

**MINUTES OF THE REGULAR BOARD MEETING  
15 FEBRUARY 2018  
CARMICHAELS AREA SCHOOL DISTRICT  
7:00 P.M.**

The Carmichaels Area School District Board of Education held its regular Board meeting on February 15, 2018 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Julie Mascia, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; Officer Miller, Security Director; district residents and news media representatives.

An Executive Session was held at 6:30 p.m. for personnel and legal items. The session ended at 6:52 p.m.

**I. ROLL CALL.**

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Dr. Jason M. Matyus; Lewis G. May; Edmond F. McIntire, Jr., Vice-President; Jason J. Voithofer and Cheryl L. Voytek, Treasurer.

**II. MOMENT OF SILENT MEDITATION.**

A moment of silent meditation was observed by all in attendance.

**III. APPROVAL OF MINUTES OF THE RESCHEDULED BOARD MEETING OF 18 JANUARY 2018 HELD 17 JANUARY 2018.**

Mr. Ferek moved to approve the minutes of the rescheduled Board meeting of January 18, 2018 held January 17, 2018. Second by Mr. Ganocy - 9 ayes; 0 nays.

**IV. UNFINISHED BUSINESS.**

**V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.**

Mr. Ganocy moved to approve the addition of items A. to C. below to the agenda. Second by Mr. Ferek - 9 ayes; 0 nays.

- A. Policy 1<sup>st</sup> Reading - 707 Use of School Facilities
- B. Resignation - T. Aeschbacher, Extra Boys Basketball Coach
- C. Building & Grounds Project List

Mr. McIntire moved to approve the agenda as presented. Second by Dr. Krause - 9 ayes; 0 nays.

**VI. REMARKS FROM VISITORS.**

David Briggs gave an update on the volleyball program and recognized Meghan Walker.

Sean Stark, cafeteria manager, spoke on participation in the Healthy High School Challenge and \$500.00 reward received.

**VII. ADMINISTRATIVE REPORTS (Exhibit I).****A. SUPERINTENDENT REPORT.****1. DISTRICT SECURITY UPDATE - OFFICER MILLER.****B. ELEMENTARY PRINCIPAL REPORT.****C. MIDDLE SCHOOL PRINCIPAL REPORT.****D. SENIOR HIGH PRINCIPAL REPORT.****E. TECHNOLOGY ADMINISTRATOR REPORT.****F. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.**

Seniors, Christina Aeschbacher and Maddie Pratt, were in attendance for the Senior High School. Dustin Hastings and Annaliese Herod represented the Middle School.

**IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (McIntire, Ferek, Krause).****1. STUDENT RE-ADMISSION - delete.****2. SCHOOL CALENDAR 2018-19 (Exhibit II).**

Mr. McIntire moved to approve the school calendar for 2018-19 as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

**3. SPECIAL EDUCATION POSITION.**

Mr. McIntire moved to offer the special education position to Tymme Freeman with salary set at BA Step 1 and terms per the professional contract effective February 19, 2018. Second by Mr. Ferek - 9 ayes; 0 nays.

**4. CAEA AGREEMENT - TEACHING SCHEDULE CHANGE.**

Mr. McIntire moved to approve the agreement with CAEA for a change in teaching schedule effective January 24, 2018. Second by Mrs. Voytek - 9 ayes; 0 nays.

**5. RETIREMENT NOTICE - Z. CHAMBERS, SPECIAL EDUCATION TEACHER.**

Mr. McIntire moved to accept the retirement notice of Zoe Chambers, Special Education teacher, effective the end of the 2017-18 school year. Second by Mrs. Voytek - 9 ayes; 0 nays.

**6. SUB LIST ADDENDUM - PROFESSIONAL (Exhibit III).**

Mr. McIntire moved to approve the substitute list addendum as presented. Second by Dr. Matyus - 9 ayes; 0 nays.

**7. SCHOOL POLICE OFFICER DESIGNATION.**

Mr. McIntire moved to approve the district solicitor to petition the court changing the title of Officer Craig Miller from security director to school police officer. Second by Mr. May - 9 ayes; 0 nays.

**8. SUPERINTENDENT POSITION - JULY 1, 2018.**

Mr. McIntire moved to offer the position of Superintendent to Mr. Fred Morecraft effective July 1, 2018 for a term of five (5) years and salary set at \$97,000.00. Second by Dr. Krause - 9 ayes; 0 nays.

**9. TRAVEL - B. BELL.**

Mr. McIntire moved to approve the request of Brittney Bell to attend a professional development conference in Washington, DC on March 26 & 27, 2018. Second by Dr. Krause - 9 ayes; 0 nays.

**10. POLICY 1<sup>ST</sup> READING.**

Mr. McIntire moved to approve the first reading of policy items a. and b. below as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

**a. BOOSTER ORGANIZATIONS.****b. 707 USE OF SCHOOL FACILITIES.****11. ADMINISTRATIVE CONSULTANT.**

Mr. McIntire moved to approve John Menhart as an administrative consultant beginning July 1, 2018 for a period of ninety (90) days at the rate of \$200.00 per day. Second by Dr. Krause - 9 ayes; 0 nays.

**12. GRADING SCALE.**

Mr. McIntire moved to change the district grading scale beginning with the 2018-19 9<sup>th</sup> grade class to a ten (10) point scale as follows: 90-100=A, 80-89=B, 70-79=C, 60-69=D, 59 & below=F. Second by Mr. Voithofer - 9 ayes; 0 nays.

