

Crandall ISD Staff Development Guidelines 2018-2019

Annually, all CISD professional staff members must obtain 24 hours (minimum) with at least 6 hours in technology (Bronze Level). This training requirement is needed for consideration of a “developing” or higher rating on Dimension 4.3 of the Texas Teacher Evaluation and Support System. Technology training will be provided in the summer of 2018 and throughout the 2018-19 school year, either face to face or online. Information about the Distinguished Professional Development Plan (Bronze, Silver, Gold, Platinum, Diamond) is outlined below.

Guidelines for Earning CISD Distinguished Professional Development (PD) Hours 2018-19

- ◆ Additional distinguished professional development hours beyond the required Bronze Level (24 hours with at least 6 hours in technology) will enable staff to obtain higher levels in the CISD distinguished professional development program:

Bronze Level:	24 hours including a minimum of 6 hours of technology**
Silver Level:	32 hours including a minimum of 9 hours of technology
Gold Level:	48 hours including a minimum of 12 hours of technology
Platinum Level:	60 hours including a minimum of 15 hours of technology
Diamond Level:	72 hours including a minimum of 18 hours of technology

****All professional staff must reach at least the Bronze level.**

****All staff must complete required annual compliance trainings**

- ◆ Although not required, staff members other than certified teachers may participate in the distinguished staff development program and earn recognition when appropriate levels are reached.
- ◆ **All distinguished staff development hours must be completed and recorded by the staff member in Eduphoria by April 1, 2019 to receive a distinguished professional development certificate.**
- ◆ Any credits entered in Eduphoria on or after April 2, 2019 will not count towards the 2018-19 distinguished professional development levels.
- ◆ All required annual trainings must be completed in order for a staff member to receive distinguished professional development recognition.
- ◆ Facilitated online courses may count towards Distinguished PD hours, only if a certificate of completion is submitted. Courses online without a facilitator or certificate of completion will not count toward Distinguished PD hours.
- ◆ Once training has been completed, **teachers/employees are responsible for updating their Eduphoria portfolio.** If the teacher/employee registers for the training through Eduphoria or through the Crandall Pirate C.R.U.I.S.E. website, credit is automatically granted based on sign-in sheet records. For trainings that require registration through Region 10 or any other outside source, a certificate of completion for the training must be **uploaded by the teacher/employee to his or her portfolio before credit will be granted.**
- ◆ Training and training dates may be specified for individual teachers or groups of teachers provided that the training promotes in-depth study of the TEKS, STAAR, or the specific job assignment of the teacher(s). Professional Learning Communities (PLC) or book studies approved by the principal count toward these hours. In the case of a scheduling conflict that cannot be avoided, the teacher should work closely with the campus principal to find a workable solution.
- ◆ Certified employees may earn stipends for distinguished PD hours if they are not requesting exchange day or compensatory day credit for the same hours.

The following are **not** acceptable for the purpose of earning credit for CISD distinguished PD days:

- ◆ Teaching summer school;
- ◆ Attending college courses;
- ◆ Vacation travel or trips during the summer.