



Addison
School District **4**
ADDISON | ILLINOIS | SINCE 1842

ADDISON SCHOOL DISTRICT 4 – ADDISON, ILLINOIS

Minutes of the Regular Board Meeting of April 26, 2017 held at the Indian Trail Junior High School Board Room.

President Williams called the meeting to order at 7:10 p.m.

Roll call showed the following individuals:

PRESENT: Aranda, Daniels, Lange, Ruffolo, Towns, Triantafillos, Williams

ABSENT: None

A quorum was declared present.

Mr. Wartman led the audience in the Pledge of Allegiance.

Motion #1: Approval of Minutes

Motion by Mr. Daniels, second by Mr. Lange to approve the Minutes of the Regular and Closed Session Meetings of March 22, 2017, as presented.

ROLL CALL VOTE:	AYE:	Aranda, Daniels, Lange, Ruffolo, Towns, Triantafillos, Williams
	ABSENT:	None
	NAY:	None...Motion #1 Carried.

The Board recognized Mr. Taso Triantafillos for his four years of service on the Addison School District 4 Board of Education and presented him with a gift. Mr. Triantafillos has previously served on the Budget Committee and the Intergovernmental Committee. Superintendent Langton thanked him for his four years of service. Mr. Triantafillos thanked Mr. Williams and Mr. Langton. Mr. Triantafillos noted all of the progress that was made during his four years on the Board and encouraged the new Board to continue with the good work. He also noted that he will stay involved both in District 4 and in the community. Mr. Williams called a short recess of the Board at this time.

Mr. Serge Ruffolo, Board Secretary, read the vote totals released to the District by the DuPage County Election Commission. The totals showed that the following members would be seated on the Board: Mr. Zack Frangidakis (1,394 votes), Mr. John Daniels (1,695 votes), Mr. Jeremiah Lange (1,432 votes) and Mr. Rudy Aranda (1,414 votes).

Motion #2: Motion to Authorize the Canvass of Election and Proclaim Results

Motion by Mr. Triantafillos, second by Mr. Ruffolo to authorize the canvass of the election and proclaim the results.

Mr. Ruffolo report the DuPage County Election Commission’s Canvass of Total Votes received by each of the candidates at the April 4, 2017 Consolidated Election and proclaimed the following results of the election:

Zack Frangidakis – 1,394 votes
John Daniels – 1,695 votes
Jeremiah Lange – 1,432 votes
Rudy Aranda – 1,414 votes
Taso Triantafillos – 1,105 votes

Mr. Frangidakis, Mr. Daniels, Mr. Lange and Mr. Aranda were elected as members of the Addison School District 4, each for a four-year term.

ROLL CALL VOTE: AYE: Daniels, Lange, Ruffolo, Towns, Triantafillos, Williams,
Aranda
 ABSENT: None
 NAY: None...Motion #2 Carried.

The newly elected Board members were seated. Mr. Langton, Superintendent, administered the Oath of Office to the newly elected and currently seated Board members.

Motion #3: Motion to Adjourn Sine Die

Motion by Mr. Ruffolo, second by Mr. Towns to adjourn Sine Die.

ROLL CALL VOTE: AYE: Lange, Ruffolo, Towns, Williams, Aranda, Daniels,
Frangidakis
 ABSENT: None
 NAY: None...Motion #3 Carried.

Mr. Williams announced that following past Board practice, he suggested appointing Mr. Langton as the President Pro-Tem. Mr. Williams also clarified that the officers' terms are held for two years in following with the election cycle.

Motion #4: Motion to Appoint President Pro-Tem

Motion by Mr. Ruffolo, second by Mr. Daniels to appoint Mr. Langton as the President Pro-Tem.

ROLL CALL VOTE: AYE: Ruffolo, Towns, Williams, Aranda, Daniels, Frangidakis,
Lange
 ABSENT: None
 NAY: None...Motion #4 Carried.

Mr. Langton asked the Secretary to the Board to call the Roll of the newly seated Board of Education. Roll Call showed the following individuals:

 PRESENT: Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns,
Williams
 ABSENT: None

A quorum was declared present.