**B. BUDGET & FINANCE (Krause, Voytek, Ferek).**

**1. INVENTIONLAND LICENSE AGREEMENT 2018-19 (Exhibit IV).**

Dr. Krause moved to approve the 2018-19 course materials license agreement with Inventionland, LLC at no cost to the district. Second by Mr. McIntire - 9 ayes; 0 nays.

**2. TEACHER APPRECIATION WEEK LUNCHEON - MAY 9, 2018.**

Dr. Krause moved to provide a luncheon prepared by the cafeteria for each professional staff member during Teacher Appreciation Week. Second by Mr. McIntire - 9 ayes; 0 nays.

**C. ACTIVITIES & ATHLETICS (Voithofer, Ganocy, Matyus).**

**1. FIELD TRIP.**

Mr. Voithofer moved to approve the request for field trip items a. to d. below as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

**a. THE LAUNCH PAD TRAMPOLINE PARK** -> Morgantown - March 14, 2018.

**b. HOMETOWN HIGH Q PLAYOFFS** -> KDKA studio - February 24, 2018.

**c. FISHING/PICNIC OUTING** -> Newhouse Farm - May 18, 2018.

**d. STEPPING STONES ARTS FESTIVAL/LUNCH** -> Morgantown - April 17, 2018.

**2. CHEERLEADING SPONSOR POSITION.**

Mr. Voithofer moved to offer the cheerleading sponsor position to Tricia Lohr and Chelsee Ritz as co-sponsors with salary split and terms per the professional contract effective the 2018-19 school year. Second by Mr. May - 9 ayes; 0 nays.

**3. RESIGNATION - C. MENHART, SENIOR CLASS SPONSOR.**

Mr. Voithofer moved to accept the resignation of Cassie Menhart as Senior Class sponsor effective the end of the 2017-18 school year. Second by Mrs. Voytek - 7 Board members passed on the first vote. Upon a second vote, 6 ayes; 3 nays (Ferek, Ganocy, Ricco).

**4. RESIGNATION - S. TOBAK, SH STUDENT COUNCIL SPONSOR.**

Mr. Voithofer moved to accept the resignation of Stacie Tobak as Senior High Student Council sponsor effective the end of the 2017-18 school year. Second by Mr. May - 9 ayes; 0 nays.

**5. SUNDAY ATHLETIC PRACTICE.**

Mr. Voithofer moved to approve athletic practice on Sunday with a start time of 2:00 p.m. or later. Second by Mr. May - 9 ayes; 0 nays.

**6. ATHLETIC INTERNSHIP.**

Mr. Voithofer moved to approve the request of Christian Breisinger to complete an athletic internship during the 2018 spring semester under the direction of Mr. Krajnak and Mr. Krull. Second by Mr. May - 9 ayes; 0 nays.

**7. RESIGNATION - T. AESCHBACHER, EXTRA BOYS BASKETBALL COACH.**

Mr. Voithofer moved to accept the resignation received February 12, 2018 of Tyler Aeschbacher as an extra boys basketball coach. Second by Mr. May - 9 ayes; 0 nays.

**D. TRANSPORTATION & BUILDING/GROUNDS (May, Voithofer, Voytek).****1. FACILITIES.**

Mr. May moved to approve the request for facilities items a. to c. below as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

**a. MINI MIKE CHEER MEETING/REGISTRATION** -> Elementary cafeteria - February 21 & 28, 2018.

**b. KING COAL SOFTBALL REGISTRATION** -> Elementary hall - February 14, 21 & 26, 2018.

**c. STEELERS BASKETBALL GAME** -> MSH gym/concession stand - March 22, 2018.

**2. PRE-K PLAY EQUIPMENT / NEW SURFACING DONATION.**

Mr. May moved to accept the donation of new outdoor PreK play equipment and new surfacing from Blue Prints (formerly Community Action) as presented. Second by Dr. Matyus - 9 ayes; 0 nays.

**3. BUILDING & GROUNDS PROJECT LIST (Exhibit V).**

Mr. May moved to approve completing the list of building and grounds projects as presented with costs not to exceed \$50,000.00 from the Capital Project fund. Second by Mr. Voithofer - 9 ayes; 0 nays.

**X. BUSINESS MANAGER / BOARD SECRETARY REPORT.****A. BILLS FOR PAYMENT (Exhibit VI).**

Mr. Ferek moved to approve the bills for payment in the amount of \$1,624,380.01 as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

**B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit VII).**

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

**XI. OTHER REPORTS.****A. FEDERAL PROGRAMS (Morecraft).****B. LEGISLATIVE REPORT (Ferek).****C. PUBLIC RELATIONS (Ricco, McIntire, Voytek, Krause, Gallagher, Morecraft, Zdravecky).****D. STRATEGIC PLAN REPRESENTATIVE (Voytek).****E. GCC&TC REPRESENTATIVE (May).**

Mr. May reported on students participating in the work program.

**XII. ADJOURNMENT.**

Mr. McIntire moved to adjourn the meeting at 7:52 p.m. Second by Mr. Ferek - 9 ayes; 0 nays.

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Julie Mascia, Board Secretary

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Thomas M. Ricco, Board President