

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**January 16, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Melody Ngaue-Tu'uholoaki, Member (Seat #3)

**3.b. Cabinet Members:** Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either one or two minutes, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

**6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

**7.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):**

7.a.1. Settlement Case No. BS163240

**7.b. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:**

7.b.1. OAH Case No. 2018100933

7.b.2. OAH Case No. 2018090863

7.b.3. OAH Case No. 2018110281

7.b.4. OAH Case No. 2018090568 Amended

7.b.5. Settlement Agreement - Student ID No. 20686

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7.b.6. Pursuant to Government Code Sections 54956.9(d)(2) and (e)(3), significant exposure to litigation and anticipated litigation exists related to potential claims between the Inglewood Unified School District and M3 Services, Inc. pertaining to the Restroom Replacement In-Kind Project at Various Campuses

**8. RECONVENE FOR PUBLIC SESSION**

**9. REPORTING OUT CLOSED SESSION ACTIONS**

**10. STUDENT REPORTS**

- 10.a. City Honors College Preparatory Academy
- 10.b. Inglewood High School

**11. REPORTS/PRESENTATIONS**

- 11.a. LACOE Update
- 11.b. Facility Project Update
- 11.c. Labor Management Institute Report
- 11.d. Strategic Plan: Site Level Plans
  - 11.d.1. Inglewood High School
  - 11.d.2. Parent Elementary School

**12. PUBLIC HEARING**

- 12.a. ICEF Inglewood Elementary Charter Academy Charter Petition Renewal for the Period of July 1, 2019, to June 30, 2024

**13. CONSENT CALENDAR/ACTION ITEMS**

**13.a. HUMAN RESOURCES DIVISION**

- 13.a.1. Approval of Contract with Swing Education Services to Provide Substitute Teacher Services, Effective January 1, 2019
- 13.a.2. Approval of Revision to Office Manager Elementary and Clerk Typist II Elementary Job Classifications
- 13.a.3. Approval to Establish Job Description for Senior Clerk II – Business Services
- 13.a.4. Approval of the Revised 2018-2019 School Calendar
- 13.a.5. Adopt Resolution No. 18/2018-2019 Regarding Layoff or Reduction in Hours of Classified Personnel
- 13.a.6. Approve to Establish Job Description for Food Services Chef
- 13.a.7. Approval of Agreement with Demsey Filliger & Associates to Provide Actuarial Consulting Services Related to the District’s Benefit Programs for Retirees and their Beneficiaries
- 13.a.8. Approval of the Agreement with Aon Risk Consultants, Inc. to Provide Actuarial Services of the Self-Insured Workers Compensation Program
- 13.a.9. Approval of the Agreement with Rehab West, Inc. to Provide ADA/AA/FEHA Return-to-Work Coordination, Interactive Process Accommodation Meetings, & Ergonomic Services
- 13.a.10. Ratification of the Administrative Services Agreement with AmeriFlex for Administering Section 125 Cafeteria Plans
- 13.a.11. Certificated Personnel Roster

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13.a.12. Classified Personnel Roster

**13.b. BUSINESS SERVICES DIVISION**

13.b.1. Approval/Ratification of Purchase Orders in the Amount of \$10,630,581.33 Issued November 1, 2018, through November 30, 2018

13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 19/2018-2019, in the Amount of \$13,743,431.79 for the Month of November 2018

13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

13.b.5. Approval of Agreement No. C18/19-066 with Dave's Home Theater to Professionally Install Two Projectors at Crozier Middle School and Centinela Elementary School

13.b.6. Approval of Alarm System Monitoring Agreement with Advanced Monitoring Inc., to Provide Underwriters Laboratories (UL) Listed Monitoring Services for the Fire System at Frank D. Parent K-8 School

13.b.7. Authorization to Declare the Items Provided on the Attached Lists as Surplus

13.b.8. Ratification of Agreement No. C18/19-068 with LA Quality Care to Repair Bleachers in the Gymnasium at Monroe Middle School

13.b.9. Ratification to Enter Into an Agreement with Infinity Communications and Consulting to Provide E-rate Fund Recovery for FRN #2868728

13.b.10. Approval of Agreement with Timothy W. Purvis of Pupil Transportation Information LLC, (PTI) to Provide a Comprehensive Pupil Transportation Program Delivery System Review, Study and Written Report of Findings and Recommendations as Required by AB 1840, Effective January 17, 2019

13.b.11. Ratification of the Los Angeles County Office of Education Memorandum of Understanding for District Referrals to County Community Schools and Specialized Secondary Schools that Serve 7th through 12th Grade Students for the 2018-2019 School Year

13.b.12. Approval of Potential Community Partner Playground Agreement with Kaboom for a New Kindergarten Playground at Oak Street Elementary School

13.b.13. Acceptance of the 2016-2017 Audit Report Prepared by the California State Controller's Office

13.b.14. Approval of Agreement for Communication Services with VMA Communications, Inc.

13.b.15. Approval of District Membership with the Association of Latino Administrators & Superintendents (ALAS) for F/Y 2018-2019

13.b.16. Approval of District Membership with the National Alliance of Black School Educators (NABSE) for F/Y 2018-2019

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**13.c. MEASURE GG AND FACILITIES**

13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$9,066,152.82 Issued November 1, 2018, through November 30, 2018

13.c.2. Approval to Pay a Portion of the Services Rendered by TERRY TAO to the Measure GG Fund, for Construction Program Related Work

13.c.3. Approval of Memorandum of Understanding (MOU) Between Carter's Kids and Inglewood Unified School District for a New Playground Donation at Warren Lane Elementary School

**13.d. EDUCATIONAL SERVICES**

13.d.1. Approval of the Instructional Service Agreement (ISA) for Non-Credit El Camino College Courses at Inglewood Adult School (ESL 03D-Reading and Writing Level IV) Effective, Spring 2019

13.d.2. Ratification of Consultant Agreement with The Gray Academy for Fiscal Year 2018-2019

13.d.3. Approval of Amendment No. 1 to the Agreement for Consultant Services with APEX Learning to Provide Teacher Training and a Digital Learning Curriculum for all Students District-Wide

13.d.4. Acknowledgment of Receipt of the ICEF Inglewood Middle Charter Academy Charter Petition Renewal for the Period of July 1, 2019 to June 30, 2024

13.d.5. Acknowledgment of Receipt of the ICEF Inglewood Elementary Charter Academy Charter Petition Renewal for the Period of July 1, 2019 to June 30, 2024

13.d.6. Ratification of Consultant Agreement with Leaps n Boundz, Inc. for School Year 2018-2019

13.d.7. Ratification of the Renewal With National Honor Society Affiliation for City Honors Effective, July 1, 2018 - June 30, 2019

13.d.8. Ratification of the Revised Participation Agreement Between Consortium Member Districts and Wiseburn Unified School District for Operation of the Consortium Success Learning Center for Fiscal Year 2018-2019

13.d.9. Ratification of Agreement for Consultant Services with Victoria E. Franklin to Provide Speech and Language Services for Fiscal Year 2018-2019

