

LAMESA ISD EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL

*Lamesa ISD
An Equal Opportunity Employer**

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|---|---|---------------------------------|--|---|
| Date of application _____ | | | | |
| Personal Data | Name <input style="width: 20%; border: 1px solid black;" type="text"/> <input style="width: 20%; border: 1px solid black;" type="text"/> <input style="width: 20%; border: 1px solid black;" type="text"/> | | | |
| | <i>Last First M</i> | | | |
| | Current address <input style="width: 20%; border: 1px solid black;" type="text"/> <input style="width: 15%; border: 1px solid black;" type="text"/> <input style="width: 10%; border: 1px solid black;" type="text"/> <input style="width: 15%; border: 1px solid black;" type="text"/> | | | |
| | <i>Street/Box City State ZIP Code</i> | | | |
| | Other address where you may be reached <input style="width: 80%; border: 1px solid black;" type="text"/> | | | |
| Home phone <input style="width: 15%; border: 1px solid black;" type="text"/> Cell phone <input style="width: 15%; border: 1px solid black;" type="text"/> Other phone <input style="width: 15%; border: 1px solid black;" type="text"/> | | | | |
| Other name that may appear on records <input style="width: 80%; border: 1px solid black;" type="text"/> | | | | |
| <i>(Used for certification, reference, and criminal history record checks)</i> | | | | |
| List the position(s) for which you are applying <input style="width: 80%; border: 1px solid black;" type="text"/> | | | | |
| Credentials included with application: | | | | |
| <input type="checkbox"/> Résumé | | | | |
| <input type="checkbox"/> All teaching and professional certificates or licenses | | | | |
| <input type="checkbox"/> All transcripts showing degrees | | | | |
| Date you can begin work <input style="width: 20%; border: 1px solid black;" type="text"/> | | | | |
| Have you been employed by <u>Lamesa ISD</u> in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| If you answered yes, provide dates of employment <input style="width: 20%; border: 1px solid black;" type="text"/> | | | | |
| Education/Training | Name and location of schools attended | Course of study and major/minor | Diploma, degree, certificate, or license granted | Year graduated <i>(College only)</i> |
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| Certification/Licensure | <p>Certificates or Licenses Currently Held:</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Valid Texas</p> <p><input type="checkbox"/> Valid Other State <input style="width: 100px;" type="text"/></p> <p><input type="checkbox"/> Texas One-Year (out-of-state/country): Expiration date: <input style="width: 100px;" type="text"/></p> <p><input type="checkbox"/> Other: <input style="width: 100px;" type="text"/></p> <p>Category/Level(s) of Certification: <input style="width: 100px;" type="text"/> <input style="width: 100px;" type="text"/></p> <p>Areas of Specialization/Supplemental Certificates/Endorsements (as listed on certification):</p> <p>_____</p> <p>_____</p> <p>_____</p> |
|--------------------------------|--|

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|----------------------------|--|--------------------|-----------------------------|--|
| Teaching Experience | List teaching experience beginning with most recent years. | | | |
| | Name and location of school | | Name and location of school | |
| | Type of assignment | | Type of assignment | |
| | Dates taught | | Dates taught | |
| | Principal's name and phone | | Principal's name and phone | |
| | Reason for leaving | | Reason for leaving | |
| | Name and location of school | | Name and location of school | |
| | Type of assignment | | Type of assignment | |
| | Dates taught | | Dates taught | |
| | Principal's name and phone | | Principal's name and phone | |
| Reason for leaving | | Reason for leaving | | |

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|------------------------------|--|--|-----------------------------|----------------------------|
| Other Work Experience | Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach résumé if available. | | | |
| | Employer name and location | | Employer name and location | |
| | Position/title held | | Position/title held | |
| | Dates employed | | Dates employed | |
| | Supervisor's name and phone | | Supervisor's name and phone | |
| | Reason for leaving | | Reason for leaving | |
| | Employer name and location | | Employer name and location | |
| | Position/title held | | Position/title held | |
| | Dates employed | | Dates employed | |
| | Supervisor's name and phone | | Supervisor's name and phone | |
| | Reason for leaving | | Reason for leaving | |
| | References | Please list references the district can contact regarding your work history. | | |
| Full name of reference | | School district/ firm name | Mailing address | Area code/ phone number |
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Criminal History Form

“Confidential”

The Lamesa Independent School District is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and certain volunteers. The information requested below is necessary to obtain criminal history record information.

Name: _____
Last First Middle

Social Security Number _____ Date of birth _____

Driver's License _____
State and Number

Mailing Address _____
Street City State Zip

Sex: Male Female Ethnicity: Black White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.*

Signature

Date

*This form will be removed from the application and filed separately in the HR office.

Pre-Employment Affidavit for Applicant

For purposes of this affidavit:

Adjudication and conviction refer to a conviction, plea of guilty or no contest (*nolo contendere*), probation, suspension, or deferred adjudication.

Charge refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.

Inappropriate relationship refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.

I declare the following:

- I have never been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **false**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: _____.
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **true**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: _____.

Declaration of Applicant

The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001. An applicant who is offered employment will be asked to complete a notarized affidavit attesting to the same.

I declare under penalty of perjury that the foregoing is true and correct.

Name (First, Middle, Last) Date of Birth

Address (Street, City, State, Zip Code) County

Executed in _____ County, State of _____, on the _____ day of _____, _____.
County State Date Month Year

(Signature of Declarant)

*I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this unsworn declaration.**

*This form will be processed separately and not shared with the hiring manager.

Approved by the Texas Commissioner of Education, October 2017.