

## 18-19 Solorio Student Handbook

The following are the student guidelines for Eric Solorio Academy High School. Your decision to enroll at this school indicates that you agree with each of the following guidelines.

### **Uniform**

In an effort to create a safe and secure learning environment, create equal access to education, foster a culture of equality, and establish strong student-staff relationships, Eric Solorio Academy High School has established a uniform policy.

The following guidelines must be adhered to at all times (this includes uniform days as well as dress down days):

- Students cannot wear clothing or accessories that could be construed as affiliating with a particular gang, depict hate speech, illegal items, or profanity

- We do not monitor haircuts, hairstyles, or hair colors unless they could be construed as affiliating with a particular gang/depict hate speech, illegal items, or profanity

### **The Solorio Academy High School uniform consists of the following items...**

- Official Solorio Polo/Sweatshirt with Solorio logo
  - 9<sup>th</sup> graders wear maroon
  - 10<sup>th</sup> graders wear charcoal gray
  - 11<sup>th</sup> graders wear navy blue
  - 12<sup>th</sup> graders wear light blue or White
  - NHS students may wear their official NHS polo or sweatshirt
- Sweatshirt must be the official Solorio sweatshirt and the correct color for the student grade-level. Students do not have to wear a Solorio Polo under their Solorio sweatshirt.
  - Non-Solorio cardigans may be worn as long as they are the same color as their polo and as long as the Solorio emblem on their polo is visible.
  - Non-Solorio pullover sweaters are NOT allowed as they cover up the Solorio emblem.
- Long sleeve shirts worn under the polo must be the same color as the polo.
- The maroon Solorio varsity cardigan may be worn over any Solorio polo (polo must be grade-level color)
- **Students may wear hoodies and/or any Solorio Spirit top on Fridays. (Beginning between October- November)**
- Khaki pants (beige)
  - Pants must fit properly and be secured at the waist (Undergarments should not be visible).
  - No spandex/leggings/jeggings are allowed
- Solorio Polo must be tucked in at the waist.
- All black shoes. (Every visible part of the shoe must be black... including any visible part of the sole).

➤ Piercings

- No facial piercings (unless a clear, plastic retainer is worn)
- No gauges, bars or spikes
- If wearing earrings, must be worn on both ears

- Solorio ID must be worn at all times (around the neck with a Solorio lanyard).
- Students who come to school without their ID will be provided with a Temp ID and charged a \$1.00 fee per day.
  - Students who do not have the official Solorio lanyard will have to purchase one from the main office for \$2.00.

Students are **EXPECTED** to enter the building in **FULL UNIFORM**. Students should not leave uniform items in lockers as they are expected to be in **FULL UNIFORM** upon arrival. **If student comes into the building wearing non-uniform items they will have to change into school provided rentals.**

- **Students are not charged a rental fee unless they do not return the item by the end of the day. The rental fee is \$1.00/day until the item is returned.**

### **Dress Down Policy**

(Note: religious attire is permitted with approval of school administration)

- ❖ No hats (during school hours)
- ❖ Students cannot wear clothing that reveals midriffs/stomachs
- ❖ Students cannot wear clothing that is styled or cut in such a way so as to reveal any part of an area covered by undergarments
- ❖ Students cannot wear clothing that is loose enough to reveal undergarments (aside from visible straps)
- ❖ Eyebrow shaving is not allowed
- ❖ Students must wear pants
  - No Legging, jeggings or yoga pants
- ❖ Skirts, dresses and shorts can only be worn for special events with school permission
  - Must be no shorter than one hand above the knee from the front while standing
  - No leggings, jeggings or yoga parts
- ❖ No flip flops
- ❖ Boots should not be higher than the student's knee

If student comes into the building wearing any items not approved, we (school personnel) reserve the right to have the student rent and/or purchase the correct clothing and charge the cost to the student's account.

### **Attendance & Tardies**

#### **Arrival to school:**

- The school building opens at 6:30 a.m. Students are not allowed into the building until 6:30 a.m. All students must go through the metal detectors and/or be screened by Security personnel prior to being allowed access to the building.

### **Attendance:**

**Students are expected to be in school every day unless there is a VALID reason for an absence.**

**Students who are not consistently in class risk failing their courses due to absences. If a student has missed or will miss school as a result of a “Family Emergency” the parent must explain the nature of the emergency and provide supporting documentation in order for the absences to be excused.**

### **Tardies:**

- Students must arrive to school and to all classes on time.
  - Every 10 tardies to school will result in a 3 hours after school detention which must be served within the same week the notice is given.
    - Failure to serve the 3 hour after school detention will result in an in school suspension until the 3-hour detention is served.
  - Every 5 tardies to class will result in a 1 hour after school detention which must be served within the same week the notice is given.
    - Failure to serve the 1 hour after school detention will result in a 3 hour after school detention.
    - Failure to serve the 3 hour after school detention by the end of the week will result in an in school suspension until the 3-hour detention is served.
  - Tardies to school/class of more than 20 minutes will result in an automatic 1-hour detention to be served on that day. Failure to serve the 1-hour detention will result in a 3-hour detention.
  - Unexcused tardies to school of an hour or more will result in the student having to stay for after-school detention to make up the time he/she missed in the morning. It is the responsibility of the student to obtain the work he/she missed that day to be completed in after-school detention.
    - If a student repeatedly misses one or more classes as a result of tardies, he/she will be at risk of failing due to absences.
  - If a student arrives to school late enough to miss a class (or classes) he/she will be issued a mandatory Saturday detention.
    - Saturday Detention runs from 9:00 a.m. – 12:00 p.m. and students must be in full uniform.

