



Child Nutrition Department SY 2019-2020

Charge Policy:

The intent of the district providing a general account is to have parents or guardians make payments into these accounts prior to their children eating meals and purchasing A La Carte items. Students will then draw down on the balance with their purchases.

General Account - money deposited in this account allows the student to purchase both meals and A La Carte purchases. Students are able to purchase all A La Carte items. Students will not be able to make A La Carte purchases if the account has a zero balance or a negative balance.

All students are issued a **General Account** upon enrollment at Aristoi Classical Academy. Each student may accumulate \$15.00 of only meal charges into their account. Once the \$15.00 is reached the student will not be allowed additional charges and will be given a cheese sandwich until the negative balance is paid. ***Also, report cards will not be issued until the lunch balance is paid in full.***

Restrictions may be requested on the student's account. If a parent or guardian does not want their student to purchase A La Carte selections, then they can contact the Child Nutrition Coordinator in writing requesting this restriction be put on the account to only purchase school meals. Also, if a parent or guardian does not want the student to have an account, then they can also contact the Child Nutrition Coordinator in writing.

Parents may request a detailed print-out of student accounts at any time.

The meal charge system allows the students to charge a meal in the event the student forgets to bring lunch to school or finds a need to purchase a breakfast at school. If the student charges a meal, a notice will be sent home within one week of the charge. Parents, guardians and students can check their account balance online through SchoolCafé at any time once they set up their account.



Parents have the option of paying online through SchoolCafé (www.schoolcafe.com), by sending in checks, money orders or cash with their students. Online payment, check or money order is the preferred method of payment. Check and money order payments should be made out to **Aristoi Classical Academy**, not **ACA**. If sending payment with the students, have the funds enclosed in an envelope clearly marked with the student's name, grade level, teacher, amount enclosed, and date. This helps to ensure proper posting to the student's account. Payments made through the online system may take up to 24 hours to post to the account. Payments sent to the school with your student may take up to one week to post to the student's account.

Because Adult meals are deemed A La Carte sale, adults should not be charging meals with the food service, money is due at the time of service.

There will be weekly balance reminder emails on Monday and Wednesday afternoons to inform parents or guardians of the student's balance owed. There will also be paper mailings sent out to K-12th students households once a week. Starting in April, balance reminders will be emailed three times a week and paper mailings will be sent home with the students twice a week.

All unpaid balances will be reconciled on June 30th with the district's Bad Debt Policy.

Per the Texas Department of Agriculture regulations all parents and guardians of students must be notified of the current charge policy every school year.

Revised and approved by School Board on 07/15/2019.