

San Gabriel Unified School District
408 Junipero Serra Dr. San Gabriel, CA 91776

MINUTES of the DELAC/DAC Committee

Date: October 24, 2018

MEMBERS PRESENT:

Member	Site	Student
Janet Becerra	Jefferson MS & Roosevelt Elem.	Vianca & Victoria Gonzalez
Bill Ho	Gabrielino HS, Jefferson MS & McKinley Elem.	Evan, Eileen & Stephen Ho
Lily Zhang	Washington Elem.	Shengwen Zhang
Garbo Fu	Jefferson MS	Alvin Fu
Venecia Lizarzaburu	DEC	N/A
Maria Ortega	DEC	N/A

OTHER PARTICIPANTS: Yolanda Mendoza

Community Liaisons/ Interpreters: Mandy Ng, Yolanda Palom,

Meeting Called to Order: 3:33 p.m.

Welcome, Introductions, Roll call:

- Venecia Lizarzaburu introduced herself and welcomed the members of the council.
- Everyone introduced themselves to the group.

Changes to the Agenda: -None

- Bill Ho moved to accept the agenda as written and Janet Becerra seconded the motion to approve the agenda. Agenda approved unanimously.

Approval of the Minutes:

- Members were given time to read over the minutes for May 16, 2018.
- Janet Becerra moved to approve the minutes and Bill Ho seconded the motion to approve the minutes. Minutes approved unanimously.

Public Comments:

- Bill Ho mention that the traffic is bad on Mission and San Gabriel Blvd.

Old Business: - None

New Business:

- Venecia Lizarzaburu explained the Uniform Complaint Procedure (UCP) to all the members. To be in compliance we are required to give the UCP to the parent council members every year. Venecia explain that if anyone should have a complaint regarding any of the programs listed, they would complete and file a Uniform Complaint Procedures.
- Venecia Lizarzaburu also reviewed the DELAC Bylaws. Mrs. Lizarzaburu also explained the Roles and Responsibilities of the Committee and its members. She reviewed Article 3 of the Bylaws, which describe membership. She asked the members if they recommended any changes to the Bylaws. No changes were recommended.
- Venecia Lizarzaburu reviewed the draft Reclassification criteria which we needed to update based on the new annual English language assessment (ELCAP). Mrs. Lizarzaburu asked if anyone any questions or recommendations to the draft Reclassification criteria. No additional recommendations or questions were expressed. Mandy Ng moved to approve the draft Reclassification criteria and Janet Becerra seconded the motion to approve the draft Reclassification criteria. Mrs. Lizarzaburu will forward the DELAC recommendation to the Board.
- Venecia Lizarzaburu talked to the members about CABA 2019. This year the conference will be in the Long Beach Convention Center from March 20-23, 2019. Members have the opportunity to participate in this event. Members have the registration documents to enroll if they wish to participate. Maria Ortega will register DELAC members and complete the district paperwork.

Tabled: -None

Adjourned: 4:13 p.m.

Bill Ho moved to adjourn the meeting and Janet Becerra seconded motion to adjourn the meeting.

Future Meeting Date: December 19, 2018 – 3:30 p.m. at the SGUSD District Education Center

Submitted by Maria Ortega, Secretary