

SHARED CONTRACT APPLICATION
Article 20 – Shared Elementary Employment Contract

Application Type:

New Request

Renewal

APPLICATION

Shared contract applications must be submitted to Human Resources on or before March 15th. Include a calendar delineating the specific dates each teacher will work.

Names of Unit Members:

1)	# of Days
2)	# of Days

Position: _____ **School:** _____

JOB SHARING AGREEMENT

Explain the division of responsibilities for each of the areas listed below, stating the name and specific responsibilities of each applicant.

Attendance at school meetings, to include PLC and Teacher Prep Days:

Attendance at district meetings (when applicable):

Adjunctive duties:

Curricular Responsibilities:

Parent Conferences:

Report card preparation, etc.:

I acknowledge that:

- Job sharing is a voluntary sharing of a position involving permanent unit members and includes, but is not limited to, a division of the responsibilities. It **MUST** be approved by the Principal, Assistant Superintendent of Human Resources and Board of Education. Yes
 No
- My signature below acknowledges that I understand that attendance at district mandated in-service days is a condition of the shared contract agreement and I will comply with this mandate, per section 20.7. Yes
 No
- Additional days beyond my share of contract days shall be compensated at my per diem rate of pay. Yes
 No
- Approval by the principal has been obtained as evidenced by the principal's signature below. Yes
 No
- Should one of the unit members in a shared contract assignment be unable to complete the remainder of the school year, the remaining unit member may assume the full-time position. Yes
 No

