Cottonwood Classical Preparatory School
Student Parking Permit

Cottonwood Classical Preparatory School high school students may park on our campus provided that they obtain a Student Parking Permit. Students with a valid CCPS parking permit may only park in the parking space designated on their parking permit. If a vehicle is in the permit holder’s parking space, please notify the front office immediately. Do not park in staff parking or in another permit holder’s parking space. Because of the limited number of spaces available, parking permits will be granted on a first come first served basis.

CCPS is a closed campus with the exception of Seniors in good standing, which means that all other students are not allowed to come and go throughout the school day, unless written approval has been granted by the administration. Vehicles may not be accessed by students during the school day. Vehicles are not to be left on campus overnight unless an extenuating circumstance requires such and the administration has been informed. Violation of the rules outlined in this section may result in the vehicle being towed and/or the parking permit being revoked.

If a high school student with a vehicle must leave during the school day for a scheduled appointment or athletic/activity, either prior notice must be submitted by the parent/guardian to the front office or a Self Release Form must be completed and turned into the front desk. Self-Release Forms can be accessed on the website under Important Forms/Documents.

Reckless Vehicle Use:
Definition: Using any motorized or self-propelled vehicle on or near school grounds in a reckless manner which disrupts the educational process or which threatens the health and safety of others.

● First Occurrence: Restriction of vehicle use.
● Repeated Occurrences: Automatic revocation of vehicle use at CCPS.

Student Name: _________________________________
NM Driver’s License #: ________________________
Vehicle 1 Make________________ Model:________________ Color________
License Number:______________ Insur ance Policy Exp. Date______________
Vehicle 2 Make:________________ Model:________________ Color________
License Number:________________ Insurance Policy Exp. Date______________

Current copies of the following items must be submitted with this form:
■ Student’s driver’s license
■ Proof of Insurance (Submit at the beginning of each semester)
■ Vehicle Registration

We ____________________________________________ (Parent/Guardian Name-print) give
__________________________________________ (Student name-print) permission to drive a vehicle to Cottonwood Classical
Preparatory School. We will not hold CCPS responsible for damage to vehicle, injury to student(s) or theft of items. If proof of insurance expires during the time that the parking permit is in effect, the permit holder is required to provide updated information at that time to keep the parking permit valid. Permit or Placard must be displayed at all times while on campus.

Student Signature: ____________________________________________ Date: _____________
Parent/Guardian Signature: _________________________________ Date: _____________