

Lemon Grove School District
Official Minutes of the Governing Board Meeting – February 13, 2018
Lemon Grove Library Community Room – 3001 School Lane, Lemon Grove, California 91945

To view attachments referenced in these minutes, please refer to the agenda using Agenda Online on the District's website via the following link: <http://agendaonline.net/public/lemongrove>

1. OPENING FUNCTIONS

1.a. Call to Order

Minutes: The meeting was called to order at 5:00 p.m.

1.b. Roll Call and Establishment of Quorum

Present: Jay Bass, Blanca Brown, Katie Dexter, Larry Loschen

Absent: Timothy Shaw

Minutes: Quorum was established.

1.c. Announcement and Public Comment Regarding Items to be Discussed in Closed Session

Minutes: No one addressed the Board.

1.d. Adjourn to Closed Session

Minutes: The Board adjourned to Closed Session at 5:01 p.m.

2. CLOSED SESSION

Minutes: Closed session was held from 5:01 p.m. until 6:17 p.m.

Updated Attendance: Timothy Shaw was updated to present at: 5:15 PM

2.a. Personnel Actions (Government Code 54957)

3. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: The meeting reconvened in open session at 6:19 p.m. No action was taken in closed session.

4. OPENING FUNCTIONS (continued)

4.a. Pledge of Allegiance

Minutes: Led by Board Member Jay Bass

4.b. Approval of Agenda

Motion Passed: Approve this agenda with the exception of the pulled item(s) (see minutes). Passed with a motion by Katie Dexter and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Member Dexter pulled Item 7.d.1., Purchase Orders for January 2018, from the agenda for further discussion and consideration.

4.c. Hearing of Citizens for Items Not on the Agenda

Minutes: No one addressed the Board.

4.d. Superintendent's and/or Governing Board Members' Reports on Correspondence, School Events, Conferences, Meetings or Legislation

Minutes: The Board Members provided their reports.

Mr. Bass had nothing to report.

Mr. Loschen reported on his attendance at the District's Board Policy Workshop and the Talent Show at Vista La Mesa Academy.

Mrs. Dexter reported on her attendance at the District's Board Policy Workshop, a VEBA mini-retreat meeting, a meeting of the Honoring Our Own Committee, and a SDCSBA Meeting. She recommended to the other Board Members that they attend CSBA's Leadership Training being offered this coming July in San Francisco, and noted that she will be attending the Annual Conference of the National School Boards Association in San Antonio in April.

Mr. Shaw had nothing to report.

Superintendent Berman reported on efforts to engage District families in well-being dialogue and activities on the school website, her attendance at Bingo Night preparations and a PTA Meeting at Mount Vernon School, and the Ninth District PTA Founders' Day Breakfast. She announced that the TalentEd human resources software has been implemented.

Ms. Brown reported on her attendance at the Leader in Me Training and Symposium at San Miguel Elementary, and the District's Board Policy Workshop.

5. INFORMATION / DISCUSSION ITEMS

5.a. Postponement of Retirement Incentive for Certificated Non-Management and Classified Non-Management Employees

Minutes: Deputy Superintendent Dr. Gina Potter reported that, based on a survey conducted, the Supplemental Retirement Plan would not be viable at this time.

5.b. Scheduling of Potential Board Workshop to review Facilities

Minutes: The date for a Board Workshop to review facilities in the District was discussed. March 26, 2018 was proposed. The meeting would convene at the District Office, proceed throughout the district as a caravan, and then conclude and adjourn back at the District Office. Executive Director of General Services Erica Balakian will conduct a doodle poll to compare availability of Board Members. [*Note: Post-meeting it was determined to hold this workshop on April 14, 2018.]

5.c. Board Policy Manual

Minutes: Administrative Assistant to the Superintendent Mike Williamson, using the attached timeline, explained the anticipated process for review and adoption of the District's new Board Policy Manual. The target for adoption is at the May 8, 2018 Board Meeting. There will need to be a Board Workshop to review the proposed Board Policy Manual. It could be combined with the Superintendent's Annual Review on April 28, 2018.

6. ACTION ITEMS

6.a. District Audit Report for Fiscal Year 2016-2017

Motion Passed: Accept the independent auditor's report for the fiscal year which ended on June 30, 2017. Passed with a motion by Katie Dexter and a second by Timothy Shaw.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Deputy Superintendent Dr. Gina Potter introduced Shannon Johnston from Wilkinson Hadley King. Ms. Johnston explained portions of the attached 2016-2017 District Audit Report. There were no findings regarding federal or state compliance, and the District's financial statements were found to be fairly represented. The ramifications of GASB 74 and 75 were discussed.

The Board Members and Ms. Johnston discussed several specific portions of the attached report, including Table A-1 and Note K at page 8, the 15% effective interest rate at page 47, how \$40 million ends up costing \$99 million with accreted interest at page 46, the increasing expense for educational programs in Table A-2 at page 8, Table A-5 at page 14, and OPEB transfer/contribution at page 43. The District maintains a two-month reserve for payroll. The contract with the auditing firm is on an annual basis, and must rotate every six years.

6.b. Piggyback Bid Contract on the Colton Unified School District Bid No. 18-02 to Dave Bang Associates, Inc.

Motion Passed: Authorize the piggyback bid contract on the Colton Unified School District Bid No. 18-02 to Dave Bang Associates, Inc. for purchase of playground equipment and outdoor furniture. Passed with a motion by Katie Dexter and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Executive Director of General Services Erica Balakian presented the attached bid information to the Board and requested approval of this piggyback bid. Member Shaw and Ms. Balakian discussed the condition of shade structures and playground equipment. In response to inquiries by Member Dexter, staff agreed to compare prices under this piggyback bid with other possible vendors and update the Board accordingly in a weekly update.

