

**HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT
621 MAIN STREET, WILBRAHAM, MA 01095**

JOB POSTING



POSITION: Summer Coordinator

LOCATION: *"Extended Year Summer Program 2019" at Mile Tree School*

JOB TYPE: *Introduction/Organization/Materials/Room Set-up*
Tuesday, June 18, 2019
9:00 a.m. – 12:30 p.m.
Program Dates
Monday – Thursday, July 8, 2019 – August 8, 2019
8:15 a.m. – 11:45 a.m. (student hours)
All staff will be expected to work all of the assigned days.

SALARY: HWRSD Certified Staff: Per the "Unit A" contract
Out of District Certified Staff: *hourly rate based on contract*
Compensation: 1 paycheck in July and 1 paycheck in August

JOB DESCRIPTION:

- Oversee Summer Program
- Provide support and guidance to staff
- Ongoing communication with parents as needed
- Collaboration with director for programming

JOB REQUIREMENTS:

- ✓ MA Department of Elementary and Secondary Education Licensure
- ✓ Certification Area: One of the following - Elementary/Special Education
- ✓ Valid CORI is required
- ✓ Suitable "fingerprinting" results by June 4, 2019 are required before employment can begin

EMPLOYMENT START DATE: June 18, 2019 (orientation), July 8, 2019 (program)

APPLICATION: HWRSD Website – www.hwrsd.org
Provide resume/letter of *Interest and Application* if not already on file to:
Gina Roy, Director of Student Services, 621 Main Street, Wilbraham, MA 01095

POSTING DATE: March 20, 2019

APPLICATION DEADLINE: March 29, 2019



**Hampden-Wilbraham Regional School District
An Equal Opportunity Employer**

Hampden-Wilbraham Regional School District is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.