



Summit Academy Board of Trustees

Summit Academy High School Board of Trustees

Board Minutes 9.6.2018

Meeting Called to Order: 8:04 pm

Members Present: Troy Walker, Holly Sonntag, Dave Crandall, Chris Bleak

Public Comment:

A parent expressed concern that the math curriculum is changing and she believes that it's holding her child and others behind. The board decided that Tyler would meet with the parent and discuss the rationale behind the change and why there is a new program.

Executive Director Update (SA/SAHS)

Karen Johnson is now over Student Achievement. Mrs. Brantley is a new principal. Paul Lundberg is new, working with Gary Tucker. This is his 24th year in education.

PLCs have been established and are running well. Working on testing kids and leveling them. General feedback has been that the professional development is well received.

We are low on enrollment at each school. Other charter Directors are down. The high school we are 586. The target is 600. Our ADM last year was 98%. Dave Crandall asked how much we're off. Stephanie explained its roughly \$600,000.

Business Administrator Update (SA/SAHS)

- Financial Report (SA/SAHS)
Stephanie explained that enrollment is the big issue.
- Budget Update
Auditor wants to know when we will have audited financials. Should be about a week.
- SCSB Review
- Financing Update
We need these two policies in place as part of the refinance. Still need to know how many of our students came from our school.

Summit Academy Loan Terms

Last thing is a copy of the loan agreement between the two schools. Discussion on loan percentage. Stephanie explained that there is no requirement on percentage. General discussion on terms. General discussion on percentage.

Motion by Chris Bleak to set the interest rate at .5.

Discussion on motion. Dave Crandall concerned that we need to revisit our enrollment issues before we make a decision.

Troy added no penalty on an early payment back to the motion.

Roll call vote: Holly-yes Chris-yes Troy-yes Dave no

Motion passes

Approve Minutes of June 21 , 2018 Board Meeting

Motion by Dave Crandall to approve minutes.

Second by Chris Bleak

Motion passes unanimously

Early Literacy Plan (SA) – Approval Needed

Lindy Hatch presented the literacy plan. Eight representatives went to state. Lindy explained that literacy is down across the state.

There are two literacy goals for it. A committee has been organized to address the issues. State focus is Dibels. Teachers are now being taught to read Dibels.

Most schools are dropping. We had a lofty goal and the state said they only wanted us to maintain where we are currently.

Chris Bleak motion to Approve Literacy Plan

Second by Holly Sonntag

Motion passes unanimously

New and Updated Policies

- Updated Bullying, Hazing, Harassment Policy (SA/SAHS)

Tyler said he would like more time to work on the Updated Bullying, Hazing. Holly said she was comfortable approving a policy with the understanding that it would be modified. Tyler asked that we wait until he has more time to review. Tyler explained that the Grievance Policy is part.

Chris Bleak motion to review a Bullying, Hazing, Harassment policy at next meeting

Second by Holly

Passes Unanimously

- Continuing Disclosure Procedures

There are certain disclosures we need to make available to the bond holders.

Motion to approve by Chris Bleak

Second by Dave Crandall

Motion passes unanimously

- Board Member and Administration Succession

Chris Bleak said that we need to appoint board members to review the applications we've received. Holly volunteered to do that. Troy Walker asked if we can make a provision to keep people who don't have kids at the school.

Chris Bleak motion to approve the Succession policy with the change that the two management personal which will include two principals.

Second by Dave Crandall

Motion passes unanimously

Board Vacancies

Holly said there are eight people who have applied. Holly said that in our charter it says that board members need to have a kid in the school. Holly said that Chris ignored her all summer.

Board Bylaws

Troy and Chris want it to say "have or have had" . New bylaws say that a majority of board members have to have a kid at the school. General charter should not be revised, but just revise the Bylaws. Chris asked if board members have terms. Holly said that there's 2 years here. Chris Bleak explained that he no longer has a child at the school. Holly said we are gonna have 5, 7, or 9. Currently says that the majority must have kids. Troy said we should take out the requirement of having a student at the school. Chris Bleak said that we should say that for future board members they need to have students at the school. Consensus that Holly would make changes and we will approve changes at next meeting. Chris and Troy don't like having an elected board member.

Holly said that we need a clear grievance process and that we need responsibilities of each board member. She said that as a board, you should evaluate yourself. Holly passed out a director evaluation. Chris said that the board needs to have a discussion on the details of being a director.

General discussion on different evaluations. Holly wants to work on it some more and asked all the board members to review what she has done so far.

Holly wants to vote on bylaws, the board code of conduct, and the director evaluation.

Holly said that the assurances require us to have board training.

Discussion on background checks required for all board members. It can be done at any district office.

Troy asked the board to approve \$4,000 to adjust the lot line at the high school because currently it is unclear and we need a legal description. It needs to be clear in case the high school property is ever sold. Stephanie Archibald explained that we just discovered the problem. Troy said it just be done now. Holly Sonntag thinks it's too much money. Everyone decided to get it done.