Invictus High School
Board Meeting Minutes
October 24, 2017

Board Members in Attendance
Antoine Williams
Deidre Cummings
Ashleigh King
Antionette Warner
Brenda Dixon

Guests in Attendance
Dean Manke - Director
Joe Palmer - Director
Tonya Dumas - Director
Lashawn Terrell- CSS
Wendall Garth - OCSC
Rory Tiedemann - Invictus
Kelly Spring – legal assistant

The Invictus High School High School Board Director’s Meeting began at 4:33pm with introductions and updates.

Public Comment: There was no public comment.

Agenda:
There was a Motion and a Second by Antoine Williams and Ashleigh King to approve the agenda with ability to amend throughout the meeting as needed.

17-59 RESOLVED: The Board of Directors for Invictus High School approved the agenda and the ability to amend the agenda throughout the meeting as needed.

Meeting Minutes:

September Minutes

There was a Motion and a Second by Antoine Williams and Brenda Dixon to approve the meeting minutes from all meetings from September 2017 as presented.

17-60 RESOLVED: The Board of Directors for Invictus High School approved the September Minutes as presented.

Legal Update:
There was no legal update.

Sponsor Report:
Ms. Terrell highlighted the Sponsor Connection. New and existing charter school renewal applications are available online. CSS is requesting feedback from board members as to the performance of CSS. CSS will be providing the ability for schools to compare their academic
success to schools that closely resemble their own schools. Kerry Jupina will be presenting a Webex on graduating and career readiness.

**State of the School Report:**

Mr. Palmer discussed the students who will be graduating in December. The application for renewal is near completion. Mr. Palmer will present the application to the board for review and suggestions. He stated that the next State of the School report will discuss how students are being moved into the career readiness programs.

Mr. Manke discussed testing and the monthly staff meetings about data. OIP continues as usual. OGT data was reviewed at the monthly meeting. Staff will visit drop out recovery schools who are having success to learn new approaches. The professional development plan is being formalized, as it is a current area of focus for the administration.

Ms. Dumas discussed community events and parent-teacher conferences. All teachers did have some parents attend conferences. The teachers sent out progress reports for students.

425 FTEs were reported by the State.

There was a discussion of the copier for the downtown campus.

There was a discussion regarding the maintenance company for the three campus and the need for background checks for staff of the maintenance company. Mr. Tiedeman will reach out to the maintenance company to get copies of the completed background checks for the individuals that will be performing services at the campuses.

The directors discussed the current technology issues with the board. The operating system was not functioning properly for the required MAP testing. The school would like to replace outdated devices by the end of the school year. 25 staff computers and 60 devices at downtown and east will need to be replaced.

**Financial Report:**

Mr. Adams presented the financial report by phone. Mr. Adams has submitted all documents for the audit. He will be filing an extension to provide the 990, as the audit is being completed.

There was a Motion and a Second by Antoine Williams and Antoinette Warner to approve the September financials as presented, subject to audit.

**17-61 RESOLVED:** The Board of Director’s for Invictus High School approves the September financials as presented, subject to audit.

There was a Motion and a Second by Antionette Warner and Brenda Dixon to approve the 5 year forecast as presented, subject to audit.

**17-62 RESOLVED:** The Board of Director’s for Invictus High School 5 year forecast as presented, subject to audit.
There was a Motion and a Second by Antionette Warner and Brenda Dixon to approve the budget as presented, subject to audit.

17 – 63 RESOLVED: The Board of Director’s for Invictus High School approves the budget as presented, subject to audit.

Annual Business:

1. Board Member Terms and Officers:

   b. Officers: Board Officer Terms Expire as follows:

      1) President – Ashleigh King

      There was a Motion and a Second by Antoine Williams and Antoinette Warner respectively to elect Ashleigh King to a two year term as a board president for the Invictus High School through the year 2019.

      17 - 64 RESOLVED: The Board of Directors for Invictus High School approves the election of Ashleigh King for a two year term as board president through the year 2019. Ashleigh King abstained from voting.

