

**JEFFERSON-MORGAN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
OCTOBER 15, 2018 6:30 P.M.  
LEGISLATIVE MEETING  
JOHN E. MURPHY MEMORIAL ELEMENTARY LIBRARY**

Members Present: Mark Pochron, Lisa Mattish, Cindy Jento, Donna Brown, Brittany Morrison, John Shaffer and Dan Wagner.

Absent: Debbie Phillips and Bob Mitchell

Mr. Pochron called the meeting to order at 6:30 p.m.

Motion to approve the minutes.

Motion: Mr. Shaffer  
Second: Mr. Wagner  
Yes: 7  
No: 0

Motion to accept the agenda.

Motion: Mr. Shaffer  
Second: Mrs. Mattish  
Yes: 7  
No: 0

**Public Comments**

Student Council gave a brief student activity update.

Scot Moore gave a brief sport update.

Motion for the board to enter into executive session at 6:40 p.m. to discuss personnel and litigation.

Motion: Mr. Shaffer  
Second: Mr. Wagner  
Yes: 7  
No: 0

The board returned from executive session at 6:58 p.m.

**Financial Report**

Motion to approve the treasurer's report as 9-30-2018:

- Revenue YTD 2018-19 \$ 3,140,915.02
- Expenditures YTD 2018-19 \$ 3,123,240.99
- Liquid Funds Available \$ 3,576,593.49
- PLGIT Acct. \$ 86.20
- Donna M. Furnier Scholarship Fund \$ 15,726.96

Motion: Mrs. Brown

Second: Mr. Shaffer

Yes: 7

No: 0

Motion to accept the transfer of payroll:

**September 14, 2018**

- \$ 50,962.71 from General Fund to Tax Clearing
- \$ 136,849.48 from General Fund to Payroll

**September 28, 2018**

- \$ 54,718.76 from General Fund to Tax Clearing
- \$ 147,113.60 from General Fund to Payroll

Motion: Mrs. Brown

Second: Mr. Shaffer

Yes: 7

No: 0

Motion to accept the Payment of Bills:

General Fund	\$ 393,257.41
Athletic Fund	\$ 7,563.60
Cafeteria Fund	\$ 19,416.74
Capital Reserve	\$ 0.00
Capital Projects Fund	\$ 0.00
True Value	\$ 0.00
PLGIT/Renovations	\$ 0.00

Motion: Mrs. Brown

Second: Mrs. Jento

Yes: 7

No: 0

**Administrative Reports**

Joseph Orr reported on the school safety grant.

Sam Silbaugh gave a federal programs update.

Jennifer Foringer - absent

Brandon Robinson gave a hs/ms update.

Sam Silbaugh reported on Red Ribbon week and gave a Waynesburg University update.

Wesley Loring reported on the LEA meeting.

Doug Headley reported on the switch of HVAC.

Cologero Coppola reported on the need for new switches.

Sherry Kottke reported on the donation for the backpack program.

### **Board Committee Reports**

Buildings, Grounds & Safety – October 8, 2018

Athletics & Activities – October 9, 2018

Education – October 10, 2018

JOC – October 10, 2018

### **General Authorizations**

### **Board Agreements, Contracts, Policies and Proposals**

Request approval to accept the 2018-2019 Safe School Target Equipment Grant in the amount of \$11,947.00. This grant is to be spent on school safety equipment only.

Motion: Mrs. Brown  
Second: Mrs. Mattish  
Yes: 7  
No: 0

Request approval to adopt a resolution to amend PIAA classifications to level the competitive arena. (see attached)

Motion: Mrs. Mattish  
Second: Mr. Shaffer  
Yes: 7  
No: 0

### **Curriculum and Instruction**

Request approval for the attached list of Prevention Programs and speakers to meet with classes in grades PreK-6<sup>th</sup> along with Mrs. Clayton, Guidance Counselor. Permission forms will be sent home and an alternate activity provided, if needed.

Motion: Mrs. Brown  
Second: Mrs. Jento  
Yes: 7  
No: 0

## **Personnel**

### **Instructional Personnel**

Request approval to add Carol Ifraiwan and Thomas Viencek to the substitute teacher list for the 2018-19 school year. All requirements have been met.

Motion: Mrs. Jento  
Second: Mrs. Mattish  
Yes: 7  
No: 0

### **Support Personnel**

Request approval to accept the resignation due to retirement of Patricia Shaffer as a custodian, effective October 24, 2018.

Motion: Mrs. Mattish  
Second: Mrs. Brown  
Yes: 7  
No: 0

Request approval to post for a Custodian and any subsequent posting due to bidding.

Motion: Mrs. Mattish  
Second: Mrs. Brown  
Yes: 7  
No: 0

### **Extracurricular Personnel**

Request the approval to accept the resignation of Brandon Robinson as an Assistant Volleyball Coach.

Motion: Mrs. Jento  
Second: Mr. Wagner  
Yes: 7  
No: 0

Request approval to post and advertise for an Assistant Volleyball Coach.

