



# ELKHART INDEPENDENT SCHOOL DISTRICT

## Job Posting

**Posting Date:** 2-27-2019

**Position Title:** English Teacher

**Location:** High School

**Beginning:** August 2019

**Position Summary:** Provide instruction in the TEKS related to the Academic Assignment mentioned above, provide instruction in related subject area curriculum, complete and implement developmentally appropriate materials and programs for students, prepare students for designated levels of testing, create required assessments and related documents, and perform other duties as assigned.

**Education:** Minimum of a Bachelor's degree from an accredited college or university

**Qualifications:** Appropriately Certified for the above-mentioned assignment

### Duties/Responsibilities:

- Demonstrate thoroughness, reliability, and a high degree of accuracy in performing work assignments in accordance with Texas Education Agency regulations, board policy, and administrative guidelines
- Develop and implement plans for assigned curriculum program
- Produce and maintain accurate grading, discipline, and attendance records
- Maintain student confidentiality
- Provide an organized classroom environment conducive to learning at the appropriate level of student development
- Incorporate the use of technology in lessons when appropriate
- Become knowledgeable of and comply with state, district and campus regulations and policies
- Cooperate with other staff members in planning and implementing instructional goals and objectives using strategies outlined in the district and campus improvement plans and curriculum documents
- Maintain professional relationships with staff members, students, parents, and community members
- Perform related duties as assigned

**Application Procedure:** Current EISD employees may submit a Letter of Intent to apply rather than a full application. Application forms are available from the Central Administration Office or at [www.elkhartisd.org](http://www.elkhartisd.org). Resumes, transcripts and letters of reference may be included. Return completed forms to Jason Ives [jives@elkhartisd.org](mailto:jives@elkhartisd.org) or, mail or deliver to the Central Administration Office at 301 E. Parker St., Elkhart, Texas 75839 before the deadline listed below.

### APPLICATION DEADLINE: Until Filled

*Applicants for all positions are considered without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the district does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice.*

The district title IX Coordinator is Dr. Lamont Smith, Superintendent – 301 E. Parker – Elkhart, TX 75839 (903-764-2952)