      2) Vice President- Antoine Williams

      There was a Motion and a Second by Antoinette Warner and Deidre Cummings respectively to elect Antoine Williams to a two year term as board vice president for the Invictus High School through the year 2019.

      17 – 65 RESOLVED: The Board of Directors for Invictus High School approves the election of Antoine Williams for a two year term as board vice president through the year 2019. Antoine Williams abstained from voting.

      3) Secretary- tabled

      c. Committees: Expire Yearly.

      The Board discussed the Committees for the 2017-2018 School Year.

Audit & Finance Committee:

President appoints Brenda Dixon, Antoine Williams and Antoinette Warner to the Audit and Finance Committee for the 2017-2018 school year.

The slate accepted the appointment to the committee.

Education Committee:

President appoints Antoine Williams and Deidre Cummings to the Education Committee for the 2017-2018 school year.
The slate accepted the appointment to the committee.

**Personnel Committee:**

President appoints Antoine Williams, Brenda Dixon, Deidre Cummings to the Education Committee for the 2017-2018 school year.

The slate accepted the appointment to the committee.

**Strategic Planning Committee:**

President appoints Deidre Cummings to the Strategic Planning Committee for the 2017-2018 school year.

The slate accepted the appointment to the committee.

**Old Business:**

**New Business:**

1. **Board Member Technology Resolution**

   There was a discussion about the eligibility of the board members to receive new technology.

   There was a Motion and a Second by Antoine Williams and Deidre Cummings to approve the new technology purchase for board members in an amount not to exceed $600.00 per board member, contingent on a $100.00 disposal fee.

   **17 – 66 RESOLVED:** The Board of Directors for Invictus High School approves the purchase of new technology for board members in an amount not to $600.00 per board member, contingent on a $100.00 disposal fee.

2. **Travel Reimbursement – UP TO $500 per candidate for up to five candidates total.**

   There was a Motion and a Second by Antionette Warner and Deidre Cummings approve travel reimbursement for up to $500.00 per out of state ED candidates for up to a total of five candidates.

   **17– 67 RESOLVED:** The Board of Directors for Invictus High School approves travel reimbursement for up to $500.00 per out of state ED candidate for up to a total of five candidates. Brenda Dixon opposes the Motion.

3. **Invictus – Downtown – Copier Lease – $254 per month.**

   There was a Motion and Second by Antoine Williams and Brenda Dixon respectively to approve the copier lease for the downtown campus at a rate of $254.00 per month for the school year of 2017-2018.
**17-68 RESOLVED:** The Board of Directors for Invictus High School approves copier lease for the downtown campus at a rate of $254.00 per month for the school year of 2017-2018.

4. Tallmadge Home Maintenance Services – all three campuses – not to exceed $6,500.00 in calendar year.

There was a Motion by Antoine Williams and a Second by Deidre Cummings respectively to approve contract with Tallmadge Home Maintenance Services for all three campuses in an amount not to exceed $6,500.00 in the calendar year.

**17-69 RESOLVED:** The Board of Directors for Invictus High approves the contract with Tallmadge Home Maintenance Services for all three campuses in an amount not to exceed $6,500.00 in the calendar year.

5. School Annual Report

There was a Motion and a Second by Antoine Williams and Deidre Cummings to approve the annual school report as presented for the 2017-2018 school year.

**17-70 RESOLVED:** The Board of Director’s for Invictus High School approves the annual school report as presented.

6. Curtis Orr has resigned from the Board of Director for Invictus High School.

There was a Motion and a Second by Deidre Cummings and Antoine Williams to accept the resignation of Curtis Orr.

**17-71 RESOLVED:** The Board of Director’s for Invictus High School accepts the resignation of Curtis Orr.

**Next Meeting Date:** November 7, 2017 at 4:30pm at Invictus High School

**Motion to Adjourn:** There was a motion by Antoine Williams and seconded by Deidre Cummings to adjourn the meeting at 5:39pm.

[Signatures]

Board Secretary

President

Invictus High School