Motion #5: Nominations for President of the Board of Education

Motion by Mr. Daniels, second by Mr. Ruffolo to nominate Dave Williams for a two-year term in office as President of the Board of Education. No other nominations were heard. A unanimous vote was recorded for Dave Williams, as President.

Mr. Williams presided over the meeting from this point forward.

Mr. Williams asked for nominations for a two-year term for Vice President of the Board of Education.

Motion #6: Nominations for Vice President of the Board of Education

Motion by Mr. Ruffolo, second by Mr. Lange to nominate Jim Towns for a two-year term in office as Vice President of the Board of Education. No other nominations were heard. A unanimous vote was recorded for Jim Towns, as Vice President.

Mr. Williams asked for nominations for a two-year term for Secretary of the Board of Education.

Motion #7: Nominations for Secretary of the Board of Education

Motion by Mr. Towns, second by Mr. Lange to nominate Serge Ruffolo for a two-year term in office as Secretary of the Board of Education. No other nominations were heard. A unanimous vote was recorded for Serge Ruffolo, as Secretary.

Mr. Williams congratulated all of the officers on being elected to their two-year terms of office.

Motion #8: Motion for Ratification of Policies, Meeting Dates/Times and Actions of Previous Boards of Education

Motion by Mr. Daniels, second by Mr. Ruffolo to approve the ratification of policies, meeting dates/times and actions of previous Boards of Education.

ROLL CALL VOTE:	AYE:	Towns, Williams, Aranda, Daniels, Frangidakis, Lange, Ruffolo
	ABSENT:	None
	NAY:	None...Motion #8 Carried.

Motion #9: Approval of Accounts Payable for the Month of April 2017

Motion by Mr. Daniels, second by Mr. Aranda to approve the Accounts Payable for April 2017, as follows:

Education Fund	\$538,968.89*
Building Fund	\$373,338.09
Debt Services	\$ 0.00
Transportation	\$337,371.87
Capital Projects	\$ 0.00
TOTAL	\$1,249,678.85*

*Education Fund includes Liability charges of \$650.00 – Card Services check #18990 (on Summary), \$721.68 – 1-800MD, LLC check #18997 & \$14,580.00 – CHC Wellness check #19015. Liability accounts are not reflected on AP Board Report. Above totals are correct.

ROLL CALL VOTE:	AYE:	Williams, Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns
	ABSENT:	None
	NAY:	None...Motion #9 Carried.

A question arose regarding the invoice for the Ecviv Online Grant Research Service. Mr. Langton explained that this is a multi-agency subscription with other Addison agencies for this service that does grant research for all of these agencies. The district's portion costs \$1,080.00 per year to be a part of this consortium. If a grant were to be found through this service, Dr. Gomez would be the one to write the grant. Mr. Langton noted that most grants don't typically match up with either the district's priorities or with the programs that we currently have in place. The consortium will be meeting soon to discuss if any of the agencies are benefitting from this service. He will report back to the Board on this following that meeting.

Motion #10: Approval of Payroll for the Month of March 2017

Motion by Mr. Daniels, second by Mr. Lange to approve the Payroll for March 2017, as follows:

Education Fund	\$2,252,215.49
Building Fund	\$ 48,027.51
Transportation	<u>\$ 8,898.30</u>
TOTAL	\$2,309,141.30

ROLL CALL VOTE:	AYE:	Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams
	ABSENT:	None
	NAY:	None...Motion #10 Carried.