13.d.10. Ratification of Consultant Agreement with Communications Solutions to Conduct Assistive Technology/Alternative Augmentative Communication (AT/AAC) Services for Fiscal Year 2018-2019

13.d.11. Approval of Agreement for Consultant Services with The Engineer Factory to Provide Science, Technology, Engineering and Math (STEM) workshops for Students 3rd - 6th Grade at Kelso Elementary School on March 14, 2019 for Pi Day Open House Event

13.d.12. Approval of Consultant Agreement with 40 Love Foundation to Provide Community Tennis Programs and Services to Students of the Inglewood Unified School District

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13.d.13. Approval to Amend the Existing School2Home Partnership Agreement Between and Among California Emerging Technology Fund (CETF), California Department of Education (CDE) and Inglewood Unified School District (IUSD) to extend and expand School2Home Implementation

13.d.14. Approval of the Work Experience Contract between Inglewood Unified School District (IUSD) Through the We Can Work (WCW) Program Offered by the Los Angeles South Bay District (LASBD) for Fiscal Year 2018-2019

13.d.15. Approval of Consultant Agreement with Teacher Created Materials to Provide On-Site Professional Development to Beulah Payne Elementary School and Inglewood Continuation High School by Dr. Sharroky Hollie for Teachers Effective on January 24, 2019

**13.e. STATE ADMINISTRATOR**

13.e.1. Approval of Revised Board Policy (BP) 0420.41, Charter School Oversight

13.e.2. Approval of Conflict of Interest Code - Resolution No. 20/2018-2019, Board Bylaw E9270

**14. APPROVAL OF MINUTES**

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on December 5, 2018

14.b. Minutes of the State Administrator's Special Board of Education Meeting held on December 12, 2018

**15. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - February 20, 2019**

**18. ADJOURNMENT**

**Disability Information**

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

**Spanish Interpretation / interpretación al español**

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

**Mission Statement**

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

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**7.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):**

7.a.1. Settlement Case No. BS163240

**7.b. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:**

7.b.1. OAH Case No. 2018100933

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**12. PUBLIC HEARING**

12.a. ICEF Elementary School Charter Petition Renewal for the Period of July 1, 2019, to June 30, 2024

**13. CONSENT CALENDAR/ACTION ITEMS**

**13.a. HUMAN RESOURCES DIVISION**

**13.a.1. Approval of Contract with Swing Education Services to Provide Substitute Teacher Services, Effective January 1, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement with Swing Education Services to provide substitute teacher coverage, effective January 17, 2019.

**Rationale:**

All agreements must be approved by the State Administrator. School districts in California struggle to recruit and fill day-to-day substitute coverage. Swing Education Services will provide substitute coverage for schools. The substitutes are pre-screened, and meeting all legal requirements (credential, livescan, TB, etc.) to provide substitute coverage. In an effort to eliminate the incidents of uncovered classrooms due to absences, we are recommending contracting with Swing Education Services.

Swing Education Services pays their substitutes the same rate of pay that IUSD pays, and they charge us the cost of the substitute (\$145 per day) plus 25% (covers their administrative costs, employee taxes, etc.). We recommend piloting this program from January 17 through June 7, 2019. We would utilize Swing Education

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Services for up to 200 substitute coverage days. At the end of the school year, we will evaluate the effectiveness of the program.

**Financial Impact:**

IUSD's payroll costs is similar to the cost of contracting with Swing Education Services. There is no anticipated increased cost.

**Attachments:**

Swing Education Services Contract

**13.a.2. Approval of Revision to Office Manager Elementary and Clerk Typist II Elementary Job Classifications**

**Recommended Motion:**

Administration recommends that the State Administrator approve the revisions to the Office Manager I and Clerk/Typist II - Elementary School job descriptions and related reclassification, effective January 1, 2019.

**Rationale:**

The State Administrator must approve revisions to job descriptions and reclassification. Several months ago, the district began a review of student enrollment and student attendance procedures. In this review, it was determined that work related to student enrollment and student attendance data entry for elementary schools needed to be assigned to the Clerk/Typist II - Elementary classification. It was also determined that support of this work would also be assigned to the Office Manager I classification. This will improve the timeliness of enrolling new students and entering the related data in the student information system, while also improving customer service in this area.

Human Resources has reviewed the Office Manager I and Clerk/Typist II-Elementary job classifications and have added duty statements related to the above work. As a result of the additional duties, administration recommends that the job classifications be reclassified as follows:

- Office Manager I - from Range 38 to Range 40
- Clerk/Typist II-Elementary - from Range 33 to Range 35

Upon approval of this request, Human Resources will be authorized to complete the reclassification of the classified employees who currently hold these positions.

**Attachments:**

Clerk Typist II - Updated 2019-0116

School Office Manager I - Updated 2019-0116

**13.a.3. Approval to Establish Job Description for Senior Clerk II – Business Services**

**Recommended Motion:**

Administration recommends that the State Administrator approve to establish the job description of Senior Clerk II – Business Services.



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**Rationale:**

The State Administrator must approve establishment of job descriptions. Several months ago, Human Resources received job analysis questionnaires for possible reclassification due to a gradual accretion of duties of a higher classification. The employees are:

- DePrice Akers Accounts Payable Clerk IV (Clerical Range 37), Business Services
- Melissa Rendon Business Clerk (Range 19 - classified hourly schedule), Business Services

Upon receipt of the questionnaires, HR staff conducted a job analysis for each position which included review of questionnaires, interviews of employees, desk audits, and review of documentation of work product. At the conclusion of the job analysis, it was determined that the employees above had been completing higher classification work and that each employee had assumed this work gradually over time. District management is in agreement with this assessment and it is necessary for the employees to continue to be assigned the higher classification work. As a result, the following reclassification recommendation has been made:

- DePrice Akers Accounts Payable Clerk IV (Clerical Range 40), Business Services
- Melissa Rendon Senior Clerk II (Range 38), Business Services

Upon approval of this request, Human Resources will be authorized to complete the reclassification of the classified employees who have assumed the duties of the positions due to gradual accretion. Reclassification approval is contained in the Classified Roster.

**Financial Impact:**

The financial impact of the reclassifications is approximately \$8,000 annually and is paid by general funds.

**Attachments:**

Senior Clerk II Business Services

**13.a.4. Approval of the Revised 2018-2019 School Calendar**

**Recommended Motion:**

Administration recommends that the State Administrator approve the revision to the Inglewood Unified School District 2018-2019 District-wide Traditional School Calendar.

**Rationale:**

In April 2017, the State Administrator approved the 2018-2019 School Year Calendar. This calendar was reviewed by a committee, finalized by Human Resources, and submitted for approval. The calendar was revised in October, 2018, to correct the observance of Veterans Day to November 12, 2018.

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This year, the District is taking spring break the week of March 25 through 29, 2018, which more closely aligns with our quarter break. We are recommending moving the April 1 local holiday to Friday, April 19th, as employees and families are accustomed to having the Friday prior to Easter off. Once the change in the calendar is approved, the District will send out a final copy to staff and parents. This change does not affect the total work days for employees or instructional days for students.

**Financial Impact:**

There is no financial impact.

