

**GARVEY SCHOOL DISTRICT**  
Rosemead, California

Minutes of Regular Meeting  
March 8, 2012

The Garvey School District Board of Education met in regular session on March 8, 2012, at the Education Center, Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m., by Board President Tony Ramos.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo, Mr. Tony Ramos, Mr. John Yuen (arrived at 6:53 p.m.), and Superintendent Dr. Sandra Johnson.

Also in attendance were Mr. Genaro Alarcon, Mr. Michael Coughlin, Ms. Dolores Preciado, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and which is hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Rene Hernandez led the recitation of the Pledge of Allegiance.

**SPECIAL RECOGNITION**

Sanchez School increased their API score 25 points, from 801 to 826. Principal Mr. Rene Hernandez described through a Power Point presentation what actions staff took to make these improvements in student achievement. Mr. Hernandez pointed out the demographics of the school and the growth in the Academic Performance Index from 1999 (587) to 2011 (826). Other areas discussed were the growth for Adequate Yearly Progress (AYP) in Language Arts, and Mathematics.

Mr. Hernandez talked about the school's activities of Living the Seven Habits and the use of Data Notebooks and Student Leaders in Action showing student activities such as, assembly student body (ASB), daily morning activities, greeters, safety patrol, reading buddy, and conflict resolution. Mr. Hernandez listed the areas where staff and students are making a difference through the focus on student achievement, collaboration, standards-based instruction, aligned objectives/activities, implementation of pacing guides, differentiation, systematic English Learner Development (ELD) block with fidelity, and professional development through book/article study.

Mr. Hernandez talked about student focus groups of English Learners/Hispanics; the recent student reclassification and test results of English Learners; and he described the Response to Intervention (RtI) Block of time spent for reading comprehension and vocabulary development. There are supplemental motivational programs such as Reading Counts, Modern Curriculum Press Phonics, Education City, Study Island, and Student Eagle Dollar Store. Mr. Hernandez gave a comparison of Benchmark 1 and 2 results and examples of parents/community actions in building relationships through monthly meetings, valet/safety patrol, volunteers, and campus beautification. He talked about the Southern California Edison Jr. Achievement Day and the partnership that exists with Wal-Mart Stores. There are after school programs through Woodcraft Rangers, Rosemead Youth Leadership Center, Sky High Dance, Rosemead Parks and Recreation, and teachers who provide before and after school tutoring.

On a question from Janet Chin, Mr. Hernandez expressed what he loves the most about being a principal in seeing the children's progress and working with his staff, and seeking to become a model for the community. Bob Bruesch commented on the friendly school environment that he experiences at Sanchez School.

### **MOTION TO RECESS AND RECONVENE AT BITELY SCHOOL**

On the motion of Bob Bruesch, seconded by Janet Chin, and approved by a vote of 5 to 0, the Board adjourned to a recess to reconvene at Bitely School.

### **RECONVENE INTO PUBLIC SESSION**

The Board reconvened at 7:25 p.m., at Bitely School, 7501 E. Fern Street, Rosemead, California, 91770.

### **COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Dr. Sandra Johnson shared that some time ago the Instructional Services Division had purchased with categorical funds some new netbook computers to use with parents and teachers. Today, Dr. Suzuki and Tina Cunningham ran the first parent workshop using these computers. The workshop was well received and parents learned a lot about word processing and the use of the Internet with child-friendly sites for Kindergarten to 6<sup>th</sup> grade students.

Henry Lo thanked all the schools for their hospitality while he participated in the Reading Is Fundamental (RIF) activities, and he thanked the students for the many cards that were sent to him.

Janet Chin talked about the information session provided by Head Start at the L.A. County Office of Education. She stated there are a lot of rules that she brought back copies, for Board members, of the Head Start Act and performance standards to make sure that everyone is apprised of the rules and ensure that the program continues.

Bob Bruesch stated that he also attended many schools and Head Start to read to students. He encouraged everyone to buy tickets for the Temple Dinner and Show on March 9, 2012. Mr. Bruesch stated he had tickets available for this event.

Henry Lo announced that tomorrow is the deadline to reply for those who wish to attend the Alhambra Education Foundation. This year the Foundation is honoring Board Member Bob Bruesch.