Communication/Public Participation of Agenda/Non-Agenda Items: None

Presentations:

- Transitioning 5th Grade Students to Indian Trail Junior High School – Mr. Craig Bennett
 - Grade 5 Family Nights are held at each elementary school for students and parents.
 - A 6th grade Orientation Night is held at Indian Trail for students and parents consisting of four rotations:
 - Academics
 - Exploratory classes
 - PE/Athletics
 - Clubs/Activities
 - 5th grade classroom visits also take place at each elementary school to discuss structure and expectations.
 - For students with IEPs, transition meetings are held with individual teachers to set up proactive measures.
 - Schedule pickup days will occur August 8, 9 and 10:
 - Students pickup their schedule of classes and are able to walk through the building to get acclimated.
 - Fall Pictures are taken.
 - School Supplies can be purchased/picked up.
 - PE Uniforms and locks are distributed.
 - Preparing these students is important, so they will receive a string bag, an assignment notebook and be encouraged to use a color coded folder system.
 - There are many ways that the school communicates with families, including Skyward Family Access, a weekly email blast, individual teacher web pages, the *Trail Talk* newsletter, an All Call when needed and Twitter.
 - Data proves that students will be successful if they get involved in Athletics, Clubs and Activities.

Mr. Ruffolo asked if the information would be on the website, and Mr. Bennett stated that the Information would be on the website tomorrow.

Mr. Frangidakis asked if any students were involved in making the presentation video. Mr. Bennett noted students were not involved in the video's creation, but that Mrs. Amy Miller, one of IT's Techperts, is incorporating this technology in her classroom. Mrs. Miller taught the Animoto

Professional Development to teachers and Mr. Bennett learned how to create the video there.

- Addison Early Childhood Collaborative (AECC) – Mrs. Mary Haley and Mr. Chuck Wartman
 - In existence since 2012 and the first in DuPage County, the Collaborative strives to meet the needs of families with young children aged birth to five years old.
 - The Collaborative includes over 50 community partners.
 - They are funded by grants through the DuPage Foundation and Metropolitan Family Services.
 - Many of their programs include an annual Resource Fair, Parent meetings, Parent Councils at Preschools, TV segments on the local access channel and a Kindergarten Symposium.
 - Their desire is to work toward improving Kindergarten readiness for all families.
 - The need includes families living below the poverty level, low income, limited English proficiency and the necessity for Special Education.
 - In the future, the Collaborative plans to:
 - Work with other DuPage Collaboratives for the common purpose.
 - Increase their visibility within the Village of Addison through additional ACTV segments and participation in the Summer Concert Series.
 - Establish relationships with local employers and pediatricians.

Mr. Williams asked if the AECC is working with the Regional Office of Education (ROE). Mr. Wartman stated that the ROE is involved in the collaborative that meets four times per year.

Mr. Langton noted that the AECC was modeled after the Oak Park Collaborative and now Oak Park is looking to the AECC to see how they are sustaining such a great level of success. He added that many of his colleagues are amazed at how powerful the AECC is.

Committee Report: Buildings and Grounds Committee Meeting of April 12, 2017 – Mr. Ruffolo reported on the following:

- The recent installation of the Indian Trail Commons HVAC unit.
- Taking corrective action on the recent 10 Year Life Safety Survey.
- A summer paving project at Indian Trail, Fullerton and Army Trail.
- Researching a cost savings for split HVAC systems in the district.
- Continuing with securing vestibules, planned next for Fullerton and Army Trail Schools.
- Updating playground equipment at Fullerton School.

Mr. Williams noted that the April LEND meeting was changed to May 5th and will be held in District 88 at 7:30am. He added that there would be several presentations and invited the entire Board to attend.

Administrative Reports:

Superintendent's Report – Mr. Langton reported on the following:

- Mrs. Marcy Boyan has resigned her position as Chief School Business Official to accept the same position in Naperville Unit School District 203; Mr. Langton thanked her for 8 years of quality service, including many financial and operational improvements.
- Eleven of 23 applicants have been interviewed; many thanks to Mr. Wartman for his help with this process.
- Three finalists will be interviewed this coming Friday, and references are being checked.

- A candidate recommendation will be made to the Board in the May 31, 2017 meeting.