**Attachments:**

IUSD 2018-2019 Calendar - 1-16-19 Revision

**13.a.5. Adopt Resolution No. 18/2018-2019 Regarding Layoff or Reduction in Hours of Classified Personnel**

**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 18/2018-2019 Regarding Layoff or Reduction in Hours of Classified Personnel.

**Rationale:**

As a component of the District's fiscal recovery plan, the District has determined that the following positions be abolished or reduced in assigned time for lack of work and/or lack of funds pursuant to Education Code sections 45117 and 45308:

<b>Job Classification</b>	<b>Location</b>	<b>Current Hours of Assignment</b>	<b>Number of Hours Position is Reduced</b>	
Assistant Director Food Services	Food Services	8	8	(Vacant)
Medi-Cal/Supportive Clerk	Student Support Services	8	8	(Vacant)
Senior Data Technician (4 positions)	Information Technology	8	8	(2 positions Vacant)
Data Processing Clerk/Secretary	Information Technology	8	8	
Data Processing Clerk/Secretary	Kelso	8	8	

By approving this resolution, the District will issue notices to all affected classified employees, informing them of the elimination/reduction of their positions and their rights thereafter. Some affected employees may have displacement rights based on seniority. It is important to note that 5 of the 10

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positions are currently vacant, resulting in layoff or reduction in hours to a current employee. Additionally, there are vacancies in the district, which will result in opportunities for change in classification as opposed to layoff in four cases. In these cases, the district is aligning staffing resources to provide full-time clerical support at all elementary schools to address critical clerical tasks related to student enrollment and attendance. The Senior Data Technician (2 current employees) and Data Processing Clerk (2 positions) positions will be assigned to the new Clerk Typist II positions at the schools and their salaries will be Y-rated (continue to be paid at their higher rate) in order to diminish the impact to affected employee's compensation.

**Financial Impact:**

Approximately \$80,000 savings to the General Funds.

**Attachments:**

Classified Layoff Resolution 2019-1015

**13.a.6. Approve to Establish Job Description for Food Services Chef**

**Recommended Motion:**

Administration recommends that the State Administrator approve to establish the job description of Food Services Chef.

**Rationale:**

The State Administrator must approve establishment of job descriptions. Upon approval of this request, Human Resources will be authorized to recruit for this position.

The position of Food Services Chef position will replace the current vacancy of Assistant Director of Food Services, which is being recommended for elimination at this board meeting.

**Financial Impact:**

The fiscal impact of this item is approximately \$9,800 to \$11,800 per year and would be funded through the Food Services Budget.

**Attachments:**

Food Services Chef

**13.a.7. Approval of Agreement with Demsey Filliger & Associates to Provide Actuarial Consulting Services Related to the District's Benefit Programs for Retirees and their Beneficiaries**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Agreement with Demsey, Filliger & Associates, LLC to provide actuarial consulting services related to the District's benefit programs for retirees and their beneficiaries.

**Rationale:**

All agreements must be approved by the State Administrator. Demsey, Filliger & Associates, LLC (DF&A) will provide the District with an actuarial report as of July

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1, 2018, setting forth all District liabilities of the post-retirement health benefits program, including a projection of District expenditures under the plan.

The report will provide ongoing assistance in the preparation and review of GASB 75 (OPEB) footnote disclosures at the time the District prepares its financial statements. Due to recent changes in retiree health benefits plans and costs the approval of the agreement is recommended.

This item supports FCMAT 22.1: Risk Management - Other Post-Employment Benefits. The district should ensure that a current actuarial report is prepared every two years, as required by GASB 75, and that it is presented to the board/state administrator.

**Financial Impact:**

The cost of \$8,250 will be paid with General Funds.

**Attachments:**

Demsey, Filliger & Associates Agreement & Exhibit A

**13.a.8. Approval of the Agreement with Aon Risk Consultants, Inc. to Provide Actuarial Services of the Self-Insured Workers Compensation Program**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement with AON Risk Consultants, Inc. to provide actuarial services of the self-insured Workers Compensation Program for FY 2018-19.

**Rationale:**

All agreements must be approved by the State Administrator. Management is recommending approval of an actuarial study of the workers' compensation program, which should be completed every two years. The last actuarial study was completed in 2018. While these studies are completed every two years, we are recommending a study be conducted in 2019. HR has continued to improve practices and procedures related to Workers' Compensation. Conducting this study could result in additional reductions to the District's W/C rate and could potentially support a reduction in the budget for same.

The consultant will provide a report that addresses the following:

- Estimated Liability
- Future Loss Costs
- Discounting
- Funding Levels

The scope of work includes:

Estimate Outstanding Losses. We will estimate outstanding losses (including allocated loss adjustment expenses [ALAE]) for each fiscal year as of June 30, 2018.

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Estimate Outstanding Unallocated Loss Adjustment Expenses (ULAE). We will estimate outstanding unallocated loss adjustment expenses (ULAE) for each fiscal year as of June 30, 2018.

Project Balance Sheet Liability. Estimate the balance sheet liability as of June 30, 2018.

Project Future Losses. We will project future losses (and ALAE) for the 2018/19 and 2019/20.

Affirm GASB Statement No. 10 Compliance. Provide a statement affirming that the conclusions in the actuarial study are consistent with Governmental Accounting Standards Board (GASB) Statement No. 10.

Project Cash Flow. We will project cash flow during 2019/20 and 2020/21.

By approving this request, the District will be able to obtain a written report for projected future loss costs incurred during the year beginning July 1, 2019.

Approval of this item supports the following FCMAT standard:

Financial Management Standard 22.2.

**Financial Impact:**

The annual fixed fee of \$3,950 will be paid with General Funds.

**Attachments:**

AGRC Proposal\_iusd\_123118.pdt

**13.a.9. Approval of the Agreement with Rehab West, Inc. to Provide ADA/AA/FEHA Return-to-Work Coordination, Interactive Process Accommodation Meetings, & Ergonomic Services**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement with Rehab West, Inc. to provide American with Disabilities Act (ADA/AA) / Fair Employment and Housing Act (FEHA) return-to-work coordination, interactive process accommodation meetings, & ergonomic services.

**Rationale:**

All Agreements must be approved by the State Administrator. Management is recommending approval of service agreement to abide by state and federal regulations including the Fair Employment & Housing Act (FEHA) and Americans with Disabilities Act (ADA), which relate to reasonable accommodations for disabilities.

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This is a renewed agreement with the addition of ergonomics. Rehab West, Inc. will also provide the district with ergonomic evaluations in compliance with Occupational Safety & Health Administration (CalOSHA) regulations.

**Financial Impact:**

The cost of services is \$105.00 per hour billed in 6 minute increments plus the current IRS mileage rate will be paid with General Funds.

**Attachments:**

RehabWest RTW Service Agreement for Inglewood USD

**13.a.10. Ratification of the Administrative Services Agreement with AmeriFlex for Administering Section 125 Cafeteria Plans**

**Recommended Motion:**

Administration recommends the State Administrator ratify the renewal of Administrative Services Agreement with AmeriFlex for administration of Section 125 Cafeteria Plans, effective January 1, 2019.