### **Discipline Guidelines**

- Students are expected to behave in a way that does not disrupt instruction or impede others from learning. If students decide to display inappropriate behaviors during class that disrupts instruction or impedes others from learning, he/she will be removed from the learning environment.
  - Students will be required to serve after school detention (1-3 hours) every time they are a disruption to the learning environment and/or are removed from class.

- If students are consistently removed from class, parents/guardians will be required to attend a mandatory parent-teacher-administrator conference.
- If students are removed from class more than twice in one week, he/she runs the risk of being suspended from school (1-3 days).
- Students are expected to be in full uniform all day... If students are found out of uniform at any point during the school day, they may be required to serve after school detention (1-3 hours).
  - Students must wear their current Solorio ID (around the neck) at all times.
    - Students who come to school without their ID will be provided with a Temp ID and charged a \$1.00 fee per day.
  - Students must surrender ID to any adult in the building that asks for it.
  - Student shirt must be tucked in at all times.
  - Student pants must be AT the waist at all times.
  - Student must be in the correct color polo or sweatshirt at all times.
    - Any student not in the correct color uniform will have to change into a rental uniform (provided by the Main Office) and may be issued a 1-3hr detention per occurrence. Uniform rentals are due in ISS room by 4pm each day. If they are not returned by 4pm, the student will be charged a rental fee.
- Any adult in the building is authorized to address student misbehaviors... the student must respond in a respectful manner and do as they are instructed by adult staff members.
  - Displaying disrespectful, defiant, behavior and/or inappropriate/profane language when asked to correct misbehaviors will result in an immediate out of school suspension.
- Cutting class will equal a three hour after school detention (must be served on the same day)
- Failure to serve this three hour after school detention on the same day will equal an in school suspension until the 3-hour detention is served.
- Leaving the school building without permission will result in an in-school suspension; repeated violations will result in out-of-school suspension.

### **Cell Phone Policy**

Solorio's cell phone policy prohibits the use or display of cellular telephones or other electronic devices in the school building, or on school grounds during the school day.

- If a cellular phone or other electronic device is seen or heard it will be immediately confiscated by SAHS staff and held until Friday or until a parent picks it up.
- In the event that a cell phone is confiscated, the school has the right to review recent calls and texts to assure that the student has not been placing or receiving calls/texts while at school. If this is a concern, the school can arrange for cell phones to be dropped off in the main office at arrival and picked up at dismissal. These phones will not be subject to review.
- **Solorio Academy High School will not be responsible if the cellular device is lost, stolen, or misplaced and will not investigate/look for lost or stolen phones.**

### **Locker Room Policy**

All students are provided a lock and access to a locker to secure their items during P.E. Students may only use the P.E. lockers while they are in P.E. All lockers in the P.E. locker room must be emptied daily. **Please note that all lockers are subject to search by school personnel.**

- We encourage all students to secure their items in a locker with a lock and not share their combination with **ANYONE**.
- Students should not leave any valuable items in their P.E. lockers at any time. We strongly recommend that students leave all valuable items at home, or in their school locker.
- **Solorio Academy High School is not responsible for any lost or stolen items in the locker room.**

Student athletes who are currently in season may leave their belongings in their assigned locker for the duration of the athletic season. Students should remove their belongings from the athletic lockers as soon as their season ends.

- Solorio Academy High School coaching staff will provide advanced notice of when they will empty lockers after a given season, any locker not emptied by that time will be emptied by coaching staff.
  - There will be a \$10.00 fee for any student who does not empty their locker on time.
- Students who do not empty their locker at the end of their season may lose the privilege of being assigned an athletic locker for future seasons.
- **Solorio Academy High School is not responsible for any lost or stolen items in the locker room.**

### **Social Probation**

Students who are identified as seriously or persistently disobeying school rules will be placed on Social Probation. A student placed on Social Probation is prohibited from participating or attending all athletic, extracurricular or school-related activities for a period of up to one academic year. The student is entitled to attend school and must leave immediately at the end of the school day. **Please see the attached Social Probation Policy for more details.**

### **Miscellaneous Guidelines**

- **Candy/Food Sales**  
All candy & food sales are prohibited in the school building. Any confiscated items will **NOT** be returned to students and will be discarded.
  - Repeated violations of selling candy/food items without permission will result in disciplinary action including out of school suspension.
- **Home Baked Goods**

No home baked goods are allowed in the building at any time. Any confiscated items will NOT be returned to students and will be discarded.