Assistant Superintendent for Business – Mrs. Marcy Boyan reported on the following:

- With interest rates at current levels, the district has an opportunity to reduce interest rates on School Bonds from 2008; a refunding this fall could result in taxpayer savings of \$90,000 and would be a good faith action on behalf of the community.
- Technology Department Updates:
 - Upgrade the operating system on the two phone servers.
 - Replace three end of life routers for the phone system at Indian Trail, Lincoln and Lake Park schools.
 - Upgrade network cabling in certain classrooms at Indian Trail, Lake Park, Lincoln, Stone, Wesley and Army Trail.
- The district's food service management company, Arbor Management, recently brought in an informative "Ask the Dietician" presentation at Indian Trail; this included a display booth, handouts and trivia.
- The first Mandated Categorical Payment of \$867,000 was recently received from the state; this payment is part of a \$2 million payment that is expected; remaining payments will likely occur at June 30th as part of the next fiscal year.
- Facilities Updates:
 - The recent installation of the Indian Trail Commons HVAC unit went well.
- Talks continue in Springfield regarding a Property Tax Freeze; this could mean a \$4 million loss over five years for our district.
- The original intercom and bell system at Stone School has died; there are no parts available for repair and a replacement unit is classified as urgent; wireless is being considered and a recommendation to the Board will be coming soon.

Assistant Superintendent for Curriculum and Instruction – Mrs. Donna Haney reported on the following:

- Spring assessments will be completed soon; data received from these benchmarks determine growth throughout the year.
- Staff will be participating in an Early Release Day on May 5th to include grade/team level articulation, cross grade level articulation and book studies; a draft agenda was distributed to the Board.
- Planning is underway for summer Curriculum Committee work.
- Pilot materials used this year from Activate Learning have resulted in many challenges from the Activate Learning Customer Service Department. This has resulted in a large credit to our district. The Science Committee is currently reviewing new pilot materials from FOSS and the committee will meet in May to determine next steps.
- Mrs. Kim Lohse, Director of Education and Information Technology, shared a technology update that included developments and opportunities from this school year, as well as the following recommendations for the upcoming three years ahead:
 - 2017-2018 – expand laptops for grades 1,4 and 7 (approximately 1420 computers) and add two full-time media center teachers; additional licensing costs will be necessary; develop a list of core instructional programs and apps that all students in the district will have access to

- and allow access to Google G-Suite; continue to offer professional development during late-start Mondays, Early Dismissal days and through voluntary after-school sessions or video tutorials.
- 2018-2019 – expand laptops for grades 2, 5 and 8 (approximately 1420 computers)
- 2019-2020 – expand laptops for grades K, 3 and 6 (approximately 1420 computers)

Many questions were addressed and much discussion took place on this initiative. The general consensus is that the district must do this slowly, prepare staff and students for the rollout and do it correctly. Mr. Langton asked the Board to email him to give him feedback, so that he knows what the next step will be. He would like the entire Board to be in favor of this and he reiterated that teaching staff will be supported.

Motion #11: Acceptance of District 4 Staff Resignation Requests

Motion by Mr. Lange, second by Mr. Ruffolo to accept the District 4 staff resignation requests for the following individuals:

LICENSED PERSONNEL-RESIGNATIONS

Marcy Boyan
Position: CSBO

Effective Date: 06/30/2017
School: District

Mary Layman
Position: 3RD Grade Teacher

Effective Date: 06/08/2017
School: Fullerton

EDUCATIONAL SUPPORT PERSONNEL- RESIGNATIONS

Chaline Amorn-Vichet
Position: Licensed Practical Nurse

Effective Date: 04/28/2017
School: Stone

ROLL CALL VOTE: AYE: Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda
 ABSENT: None
 NAY: None...Motion #11 Carried.

Motion #12 Approval of District 4 Staff Employment Requests

Motion by Mr. Lange, second by Mr. Aranda to approve the District 4 staff employment requests for the following individuals:

EDUCATIONAL SUPPORT PERSONNEL EMPLOYMENT

Antonella Coleman
Position: Para Educator

Effective Date: 04/04/2017
School: Indian Trail Jr. High

Erika Martinez
Position: Health Clerk

Effective Date: 04/04/2017
School: Stone

Margaret Utterback
Position: Para Educator

Effective Date: 04/17/2017
School: Indian Trail Jr. High

ROLL CALL VOTE: AYE: Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda, Daniels
 ABSENT: None
 NAY: None...Motion #12 Carried.