**Rationale:**

All agreements must be approved by the State Administrator. The District offers pre-tax deduction opportunities for employee health, childcare, and commuter costs through a Section 125 Cafeteria plan and Flexible Spending Accounts (FSA). This results in savings to our employees. Ameriflex currently administers the District's Section 1 Cafeteria Plan and employee voluntary FSA accounts.

Interflex Payments, LLC DBA Ameriflex offers a variety of administrative services to employers, including such services related to:

1. Group health plan continuation coverage services as governed by the provisions of 4980B of the Internal Revenue Code of 1986, as amended ("Code") and Part 6, Subtitle B, Title I of ERISA (collectively referred to herein as "COBRA").
2. Health flexible spending arrangements ("Health FSAs") under Code 105 to be offered under a Code 125 cafeteria plan.
3. Dependent care flexible spending accounts (dependent care assistance programs ("DCFSA") under Code 129) to be offered under a Code 125 cafeteria plan.
4. Health reimbursement arrangements ("HRAs") under Code 105.
5. Health savings account-oriented "plans" ("HSAs") under Code 223.
6. Transportation fringe benefit plans ("commuter reimbursement plans" or "CRAs") under Code 132.
7. Certain billing services related to collection of insurance premiums and the like but unrelated to COBRA.

**Financial Impact:**

There is no cost to the District.

**Attachments:**

Ameriflex Administrative Services Agreement

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**13.a.11. Certificated Personnel Roster**  
**Attachments:**  
 Certificated Roster 1.16.2019

**13.a.12. Classified Personnel Roster**

**13.b. BUSINESS SERVICES DIVISION**

**13.b.1. Approval/Ratification of Purchase Orders in the Amount of \$10,630,581.33 Issued November 1, 2018, through November 30, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify purchase orders in the amount of \$10,630,581.33 issued from November 1, 2018, through November 30, 2018.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. Below is a summary of purchase order issued from November 1, 2018, through November 30, 2018:

Fund 01.0 General Fund	P301127AC through POB_40176 = \$7,443,879.03
Fund 01.2 La Tijera K-8 Sub Fund	P400305 through P400349 = \$ 1,774.33
Fund 01.9 City Honors Sub Fund	P400355 through PTR_40086 = (\$ 263.69)
Fund 11.0 Adult Education Fund	P400076 through POB_40174 = \$ 20,388.00
Fund 12.0 Child Development Fund	P400351 = \$ 680.21
Fund 13.0 Cafeteria Fund	PCT_4128 through PFS_40037 = \$ 22,881.25
Fund 25.0 Capital Facilities Fund	PCT_4133 = \$3,138,242.20
Fund 67.1 Self Insurance Fund	POB_40177 = \$ 3,000.00

**Financial Impact:**

\$10,630,581.33

**Attachments:**

PO Report, November 1-30, 2018

**13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

**Rationale:**

Approval of this request will provide staff development for conference attendee and foster improvement in teaching and administration.

Approval of this item supports the following FCMAT standard:

- Personnel Management - 5.8, Operational Procedures

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- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

**Financial Impact:**

The estimated cost of \$15,197 will be paid with Title I, Title II, Title III, Workforce Innovation & Opportunity Act, and General Funds.

**Attachments:**

Convention & Travel 1.16.2019

**13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 19/2018-2019, in the Amount of \$13,743,431.79 for the Month of November 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve Vendor and Payroll Warrant Resolution No. 19/2018-2019, in the amount of \$13,743,431.79 for the month of November 2018.

**Rationale:**

All warrant and payroll resolutions must be approved by the State Administrator. The warrants, checks, and payrolls presented this date are for payment of bills with appropriations allowed and which proper orders have been issued by the State Administrator.

**Financial Impact:**

Vendor and payroll warrants expended in the month of November 2018 are \$13,743,431.79.

**Attachments:**

Resolution No. 19/2018-2019

**13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

**Recommended Motion:**

Administration recommends that the State Administrator accept the attached donations on behalf of the students and educational programs of the District.

**Rationale:**

The State Administrator may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property. A letter of appreciation will be sent to the donors upon acceptance by the State Administrator on behalf of the Board of Education and Administration. Acceptance of the donations will acquire and maximize internal and external sources.

**Financial Impact:**

None



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**Attachments:**

Donations 1.16.2019

**13.b.5. Approval of Agreement No. C18/19-066 with Dave's Home Theater to Professionally Install Two Projectors at Crozier Middle School and Centinela Elementary School**

**Recommended Motion:**

Administration recommends the State Administrator approve Agreement No. C18/19-066 with Dave's Home Theater to professionally install two projector screens at Crozier Middle School and Centinela Elementary School.

**Rationale:**

All Agreements must be approved by the State Administrator. Dave's Home Theater will install two projector screens to include wiring, mounting and installation of additional power outlets needed to operate the projectors. One project per school site will be installed at Crozier Middle School and Centinela Elementary School.

Approval of this item supports the following FCMAT standard:

Facilities Management - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The cost of \$4,520.75 will be paid with General Maintenance Funds.

**Attachments:**

C18/19-066 Dave's Home Theater

**13.b.6. Approval of Alarm System Monitoring Agreement with Advanced Monitoring Inc., to Provide Underwriters Laboratories (UL) Listed Monitoring Services for the Fire System at Frank D. Parent K-8 School**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Alarm System Monitoring Agreement with Advanced Monitoring, Inc., to provide Underwriters Laboratories (UL) listed wireless fire alarm monitoring services for the fire system at Frank. D. Parent K-8 School.

**Rationale:**

All agreements must be approved by the State Administrator. Advanced Monitoring, Inc., will provide monthly wireless monitoring of the fire system.

Approval of this items supports the following FCMAT standard:

Facilities Management Standard - 1.3, School Safety.

**Financial Impact:**

The total cost of \$600 will be paid with General Maintenance Funds.

**Attachments:**

Advance Monitoring Agreement

**13.b.7. Authorization to Declare the Items Provided on the Attached Lists as Surplus**

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**Recommended Motion:**

Administration recommends that the State Administrator authorize to declare the items on the attached lists as surplus.

**Rationale:**

Under sections 17545 and 17546 of the Education Code, the governing board of any school district, by unanimous vote of the members present, has the authority to sell, auction, donate, or otherwise dispose of District owned furniture, equipment, or materials no longer usable, no longer needed, or obsolete. If the governing board unanimously determines that the property is worth no more than \$2,500 or that the property is of insufficient value to defray the cost or arranging a sale, the property may be sold, donated, or disposed without advertising.

**IMPLICATION:** By approving this request sites in the District will be able to dispose of broken or obsolete equipment and materials as listed on the following pages. E-waste (equipment such as CPU's, monitors, printers) will be picked up for proper disposal and recycling due to the presence of hazardous materials (SB20).

**Financial Impact:**

All proceeds from the sale of surplus property will be used to offset operating expenses.

**Attachments:**

Crozier Surplus Items

**13.b.8. Ratification of Agreement No. C18/19-068 with LA Quality Care to Repair Bleachers in the Gymnasium at Monroe Middle School**

**Recommended Motion:**

Administration recommends that the State Administrator ratify Agreement No. C18/19-068 with LA Quality Care to repair bleachers in the gymnasium at Monroe Middle School.

