

Secondary Policy for NE door/Leaving Building/Lunch Responsibilities/Tardies as of 8/29/19

NE door will not be used by students at anytime except for emergency evacuation or unless accompanied by an adult.

Secondary students will enter and exit through the main entrance.

Secondary students will leave through the two north doors at the main entrance.

Volleyballs, basketballs, etc. will not be available to students at the end of the day so that elementary students will be able to safely exit through gym into entryway.

ALL students who leave the building must sign out and back in at the front desk.

Seniors may leave campus for lunch

Seniors may bring lunch back into building but must eat in lunchroom within lunch time allotted

If seniors purchase lunch to be shared with other students they must eat within the allotted time in the gym.

Students must bring all items from their vehicles when they enter the first time of the day

Teachers will notify the office by PA if they have approved a student leaving the building during the day

Parents may deliver lunches for students during their prescribed lunch period to be eaten in gym

Parents who want to bring in special treats must clear it with the teacher

Drinks and snacks are at the teachers' discretion during the day. If carpet becomes stained beyond reasonable wear and tear this will be rescinded.

The loft is not a restaurant. Supervisor will determine what drink or snacks are allowed. No outside purchased food (Mac, Wendy, etc) may be eaten in this area.

Eating lunch is the responsibility of students.

If a student enters the building during the day with carryout food, unless it is to be eaten in the lunchroom during the student's regular lunch period the food will be surrendered to office personnel.

Students who enter a classroom with carryout food will have it taken by the teacher

Students who leave or enter the building using the NE door will meet with the principal on the first offense. A second offense will result in a half day in-house suspension spent in the office. A third offense will result in an out-of-school full day suspension. Any additional violations of this rule will result in further suspensions as determined by the principal.

Students who leave the building without permission will be considered as a level 2 offense and will be treated based on the rubric

Seniors who are eligible to leave the campus during lunch and do not abide by the lunch rules will be warned once, and on the second offense will lose the right to leave campus for lunch for two school weeks. If an additional offense occurs the student(s) will lose the right to leave the campus for lunch for four school weeks. If more offenses of this nature continue to occur leaving campus will be removed as an option for the remainder of the school year.

Secondary students are allowed six tardies total each marking period without penalty. Excessive tardiness requires a conference between the student, parents, and school officials. Detentions will be arranged through the office.

- 7th tardy- 1 lunch detention
- 8th tardy- 2 lunch detentions
- 9th tardy- 3 lunch detentions.
- 10th tardy- half day in-school suspension
- 11th tardy- full-day out-of-school suspension.
- The parents and administrator will address additional tardiness