monday, January 21, 2019
Dr. Martin Luther King, Jr. Day Holiday
- C. Wednesday, February 6, 2019
Regular Board Meeting/Study Session ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session
- D. Thursday, February 14, 2019
Personnel Commission Meeting ~ DEC Board Room
4:00 PM
- E. Monday, February 18, 2019
Presidents' Day Holiday
- F. Wednesday, February 20, 2019
Joint Meeting w/Personnel Commission ~ DEC Staff Development Room
5:00 PM
- G. Wednesday, February 20, 2019
Regular Board Meeting ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session
- H. Friday, February 22, 2019
TK-12 Staff Development Day/Pupil Free Day

IX. ADJOURNMENT

Time: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____