**Rationale:**

All agreements must be approved by the State Administrator. LA Quality Care will replace wheels, perform wheel alignment, inspect and test the full extension of bleachers in the Gymnasium at Monroe Middle School.

Approval of this item supports the following FCMAT standards:

Facilities Management - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The cost of \$2,400 will be paid with General Maintenance Funds.

**Attachments:**

DIR Report

LA Quality Care Agreement

Project ID

**13.b.9. Ratification to Enter Into an Agreement with Infinity Communications and Consulting to Provide E-rate Fund Recovery for FRN #2868728**

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**Recommended Motion:**

Administration recommends that the State Administrator ratify the Agreement with Infinity Communications and Consulting to provide E-rate fund recovery for FRN#2868728.

**Rationale:**

All agreements must be ratified by the State Administrator. Infinity Communication and Consulting will assist the District with the appropriate response for the E-rate Audit procedures to recoup funds (\$799,326.39), that are due back to the district for the installation of network switches that were installed throughout the District. Infinity Communications will file USAC's 2015 Funding Year for the E-rate Recovery Program.

**Financial Impact:**

The cost of not to exceed \$3,000 will be paid with General Funds (Information Technology Consulting Budget).

**Attachments:**

Infinity Communications

**13.b.10. Approval of Agreement with Timothy W. Purvis of Pupil Transportation Information LLC, (PTI) to Provide a Comprehensive Pupil Transportation Program Delivery System Review, Study and Written Report of Findings and Recommendations as Required by AB 1840, Effective January 17, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Agreement with Timothy W. Purvis of Pupil Transportation Information LLC, (PTI) to provide a Comprehensive Pupil Transportation Program delivery system review, study and written report of findings and recommendations as required by AB 1840, effective January 17, 2019.

**Rationale:**

All agreements must be approved by the State Administrator. AB 1840 requires that the District perform certain operational reviews. Pupil Transportation Information LLC. will provide a comprehensive pupil transportation program delivery system review, study and written report of findings and recommendations.

**Financial Impact:**

The cost of \$24,585 for all fieldwork and report writing services, including all expenses will be paid with General Funds.

**Attachments:**

PTI Agreement

**13.b.11. Ratification of the Los Angeles County Office of Education Memorandum of Understanding for District Referrals to County Community Schools and Specialized Secondary Schools that Serve 7th through 12th Grade Students for the 2018-2019 School Year**

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**Recommended Motion:**

Administration recommends that the State Administrator ratify the Los Angeles County Office of Education Memorandum of Understanding for District referrals to County Community Schools and specialized secondary schools that serve 7th through 12th Grade students for the 2018-2019 School Year.

**Rationale:**

All Memorandums of Understanding must be approved by the State Administrator. The Los Angeles County Office of Education (LACOE) will provide Inglewood Unified School District referred expelled students the mandated education placement. LACOE will continue to operate County Community Schools and Specialized Secondary Schools that serve 7th through 12th grade students. Both the County Community Schools and Specialized Secondary School will serve the following students:

- Expelled students and students who the District determines are seriously at risk and require a county level alternative.
- Students whose parents have requested and received district approval to attend a community school.
- Probation Youth, Foster Youth and Homeless Youth, with or without documentation.
- Students at International Polytechnic High School (iPoly)
- Students at Los Angeles County High School for the Arts (LACHSA)

**Financial Impact:**

Under the Local Control Funding Formula, the District of residence receives funding for students referred to and served by the County Office. LACOE will invoice the district for student(s) from the district who is enrolled in a LACOE community school or specialized secondary school for 2018-19 school year.

**Attachments:**

LACOE MOU Community Schools and Specialized Secondary Schools

**13.b.12. Approval of Potential Community Partner Playground Agreement with Kaboom for a New Kindergarten Playground at Oak Street Elementary School**

**Recommended Motion:**

Administration recommends that the State Administrator approve the community partner playground agreement with Kaboom for a new kindergarten playground at Oak Street Elementary School.

**Rationale:**

All agreements must be approved by the State Administrator. On December 5, 2018, the State Administrator approved the authorization to apply for a new playground structure in the kindergarten playground area at Oak Street Elementary School. Kaboom has potentially awarded Oak Street Elementary School with a new kindergarten playground and requires a community partner playground agreement to provide at least two hundred volunteers to help build the play structure.

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Approval of this item supports FCMAT standard:  
Facilities Modernization Standard - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

If awarded, the District will receive a new play structure (estimated value: \$45,000-\$60,000).

The approximate cost of \$10,000 for the removal of the old playground structure will be paid with General Maintenance Funds.

**Attachments:**

Oak Street Community Partner Agreement

**13.b.13. Acceptance of the 2016-2017 Audit Report Prepared by the California State Controller's Office**

**Recommended Motion:**

Administration recommends that the State Administrator accept the 2016-2017 Audit Report as prepared by the California State Controller's Office.

**Rationale:**

All Audit Reports must be approved/accepted by the State Administrator. In accordance with Education Code (EC) Sections 41020 through 41020.8, all school districts are required to file their annual audit reports for the preceding fiscal year. This Audit report is for 2016-17.

IMPLICATION: By accepting this report will allow staff to bring corrective action plans and/or protocols for each finding at a later date.

Approval of this item supports the following FCMAT standard:

Financial Management Standard - Internal Audit, 4.2 to the audit committee, board and administration, as appropriate. Management then takes timely action

**Financial Impact:**

To be determined.

**Attachments:**

2016-17 Audit Report

**13.b.14. Approval of Agreement for Communication Services with VMA Communications, Inc.**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Agreement for Communication Services with VMA Communications, Inc.

**Rationale:**

All agreements must be approved by the State Administrator. LACOE's communication department assisted in identifying a vendor and creating the scope of work as part of their continued support to the District.

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VMA's services will include the following:

1. Focus on student retention
2. Plan and implement internal/external strategies building on e-communications/social media
3. Implement system of support for state administrator email messages of two per month
4. Produce one internal newsletter per month
5. Refine District messaging and leverage IUSD logo to provide a consistent look & feel for District communications materials
6. Maximizing use of IUSD materials through multiple communication channels (messaging, social media, website, print)
7. Revamp print newsletter for content, style, format and effectiveness; and provide content review of revamped IUSD website
8. Provide support for media relations
9. Develop community and stakeholder engagement plan
10. Implement plan elements within 6-month contract period

Approval of this items supports the following FCMAT standard:  
Community Relations and Governance Standard 1.1, 1.2, and 1.4

**Financial Impact:**

The cost not to exceed \$50,000 plus pre-approved reimbursement expenses and out of scope service fees, such as printing and postage will be paid with General Funds, to be reimbursed by the California Collaborative for Educational Excellence (CCEE).

**Attachments:**

VMA 2018-19

**13.b.15. Approval of District Membership with Association of Latino Administrators & Superintendents (ALAS) for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the District Membership with Association of Latino Administrators & Superintendents (ALAS) for F/Y 2018-2019

**Rationale:**

All memberships must be approved by the State Administrator. Currently, ALAS has 16 affiliates/regions leading the charge and influencing educational policy and decision.