### **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, distributed and read aloud the GEA Report relating to:

- Over 30 union members receiving Reduction in Force notices.
- Convening the District Budget Committee.
- GEA negotiations.
- Thanking Garvey Intermediate teachers attending the meeting tonight to hear STAR Team Report.
- GEA's Request for a public agenda item requesting that the GEA report be included in the minutes or in the Agenda at every Board meeting in order to be transparent.

- **California School Employees Association (CSEA)**

Vickie Walker, president of CSEA, Chapter 292, indicated that the Association now has a negotiation team in place ready to negotiate anything the District wishes to negotiate outside of the CSEA contract. The contract negotiations will need to begin by May 1, 2012. Ms. Walker commented on the

report from GEA and asked why CSEA has not been invited to participate in the District Budget Advisory Committee.

### **REPORT FROM HEAD START REPRESENTATIVE**

Cindy Carter-Bedoya, Director of Child Development Office, thanked Board members and staff who came out to read to children during the Community Read-In event which was well attended with about 35 people; 22 of these were community members. Ms. Carter-Bedoya indicated that 40 books were donated from Reading Is Fundamental (RIF).

Ms. Carter-Bedoya stated that the Head Start Refunding Application was turned in yesterday. The program has one vacancy that will be filled on Monday and there are 48 special needs students enrolled. Ms. Carter-Bedoya thanked Janet Chin and Dr. Johnson for attending the LACOE Board Session last week. Staff continues to conduct their self-assessment with one site review which will be submitted to Dr. Johnson tomorrow. Janet Chin requested a copy.

### **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA**

Cathie Camacho thanked everyone who attended the recent Founder's Day Dinner. She indicated that Genaro Alarcon and she were honored by the District. The next Garvey PTA meeting will be March 21, 2012 and the PTA convention will be in Anaheim on May 9, 2012. Ms. Camacho stated that there is a need to fill executive board positions for the 2012-13 school year. Anyone interested in serving on the Garvey Council PTA Board, can contact Ms. Camacho at Sanchez School or the Superintendent's Office.

- **Garvey Education Foundation**

Bob Bruesch reported that the Garvey Education Foundation dinner is scheduled on April 25, 2012. The honorees are being selected from former graduates of Garvey schools who are making a difference and are successful members of the community doing superior things in their lives.

### **HEARING OF PERSONS IN THE AUDIENCE**

Pat Molina addressed the Board to thank Board members who have visited Garvey School, especially Board Member Tony Ramos who visited the school recently. She urged Board Members to be more visible. Ms. Molina stated that there is still a disconnect of some Board members and teachers. Ms. Molina invited the Board to attend the Garvey Intermediate School's Open House on April 4, 2012.

Cathie Camacho addressed the Board regarding the elimination of the Harvest of the Month Program. This is a great nutritional monthly inservice given by Gerri Lorenzana. Ms. Camacho would like to know why this program will no longer continue.

Alayna Sato addressed the Board regarding great things happening at Garvey School. She indicated that at the last STAR Team meeting, the observation was made that 100 percent of the class objectives were posted, and that teachers were implementing strategies being taught. Their current API is 834. Ms. Sato stated that this is in part because of the Read 180 Program along with the faculty's excellent work.

Ted Saulino addressed the Board regarding Board Policy No. 9270, Conflict of Interest,, Incompatible Activities Policy; ideas to generate more money from district property rental fees; a Facebook comment from the M. Janet Chin Foundation regarding a \$25,000 contribution to the District; and language regarding benefits in the Superintendent's contract.

Les Nakasaki addressed the Board regarding GEA governance and rumors being spread that the GEA president is not doing his job. Mr. Nakasaki read aloud the duties of the president and a number of people in the audience affirmed that the president is doing each of the duties assigned to him.

The Board proceeded to Information Item A.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Bob Bruesch, seconded by John Yuen, and carried by a vote of 5 to 0, the Board adjourned at 9:04 p.m. to closed session and addressed those items posted on the agenda.

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 10:34p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Tony Ramos indicated that the following action was taken during the closed session:

On the motion of Bob Bruesch, seconded by John Yuen, and carried by a vote of 5 to 0, the Board voted to release one certificated temporary employee at the end of school year 2011-12.

On the motion of Bob Bruesch, seconded by John Yuen, and carried by a vote of 5 to 0, the Board voted to release one certificated probationary employee at the end of school year 2011-12.