Motion #13: Establishment of the end of the School Year 2016-2017

Motion by Mr. Lange, second by Mr. Aranda to approve the establishment of the end of the school year

2016-2017 as June 7, 2017, for students and June 8, 2017 for teachers.

ROLL CALL VOTE:	AYE:	Lange, Ruffolo, Towns, Williams, Aranda, Daniels, Frangidakis
	ABSENT:	None
	NAY:	None...Motion #13 Carried.

Mr. Langton noted that this action is required by Illinois School Code.

Motion #14: Approval of Resolution to Declassify Closed Session Minutes and Destroy Closed Session Audio Recordings

Motion by Mr. Lange, second by Mr. Aranda to approve the resolution to declassify Closed Session Minutes for 8/31/16, 9/28/16, 11/2/16, 11/30/16, 12/21/16, and 1/18/17 and destroy Closed Session Audio Recordings for 4/29/15, 5/21/15, 6/24/15, and 10/28/15.

ROLL CALL VOTE:	AYE:	Ruffolo, Towns, Williams, Aranda, Daniels, Frangidakis, Lange
	ABSENT:	None
	NAY:	None...Motion #14 Carried.

Mr. Langton thanked Mr. Ruffolo for his help on this resolution.

Motion #15: Approval of the 2017 Paving Repairs Project

Motion by Mr. Lange, second by Mr. Daniels to approve the award of for the 2017 Paving Repairs project to A-Lamp Concrete Contractors, Inc., for \$210,659.70, as the lowest, responsible bidder.

ROLL CALL VOTE:	AYE:	Towns, Williams, Aranda, Daniels, Frangidakis, Lange, Ruffolo
	ABSENT:	None
	NAY:	None...Motion #15 Carried.

Mr. Williams asked if this contract came in lower than was originally expected. Mrs. Boyan stated yes, that the bid definitely came in lower than was estimated.

Discussion Items:

- The next regularly scheduled Board of Education meeting will be Wednesday, May 31, 2017 and will take place at 7:00 p.m. in the Board Room of the Addison Village Hall. The Board will celebrate the success of all of the district's Student Councils. **PLEASE NOTE THIS CHANGE OF LOCATION.**
- Mr. Wartman updated the Board on Kindergarten Registration, as well as Returning Students' Registration. So far, 315 students have registered for Kindergarten for the 2016-2017 school year. This number includes the district's current preschoolers and is down 25 from last year. The district is still accepting registration packets for Kindergarten directly at the schools. In addition, for returning students, a registration and residency night recently took place. May 8, 2017, is the last day to take advantage of the early discount. All registration questions should be directed to the schools.
- Board committee assignments will be reconsidered for the May 31st Board meeting; please speak to Mr. Williams soon, if you would like to make a change in committees, or simply stay put.
- The District 4 Retirement Dinner will take place on Thursday, May 4, 2017, at 4:00 p.m. at Empress Banquets.

- Indian Trail Junior High School Promotional Exercises will take place on Wednesday, June 7, 2017 at Addison Trail High School.
- Statement of Economic Interest forms are due online to the DuPage County Clerk's office by May 1, 2017. A fine will be assessed if you are late.
- The first reading of Press Plus #94 Policy Updates was presented to the Board. The packet includes mostly legal updates, as well as policies that needed to be edited due to the Negotiated Agreement.

Miscellaneous/Unfinished Business:

- Mr. Langton noted that the beautiful artwork hanging in the Board Room was completed by students at Army Trail Elementary School, under the direction of Carrie Zatarski.

Motion #16: Motion to Adjourn

Motion by Mr. Aranda, second by Mr. Towns to adjourn the Wednesday, April 26, 2017 Board of Education meeting.

ROLL CALL VOTE:	AYE:	Williams, Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns
	ABSENT:	None
	NAY:	None...Motion #16 Carried.

The regular Board of Education meeting adjourned at 9:05p.m.

Serge Ruffolo, Secretary

Dave Williams, President

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