Benefits include the following:

- Individual membership benefits for five (5) individuals
- Reduced ALAS membership fee for all District staff - \$25 off
- Preferred consideration for summit presentation
- Discount on ALAS summit and event registration fees

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- National advocacy for district regarding education policies affecting all students, with an emphasis on Latino youth.
- Distribute district news releases and event information to ALAS website
- Unlimited district job postings, which include: six (6) week posting on ALAS website; push on Facebook and Twitter; three (3) postings on ALAS bi-weekly update; and email to SLA cohort
- Provide link to district webpage/contact information on ALAS website

**Financial Impact:**

The cost of \$1,500 will be paid with General Funds.

**13.b.16. Approval of District Membership with the National Alliance of Black School Educators (NABSE) for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the District Membership with the National Alliance of Black School Educators (NABSE) for F/Y 2018-2019.

**Rationale:**

All memberships must be approved by the State Administrator. This membership affords the opportunity for substantive involvement in the mission and programs of the Alliance by educational institutions throughout the country. Eligible institutions include state departments of education, local education agencies, offices of education and research, institutions of higher education.

Benefits include: Certificate of Institutional Membership

**Financial Impact:**

The cost of \$1,000 will be paid with General Funds.

**Attachments:**

NABSE Membership 2018-19

**13.c. MEASURE GG AND FACILITIES**

**13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$9,066,152.82 Issued November 1, 2018, through November 30, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify Fund 21.1 Purchase Orders in the amount of \$1,600,499.65 issued November 1, 2018, through November 30, 2018.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Fund 21.1	Building Fund / Measure GG	PMGG_20178 through PMGG_20201 = \$1,600,499.65
Fund 40.0	Los Angeles World Airport (LAWA)	LAWA20011 through PMGG_20199 = \$7,465,653.17

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**Financial Impact:**

\$9,066,152.82

**Attachments:**

PO Report, November 1-30, 2018

**13.c.2. Approval to Pay a Portion of the Services Rendered by TERRY TAO to the Measure GG Fund, for Construction Program Related Work**

**Recommended Motion:**

Administration recommends that the State Administrator approve to pay a portion of the services rendered by TERRY TAO to the Measure GG Fund, for construction program related work.

**Rationale:**

All expenditures must be approved by the State Administrator. On November 7, 2018, the State Administrator approved a Special Services Agreement with Terry Tao to assist the District in specialized areas of law and related legal matters to be paid out of General Funds. Since the work that Mr. Tao is assisting with fits the description of the construction program, the staff is requesting approval to pay for these services out of Measure GG Funds and/or General Funds depending on the origin of the work.

**Financial Impact:**

The fees listed in the agreement will be paid with Measure GG and/or General Funds, depending on the origin of the work.

**Attachments:**

Terry Tao, Attorney at Law

**13.c.3. Approval of Memorandum of Understanding (MOU) Between Carter's Kids and Inglewood Unified School District for a New Playground Donation at Warren Lane Elementary School**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Memorandum of Understanding with Carter's Kids for the donation of a new playground at Warren Lane Elementary School.

**Rationale:**

All Memorandums of Understanding (MOU's) must be approved by the State Administrator. The following will be provided under this MOU:

Playground equipment will be donated to Warren Lane Elementary School in the amount of \$70,000. The remaining \$30,000 to purchase the playground equipment will be paid by the District.

This playground project is scheduled to have Carter's Kids start this project in February 2019.

IMPLICATION: By approving this request, the District will receive a partially donated playground from Carter's Kids at Warren Lane Elementary School.

Approval of this item supports the following FCMAT standard:



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Facilities Management Standard - 1.3, School Safety

Facilities Management Standard - 1.8, School Safety

Facilities Management Standard - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The playground equipment will be donated by Carter's Kids in the amount of \$70,000. The remaining \$30,000 will be paid with Measure GG and Other Facility Funds.

Additionally, the estimated site work preparation in the amount of \$30,000 will be paid with Measure GG and Other Facility Funds.

**Attachments:**

Carters Kids Warren Lane MOU

**13.d. EDUCATIONAL SERVICES**

**13.d.1. Approval of the Instructional Service Agreement (ISA) for Non-Credit El Camino College Courses at Inglewood Adult School (ESL 03D-Reading and Writing Level IV) Effective, Spring 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Instructional Service Agreement (ISA) for Non-Credit El Camino College Courses at Inglewood Adult School (ESL 03D-Reading and Writing Level IV) Effective, Spring 2019.

**Rationale:**

All service agreements must be approved by the State Administrator. The Inglewood Adult School in partnership with El Camino College would like to put in place an El Camino ESL course (ESL 03D Reading and Writing Level IV) for our advanced ESL students. This will strengthen our ESL program and provide additional learning opportunities for our community. The instructor will be provided and funded through El Camino College. The curriculum is developed by El Camino College. The class is free for our students and will be offered at the Inglewood Adult School facility.

**Financial Impact:**

There is no financial impact to the District. The Instructor will be paid with El Camino College Funds.

**Attachments:**

Spring 2019 Inglewood Community Adult School W ESL 03C COR 18-19

**13.d.2. Ratification of Consultant Agreement with The Gray Academy for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the consultant agreement with The Gray Academy, as a Nonpublic School for exceptional children with neurological needs as a placement for an IUSD Student who requires to have additional services that are not being met in the Special Education District's Public School Classrooms for FY 2018-2019.

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**Rationale:**

All consultant agreements must be approved by the State Administrator. The Gray Academy will provide the special education student with specialized academic instruction, health & nursing services, occupational therapy treatments/consultations/evaluations, physical therapy individual treatments/consultations/evaluations, speech and language therapy/consultation/evaluations, behavioral therapy (Behavior 1:1 Leaps & Boundz), Auditory/Vestibular Therapy/Education Rehabilitation: Kind Sound. By approving this request the District will maintain compliance with the State and Federal mandates as well as adhere to Special Education Student Settlement. This item supports FCMAT (July 2017 Review) in the following: Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

The estimated cost of \$60,000 will be paid with Special Education Funds.

**Attachments:**

The Gray Academy 18-19

**13.d.3. Approval of Amendment No. 1 to the Agreement for Consultant Services with APEX Learning to Provide Teacher Training and a Digital Learning Curriculum for all Students District-Wide**

**Recommended Motion:**

Administration recommends that the State Administrator approve amendment no. 1 to the Agreement with APEX Learning to provide additional digital learning curriculum courses for all secondary students district-wide and teacher training.

**Rationale:**

All amendments to agreements must be approved by the State Administrator. Amendment No. 1 will provide additional curriculum courses and training, District-wide at no additional cost. Students will continue in active learning experiences through a balance of tasks involving reading, observing, inquiring, creating, connecting, and conforming. With Common Core State Standards and assessments, students will have the opportunity to develop the critical thinking and analytical skills necessary to succeed after high school. APEX Learning proposes the following digital curriculum and services to meet current IUSD goals and objectives that include:

- All Courses: unlimited enrollments for students in secondary with district-wide access
- (1) 6-hour onsite Functionality Training and Best Practices,
- (1) 6-hour onsite Teacher Coaching and Mentoring and
- (2) 6-hour onsite Implementation Training.