On the motion of John Yuen, seconded by Tony Ramos, and carried by a vote of 3-1-1, the Board voted to give notice to one certificated administrator that they may be released at the end of school year 2011-12. The vote cast was as follows:

- John Yuen – Yes
- Janet Chin – Yes
- Tony Ramos – Yes
- Bob Bruesch – No
- Henry Lo - Abstained

**CONSENT AGENDA**

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below:

**A. Board/Superintendent**

1. Approval of Minutes 1  
The minutes of the following meetings are submitted for approval:  
Regular Meeting – February 23, 2012  
Approved.
2. Conference/Convention Attendance (Revised) 2  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Acknowledgement of Gift 3  
It is recommended that the Board of Education accept the donation of \$150 from Edison International’s Employee Contributions and Campaign Match program. Approved.

4. Women's History Month 4  
It is recommended that the Board of Education adopt Resolution No. 11-12-13 recognizing March 2012 as Women's History Month in the Garvey School District. Approved.
5. Head Start One-Time Supplemental Grant Proposal(s) 5  
It is recommended that the Board of Education approve the One Time Supplemental Grant Proposal(s) along with Budget Adjustment Requests and Request for Advance Approvals for 2011-2012 school year to be used for various Head Start projects. Approved.
6. Eligibility/Recruitment/Selection/ Enrollment/Attendance (ERSEA) 6  
It is recommended that the Board of Education approve the Head Start/State Preschool Written Plan and Procedures for Eligibility/Recruitment/Selection/enrollment/Attendance (ERSEA) for 2012-2013 school year. Approved.
7. Employ Consultant 7  
It is recommended that the Board of Education approve Joshua Alvarez, Consultant of CM School Supply to provide training to the Head Start/State Preschool staff on Math and Science on March 23, 2012. Approved.

**B. Human Resources**

1. Personnel Assignment Order (Revised) 8  
It is recommended that the Board of Education approve the Personnel Assignment Report No. 11-12-12 as presented. Approved.
2. Clinical Practicum Agreement 9  
It is recommended that the Board of Education Approve Clinical Practicum Agreement – Speech Language Pathology and Audiology with California State University, Northridge. Approved.

**C. Pupil Personnel Services**

1. Logsdon School 10  
It is recommended that the Board of Education ratify a revised contract with Logsdon School. Approved.

**D. Instructional Services – No Items**

**E. Business Services**

1. Purchase Order Report 11  
It is recommended that the Board approve Purchase Order Report No.11-12-12 as presented. Approved.
2. Appropriation Transfers 12  
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Comprehensive School Safety Plans 13  
It is recommended that the Board of Education approve Comprehensive School Safety Plan for all sites. Approved.
4. Notice of Completion 14  
It is recommended that the Board of Education approve the Notice of Completion for Hinkley & Associates for work at Garvey Int. School. Approved.

## Reports and Information Items

- A. A report by Becky Wetzel, Consultant to STAR (Alternative Governance) Team was provided for Garvey 15 Intermediate School and Temple Intermediate School.

Ms. Wetzel stated that the Garvey staff has done an outstanding job of developing a restructuring plan and working to develop specific actions while undertaking quality work and working to embrace the actions that cause change. Ms. Wetzel thanked Gema Macias for doing an outstanding job in embracing the work and thanked the leadership team for working with STAR Team in taking the risks necessary.

### Garvey Intermediate – STAR Team Report

Ms. Wetzel reported that:

- The staff is engaging with the STAR team in implementing the STAR team recommendations.
- The STAR team needs to continue to clarify for the staff what the expectations are.
- The leadership team has been very involved in the development of the plan and providing communication and support.
- The STAR team has met with all staff several times.

Ms. Wetzel talked about the status of the following goals:

Goal 1 – Create collaborative learning environments and specific objectives related to teaching and learning, parent collaboration, student collaboration.

Goal 2 - Implementation of school-wide effective research-based instructional practices.

Goal 3 - Providing school-wide “Safety Nets” to meet the academic needs of all students.

Goal 4 - Increase of positive student relationship.

Ms. Wetzel addressed the next steps:

- STAR team visits will continue through June.
- Professional development will continue through the spring.
- Implementation of new action items from the Restructuring Plan will begin.
- Currently implemented actions will continue and in some cases these need to be implemented at a deeper level.

