

Classified Reporting 2018-2019

CLASSIFIED EMPLOYEES	First Work day	Last Work day	Number of Work days	Not Assigned
12 Month Employees	7/01/18	6/30/19		
CLERICAL				
6-8 School Secretary I	7/24/18 <small>(7/24,7/25&7/26-7.5 hrs)</small>	6/20/19	212	Thanksgiving/Winter Spring Breaks, July 27
9-12 School Secretary I 9-12 Office Assistant II, III/SST	7/26/18 <small>(7/26 – 7.5 hrs)</small>	6/20/19	210	Thanksgiving/Winter/Spring Breaks, July 27
Office Assistant III, CEC	7/1/18	6/30/19		Individual Calendar
6-8 Office Assistant II, III K-5 School Secretary I	8/1/18 <small>(8/1 & 8/2-7.5 hrs)</small>	6/20/19	207	Thanksgiving/Winter/Spring Breaks, Aug. 3
K-5 Office Assistant III	8/8/18 <small>(8/8 & 8/9 -7.5 hrs)</small>	6/24/19	202	Thanksgiving/Winter/Spring Breaks, Aug. 10
Library Assistant III	8/21/18	6/21/19	193	Thanksgiving/Winter/Spring Breaks
FOOD SERVICES				
Food Service Employee, MCC Custodian/Swing, MCC	8/27/18	6/11/19	180	Thanksgiving/Winter/Spring Breaks, Jan. 28
K-12 Food Service Employee – Schools	8/29/18	6/13/19	180	Thanksgiving/Winter/Spring Breaks Nov. 9 (K-5) Jan. 18 (6-12)
Production Manager	8/23/18	6/11/19	182	Thanksgiving/Winter/Spring Breaks; Jan. 28
High School Manager	8/27/18	6/13/19	182	Thanksgiving/Winter/Spring Breaks; Jan. 28
Warehouse Driver I (1)	8/24/18	6/14/19	184	Thanksgiving/Winter/Spring Breaks, Jan. 28
Warehouse Driver I (2)	8/27/18	6/17/19	184	Thanksgiving/Winter/Spring Breaks, Nov. 9
KIDS FIRST PROGRAM				
Kids First Program Asst.	8/29/18	6/13/19	180	Thanksgiving/Winter Spring Breaks; Nov. 9

PARAPROFESSIONALS

CLASSIFIED EMPLOYEES	First Work day	Last Work day	Number of Work days	Not Assigned
9-12 Campus Safety Technician	8/28/18	6/13/19	181	Thanksgiving/Winter/Spring Breaks; Jan. 18
K-12 RCA II/Testing	7/1/18	6/30/19	200	Individual Calendar
Family Services Assistant	8/20/18	6/17/19	190	Thanksgiving/Winter/Spring Breaks
6-12 Paraprofessional 9-12 RCA II Workability Program Asst. Migrant Recruiter/Student Advocate Alternative Center Monitor Career Center Technician 6-8 Campus Monitor	8/29/18	6/13/19	180	Thanksgiving/Winter/Spring Breaks Jan. 18
K-5 Paraprofessional SB 65 Outreach/REA Facilitator K-5 Campus Monitor	8/29/18	6/13/19	180	Thanksgiving/Winter/Spring Breaks; Nov. 9
Noon Supervisor	8/29/18	6/13/19	180	Thanksgiving/Winter/Spring Breaks/ Nov. 9 -Elem; Jan. 18 - Middle
TRANSPORTATION				
Bus Drivers	8/29/18	6/13/19	182	Thanksgiving/Winter/Spring Breaks
ADULT SCHOOL CLASSIFIED STAFF – INDIVIDUAL CALENDARS				

First Student Day: August 29, 2018

Last Student Day: June 13, 2019

Thanksgiving Break: November 19-23, 2018

Winter Break: December 21, 2018-January 4, 2019

Spring Break: April 1-5, 2019

2018 Summer 4-day work week starts June 18, 2018 and the last 4-day work week starts August 13, 2018.

Employees (less than 225 work days), whose work year begins before August 20, 2018, should check with their site administrator for their work hours due to the Monday-Thursday summer schedule. Regular 5-day work week starts August 20, 2018. If your START date is NOT a Monday during the 4-day work week, confirm work times with your immediate supervisor.

2019 Summer 4-day work week starts the week of June 17, 2019.