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Approval of this request supports IUSD Strategic Plan Pillar A: Rigorous, Culturally-Responsive Teaching & Learning (Positive and Caring Relationships, Aligned Instructional System and Responsive Personalized Supports).

LCAP Goal 2 Action 1

FCMAT (July 2018 Review) in the following: Pupil Achievement Standard 3.13, Professional Standard-Instructional Strategies

**Financial Impact:**

There is no additional cost for this amendment.

**Attachments:**

Apex Learning Amendment No. 1

**13.d.4. Acknowledgment of Receipt of the ICEF Inglewood Middle Charter Academy Charter Petition Renewal for the Period of July 1, 2019 to June 30, 2024**

**Recommended Motion:**

Administration recommends that the State Administrator acknowledge receipt of the ICEF Inglewood Middle Charter Academy charter petition renewal for the period of July 1, 2019 to June 30, 2024.

**Rationale:**

All charter school petitions must be acknowledged as received by the State Administrator at a public board meeting.

Pursuant to the Charter Schools Act of 1992 (Ed. Code 47600, et seq.) a charter school petition proposing to operate a single charter school that will operate within the geographic boundaries of a school district may be submitted to the school district after meeting specified signature requirements. The school district is required to hold a public hearing and either grant or deny the charter petition within specified timelines from receipt by the school district of the charter petition.

Recorded action taken at a meeting of the Board of Education effectively acknowledges and documents the date of receipt of the charter petition and thereby establishes the parameters of the statutory timeline and facilitates the District's consideration and action on the proposed charter.

Approval of this item supports the following FCMAT standard:  
Facilities Management 10.1, Charter Schools

**Financial Impact:**

None

**13.d.5. Acknowledgment of Receipt of the ICEF Inglewood Elementary Charter Academy Petition Renewal for the Period of July 1, 2019 to June 30, 2024**

**Recommended Motion:**

Administration recommends that the State Administrator acknowledge receipt of the ICEF Inglewood Elementary Charter Academy charter petition renewal for the period of July 1, 2019 to June 30, 2024.

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**Rationale:**

All charter school petitions must be acknowledged as received by the State Administrator at a public board meeting.

Pursuant to the Charter Schools Act of 1992 (Ed. Code 47600, et seq.) a charter school petition proposing to operate a single charter school that will operate within the geographic boundaries of a school district may be submitted to the school district after meeting specified signature requirements. The school district is required to hold a public hearing and either grant or deny the charter petition within specified timelines from receipt by the school district of the charter petition.

Recorded action taken at a meeting of the Board of Education effectively acknowledges and documents the date of receipt of the charter petition and thereby establishes the parameters of the statutory timeline and facilitates the District's consideration and action on the proposed charter.

Approval of this item supports the following FCMAT standard:  
Facilities Management 10.1, Charter Schools

**Financial Impact:**

None

**13.d.6. Ratification of Consultant Agreement with Leaps n Boundz, Inc. for School Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the ratification of Agreement for Consultant Services with Leaps n Boundz, Inc., effective September 11, 2018 through June 30, 2019.

**Rationale:**

The State Administrator must approve all consultant agreements. Leaps n Boundz will provide a 1:1 Behavior Interventionist for a Special Education Student per her IEP.

By approving this request Inglewood Unified School District will be in compliance with the State and Federal mandates as well as adhering to the Special Education Student's IEP.

This item supports FCMAT (July 2017 Review) in the following:  
Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

The cost of \$90,000.00 will be paid with Special Education Funds.

**Attachments:**

Consultant Agreement Leaps n Boundz 18-19

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**13.d.7. Ratification of the Renewal With National Honor Society Affiliation for City Honors Effective, July 1, 2018 - June 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the National Honor Society membership dues for the affiliation renewal effective, July 1, 2018 - June 30, 2019.

**Rationale:**

All renewals must be approved by the State Administrator. By approving this request, City Honors College Preparatory Academy students will continue engaging in chapter activities, including wearing NHS stoles or cords during graduation, and be eligible for NASSP recognition for school year 2018-2019.

**Financial Impact:**

The cost not to exceed \$385 and will be paid with Supplemental Concentration Grant Funds.

**Attachments:**

Honor Society Affiliation Renewal Invoice City Honors 18-19

**13.d.8. Ratification of the Revised Participation Agreement Between Consortium Member Districts and Wiseburn Unified School District for Operation of the Consortium Success Learning Center for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the revised participation agreement between consortium member districts and Wiseburn Unified School District for operation of the Consortium Success Learning Center for fiscal year 2018-2019.

**Rationale:**

All revised agreements and ratifications must be approved by the State Administrator. On November 7, 2018 the State Administrator approved the renewal of the Memorandum Of Participation (MOP) with Success Learning Center Center Based Special Education Program effective July 1, 2018 through June 30, 2019 for the purpose of providing special education and/or related services to students with exceptional needs.

By approving this request, Success Learning Center Center Based Special Education Program will continue to provide Free and appropriate Public Education (FAPE) in the least restrictive environment to all Special Education Students.

This item supports FCMAT (July 2017 Review) in the following:  
Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

Special day class costs should not exceed \$37,000 per pupil.

**Attachments:**

Revised SLC Participant Agreement

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**13.d.9. Ratification of Agreement for Consultant Services with Victoria E. Franklin to Provide Speech and Language Services for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the ratification of Agreement for Consultant Services with Victoria E. Franklin effective, December 14, 2018 through June 30, 2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Victoria E. Franklin will provide Speech and Language services to Inglewood Unified School students per IEP or settlements. Speech and Language services includes treatment sessions, observations, consultations, screenings, data analysis, assessments, report writing, progress reports and attendance at IEP meetings. Ms. Franklin will also provide student/teacher/staff consultations/trainings per the California Department of Education's (CDE) request.

By approving this request Inglewood Unified School District will be in compliance with the State and Federal mandates as well as adhering to Special Education Students' IEPs.

This item supports FCMAT (July 2017 Review) in the following:  
Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

The cost of \$20,000 will be paid with Special Education Funds.

**Attachments:**

Victoria E. Franklin 18-19

**13.d.10. Ratification of Consultant Agreement with Communications Solutions to Conduct Assistive Technology/Alternative Augmentative Communication (AT/AAC) Services for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the ratification of Agreement for Consultant Services with Communications Solutions, effective October 18, 2018 through June 30, 2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Communications Solutions will conduct Assistive Technology/Alternative Augmentative Communication (AT/AAC) Services. Those services include Assessments, Personalized Communication Systems, attending student Individualized Education Program (IEP) meetings, and providing training to Incorporate Assistive Technology/Alternative Augmentative Communication (AT/AAC) Systems per the student Individualized Education Program (IEP).

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By approving this request, the district will have additional support to remain in compliance with the mandated state and education code requirements.

This item supports FCMAT (July 2017 Review) in the following:

Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

The cost not to exceed \$5,000 at the rates of \$100-\$155 per hour and \$900-\$1,000 per Independent Educational Evaluation (IEE) will be paid with Special Education Funds.