### Temple Intermediate – Progress Report on Restructuring Plan

Ms. Wetzel talked about the steps taken which include:

- Leadership team that has developed with involvement of staff a plan for restructuring.
- Drs. Johnson and Suzuki have provided support and training.
- The leadership team has been monitoring the implementation of plan.

Ms. Wetzel indicated that the following goals have been established:

Goal 1 – Collaboration - staff and school wide meetings and support to students.

Goal 2 – Instruction - implementation of nine high-yield strategies from Marzano’s research.

Goal 3 – Instruction and Intervention - using research strategies in vocabulary in core content areas related to grade level standards and blueprint on CST; professional development; and key strategies.

Goal 4 – School Structures - revising the master schedule; ensuring that classroom core instructional time is uninterrupted; using students’ agendas as support; and parent education of at-risk parents trained by PIQE specialists.

Goal 5 – Celebration – Staff working together with ASB to develop a recognition program focused on student achievement (GPA/growth) and/or citizenship (7 Habits).

Henry Lo asked about the goals related to communicating with parents of diverse languages. Ms. Wetzel and Dr. Johnson explained the efforts in translating materials and presentations along with communication with parents using the telephone system of Global Connect.

Ms. Wetzel introduced the Garvey's leadership team present at the meeting.

Bob Bruesch commented on educators talking around the world about the need for a consistent basis of education reform that involves student and teacher collaboration and a spirit and feeling that one can solve the problems of the future by having a better atmosphere as the key to success.

Motion to Extend the Meeting - On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board waived the Board Bylaws and extended the meeting to 11:00 pm.

Tony Ramos commented on the interactions he recently observed at Garvey Intermediate when he visited the classrooms.

Ms. Wetzel spoke about the pacing guides for English language arts, the work to be completed on mathematics pacing guides, as well, as the RISE training provided to Garvey Intermediate staff by Dr. Francisco Rodriguez.

- B. Michael Coughlin made a Power Point presentation on the 2011-2012 Second Interim Report. He indicated that the report comes with a Qualified Certification, meaning the District may not be able to meet its financial obligations through June 30, 2014. The District's last Qualified Certification was in March 2010. The First Interim Report in December had a Positive Certification. However, the District faced the possibility of a one-time trigger cut of \$250/ADA (approximately \$1,369,000), as well as, the loss of 50% of its Special Education Transportation funding for 2011-12 (\$98,000). When the trigger was pulled, it came to \$13 per average daily attendance (ADA) or \$68,000. However; Senate Bill (SB) 81 replaced the \$98,000 cut to Special Ed Transportation with a \$42/ADA Revenue Limit reduction, totaling \$220,760. Both amounts were reflected by the Fund Balance, eliminating the need for any other mid-year cuts 2011-12. 16

Mr. Coughlin talked about the 2012-13 State Budget. Governor Brown is counting on the voters approving an initiative in November to raise \$6.9 billion in income and sales taxes. This impacts the District; therefore, we must plan our finances using the worst-case scenario should the tax initiative not get on the ballot and/or the initiative is rejected by the voters. Due to the Qualified Certification, Garvey is required to prepare a budget reduction plan to cover the potential \$4,265,114 shortfall (\$1,932,000 + 1,932,000 + 396,114 = \$4,260,114). Garvey could face an ongoing Revenue Limit reduction of \$370/ADA, (a total of \$1,932,000 each year, for a total reduction of \$3,864,000 by the end of 2013-14). Outside this potential trigger cut, the District already faces a shortage of \$396,114, after setting aside the State mandated 3 percent reserve at the end of 2013-2014. For Garvey to avoid the Qualified Certification, the projected fund balance for 2013-14 should be at least \$0, instead of a deficit of (\$396,114.82).

Mr. Coughlin indicated that the Unassigned/Unappropriated amount in the Interim Report shows the portion of the fund balance remaining after all required set asides have been accounted for. The projected shortfall as of June 30, 2014 is \$4,260,114. The amount to cut per year, starting in 2012-13, to erase the shortfall is \$2,130,057. Accomplishing this goal is more challenging due to declining ADA. The projected decline in 2011-12 is 255 ADA (~4.66%). Over the past 12 years, we have lost 25% of our ADA (1,749 students). This represents 255 fewer ADA resulting in Revenue Limit loss of \$1,272,411.

Mr. Coughlin pointed out the upcoming important dates:  
May 15 – Governor releases May Revise to update the January Budget.