Motion: Mrs. Jento  
Second: Mr. Wagner  
Yes: 7  
No: 0

Request approval to hire Troy Barnhart as Head Wrestling Coach for the 2018-2019 school year, per the terms of the JMEA collective bargaining unit agreement.

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

Request approval to hire James Wood as an Assistant Softball Coach for the 2018-2019 school year, per the terms of the JMEA collective bargaining unit agreement.

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

### **Buildings and Grounds/Operation**

Request approval to purchase safety locks from Ultimate Lockdown Hammer Pin, Inc to enhance door security for all interior doors in the district. The cost of this action item is \$11,947.00. The cost of this action will be paid with the 2018-2019 Safe School Target Equipment Grant. (Please see attached quotes)

Motion: Mrs. Brown  
Second: Mr. Shaffer  
Yes: 7  
No: 0

### **Staff and Student Activities**

#### **Professional Conferences**

Request approval for Tracy Tonkavitch, Diana Moskola, Lori Gamble and Sam Silbaugh to attend Open Ended Questions for Math PSSA Training at IU 1 on Wednesday, October 17, 2018. The cost of this action is \$100.00 for registration and \$330.00 for three substitute teachers, for a total cost of \$430.00, as budgeted.

Motion: Mrs. Brown  
Second: Mr. Shaffer  
Yes: 7  
No: 0

#### **Student Activities**

Request approval for Suzanne Boyle to take 11 female students to Carnegie Mellon University's Society of Women Engineers (SWE) day on Friday, October 19, 2018. An additional chaperone will be needed. Transportation will be provided by school district vans. Cost of this action is \$220.00 for two substitute teachers, as budgeted.

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

Request approval for Stacie Kniha to take her Biology II students (12 students) to the University of Pittsburgh on October 25, 2018 to conduct a GMO Identification Lab. An additional chaperone will be needed. Transportation will be provided by school district vans. Cost of this action is \$220.00 for two substitute teachers, as budgeted.

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

Request approval for Catherine Herold to take 9th grade students to the Greene County Career and Technology Center on Tuesday, November 6, 2018 as part of an Open House presentation to prospective students. An additional teacher will be needed as a chaperone, as well as a bus for transportation. Total cost of this action is \$234.85, as budgeted. (\$110. for one substitute teachers and \$124.85 for transportation).

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

Request approval for Catherine Herold and a chaperone to take up to 40 students to the Laurel Business Institute on November 7, 2018. Transportation will be provided by a bus, with reimbursement from Laurel Business Institute. One substitute teacher will be needed at a cost of \$110.00, as budgeted.

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

Request approval for Scot Moore, Athletic Director, and four students to attend the WPIAL Sportsman's Summit on November 15, 2018 at no cost to the district. Transportation provided by school vehicle.

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

Request approval for Band Director, Dana Svensson, to attend the 2018 All County Junior High Band and Chorus Festival on November 15 and 16, 2018 at Waynesburg Central High School. The cost of this action is \$869.85, \$15 dollars per student for a total of \$525.00, \$220.00 for a substitute teacher for two days and \$124.85 for bus transportation.

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

Request approval for Stacie Kniha to take her Biology II students (12 students) to Sam Rhine's Genetics Conference at Upper Saint Clair High School on November 28, 2018 at a cost of \$20:00 per student/teacher. An additional chaperone will be needed. Transportation will be provided by school district vans. Total cost of this action is \$500. as budgeted.

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

Request approval for Catherine Herold to take interested 11th & 12th grade students to the College Fair on March 5, 2019 at Waynesburg University. Two teachers will be needed as a chaperones, as well as one bus for transportation. Total cost of this action is \$344.85, as budgeted. (\$220. for two substitute teachers and \$124.85 for transportation)

Motion: Mr. Shaffer  
Second: Mrs. Jento  
Yes: 7  
No: 0

### **Items of Information**

#### Scheduled Meetings:

- Nov. 12, 2018: Buildings, Grounds & Safety – 5:30 PM
- Nov. 13, 2018: Athletics & Activities – 5:30 PM
- Nov. 14, 2018: Education – 5:30 PM
- Nov. 14, 2018: JOC – 6:00 PM
- Nov. 19, 2018: Legislative Meeting - 6:30 PM

#### Items of Information:

- Student Interest Survey to 6<sup>th</sup> & 7<sup>th</sup> graders for Jr. High Baseball
- Presentation of gift to Charlie Barno's family at West Greene football game in recognition of his job as Athletic Director

### **New Business**

Request approval to accept the letter of intent for retirement of Sherry Kottke, Food Service Director, at a date to be determined.

Motion: Mrs. Jento  
Second: Mrs. Mattish  
Yes: 7  
No: 0

Request approval to advertise for a Food Service Director.

Motion: Mr. Wagner  
Second: Mrs. Jento  
Yes: 7  
No: 0

Request approval to adjourn the meeting.

Motion: Mrs. Brown  
Second: Mrs. Mattish  
Yes: 7  
No: 0

Meeting was adjourned at 7:20 p.m.

Prepared by Jennifer Foringer

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President, Mark Pochron

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Secretary, Donna Brown