**Attachments:**

Communications Solutions 18-19

**13.d.11. Approval of Agreement for Consultant Services with The Engineer Factory to Provide Science, Technology, Engineering and Math (STEM) workshops for Students 3rd - 6th Grade at Kelso Elementary School on March 14, 2019 for Pi Day Open House Event**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement for consultant services with The Engineer Factory to provide science, technology, engineering and math (STEM) workshops for Students 3rd - 6th Grade at Kelso Elementary School on March 14, 2019 for Pi Day Open House Event.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Kelso Elementary School seeks to contract with The Engineer Factory to provide Math-focused STEM projects for Kelso 3rd-6th graders during school for Kelso s March 14, 2019 Pi Day/Family Math Day Open House event. The Engineer Factory will provide a hands-on math-focused take home project to engage students and their parents for this event.

These services support students math skills and Kelso s STEAM initiative and has been approved by Kelso s School Site Council.

**Financial Impact:**

The cost not exceed \$6,000 will be paid with Categorical (Title I) Grant Funds.

**Attachments:**

Engineer Factory 18-19

**13.d.12. Approval of Consultant Agreement with 40 Love Foundation to Provide Community Tennis Programs and Services to Students of the Inglewood Unified School District**

**Recommended Motion:**

Administration recommends that the State Administrator approve the consultant agreement with 40 Love Foundation to provide community tennis programs and services to students of all ages and skill levels at Inglewood Unified School District.

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**Rationale:**

All consultant agreements must be approved by the State Administrator. The 40 Love Foundation provides mentorship to youth participants that will instill positive values, a strong work ethic, and long term goal planning. The program strives to cultivate athletic talent and academic prowess. The services and programs of 40 Love Foundation are tailored to each participant. The program offers friendly competition, appreciation of different abilities, social interaction, resilience through sharing positive and negative experiences, and leadership skills can be developed.

**Financial Impact:**

There is no financial impact to the District.

**Attachments:**

IUSD MOU with 40 Love Foundation Program

**13.d.13. Approval to Amend the Existing School2Home Partnership Agreement Between and Among California Emerging Technology Fund (CETF), California Department of Education (CDE) and Inglewood Unified School District (IUSD) to extend and expand School2Home Implementation**

**Recommended Motion:**

Administration recommends that the State Administrator approve to amend the existing School2Home Partnership Agreement between and among California Emerging Technology Fund (CETF), California Department of Education (CDE) and Inglewood Unified School District (IUSD) to extend and expand School2Home implementation.

**Rationale:**

All agreements must be approved by the State Administrator. On December 6, 2017 the State Administrator approved the School2Home Partnership Agreement with California Emerging Technology Fund for the School2Home Program. By approving this request, CETF reaffirms the commitment of an additional \$600,000 to expand School2Home to Inglewood Unified School District schools.

**Financial Impact:**

There is no financial impact to the District

**Attachments:**

Amended School2Home Partnership Agreement

**13.d.14. Approval of the Work Experience Contract between Inglewood Unified School District (IUSD) Through the We Can Work (WCW) Program Offered by the Los Angeles South Bay District (LASBD) for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Work Experience Contract between Inglewood Unified School District (IUSD) through the We can Work (WCW) Program offered by the Los Angeles South Bay District (LASBD) for Fiscal Year 2018-2019.

**Rationale:**



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All contracts must be approved by the State Administrator. The purpose of the We can Work (WCW) program is to provide Inglewood Unified School District students with work experience that consists of short-term job placements either on or off campus. The work experience may include paid/unpaid internships, paid/unpaid employment, summer work experience, work exploration, and job shadowing. This program, is offered through the Department of Rehabilitation (DOR) for student s ages 16 through 21 who are attending high school and who are potentially eligible for DOR services. Each student provided with services listed in the Work Experience Contract are Inglewood students enrolled in Special Education Program and have an Individual Educational Plan (IEP).

By approving this request, Special Education Program will be able to provide Free and appropriate Public Education (FAPE) in the least restrictive environment to all Special Education Students.

This item supports FCMAT (July 2017 Review) in the following:  
Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

There is no financial impact to the District.

**Attachments:**

Work Experience Contract 18-19

**13.d.15. Approval of Consultant Agreements with Teacher Created Materials to Provide On-Site Professional Development to Beulah Payne Elementary School and Inglewood Continuation High School by Dr. Sharroky Hollie for Teachers Effective, January 17, 2019 through June 7, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the consultant agreements with Teacher Created Materials to provide on-site professional development to Beulah Payne Elementary School and Inglewood Continuation High School by Dr. Sharroky Hollie for teachers effective, January 17, 2019 through June 7, 2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Teacher Created Materials will provide on-site professional development for 1 full day (6 hours) in small grouped sessions to teachers at Beulah Payne Elementary School and Inglewood Continuation High School. Training will be focused on culturally and linguistically responsive teaching and learning.

Approval of this request supports: IUSD Strategic Plan Pillar A: Rigorous, Culturally-Responsive Teaching & Learning (Positive and Caring Relationships, Aligned Instructional System and Responsive Personalized Supports).

SPSA GOAL 1 & 2: ELA and Mathematics

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**Financial Impact:**

The cost not to exceed \$6,000 and will be paid with Title I Professional Development Funds.

- Beulah Payne Elementary School \$5,000
- Inglewood Continuation High School \$1,000

**Attachments:**

Teacher Created Material Inglewood Continuation HS 2018-19  
Teacher Created Material Payne ES 2018-19

**13.e. STATE ADMINISTRATOR**

**13.e.1. Approval of Revised Board Policy (BP) 0420.41, Charter School Oversight**

**Recommended Motion:**

Administration recommends that the State Administrator approve the revised Board Policy 0420.41, Charter School Oversight.

**Rationale:**

School Districts should conduct regular reviews of board policies and administrative regulations. These reviews are typically conducted annually or more frequently. California School Boards Association sends out updates five times each year on policies and regulations that might need to be updated based on recent legislation, regulations, or court decisions. The last IUSD policy review occurred in 2013/14, with all policies and administrative regulations revised/adopted in August 2014. This change must be made immediately due to regulatory changes. Its requested that a first reading of this policy be waived and that the policy and administrative regulation be reviewed and adopted at this meeting.

**Financial Impact:**

There is no financial impact.

**Attachments:**

Charter School Attendance E 0420.41

**13.e.2. Approval of Conflict of Interest Code - Resolution No. 20/2018-2019, Board Bylaw E9270**

**Recommended Motion:**

Administration recommends that the State Administrator approve Conflict of Interest Code - Resolution NO. 20/2018-2019, Board Bylaw E9270.

**Rationale:**

All board resolutions must be approved by the State Administrator. Conflict of Interest Code of the Inglewood Unified School District The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

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Board of Education members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

**Financial Impact:**

None

**Attachments:**

Resolution No. 20/2018-2019

**14. APPROVAL OF MINUTES**

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on December 5, 2018

14.b. Minutes of the State Administrator's Special Board of Education Meeting held on December 12, 2018

**15. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - February 20, 2019**

**18. ADJOURNMENT**