### **Registration Guidelines**

- Parents/Guardians are EXPECTED to complete correct registration and emergency documents at the beginning of every academic school year.
- Student Registration Fees are charged at the beginning of every academic school year and must be paid IN FULL prior to the end of the academic year. Students should not carry fees from year to year.
- If a change in phone number or residence occurs, the parent/guardian MUST inform the Main Office of the new phone number and/or address. The parent/guardian understands that if a student moves outside of the Solorio boundaries and the distance adversely affects the student's attendance, timeliness to school, behavior, or academic progress, Solorio reserves the right to transfer the student to the new attendance area school per CPS Transfer Policy...
- Students who have been found to have enrolled at Solorio Academy High School by falsifying or providing fraudulent proofs of address will be transferred to the proper attendance area school at the end of the current semester.

### **Per CPS Policy Manual: Enrollment and Transfer of Students (Section: 702.1 Board Report: 08-0827-PO2):**

- "Absent students' extenuating circumstances, transfer of high school students within CPS, whose parents or guardians change their place of residence to a new attendance area, shall be made at the end of the current semester. High school students whose parents change their place of residence, however, may remain in the school... provided the distance factor does not adversely affect the students' safety, attendance, and academic progress."
- Any student who has been fraudulently registered in a school as a result of falsification of address may be subject to immediate transfer to the proper attendance area school, after notice and opportunity to respond have been given to the parent or legal guardian or emancipated youth. Any appeals of fraudulent registration decisions shall be made to the appropriate Area Instruction Office or other designated oversight office. (AUSL)

***(If you would like a copy of the CPS Promotion Policy, you can request one in the Main Office and it will be provided.)***

**Again, your decision to enroll at Solorio Academy High School indicates that you are aware of and agree to the above mentioned policies/guidelines.**

## Social Probation Policy

As indicated in the Solorio Academy High School Student Handbook students who are identified as seriously or persistently disobeying school rules will be placed on Social Probation. Participation in and attendance at dances and other extra-curricular/social events is considered a privilege. Social Probation is a restriction placed upon a student who fails to demonstrate responsible behavior and who has chosen to violate the Chicago Public Schools Student Code of Conduct and/or the law. A student on social probation will be unable to attend any extracurricular activities or events during the probation period. Activities and events include, but are not limited to: athletic practices or games, musical/dramatic performances, school club events, school dances, including homecoming, prom and luncheon, field trips, and/or ceremonial events such as commencement or NHS induction. While on social probation, students are entitled to attend all classes and be in the building during normal school hours, however, must leave the school grounds immediately after school. Exceptions will be made for students to stay after school for the purposes of mandatory after-school detentions, tutoring, or participating in an after-school event tied to a class grade.

**Due Process:** A student and his/her parent(s) or guardian shall be notified in writing by the school principal or his/her designee that social probation will be applied. The letter will outline the reason for the probation and what steps may be taken to regain good standing. Upon request by the parent or the student, the principal or his/her designee will meet informally to review the issue and afford appropriate due process.

**Expiation and Good Standing:** To the extent possible, a student who has been placed on social probation shall be able to demonstrate good conduct over time and, thereby, be reinstated to good standing and participation in athletics, activities and school events. This shall be done through an agreement among the school, student, and parent/guardian specifying what the student must do to regain good standing as well as the timeline to be applied. When violations occur later in the year, it is possible that good standing may not be able to be achieved thus depriving the student of participation in spring activities, sports and ceremonial activities, including the prom and commencement ceremonies.

Specific violations which will result in a student being placed on Social Probation include but are not limited to:

- Group 3 – Seriously Disruptive Behaviors (Specifically)

<p><b>3-3</b> Fighting – physical injuries with the intent to harm, but no injuries result.  <b>3-4</b> Profane, obscene, indecent, and immoral or seriously offensive language and gestures, propositions, behaviors, or harassment based on race, color, national origin, sex, gender, sexual orientation, age, religion, gender identity, gender expression or disability.  <b>3-5</b> Second or more documented violations of group 1 or 2 behavior category.  <b>3-9</b> Overt display of gang affiliation  <b>3-10</b> Bullying behaviors – Conduct directed towards a student that can be reasonably predicted to cause fear of physical or mental harm, harm to property, and/or interfere with student’s ability to participate in school or school activities.</p>	<p>1<sup>st</sup> Occurrence</p> <p>Social Probation up to 2 Weeks</p>	<p>2<sup>nd</sup> Occurrence</p> <p>Social Probation up to 1 month</p>	<p>3<sup>rd</sup> Occurrence</p> <p>Social Probation up to 3 months</p>
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Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
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Dean/Admin Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_