June 30 – Constitutional deadline for the budget to be passed by Legislature and signed by the Governor.  
June 30 – Garvey’s budget due to LACOE.  
November 6 – Election Day

Henry Lo asked about ways to minimize the budget impact relating to a parcel tax. Mr. Coughlin explained the different initiatives that are being discussed and/or pursued that may be placed on the November ballot. Bob Bruesch asked about measures that apply to Districts with lower socio-economics and a high incidence of English learners. Mr. Coughlin stated that nothing has been discussed regarding this matter.

**Action Items**

On the motion of Janet Chin, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board waived the District’s policy regarding disclosure of the student’s name in public in Action Item A.

A. Expulsion of Student 17

On the motion of John Yuen, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved the recommendation to expel student 11-12-01 from the school district for a period commencing March 8, 2012 and ending June 15, 2012. The student is an 8<sup>th</sup> grader at Garvey Intermediate School for violation of the following Education Codes: 48900(f): Caused or attempted to cause damage to school property or private property.

On the motion of John Yuen, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved the recommendation to suspend the expulsion. Evidence must be provided of meeting the rehabilitation plan.

B. Approval of Second Interim Report 18

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved the recommendation to approve the Qualified Certification Second Interim Report pursuant to Education Code (EC) Sections 35035(g), 42130 and 42131, certify District’s ability to meet its financial obligations or the remainder of current fiscal year (2011-12) and subsequent two fiscal years (2012-13 & 2013-14).

C. Resolution No. 11-12-12 – Reduction of a Particular Kind of Service 19

On the motion of John Yuen, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the recommendation to adopt Resolution No. 11-12-12 – Reduction of a Particular Kind of Service.

**PUBLIC AGENDA ITEMS:** None

A. Recommendation that the boards of Education determine that Garvey Education Association’s (GEA’s) request is not within the jurisdiction of the Board. 20

Tony Ramos read aloud the rationale as reviewed with legal counsel that GEA’s request to include an Action Item that would include the written report from the GEA in the minutes of the Board from this point forward is considered not be within the jurisdiction of the Board per Board Bylaws No. 9322(a). Board members commented that in previous situations there were requests demanding to place correspondence in the minutes; the Board felt the request was inappropriate.

On the motion of Janet Chin, seconded by John Yuen, and carried by a vote of 4-0-1 (Bob Bruesch abstained).

Bob Bruesch indicated the reason for his abstention is not about the theme of the motion but because of the way the item read in the agenda.



**FUTURE MEETINGS**

The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
March 29, 2012	Mrs. Tong's 4 <sup>th</sup> grade class–Leader in Me Presentation – Hillcrest School
April 19, 2012	
May 10, 2012	
May 31, 2012	
June 21, 2012	

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 11:07 p.m.

\_\_\_\_\_  
Tony Ramos, President

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Dr. Sandra Johnson, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

M. L. Anderson  
Christine Almanza  
Marilyn Arellanes  
Judie Berger  
Lucy Berumen  
Carol Brotsky  
Suzana Carlos  
Scott Castroll  
Jennifer Chu  
Adriana De Leon  
Olivia De Leon  
Angelica Escobedo  
Guadalupe Galindo  
Martin Garcia  
Sean Green  
Stephanie Gutierrez  
Sam Habibi  
Rene Hernandez  
Becky Hum  
Melinda Hernandez  
Griselda Flores  
Minerva Jimenez  
Pat Kasababian  
Nancy Kugler  
Van Lam  
Julie Lawson  
Nancy Leos  
Kim Leung  
Gloria Lopez  
Jeff Ludecke  
Maria Luna  
Co C. Mach

Elizabeth McClure  
Sergio Medrano  
Maribel Michel  
Pat Molina  
Cecilia Muro  
Sanya Namboun  
Debbie Nakamura  
Les Nakasaki  
Thomas Nelson  
Le Nguyen  
Andreana C. Perez  
Anita Robledo  
Crystal Rodriguez  
Francisco Salas  
Irma Salcedo  
Ana Santos T. Garza  
Laura Sakamoto  
Elizabeth C. Silva  
Terry Skotnes  
Alayna Sato  
Angela Soto  
Greta Smith  
Ken Tang  
Teresa Tang-Quick  
Tonie Tran-Wang  
Michelle Venegas  
Joe Vincent Lope  
Vickie Walker  
Carol Wickersham  
Kim Woo-Zeller  
May Yan