6.c. Agreement between the San Diego Unified School District, Mental Health Systems and Local Education Agencies in San Diego County

Motion Passed: Ratify agreement with San Diego Unified School District. Passed with a motion by Timothy Shaw and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Assistant Superintendent of Educational Services Eddie Caballero presented the attached agreement to the Board and requested that it be approved. He explained that the District does not currently have any students in this program, but needs to have it in place in the event one of our students needs to be placed there. Member Shaw noted that this item is a ratification rather than an approval.

6.d. San Diego County Friday Night Live "Spring Jam" Leadership Conference

Motion Passed: Approve "Spring Jam" Youth Leadership Camp Conference. Passed with a motion by Jay Bass and a second by Timothy Shaw.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Assistant Superintendent of Educational Services Eddie Caballero requested approval of this overnight leadership conference. Members Shaw and Dexter requested that staff investigate how staff members get paid for this and provide their findings via weekly update. Member Loschen recommended that the cost of staff be included in the financial impact on future similar agenda items.

6.e. School Safety Plans

Motion Passed: Approve the School Safety Plans. Passed with a motion by Jay Bass and a second by Katie Dexter.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Executive Director of General Services Erica Balakian presented the attached School Safety Plans for the Board. This reporting requirement will be transitioned to DTS, as well as all of the District's Board Policies. The Board, Superintendent and Ms. Balakian discussed the timing in the school year that the safety plan is approved. Member Dexter expressed her dissatisfaction with how late in the school year the plans are approved. The safety plan development process was discussed, including folding this process into the health and well-being program. The safety plans have to be approved by the current school site council at each site. The school safety plans are developed using a state-proscribed template with individual site goals added to the plan. The Superintendent informed the Board that she would be providing a timeline of annual items for approval.

6.f. California School Boards Association (CSBA) Delegate Assembly Election

Motion Passed: To direct staff to cast their ballot in favor of the following candidates: Maria Betancourt-Castaneda (National SD), Claudine Jones (Carlsbad USD), Elva Salinas (Grossmont Union HSD), Debra H. Schade (Solana Beach SD), Marla Strich (Encinitas Union ESD) and Cipriano Vargas (Vista USD). Passed with a motion by Katie Dexter and a second by Blanca Brown.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: The Board discussed the slate of candidates for CSBA Delegate Assembly.

6.g. Letter of Agreement for Licensure Programs with Walden University

Motion Passed: Approve this Letter of Agreement for Licensure Programs with Walden University. Passed with a motion by Jay Bass and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Assistant Superintendent of Human Resources Dr. Yolanda Rogers presented the attached agreement to the Board and requested that it be approved.

6.h. Resolution No. 17-18-12, Reduction or Elimination of Certain Certificated Services and Release of Temporary Certificated Employees

Motion Passed: Adopt Resolution No. 17-18-12, Reduction or Elimination of Certain Certificated Services and Release of Temporary Certificated Employees. Passed with a motion by Katie Dexter and a second by Timothy Shaw.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Assistant Superintendent of Human Resources Dr. Yolanda Rogers presented the attached resolution for the Board and requested that it be adopted.

6.i. Resolution No. 17-18-13, Reduction or Elimination of Certain Certificated Services

Motion Passed: Adopt Resolution No. 17-18-13, Reduction or Elimination of Certain Certificated Services. Passed with a motion by Katie Dexter and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

6.i. Resolution No. 17-18-13, Reduction or Elimination of Certain Certificated Services (Continued)

Minutes: Assistant Superintendent of Human Resources Dr. Yolanda Rogers presented the attached resolution for the Board and requested that it be adopted.

7. CONSENT AGENDA

Motion Passed: With the exception of the pulled item, approve this Consent Agenda. (See Minutes for pulled item.) Passed with a motion by Jay Bass and a second by Timothy Shaw.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Member Dexter pulled Item 7.d.1., Purchase Orders for January 2018, for further discussion and consideration.

7.a. Approval of Minutes of January 30, 2018 Meeting**7.b. Personnel Action Report****7.c. Resolutions:****7.c.1. Resolution No. 17-18-09, Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education****7.c.2. Resolution No. 17-18-10, Payment Order Resolution****7.c.3. Resolution No. 17-18-11, Resolution Designating Authorized Agent to Sign School Orders (Commercial Warrants)****7.d. Orders and Financial Statements:****7.d.1. Purchase Orders for January 2018**

Motion Passed: Approve Purchase Orders for January 2018. Passed with a motion by Katie Dexter and a second by Timothy Shaw.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
No Larry Loschen
Yes Timothy Shaw

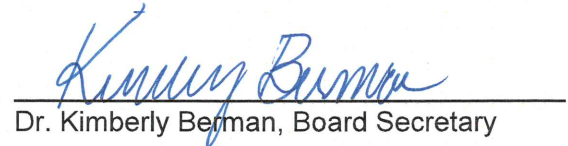
Minutes: It was determined that the POs to Mission Fed are for payment of charges on the District credit card. The \$22,000 PO to Black Box is to cover maintenance on the current phone system. Implementing the new phone system has taken longer than expected, and therefore the maintenance contract on the current system needed to be extended. Implementation of the new phone system will begin over Spring Break. The \$1100 PO for "color printer" was for multiple printers. Member Loschen requested that the funding source be added to the PO report.

7.e. Interdistrict Attendance Agreement Between Chula Vista Elementary School District and Lemon Grove School District

8. ADJOURNMENT

Minutes: The meeting adjourned at 8:06 p.m.


Katie Dexter, Board Clerk


Dr. Kimberly Berman, Board Secretary